



SANTA CRUZ/SANTA CLARA COUNTIES AIRPORT/COMMUNITY ROUNDTABLE

Recap of Sixth Regular Meeting of the Roundtable

WEDNESDAY, JULY 24, 2019 | 1:00PM – 3:00PM

CITY OF SANTA CLARA | CITY HALL | COUNCIL CHAMBERS
1500 WARBURTON AVE | SANTA CLARA, CA 95050
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Roundtable Members Present

Mary-Lynne Bernald, City of Saratoga, Chairperson
Lisa Matichak, City of Mountain View, Vice Chairperson
Anita Enander, City of Los Altos
Cynthia Mathews, City of Santa Cruz
Ed Bottorff, City of Capitola
Elissa Benson, County of Santa Cruz
Glenn Hendricks, City of Sunnyvale
Kathy Watanabe, City of Santa Clara
Liz Lawler, City of Monte Sereno
Lydia Kou, City of Palo Alto
Michelle Wu, Los Altos Hills
Steve Preminger, Santa Clara County
Steven Scharf, City of Cupertino

Federal Aviation Administration (FAA)

Faviola Garcia, Office of the Regional Administrator, Western Pacific
William Freeman, Community Engagement Officer

Airport Staff

Bert Ganoung, San Francisco International Airport (SFO) Noise Abatement Office

Congressional Staff

Tom Pyke, Congressman Ro Khanna's Office

Cities Association of Santa Clara County and Consultant Staff

Andi Jordan, Cities Association of Santa Clara County
Steve Alverson, Environmental Science Associates (ESA)
Evan Wasserman, ESA

Presenters

Steve Alverson, ESA

1. Welcome/Review of the Meeting Format

Roundtable Facilitator Steve Alverson welcomed the members of the public and reviewed the meeting format. He provided an overview of process for providing public comment, and how he expects everyone to remain cordial and respectful. He noted that a video recording of the meeting and additional resources can be found on the SCSC Roundtable [website](#).

2. Call to Order and Identification of Members Present

The SCSC Community Roundtable was called to order at 1:06 PM by Chairperson Mary-Lynne Bernald. Roundtable members identified themselves. A quorum of the members was present.

Chairperson Bernald provided an overview of how the SCSC Roundtable was formed, and how the comment period was to be addressed during the public meeting. Originally, at this meeting the public comment period for all agenda items was going to be consolidated to the end of the meeting, and held during agenda item number eight. This was discussed further, and it was determined that public comment would take place after every item on the agenda, and also during agenda item number eight. Further, Chairperson Bernald provided an overview and lead in to a discussion regarding the SCSC Roundtable budget, and how staffing for the Roundtable is provided. Discussion of the Roundtable budget to be held at the next meeting in August. In addition, Chairperson Bernald requested that any comments to be included in the agenda packets, from Roundtable members or the public, be forwarded through one consolidated contact location, for which Chairperson Bernald provided the Roundtable email, scscroundtable@gmail.com.

3. Establish the SCSC Roundtable Strategic Plan – Steve Alverson, Roundtable Facilitator

Roundtable Facilitator Steve Alverson provided an overview of what's included in the Roundtable Strategic Plan, how the plan was developed, and how Roundtable members and the public can provide edits or suggestions for the Roundtable Strategic Plan.

Minor edits that were mentioned during the Roundtable meeting included continuing to review the document for consistency with terminology, and keeping the goals/text of the Strategic Plan in line with the text from the Roundtable Bylaws, Memorandum of Understanding (MOU), and Work Program.

Other questions and topics for discussion included Roundtable member Preminger's question about the timeframe/permanence of the Roundtable, and if the Roundtable would be considered a permanent body or a temporary body. It was mentioned that the Strategic Plan is a 3-year plan, and the Work Program is a 1-year plan. Member Preminger's question was in regards to staffing for these timeframes, and how the Roundtable can make sure that resources are available to move forward with these documents. It was noted that ESA is on a 1-year contract. Chair Bernald clarified that appointed individuals must serve 2-years, and that the Chair serves for 1-year. Steve Alverson stated that ESA is under a 1-year contract, and will be available as long as the Roundtable elects to continue the contract with ESA.

