



**SANTA CLARA/SANTA CRUZ COUNTIES  
AIRPORT/COMMUNITY ROUNDTABLE**

PO Box 3144  
Los Altos, CA 94024

April 10, 2019

Ms. Raquel Girvin  
Regional Administrator, AWP-1  
FAA Western-Pacific Region  
777 S. Aviation Blvd., Suite 150  
El Segundo, CA 90245

Subject: FAA Assistance with the SCSC Roundtable Questions Regarding the Proposed LOUPE FIVE Instrument Departure Procedure

Dear Ms. Girvin:

At its March 27, 2019 Regular Meeting, the Santa Clara/Santa Cruz Counties Airport/Community Roundtable (SCSC Roundtable) reviewed the Federal Aviation Administration's (FAA) Proposed LOUPE FIVE Instrument Departure Procedure (IDP) for San Jose International Airport, which is scheduled for publication on April 25, 2019. As this proposed IDP was unfamiliar to the Roundtable Members, a number of questions were raised at the meeting. FAA's representative at the meeting, Ms. Faviola Garcia, was unable to answer some of the questions, but promised to track down the information and report out at a future SCSC Roundtable Meeting.

At that same meeting, the Roundtable Members unanimously authorized me to prepare a letter to you following up on our questions on the LOUPE FIVE departure procedure as follows:

1. Why is the LOUPE Four IDP being replaced?
2. Why is the LOUPE FIVE IDP an improvement on the LOUPE FOUR IDP?
3. What environmental analysis was performed to evaluate the potential impacts of the LOUPE FIVE IDP?
4. Please provide a copy of the environmental analysis to the SCSC Roundtable for its review.

The discussion of the Proposed LOUPE FIVE IDP raised larger questions amongst the Roundtable members as follows:

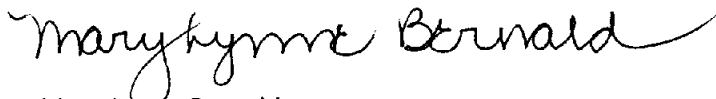
5. What is the FAA's process for developing new or replacement arrival and departure procedures?
6. Is there a Gantt chart of this process that the FAA can share with the SCSC Roundtable?
7. Would the FAA give a presentation on this process at a future SCSC Roundtable Meeting?
8. Would the FAA be able to regularly update the SCSC Roundtable on future proposed procedures within the airspace of its member cities and counties?

With respect to Question 8 above, Ms. Garcia promised that moving forward the FAA would give notice to SCSC Roundtable about potential new or revised arrival or departure procedures well in advance of their publication dates to afford the Roundtable the opportunity to provide comments to the FAA to consider during its procedure development process. We appreciate the FAA's willingness to keep the SCSC Roundtable informed about procedure development on an ongoing basis.

While you are welcome to respond to this letter in writing, we would appreciate it if these questions could be addressed at a future Roundtable meeting. Please let me know when you or your staff is prepared to respond and I will place the FAA on a future agenda.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Mary-Lynne Bernald". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Mary-Lynne Bernald  
Chairperson

Cc: SCSC Roundtable Members and Alternates