



**Court Agenda**  
**February 21, 2024**  
**Commissioner's Meeting Room**  
**500 Court Street**  
**Moro, OR. 97039**  
**9:00 a.m.**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/747990709>

**You can also dial in using your phone.**

United States (Toll Free): 1 877 309 2073

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**Access Code: 747-990-709**

**Additions to Agenda**

- 2.6 Columbia Gorge Resolution Center Letter of Support
- 2.7 Center for Living Budget Committee Member
- 3.4 Executive Session in Accordance with ORS 192.660(2) (a) Personnel

**1.0 Appointment Schedule**

- 1.1 9:00 a.m. Kristi Weis – Clerk Quarterly Report
- 1.2 9:30 a.m. 9:25 a.m. Georgia Macnab – CEDS List
- 1.3 10:00 a.m. 9:59 a.m. Debbie Hayden

Biggs Service District meeting immediately following County Court  
Tour Sherman County RV Park in Moro following County Court

**2.0 Action Items**

- 2.1 MCEDD Letter of Support
- 2.2 ASSET Quote for Prevention Office
- 2.3 Ambulance Service Area Plan
- 2.4 STF Advisory Board Appointment
- 2.5 RTO & Company Contract

**3.0 Discussion Items**

- 3.1 Text My Gov
- 3.2 'I Love My County Because' Art Contest deadline approaching – March 5
- 3.3 Commissioner Reports and Updates

**4.0 Consent Agenda**

- 4.1 Minutes of January 17, 2024
- 4.2 Minutes of February 7, 2024
- 4.3 Revenue/Expenditure Summary – January 2024

If necessary, an Executive Session may be held in accordance with ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel

#### 4.4 Treasurer's Report – January 2024

#### 5.0 Future Agenda Items

If necessary, an Executive Session may be held in accordance with ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel



**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**February 21, 2024**

**Court Opened: 9:00 am**

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No media was present.

**Pledge of Allegiance**

**Additions to Agenda**

**2.6 Columbia Gorge Resolution Center Letter of Support**

**2.7 Center for Living Budget Committee Member**

**3.4 Executive Session in Accordance with ORS 192.660 (2) (a) Personnel**

**1.0 Appointment Schedule**

**1.1 9:00 a.m. Kristi Weis – Clerk Quarterly Report**  
Present: Kristi Weis, Verna McClennan, Drew Messenger

Kristi Weis gave her quarterly report to County Court. Some of the highlights are:

- 383 recordings
- 45 passports and 75 photos in 2023
- Kristi is the Zone 4 Chair
- No BOPTA filings
- New PRIA member – Property Records Industry Association
- Met with Joe Dabulskis and Dana Pursley-Haner to discuss Continuity Plan
- Would like to look at updating the Records Requests Policy
- Voter registration changes are in testing and education phase. Changes will not take place this year.

County Court appreciates all the hard work that both Kristi and Audrey Ihrke do in the Clerk's Office.

**1.2 9:30 a.m. 9:25 a.m. Georgia Macnab – CEDS List**  
Present: Georgia Macnab, Verna McClennan, Audrey Ihrke, Drew Messenger

County Court looked at all the projects that the cities and other entities listed and arranged them in order of importance for the County.

1. Work Force Housing
2. Senior Living Facility Power
3. Grass Valley Waste Water Project
4. Wasco Upgrade Sewer System
5. Moro New Primary Municipal Well
6. City of Rufus Well #3
7. Sherman Health District Clinic Expansion, Backup
8. City Roads – Road Resurfacing
9. City Water infrastructure
10. Broadband

Judge Dabulskis would like to have City Administrators at the CEDS meeting next year. As the County is going through each city’s list, they sometimes have questions and it would be nice to have someone in the room that could answer questions on behalf of the cities.

1.3 ~~10:00 a.m.~~ 9:59 a.m. Debbie Hayden  
Present: Debbie Hayden, Verna McClennan, Audrey Ihrke, Drew Messenger, Deanna Christiansen

Debbie Hayden, Finance Officer, came to County Court to discuss some of the results of the recent salary survey. Debbie Hayden suggested scheduling a work session on this subject so that they can take a deep dive into the results, come up with questions and get answers. Some questions that Debbie has so far include:

- Would like to clarify scoring
- Would like to understand the category ‘Scope of Supervision’
- Would like to make sure that all like groups have same points on some categories like all clerical positions should have the same points for ‘Manual Dexterity’ category.
- Would like to see if some job descriptions are just written differently that make the points in some categories different even though jobs are similar.
- Possibly Add June 19<sup>th</sup> as a holiday
- More discussion on certificates
- Do final review of job descriptions after final changes are made

Debbie is going to work with a representative of the company that completed the salary survey to see when they might be available for questions during a work session. Debbie would like to have the work session completed before the compensation meeting on March 20, 2024. Debbie would like to send out the survey results to all employees a week before compensation board.

Debbie also mentioned that she would like to review the following policies:

- Inclement Weather
- Educational Financial Assistance
- Defining PPE – is it for safety or comfort

## 2.0 Action Items

### 2.1 MCEDD Letter of Support

**Consensus from County Court to write a letter of support for Gilliam County to join MCEDD and have Judge Dabulskis sign the letter.**

### 2.2 ASSET Quote for Prevention Office

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize payment of \$2,881.00 to ASSET to provide and install display system in Prevention Office with funds coming out of Courthouse Security fund.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.3 Ambulance Service Area Plan**

County Court appreciates all the effort that went into this report – great job Dana.