Additional comments and feedback on the Strategic Plan were positive, with members stating

that the document provides a good framework from which to establish the Roundtable. Members reiterated that the Roundtable is a public forum, and that the Strategic Plan should make sure to reflect this. In addition, the Strategic Plan should include more detail on how specific results can be achieved, with the end goal being to reduce aircraft noise. Members agreed that the Strategic Plan should do more than just monitoring and tracking. Specifically, the Strategic Plan should be action oriented, and include language on how the Roundtable can follow up, evaluate responses, and propose solutions that aren't just focused on procedures/policy. Roundtable members also expressed interest in having goals/implementing actions that address the topic of possible new technologies. Overall, the roundtable came to the conclusion that they wanted a clear and consistent mission statement that can be continuously referenced in these documents.

Follow-up Comments: Roundtable member Steve Preminger; Roundtable member Glenn Hendricks; Roundtable member Lydia Kou; Roundtable member Elissa Benson; Roundtable member Kathy Watanabe; Roundtable member Cynthia Mathews; Roundtable member Lisa Matchak; Roundtable member Liz Lawler; Roundtable member Michelle Wu.

Public comments: Darlene Yaplee; Marie-Jo Fremont; Robert Holbrook; Karen Porter; Jennifer Landesmann; Jennifer from Sunnyvale (No last name provided); Alastair Fyfe; Stephen Payne; Shiva from Santa Clara (No last name provided).

Follow-up Comments: Roundtable member Glenn Hendricks provided comment on the topic of the Strategic Plan, and monitoring the status of the prior committees, and that having a regional body to interact with the FAA is a good thing. Roundtable member Glenn Hendricks then goes on to states that the FAA should be open to receiving letters from individual member cities. Roundtable member Lydia Kou also stated that the Strategic Plan should clearly state that this work or the responses to topics will occur in a timely manner.

Roundtable facilitator Steve Alverson provided a response to Roundtable member Hendricks by stating that if the Roundtable is to be the regional body to speak on this issue, then there needs to be a united voice. The letters from the various cities can be sent to the Roundtable, and then the Roundtable can then distribute and provide letters to the FAA. The Roundtable will act as the medium for communication to help facilitate an effective dialogue for change. This is also a more effective approach to make sure that all communication is received and a response can be provided more easily. Communicating with a united voice is more effective, and will help prevent fragmentation of the Roundtable.

FAA representative Favi Garcia provided comment in response to Roundtable member discussion, stating that the FAA would prefer communication goes through the Roundtable. In addition, it was stated that the FAA has a community outreach email, and responses to individual members of the public are provided by the FAA as well. The FAA then provided additional information on the number of Roundtables that they work with regionally. Within the California region of the Western Service Center, there are currently a total of six roundtables (Oakland, San Diego, Los Angeles, San Francisco, Santa Cruz/Santa Clara, and Hawthorne) with two additional roundtables potentially forming in the City of Sacramento, and the City of Burbank. Further, the

FAA stated that the same staff for FAA's Western Service Center, also provide support for roundtables in four additional states.

Additional information was requested from the FAA by Roundtable member Glenn Hendricks. Member Hendricks addressed FAA representative William Freeman, and asked William to provide clarification as to how community engagement works with the FAA.

The FAA stated that there are three people who were hired by the FAA to address public engagement issues. Mr. Freeman stated that he is considered an ombudsman, and that the FAA is working to better listen to community members across the county, and that it is a continuously evolving process.

A motion was made by Roundtable member Glenn Hendricks to have the body continue to get feedback on the Strategic Plan, and that the Roundtable will come back in the future to agree on the feedback that has been incorporated into the Strategic Plan. This motion was seconded by Roundtable member Lydia Kou. The Roundtable set the deadline for input on the Strategic Plan to be by August 9th, 2019.

ACTION: Chair Bernald called for a vote on the motion. The motion carried unanimously.

4. Discuss the Priority of the IFP Gateway Update – Steve Alverson, Roundtable Facilitator

Chair Mary-Lynne Bernald asked the Roundtable if they would find it appropriate to move this agenda topic to another meeting, and date yet to be determined. Consensus was reached to move this item.

ACTION: Chair Bernald called for a vote to move the item on consensus. The motion carried unanimously.

