



SANTA CRUZ/SANTA CLARA COUNTIES AIRPORT/COMMUNITY ROUNDTABLE

Recap of Seventh Regular Meeting of the Roundtable

WEDNESDAY, AUGUST 28, 2019 | 1:00PM – 3:00PM

SANTA CLARA COUNTY | COUNTY GOVERNMENT CENTER | BOARD OF SUPERVISORS' CHAMBERS
70 WEST HEDDING STREET, 1ST FLOOR | SAN JOSE, CA 95110
Tel. (408) 299-5001 Fax (408) 938-4525 TDD (408) 993-8272

Roundtable Members Present

Mary-Lynne Bernald, City of Saratoga, Chairperson
Lisa Matichak, City of Mountain View, Vice Chairperson
Anita Enander, City of Los Altos
Ed Bottorff, City of Capitola
Carlos Palacios, County of Santa Cruz
Glenn Hendricks, City of Sunnyvale
Kathy Watanabe, City of Santa Clara
Liz Lawler, City of Monte Sereno
Lydia Kou, City of Palo Alto
Michelle Wu, Los Altos Hills
Steve Preminger, Santa Clara County, participated remotely via call-in number
Steven Scharf, City of Cupertino

Federal Aviation Administration (FAA)

Faviola Garcia, Office of the Regional Administrator, Western Pacific
Adam Vetter, Analytics/Community Engagement Team Lead
Sky Laron, Community Engagement Officer

Airport Staff

Bert Ganoung, San Francisco International Airport (SFO) Noise Abatement Office

Congressional Staff

Tom Pyke, Congressman Ro Khanna's Office
Kathleen Lee, Congressman Jimmy Panetta's Office
Karen Chapman, Congresswoman Anna Eshoo's Office, participated remotely via call-in number

Cities Association of Santa Clara County and Consultant Staff

Andi Jordan, Cities Association of Santa Clara County
Steve Alverson, Environmental Science Associates (ESA)
Evan Wasserman, ESA

Presenters

Andi Jordan, Cities Association of Santa Clara County

1. Welcome/Review of the Meeting Format

Roundtable Facilitator Steve Alverson welcomed the members of the public and reviewed the meeting format. He provided an overview of the process for providing public comment, and stated he expects everyone to remain cordial and respectful. He noted that a video recording of the meeting and additional resources can be found on the SCSC Roundtable [website](#).

2. Call to Order and Identification of Members Present

The SCSC Community Roundtable was called to order at 1:06 PM by Chairperson Mary-Lynne Bernald. Roundtable members identified themselves. A quorum of the members was present.

Chairperson Bernald provided an overview of the agenda, topics/items to be discussed, and documents to be covered (including additional handouts provided last minute). Introductions were provided for the FAA by Favi Garcia, and introduction for additional meeting participants from the SFO airport, (Bert Ganoung), and Congressional Staff (Tom Pyke, Kathleen Lee, and Karen Chapman) were introduced.

FAA representative Faviola Garcia noted that the best way to provide comments to the FAA is to provide the comments to the Roundtable Chair, who would then forward the comments to the FAA. The FAA's Community Engagement Officer, Sky Laron, provided an introduction of his role with the FAA, in addition to the role of his colleague, Adam Vetter.

3. FAA Update on the:

- **The April 10, 2019 Letter and the May 13, 2019 to the FAA Regarding SCSC Roundtable Questions on the LOUPE FIVE and PIRAT TWO Flight Procedures. (Begins around 1:16 pm or minute 31:00 of the [video](#)).**

The FAA's Analytics and Community Engagement Team Lead, Adam Vetter, began his presentation by answering the questions asked by the Roundtable in the two letters sent to the FAA. Mr. Vetter also noted that a number of responses had already been provided to the Roundtable via letters sent prior to the meeting, and that the FAA would be covering a portion of the responses. Specifically, Mr. Vetter responded to Questions 1 through 8 of the April 14, 2019 letter; and Questions 4, 5, 8 through 11, and 13 through 15 of the May 13, 2019 letter. Chair Bernald asked if the Roundtable had any questions for the FAA. This occurs around 1:23pm or at 41:29 on the [video](#).

Follow-up Comments and questions were made by Roundtable members Kou, Hendricks, and Scharf.

- **FAA's May 2019 Response to Recommendations from the SJC Ad Hoc Advisory Committee on South Flow Arrivals – Favi Garcia and Adam Vetter, FAA.**

Mr. Vetter stated that the letter being addressed referred to the South Flow arrivals at San Jose. Mr. Vetter then commented that based on data analysis conducted over the past eight years, the South Flow arrival procedures account for 25% of the operations at San Jose.

