



**SANTA CRUZ/SANTA CLARA COUNTIES AIRPORT/COMMUNITY ROUNDTABLE**

***Recap of Fifth Regular Meeting of the Roundtable***

WEDNESDAY, JUNE 26, 2019 | 1:00PM – 3:00PM

COUNTY OF SANTA CRUZ | GOVERNMENTAL CENTER BUILDING | BOS CHAMBERS

701 OCEAN STREET, ROOM 525 | SANTA CRUZ, CA 95060

Tel. (831) 454-2323 (TTY/TDD call 711)

**Roundtable Members Present**

Mary-Lynne Bernald, City of Saratoga, Chairperson  
Lisa Matichak, City of Mountain View, Vice Chairperson  
Ed Bottorff, City of Capitola  
Anita Enander, City of Los Altos  
Lydia Kou, City of Palo Alto  
Kathy Watanabe, City of Santa Clara  
Steve Preminger, Santa Clara County  
Carlos Palacios, County of Santa Cruz  
Glenn Hendricks, City of Sunnyvale  
Michelle Wu, Los Altos Hills  
Cynthia Mathews, City of Santa Cruz

**Federal Aviation Administration (FAA)**

Faviola Garcia, Office of the Regional Administrator, Western Pacific  
Shawn Kozica, Operations Support Group Manager in the Western Service Center

**Airport Staff**

Bert Ganoung, San Francisco International Airport (SFO) Noise Abatement Office  
Alex Lazar, San Francisco International Airport (SFO) Noise Abatement Office

**Congressional Staff**

Kathleen Lee, Congressman Jimmy Panetta's Office  
Karen Chapman, Congresswoman Anna Eshoo's Office

**Cities Association of Santa Clara County and Consultant Staff**

Andi Jordan, Cities Association of Santa Clara County  
Steve Alverson, Environmental Science Associates (ESA)  
Evan Wasserman, ESA

**Presenters**

Faviola Garcia, FAA  
Shawn Kozica, FAA

**1. Welcome/Review of the Meeting Format**

Roundtable Facilitator Steve Alverson welcomed the members of the public and reviewed the meeting format. He provided an overview of process for providing public comment, and how he expects everyone to remain cordial and respectful. He noted that a video recording of the meeting and additional resources can be found on the SCSC Roundtable [website](#).

**2. Call to Order and Identification of Members Present**

The SCSC Community Roundtable was called to order at 1:02 PM by Chairperson Mary-Lynne Bernald. Roundtable members identified themselves. A quorum of the members was present.

**3. Consent Item – Approval of a Resolution to Affirm the SCSC Roundtable as the Official Body for Future Actions Regarding the Select Committee on South Bay Arrivals and the South Flow Ad Hoc Committee Recommendations**

Chair Mary-Lynne Bernald provided an overview of a letter, dated June 2017, that the congressional offices sent, written to the Cities Association of Santa Clara County, to help establish a long-term forum addressing aircraft noise, with the SCSC Roundtable to act as the official body for any unrepresented cities in South Bay congressional districts. This led into the consent item on the agenda being addressed by Chair Bernald who asked for the approval of a resolution regarding the SCSC Roundtable. The resolution was prepared to affirm the SCSC Roundtable as the official body for future actions on Select Committee on South Bay Arrival recommendations and the South Flow Ad Hoc Committee recommendations.

Two motions were made:

- Member Steve Preminger’s motion to approve the resolution as presented was seconded by Roundtable member Kathy Watanabe.
- Member Lydia Kou made a substitute motion asking that the approval of the resolution be tabled for discussion at the next meeting, with edits to be submitted to the chair for discussion next time. The motion was seconded by Vice Chair Matichak.

Chair Bernald noted that this item had now been removed from the consent agenda. The item was opened for discussion.

Public comments: Jennifer from Sunnyvale (No last name provided); Robert Holbrook; Darlene Yaplee; Jennifer Landesmann.

ACTION: Chair Bernald called for a vote on the second motion first, for the resolution to be tabled for further discussion at the next meeting. The motion carried unanimously.

Follow-up Comments: Roundtable Member Lydia Kou; Roundtable member Glenn Hendricks; Roundtable member Lisa Matichak; Roundtable member Kathy Watanabe.

**4. Presentation – Overview of the FAA’s Procedure Development Process**

Ms. Garcia provided an overview of the FAA’s procedure development process, which included

information regarding the Instrument Flight Procedure (IFP) Gateway website where procedures are submitted, and where the Roundtable may submit procedures for review. Ms. Garcia clarified that any procedures submitted to the IFP Gateway will first need concurrence from the airport, and that this process also includes performance based navigation procedures. Ms. Garcia presented another chart showing where the FAA is in the process of reviewing the SERFR procedure, and where public engagement falls into the process for the FAA. Ms. Garcia stated that the environmental review process has already begun for SERFR, which includes further detail and environmental analysis. This environmental analysis will determine if a Categorical Exclusion (CatEx) or an Environmental Assessment (EA) is necessary.

