



## SANTA CRUZ/SANTA CLARA COUNTIES AIRPORT/COMMUNITY ROUNDTABLE

### ***Recap of the Regular Meeting of the Roundtable***

Tuesday, September 7<sup>th</sup>, 2021 | 1:00PM – 4:00PM PDT

*This meeting was conducted in accordance with State of California Executive Order N-29-20, dated March 17, 2020. All members of the Committee will participate by video conference, with no physical meeting location. A video recording of this meeting can be found on the [SCSC Roundtable website at this link](#).*

#### **Roundtable Members Present**

Mary-Lynne Bernald, City of Saratoga, Chairperson  
Alison Hicks, City of Mountain View  
Anita Enander, City of Los Altos  
Glenn Hendricks, City of Sunnyvale  
Kathy Watanabe, City of Santa Clara  
Liang Chao, City of Cupertino  
Eric Filseth (Alternate), City of Palo Alto  
Steve Preminger, Santa Clara County

#### **Congressional Staff**

Eric Henshall, Congresswoman Anna Eshoo's Office  
Tom Pyke, Congressman Ro Khanna's Office  
Susie Brusa, Congressman Panetta's Office

#### **Federal Aviation Administration (FAA)**

Tamara Swan, Deputy Regional Administrator, Western-Pacific Region

#### **SCSC Roundtable Consultant Staff**

Evan Wasserman, Environmental Science Associates (ESA)  
Phoebe Weiman, ESA  
Kirsten Powell, Legal Counsel

**1. Welcome/Review of the Meeting Format**

Roundtable Facilitator Evan Wasserman welcomed the members of the public and reviewed the meeting format. He provided an overview of process for providing public comment and referred to the Governor’s Executive Order N-29-20. It was noted by Mr. Wasserman that the meeting was being recorded and live streamed, with the video recording and additional resources available on the SCSC Roundtable [website](#). Evan also mentioned the code of conduct for reference in the agenda packet.

**2. Call to Order and Identification of Members Present (Video timestamp 00:02:30)**

Chairperson Mary-Lynne Bernald called the SCSC Community Roundtable to order at 1:07 PM and called roll to identify the Roundtable members present. A quorum of the members was present with one absent, Stan Mok of Los Altos Hills.

**3. Ad Hoc Committee Update– Ad Hoc Committee Members (Video timestamp 00:4:40)**

Summary: Chairperson Bernald gave a summary about the founding of the Roundtable and an update regarding the Ad Hoc Committee’s ongoing discussions with the Cities Association. Additional information was provided regarding the future of the SCSC Roundtable governance. Member Watanabe presented a timeline for the activities of the SCSC Roundtable Ad Hoc Committee. Member Hendricks gave a brief overview of the general principals, and Ad Hoc Committee recommendations for the SCSC Roundtable relationship with the Cities Association. Chairperson Bernald discussed the next steps of Kirsten Powell, Legal Counsel and Technical Consultant, ESA.

Member Comments: Member Hendricks, Member Chao, Member Preminger, Member Hicks.

Public Comments: Darlene Yaplee, Marie-Jo Fremont, Jennifer L, Robert Holbrook, Jen- Sunnyvale

Follow-up Member Comments: Member Watanabe

**4. Budget Presentation (Video timestamp 0:56:00)**

Summary: Chairperson Bernald gave a detailed presentation of “SCSC Roundtable Agenda Report” as prepared by Cities Association with follow-up SCSC Roundtable member discussion.

Topics presented:

- Overview of resolutions by Cities Association requesting reimbursement for unanticipated legal fees as presented by Chairperson Bernald.
- Overview of the SCSC Roundtable Bylaws as presented by Chairperson Bernald and summarized by SCSC Roundtable Legal Counsel Kirsten Powell regarding the bylaws of the Roundtable, specifically Article 5, Section 2.
- Consideration of SCSC Roundtable Financial Status & Draft Budget FY 2021-22 – Attachment B as presented by Chairperson Bernald.
  - o Dues Membership totaling \$187,598
  - o Expenditures totaling \$246,477

- Consideration of SCSC Roundtable Financial Status & Draft Budget FY 2021-22 With Special Assessment – Attachment C as presented by Chairperson Bernald.
  - o Dues Membership \$187,598
  - o Expenditures \$296,499 including special assessment of \$50,000
- Consideration and discussion of SCSC Roundtable response to the Cities Association of Santa Clara County as presented by Chairperson Bernald.

Member Comments: Member Chao, Member Preminger, Member Hendricks, Legal Counsel Kirsten Powell, Chairperson Bernald, Member Filseth, Member Watanabe, (5:57) Member Hendricks, Member Enander, Member Hicks

Public Comments: Marie Jo Fremont, Darlene Yaplee, Robert Holbrook, Jennifer Landesmann.

**Motion:** Motion by Member Hendricks to notify the Cities Association that the items in the budget for ESA and Logan and Powell would be approved. Additional detail is needed from the Cities Association on the HR, Legal, and Cities Association staff items, as well as additional details on the costs for the program coordinator and associated costs, and the fiscal sponsorship fee (all the line items they had provided) with a more specific and detailed breakdown on the \$27,000 previously incurred costs and the \$23,000 future costs. This motion was seconded by Member Watanabe and passed unanimously with one member absent. (Video timestamp 2:45:55)

**Motion:** Motion by Member Enander to direct CASCC staff to limit any work associated with the Roundtable to the bare minimum needed for the Roundtable Board to hold a public meeting to approve bills and any other technical work that is necessary to continue their own work. The motion was seconded by Member Filseth and the motion passed with a vote of 7 to 1 with one absent. (Video timestamp 3:00:30)

**5. Oral Communications/Public Comment – Chairperson Bernald (Video timestamp 03:05:44)**

Summary: Update regarding the Ad Hoc Committee’s ongoing discussions with the Cities Association. The roundtable has been given the go-ahead to proceed with the signing of the legal counsel to create a new memorandum of understanding based on the existing one and include new criteria for remaining with CASCC as our fiscal agent.

Public comment: Jennifer Landesmann

**6. Roundtable Member Discussion – Chairperson Bernald (Video timestamp 03:07:50)**

- Chairs Report.
  - o As presented by Chairperson Bernald, a letter from Anna Eshoo’s office was read, with additional information summarized by Chairperson Bernald regarding the email from Karen Chapman, of Anna Eshoo’s office, pertaining to the Drone Safety awareness week from September 13<sup>th</sup>-19<sup>th</sup>. It was noted that the referenced meetings are to be held virtually at the following FAA provided link  
[www.faa.gov/uas/resources/eventscalandar/dronesafetyawareness](http://www.faa.gov/uas/resources/eventscalandar/dronesafetyawareness)

**7. Adjournment (Video timestamp 03:13:10)**

Chairperson Bernald adjourned the meeting at 4:18 PM.