



Court Agenda
SPECIAL SESSION
November 20, 2023

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Additions to Agenda

3.2 Ethics Class

3.3 Executive Session ORS 192.660 (2) (N) Programs related to security

1.0 Appointment Schedule

1.1 9:00 a.m. Shandie Johnson, Justice Court
1.2 9:15 a.m. 9:17 a.m. Brittany Wood, City of Moro

2.0 Action Items

2.1 Juvenile Contract

3.0 Discussion Items

3.1 Commissioner Reports and Updates

4.0 Consent Agenda

4.1 Treasurer's Report – October 2023

5.0 Future Agenda Items

192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel



**SHERMAN COUNTY COURT
SPECIAL SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

NOVEMBER 20, 2023

Opened Court: 9:00 a.m.

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No news media was present.

Additions to Agenda

3.2 Ethics Class

3.3 Executive Session ORS 192.660 (2) (N) Programs related to security

1.0 Appointment Schedule

1.1 9:00 a.m. Shandie Johnson, Justice Court

Present: Shandie Johnson, Julie McAllister-Wynne, Audrey Ihrke, Drew Messenger, Brittany Wood, John English, Bert Perisho

Shandie Johnson, Justice of the Peace, and Julie McAllister-Wynne, Sheriff's Office, came to County Court to start a discussion about getting a part-time employee that would work in both Justice Court and the Sheriff's Office.

This position would be a .425 part-time position with no benefits. Shandie would like to post a job announcement soon and hopes that the job description would be ready in time for the job interviews. The cost of this position for an entire year would be approximately \$24,000. The initial idea is to have this person work in the Justice Court office a couple half days a week to help with the increase workload due to a higher volume of tickets being written by the Sherman County Sheriff's Office as well as the Oregon State Police. This person would also work in the Sheriff's Office on some Friday's when Julie is fingerprinting/book and release work for Circuit Court as well as fill in for Julie when she is out of the office. The number of hours for the Sheriff's Office

would fluctuate. The Sheriff's Office does have money set aside for a part-time person, they just don't have a person to fill this role. The Justice Court has money in their budget for extra help during the summer months, but not year around. Justice Court has the additional income coming in to cover this position, but they did not budget for year around help.

Justice Court is asking for approximately 3 months of budget to get to the end of this fiscal year and then they will add the additional costs in their budget.

County Court asked Shandie to talk with Debbie Hayden, Sherman County Finance Officer and get her blessing on this position. County Court would also like to see a job description and where this position would be placed on the salary schedule.

1.2 ~~9:15 a.m.~~ 9:17 a.m. Brittany Wood, City of Moro

Present: Brittany Wood, John English, Bert Perisho, Audrey Ihrke, Drew Messenger

John English presented County Court with a little history on the water storage tank that is currently leaking.

- 2016 small leak – drained tank and fixed
- 2011 small leak – divers fixed
- 2023 tank passed inspection. Right after inspection the tank sprang a leak. Contacted manufacture which recommended replacing floor for \$176,000.

The City of Moro came to County Court to see if they could borrow funds to fix the tank and pay back loan over time with SIP funds. The City of Moro has \$100,000 that they could spend now.

John English noted that they only have a short window to get this issue fixed before the problem worsens and then the solution will have to be different. This is the only drinking water in Moro.

This tank will be drained and cleaned early spring time. This would be the perfect time to get it fixed if we can get the timing right.

2.0 Discussion Items

2.1 Juvenile Contract

Motion by Commissioner Bird, second by Commissioner Miller, to approve the JCP/Prevention Reinstatement and Amendment 1 to Grant No. 15687 effective July 1, 2023 through June 30, 2025 for up to \$70,000.

Vote: 3-0

Yes: Miller, Bird, Dabulskis

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Commissioner Reports and Updates

Judge Dabulskis – Attended the AOC Annual Conference; a MCEDD Loan Board meeting; a MCEDD Executive Session; the USDA Open House; Yellow Rosebush meeting in Maupin; Corp of Engineers meeting; and a Safety Committee meeting.

Commissioner Bird – Attended the USDA Open House; Yellow Rosebush meeting in Maupin; a Library meeting; a Mid-Columbia Housing Authority Summit; a NCPHD meeting; a Behavioral Health meeting; and a Center for Living meeting.

Commissioner Miller – is happy to be home. Justin and Katie had a sweet baby girl born on a Monday and spent 13 days in NICU.

3.2 Ethics Class

It came to the attention of County Court that there will be new requirements for many people sitting on boards starting January 1, 2024 that require taking a required training on meeting laws by an approved trainer.

County Court decided to move forward with class the schedule meeting/ethics training since it is a week away.

3.3 Executive Session in Accordance with ORS 192.660 (2) (N) Programs related to security.

Entered into Executive Session at 9:50 a.m.
Exited Executive Session at 10:01 a.m.

During Executive Session Sherman County Computer Security was discussed.

4.0 Consent Agenda

4.1 Treasurer's Report

Motion by Commissioner Miller, second by Commissioner Bird, to approve the October 2023 Treasurer's Report as presented.

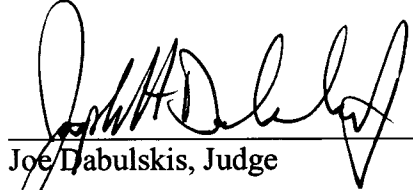
Vote: 3-0
Yes: Miller, Bird, Dabulskis
No: 0
Abstain: 0

5.0 Future Agenda Items

Shandie/Julie – Job Description/Salary Schedule and Debbie Hayden’s approval for job.

Being no further business before the Court, the meeting was adjourned at 10:45 a.m.

Sherman County Court



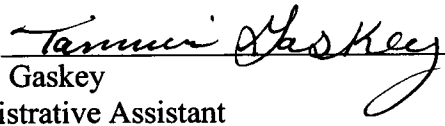
Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest: 

Tammi Gaskey
Administrative Assistant