Ms. Garcia provided a summary of the timeline for procedure review, including the FAA's response to the Select Committee Recommendations, which was provided in November of 2017. Within the FAA's responses in 2017, Ms. Garcia noted that a summary of the FAA's review process/timeline for procedure development/review was also provided. Ms. Garcia stated that this process can take anywhere from 8 to 12 months, or could potentially take longer and run about 12 to 18 months.

Ms. Garcia presented a flow chart that maps the environmental review process, noting that throughout the process there are specific points at which the community is provided an opportunity to comment. Ms. Garcia stated that the environmental review process depicted in the flow chart can typically take about six to nine months, which is included in the 12 to 18-month timeframe estimated for FAA implementation of procedures. Ms. Garcia provided additional clarification regarding how public engagement is conducted and defined by the FAA. The FAA's presentation can be found on the SCSC Roundtable [website](#).

Public Comment(s): Todd Anderson; Linda McCain; Penny Debacker; Marie-Jo Fremont; Darlene Yaplee; Jennifer Landesmann; Jennifer (No last name provided); Grant Weismann.

**5. Update on the FAA's Review of the Select Committee on South Bay Arrivals Recommendations**

FAA representatives Ms. Faviola Garcia and Mr. Shawn Kozica provided an update on FAA's actions on implementing the recommendations since the last update was received. The FAA stated that responses were provided in Nov 2018, April 2018, and then in April 2019, and there will be additional responses provided in the summer of 2019 with an overview regarding SERFR and Big Sur overlay. The FAA's presentation can be found on the SCSC Roundtable [website](#).

Public comments: Marti Ainsworth; Henry Offer; Neil Goldstein; Allister Fyfe; Greg Hyver; Cathy Stewart; Patrick Meyer; Jil Boatright; Dave Austin; George Wiley; Donald Wright; Rosemary Hershbach; Supervisor John Leopold; Gloria Wells; John Perry; Stephanie Pietraszek; Linda McCann; Cheryl Poland; Rich Everett; Dan Hirsch; Ruth Segal; Jennifer Landesmann; Marie-Jo Fremont; Robert Holbrook; Tony Sloss.

Follow-up Comments: Roundtable member Ed Bottorff.

**6. Discuss/Adopt the Priority Levels on the IFP Gateway Matrix**

ACTION: A motion to table this item to the next meeting by member Hendricks was seconded by

member Preminger and unanimously approved by the Roundtable.

#### **7. Comments from the Public for Items not on the Agenda**

Public comments: Rossanna Brui; Kathleen Brown; Robert Holbrook; Darlene Yaplee; Marie-Jo Fremont; Jennifer (No last name provided); Jennifer Landesmann; Dan Hirsch; Chris Arden.

#### **8. Roundtable Member Discussion**

Chair Mary-Lynne Bernald provided a Chair's Report including a summary of her communications with the SFO Roundtable, and the Oakland Noise Forum regarding establishing a working relationship and coordination between the SCSC Roundtable, the SFO Roundtable, and the Oakland Noise Forum. Chair Bernald polled the Roundtable members for their availability during summer meetings, and if the members would like to have NASA come present to the Roundtable. It was determined that a potential presentation from NASA would be better at a later date.

##### Members Summer Meeting Schedule Poll

Lydia Kou: Available July and August

Cynthia Mathews: Available July and August

Anita Enander: Available for part of the July meeting, and available the entire August meeting

Steve Preminger: Available July and August

Glenn Hendricks: Available July and August

Steve Alverson: Available July and August

Lisa Matichak: Available July and August

Carlos Palacios: Conflict with July meeting (alternate available). Available for August meeting

Michelle Wu: Available July and August

Ed Bottorff: Available July and August

Kathy Watanabe: Available July and August

Follow-up Comments regarding Requests for Information from FAA: Roundtable member Lydia Kou; Chair Mary-Lynne Bernald; Roundtable member Anita Enander; Roundtable member Glenn Hendricks; Ad Hoc Response. Roundtable member Lisa Matichak; Roundtable member Carlos Palacios; Roundtable member Michelle Wu; Roundtable member Kathy Watanabe; and SCSC Roundtable Facilitator Steve Alverson.

#### **9. Review of Roundtable Action Items**

Steven Alverson noted that two formal actions had been taken by the Roundtable during this meeting.

Agenda Item #3 regarding Resolution 1 was tabled until the next Roundtable meeting to allow for further input from Roundtable members. Member Lydia Kou's motion was seconded by Vice Chair Matichak and carried unanimously.

Agenda Item #6 regarding the IFP Gateway the priority levels was tabled for discussion and adoption at a future meeting. Member Hendricks motion was seconded by Roundtable member Preminger and carried unanimously.

**10. Adjournment**

Chairperson Bernald adjourned the meeting at 3:48 PM. The next regular meeting is scheduled for Wednesday, July 24, 2019 at 1:00, and has been moved to the City of Santa Clara Council Chambers at 1500 Warburton Avenue, Santa Clara, CA 95050.