Mr. Vetter then addressed the request for dispersion made in the original letter to the FAA. Mr. Vetter clarified that as of now, dispersion cannot be procedurally separated in a complex airspace such as the Bay Area, and that it can only be achieved by radar vectors. When a radar vector is issued by air traffic control the aircraft's heading speed and altitude are mandated by air traffic control. In other words, requests for aircraft to glide or to use an optimum profile descent require the use of a radar vector and an optimized profile descent, which cannot be utilized simultaneously for every single aircraft. Mr. Vetter stated that air traffic control can only do one or the other, and that by not having dispersion it allows for more predictability of flights into the Bay Area. (1:42pm or at 57:30 on the [video](#))

Mr. Vetter then addressed the East Downwind procedures mentioned in the letter, and stated that this procedure accounts for roughly eight percent of all South Flow operations, or eight percent of the 25 percent of all arrivals into San Jose. Mr. Vetter stated that the East Downwind procedure is not a proceduralized route, so it does take additional time for the controller to look at this compared to other procedures, and it is constrained by the topography to the east of SJC. Mr. Vetter then reiterated that currently, the FAA does not use ground-based noise monitoring data to validate procedures or for noise screening models. In addition, Mr. Vetter stated that typically the FAA does not mandate when a pilot should or could use flaps or slats, or other airplane control devices for landing, and that it is the pilot in command's prerogative to establish a safe and stable approach.

Mr. Vetter continued by addressing the request made in the letter for the FAA to change the crossing restrictions at HITTR waypoint to change the restriction from at or above 4,000 feet msl, to a crossing restriction of above 4,000 feet msl. If this is something that the Roundtable would like to explore, the FAA requests that a gateway request could be submitted through the IFP Gateway by the Roundtable, and the FAA could then begin the process to explore the feasibility of that procedure or procedure change. Chair Bernald asked if the Roundtable had any questions for the FAA. This occurs around 1:45pm or at 1:01:30 on the [video](#).

Follow-up Comments and questions were made by Roundtable members Hendricks and Scharf.

Public comments: Darlene Yaplee; Jennifer Landesmann; Jennifer T.; Karen Porter; Michelle Flaherty.

Follow-up Comments: Roundtable members Kou; Hendricks; Enander; Watanabe; Wu; and Matichak. Chair Bernald requested that Roundtable member questions for the FAA be submitted to her and she will provide a consolidated set of questions to the FAA for FAA's follow-up.

4. Roundtable Budget Discussion – Andi Jordan, Cities Association of Santa Clara County.

Andi Jordan, the Executive Director for the Cities Association, provided a presentation regarding

the SCSC Roundtable budget and the status of task completion by the consultant. In addition, Ms. Jordan requested that the Roundtable take action on the budget timeline for future work and future Roundtable meetings. Further, Ms. Jordan provided suggestions for how best to address the budget. These included:

- Admitting other jurisdictions into the Roundtable as voting and dues paying members.
- Admitting airports into the Roundtable as voting and dues paying members.
- Recommending that the Roundtable meet on an every-other-month basis.

Public Comment(s): Jennifer Landesmann and Jennifer T.

Roundtable member Ed Bottorff moved to approve a six-month budget (later clarified the motion to support the six-month budget initially, and then to move to an 18-month budget schedule as soon as the Roundtable deems practical). In addition, the Roundtable would invite SFO and SJC to join the Roundtable, reissue an invite to have the City of San Jose join the Roundtable, and move the Roundtable meetings to a bi-monthly meeting schedule as soon as practical. Member Bottorff's motion was seconded by member Watanabe.

Roundtable member Steve Preminger made a secondary motion to approve an 18-month budget extension, and to go to a bi-monthly meeting schedule.

Follow-up Comments: Roundtable members Wu; Palacios; Matichak; Lawler; Hendricks; Enander; Scharf; and Kou.

ACTION: Chair Bernald called for a vote on motion number two. The vote was tallied and the vote for motion two was tied at six to six. The motion failed.

ACTION: Chair Bernald called for a vote on motion number one. The motion carried 10 to 2, with member Matthews absent.

Roundtable Chair Bernald clarified that the vote approved a six-month budget versus an 18-month budget.

Member Hendricks made a third motion to make the next meeting be in October, and skip the meeting in September, moving to an every-other-month meeting schedule with future meeting dates to be decided at the October meeting.