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the changes to the Sherman County Ambulance Service Area Plan and authorize County Court to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.4 STF Advisory Board Appointment**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve Connie Greenwood as an STF Advisory Board Member for Sherman County Community Transit.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.5 RTO & Company Contract**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the rate increases for the RTO & Company Contract effective February 1, 2024 and authorize Judge Dabulskis to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.6 Columbia Gorge Resolution Center Letter of Support**

**There was a consensus of the Sherman County Court to write a letter of support for the Columbia Gorge Resolution Center and for County Court to sign.**

**2.7 Center For Living Budget Committee Member**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve Deanna Christiansen to represent Sherman County on the Center for Living Budget Committee.**

**Vote: 3-0**  
**Yes: Dabulskis, Miller, Bird**  
**No: 0**  
**Abstain: 0**

### **3.0 Discussion Items**

#### **3.1 Text My Gov**

County Court looked over the materials that Text My Gov representative, Samantha Stastny, submitted for review. County Court decided that there was already enough ways to communicate with employees and residents and that we need to get people focused in on these tools as a way of communicating and not adding another communication tool to the mix.

#### **3.2 'I Love My County Because' Art Contest deadline – March 5**

Just a reminder that the 'I Love My County Because' Art Contest deadline is March 5<sup>th</sup>. We have been sharing the information on Facebook as well as with the school, the library, the cities, etc. We are hoping for many entries.

#### **3.3 Commissioner Reports and Updates**

**Commissioner Bird** – met with Director of Public Health; attended a SWCD meeting; a Center for Living meeting; a NCPH full board meeting; and a Mid-Columbia Community Action Council meeting.

Commissioner Bird has had many conversations regarding Senate Bill 1576.

**Judge Dabulskis** – Attended a MCEDD Executive meeting; a Safety meeting; met with Meredith Smith, County Counsel; a MCEDD Loan Board meeting; a CREA Executive meeting; an Eastern Oregon Caucus Call; met with Blue Mountain Network in Biggs Junction; met with Oregon State Fire Marshall Deputy in Biggs Junction; and a NORCOR meeting.

Judge Dabulskis has had several conversations with residents regarding renewable energy.

Judge Dabulskis has had several conversations with residents and community leaders around the state in regards to Senate Bill 1576.

**Commissioner Miller** – Attended Road Department interviews.

Commissioner Miller has had conversations regarding Frontier 911 dispatch. Dispatch services have been running ok but at a great cost since it is being partially staffed by traveling dispatchers.

Commissioner Miller has had many conversations regarding Senate Bill 1576 and how it mentions each county by name that still has a County Court and the bill would allow these 6 counties to change their structure of government by a vote of the County Court and not by a vote of the residents. Sherman County Court is completely against this idea. Any change to county government structure should have to go out to a vote of the residents.

**3.4 Executive Session in Accordance with ORS 192.660 (2) (a) Personnel**

**Entered Executive Session at 10:32 a.m.**

**Exited Executive Session at 10:42 a.m.**

**During Executive Session a personnel issue was discussed.**

**4.0 Consent Agenda**

**4.1 Minutes of January 17, 2024**

**Motion by Judge Dabulskis, second by Commissioner Bird, to approve the Minutes of January 17, 2024, as corrected.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**4.2 Minutes of February 7, 2027**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Minutes of February 7, 2024, as corrected.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**4.3 Revenue/Expenditure Summary – January 2024**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the Revenue/Expenditure Summary of January 2024, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**4.4 Treasurer's Report – January 2024**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Treasurer's Report – January 2024, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**5.0 Future Agenda Items**

Do we need to update our Mass Gathering Ordinance?

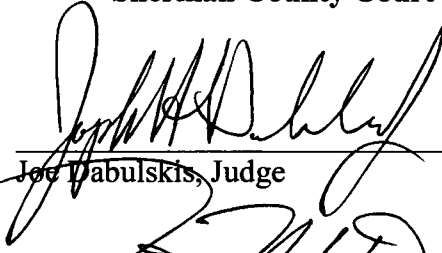
Tammi - Post John Day Dam Meeting as Public Meeting per Commissioner Miller's request.

Policy updates for Inclement Weather, Educational Financial Assistance, Records Requests and Defining PPE.

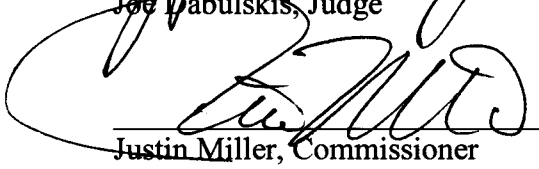
Being no further business before the Court, the meeting was adjourned at 11:22 a.m.



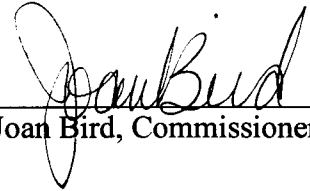
**Sherman County Court**




Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest:   
Administrative Assistant  
Tammi Gaskey