Public Comment(s): Jennifer Landesmann

5. Establish the SCSC Roundtable Work Program – Steve Alverson, Roundtable Facilitator

Roundtable Facilitator Steve Alverson provided an overview of what's included in the Roundtable Work Program, how the Work Program was developed, and how Roundtable members and the public can provide edits or suggestions for the Roundtable Work Program, including the prioritization of specific Work Program items. Mr. Alverson stated that if there are any specific items that the Roundtable would like to address, edit, or keep, that now would be a good time to accept these comments. In addition, comments may be received in a similar fashion as the Strategic Plan, provided by the same August 9th deadline, with comments and edits to be provided on the Work Program, including specific prioritization of the Work Program items by ranking each item.

Roundtable members provided both minor edits, and larger discussion items.

- Minor edits that were mentioned during the Roundtable meeting included continuing to review the document for consistency with terminology, and keeping the goals/text of the Work Program in line with the text from the Strategic Plan, the Roundtable Bylaws, and MOU. Specifically, how the Work Program integrates and relates to the goals presented in the Strategic Plan.

A summary of larger discussion items included:

Roundtable member Preminger's comment regarding setting up a hierarchy of needs for how to address and prioritize the actions in the Work Program. Specifically, stating that there should be information in the Work Program on:

- How important the action is that will be implemented in the Work Program, and
- How achievable is it.

Roundtable member Kou provided the following comments on the Work Program:

- The action items in the Work Program need to provide the public with confidence that these programs can be implemented in a timely manner.
- The Roundtable needs to take a proactive approach, and include actions in the Work Program that go beyond monitoring, such as providing recommendations.
- In addition to a "Procedure Development Subcommittee" (as stated in the Work Program), there should also be a "Legislative Subcommittee" to help advocate for changes in Congress. Roundtable member Kou went on to state that the "Legislative Subcommittee" should be established to specifically include communities in the procedure development process.
- Add two more fields within the Work Program Action descriptions to include:
 - Desired outcomes, with definitions/details provided.
 - Roles and responsibilities need to be identified.
- In relation to "Airport Growth", Action 2.2.6 Additional San Jose Airport operations should be revised to include airport growth for more than just San Jose. This action should also include Oakland, and SFO.

Additional comments and feedback on the Work Program were positive, with members stating that the document provides a good framework from which to establish the Roundtable. Members reiterated that the Roundtable is a public forum, and that the Work Program should reflect this. Roundtable members also expressed interest in having Roundtable staff send a survey or list to members in order to help with the prioritization process, possibly by prioritizing into three categories/areas: Noise, procedural, and education. Roundtable members were asked to try and prioritize at this meeting. Some members provided input on priority actions for the Work Program. However, a number of members stated that they did not feel adequately prepared to make that prioritization at this meeting.

Roundtable Chair Mary-Lynne Bernald summarized what had been stated during the meeting as being of importance to Roundtable members. This included the topics of: PIRAT, South Flow, Select Committee recommendations for SERFR moving to BSR, additional trainings for members, GBAS, noise monitoring, and airport growth.

Public comments: Marie-Jo Fremont; Darleen Yaplee; Robert Holbrook; Jennifer Landesmann; Jennifer from Sunnyvale (No last name provided); George Wiley.

A motion was made by Roundtable member Ed Bottorff to have the body continue to get feedback by August 9th, incorporate the comments, and then come back in the future to agree on it in the Work Program. The motion was seconded by Roundtable member Anita Enander.

ACTION: Chair Bernald called for a vote on the motion. The motion carried unanimously.

6. Affirm the Roundtable as the official body for future actions regarding the Select Committee on South Bay Arrivals and Ad Hoc Advisory Committee on South Flow Arrivals – Chairperson Bernald

Roundtable member Anita Enander provided comment on minor editorial changes to the resolution.

ACTION: A motion was made by Roundtable member Anita Enander to affirm the Roundtable as the official body for future actions was seconded by Roundtable member Preminger and unanimously approved by the Roundtable.

Public comment: Chris Finnie.

7. Roundtable Member Discussion

Roundtable Chair Mary-Lynne Bernald asked for member comment. At this time Roundtable member Kathy Watanabe passed out a memorandum from San Jose's Airport Commission website that was prepared in 2014 (based on information from 2013) regarding how San Jose was operating at the time and a specific program that was in place to assist residence with noise abatement. Roundtable Chair Mary-Lynne Bernald responded by asking that Member Watanabe provide her comments on this topic within the work program so that a training, education session can be provided on this topic.