ACTION: Chair Bernald called for a vote on motion number three. The motion carried 8 to 4, with Member Matthews absent.

5. Update on the Draft Strategic Plan and Draft Work Program Process and Continued Discussion of Roundtable Member Priorities on the Draft Work Program – Steve Alverson, Roundtable Facilitator.

Roundtable Facilitator Steve Alverson provided an update and overview of the Draft Strategic Plan and Work Program process, and referenced a draft prioritization list of Work Program

actions that was developed based on initial Roundtable member input. Mr. Alverson noted that the list was comprehensive, but that it only included a mix of responses, and only limited Roundtable member participation. Mr. Alverson then noted that this initial prioritization list would be used as a guide for members in filling out a more updated prioritization list, found on page 58 of the agenda packet. These prioritizations would then be separated by categories for administrative, operations, noise/monitoring, and education. The rankings within each category could then be designated as either low, medium, or high priorities based on the rankings within the categories. More mechanical Roundtable actions, such as website maintenance, would be removed from the list. Mr. Alverson clarified that the FAA's environmental review process is assumed to be included within the actions for the Procedure Development Process, in addition to being listed as in the educational category. Mr. Alverson then clarified that the Roundtable members need to provide a full list of prioritizations prior to items being reorganized, and that the Work Program is typically updated on an ongoing basis by the Roundtable.

Public comments: Jennifer Landesmann; Jennifer T.; and Darlene Yaplee.

Follow-up Comments: Roundtable members Bottorff; Wu; Matichak; Watanabe; and Kou.

Mr. Alverson proposed that the Roundtable not directly decide the rankings at this meeting, but still provide a ranking of the priorities as are currently shown. The priorities can then be re-categorized after this meeting, and another survey will be sent out. Mr. Alverson noted that the Work Program is to be updated on an ongoing basis by the Roundtable.

Roundtable member Matichak suggested that an Ad Hoc Committee be established in order to collect input and update the Strategic Plan and Work Program.

Roundtable Chair Bernald established the Strategic Plan and Work Program Ad Hoc Committee to include members Matichak (Chair of the Ad Hoc Committee), Enander, Kou, and Chair Bernald. The Ad Hoc Committee would be responsible for reporting to the Roundtable.

6. Member Discussion

- Chair's Report

Member Bottorff commented on Ms. Raquel Girvin's July 26, 2019 letter to the Roundtable, which was included in the agenda packet.

Chair Bernald then discussed and read Mr. George Wiley's August 8, 2019 letter, which was included in the agenda packet.

Member Kou commented the FAA's July 26, 2019 letter to Los Altos Hills, which was included in the agenda packet. Member Kou indicated she would like more information on the Select Committee. Member Bottorff and Chair Bernald clarified the Select Committee process as well as the FAA's response to the nine criteria, as they had both participated in the Select Committee proceedings.

Member Wu provided an overview of the vote on the Select Committee recommendations by Los Altos Hills' representative on the Select Committee, Gary Waldeck.

Member Kou asked Chair Bernald to have the Roundtable consultant, ESA, analyze the Oakland FOUR procedure (listed on page seven of the agenda packet), and to determine if the procedure would impact any of the Roundtable's member communities. Chair Bernald indicated that she would like any questions be provided by email to her for forwarding to the consultant as appropriate.

Public comment: Jennifer Landesmann.

7. Comments from the Public for Items not on the Agenda

Public comments: Jacqui Rice; Darlene Yaplee; Jacquelyn Dreher; Jennifer Landesmann; Jennifer T; George Wylie; Rossana Bruni.

8. Review of Roundtable Action Items

Roundtable facilitator Steve Alverson noted that the following actions had been taken by the Roundtable during this meeting. The Roundtable agreed to:

- Extend the Roundtable budget for six-months, extend an invitation to the SFO and SJC to participate in the Roundtable, extend an invitation to the City of San Jose to participate in the Roundtable, and to change to a bi-monthly (every-other-month) schedule as soon as practical.
- Skip the September meeting, and then meet for the next Roundtable meeting in October, at which time future meeting dates would be determined.

Chair Bernald also noted that while no formal action was taken, an Ad Hoc Subcommittee was formed to handle the review/edits to the Strategic Plan and Work Program.

9. Adjournment

Chairperson Bernald adjourned the meeting at 3:52 PM. The next regular meeting is scheduled for Wednesday, October 23, 2019 at 1:00 PM, at the County of Santa Clara Board of Supervisors Chambers at 70 W Hedding St, First floor, San Jose, CA 95110.