Further member comment was provided by Roundtable member Lydia Kou referencing a letter that was provided to the Roundtable, sent by Senator Feinstein to the FAA regarding SFO and the FAA needing to work together and consider GBAS approaches for the BSR overlay procedure. Also that there should be consideration for multiple connection points to help disperse airport traffic. Further comment was made by Member Kou to inform the Roundtable that Palo Alto has requested FOIA documents from the FAA that are now posted on the City of Palo Alto's website. A question was then asked by Member Kou regarding proposed rulemaking on supersonic noise.

Roundtable facilitator Steve Alverson provided information in response to Member Kou regarding rule making on supersonic transport. Specifically, Mr. Alverson summarized that the intention of the FAA is to seek comment on the period of time as to when they can test these type of aircraft. This is being undertaken in order to help the FAA set noise regulations for this aircraft. The FAA must be able to test these aircraft prior to setting noise regulations. Mr. Alverson stated that Roundtable members can look this up on the SCSC Roundtable [website](#) and

[FAA website here](#). Mr. Alverson made the recommendation that the Roundtable should track this rule making process. This would type of action by the Roundtable would fall under the legislative subcommittee as an action within the Roundtable Work Program. The letter states that comments can be made on this topic and provided to the FAA on or before August 27th 2019.

Roundtable member Glenn Hendricks provided a question regarding how comments should be provided in relation the San Jose Airport Ad Hoc Advisory Committee Recommendations Report.

Roundtable Chair Mary-Lynne Bernald stated that all comments and communication should be addressed to the chair and sent to the scscroundtable@gmail.com email address.

Roundtable member Anita Enander commented that while providing comment on specific reports, it may be helpful to reference the response tracking matrix that was created. The response tracking matrix received positive feedback.

After all member comments were received, Roundtable Chair Mary-Lynne Bernald provided a Chair's report, clarifying that the Roundtable has never taken action on flight track changes. Chair Bernald stated that the Roundtable cannot make any changes to flight tracks, and that this should be clear to all Roundtable members and the public. In addition, Chair Bernald stated that all comments should be provided to the scscroundtable@gmail.com email address. Chair Bernald also provided an update on the communication that has occurred with Mike McClintok from the Oakland Noise Forum, and that the SCSC Roundtable is hoping to work with them in the future.

Chair Bernald reiterated that the deadline for public comments and documents to be included within the agenda should be provided by the Friday prior to the August meeting, which would be Friday August 24th by 3:00pm.

Additional information was requested from Roundtable members regarding if they would be interested in technical trainings specifically on GBAS or training on airport growth. If there is interest in those training, Chair Bernald requested that an email be sent to the scscroundtable@gmail.com email account.

8. Comments from the Public for Items not on the Agenda

Public comments: Jennifer Landesmann; Shiva from Santa Clara (No last name provided); Marie-Jo Fremont; Lesley Tierra; Gaurav Menghani; Robert Sherman; George Wiley; Javaid Aslam; Robert Holbrook; Zachary Kaufman; Bodhi Das; Jennifer from Sunnyvale (No last name provided); Darlene Yaplee; Alastair Fyfe.

9. Review of Roundtable Action Items

Steven Alverson noted that the following actions had been taken by the Roundtable during this meeting.

- Continued Agenda Item #3, the discussion of the Strategic Plan to the next Roundtable meeting in August, with August 9th set as the deadline to provide feedback using the scscroundtable@gmail.com website.
- Continued Agenda Item #4, the IFP Gateway Update to a future meeting, yet to be determined.
- Continued Agenda Item #5, the discussion of the Work Program to the next Roundtable meeting in August, with August 9th set as the deadline to provide feedback using the scscroundtable@gmail.com website.
- Agenda Item #6, the Roundtable approved Resolution 1, with the addition of two edits provided by Member Enander, and Roundtable staff will incorporate those edits and provide to Chair Bernald to sign.

10. Adjournment

Chairperson Bernald adjourned the meeting at 3:51 PM. The next regular meeting is scheduled for Wednesday, August 28, 2019 at 1:00 PM, at the County of Santa Clara Board of Supervisors Chambers at 70 W Hedding St, First floor, San Jose, CA 95110.