



**Court Agenda  
SPECIAL SESSION  
March 27, 2024  
9:00 a.m.**

**Please join my meeting from your computer, tablet or smartphone.**

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**Additions to Agenda**

**1.0 Appointment Schedule**

**1.1 9:00 a.m. Compensation Board Decisions  
Executive Session in Accordance with ORS 192.660 (2) (i) Personnel**

**2.0 Action Items**

**2.1 Phase II**

**2.2 Library Appointment**

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel



**SHERMAN COUNTY COURT  
SPECIAL SESSION  
MINUTES**

**March 27, 2024**

**Court Opened: 9:00 am**

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. Times-Journal was present.

**Additions to the Agenda**

**1.0 Appointment Schedule**

**1.1 9:00 am Compensation Board COLA Decision and merit raises**

**Present: Debbie Hayden**

**Entered** into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel at 9:00 a.m.

**Exited** Executive Session at 10:01 a.m.

During Executive Session the COLA, merit raises, PERS, and other salary schedule change requests were discussed for Sherman County employees.

County Court talked about the survey and the acknowledged the useful information that came from the survey. County Court also acknowledged that the survey did take longer than expected but, in part, that was because we asked for them to standardize job descriptions after they started the project. County Court was in agreement that the salary survey will be used as a tool for good information but there was a consensus to keep the current salary structure.

Commissioner Bird noted that other entities in the area are also doing salary surveys and they are taking over two years to complete. County Court did want to note that Local Governments Personnel Services did a great job and they are also the same company that did the last salary survey in 2016.

**Motion by Judge Dabulskis, second by Commissioner Bird, to accept the 2023/24 Salary Survey completed by Local Governments Personnel Services (LGPS) for Sherman County Employees and continue with the County's current salary structure.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Bird, second by Commissioner Miller, to authorize one-step increases for the following employees: Dave Rooney, Eric Akin, Dana Pursley-Haner, Deanna Christiansen, Steve Biagi, Tammi Gaskey, Keely Slay, Verna McClennan, Cody Callahan, Kyle Burnett, Lee von Borstel, Bob Erickson, Breck von Borstel and Audrey Ihrke.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize two-step increases for the following employees: Karl Ihrke, Mia Moore.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Bird, second by Commissioner Miller, to deny classification changes to employees and note that all job classification change requests will need to include a job description update which County Court will need to take action on first.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize maintaining the current grade level for Katie Woodruff but would support increasing from a .8 to a .9 FTE with funds coming from the VOCA funding if Katie and supervisor agree.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize an 8.0% COLA for the purpose of planning the 2024/25 fiscal year budget.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Bird, to authorize keeping current levels of PERS and understanding that new employees receive a 5% increase to offset the cost of PERS when they become PERS eligible.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize the addition of Juneteenth as an official holiday for Sherman County employees effective starting in 2024.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Bird, to authorize our two floating holidays that we add every year for Christmas and New Year's as official floating holidays for Christmas and New Year's with actual date to be decided yearly depending on how the holidays fall on the calendar.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Bird, second by Commissioner Miller, to authorize two extra vacation days at 10 years of employment effective starting in 2024.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize maintaining current certificates as is except removing the weed certificate from the Road Department since the Weed District took over maintaining the weeds on the county roads.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize the continuation of Sherman County paying the 1% State Transit Tax on behalf of employees.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize maintaining health care benefits at current levels.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

## **2.0 Action Items**

### **2.1 Phase II**

**Motion by Judge Dabulskis, second by Commissioner Bird, to approve up to \$23,000 towards a phase II study with Evren Northwest Company for the MCP property across from the Senior Center.**

**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**

**No: 0**

**Abstain: 0**

### **2.2 Library Appointment**

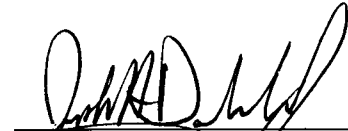
**Motion by Judge Dabulskis, second by Commissioner Miller, to appoint Arla Melzer to the Sherman County Public/School Library Board for a term of 4 years ending June 30, 2028.**

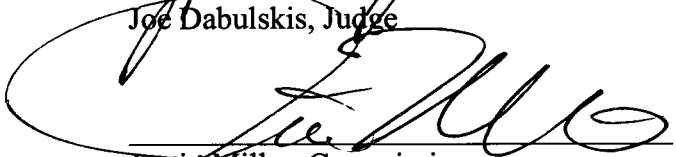
**Vote: 3-0**

**Yes: Bird, Dabulskis, Miller**  
**No: 0**  
**Abstain: 0**

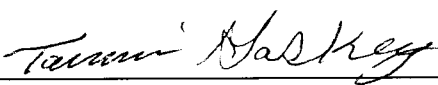
**Court Closed: 10:18 a.m.**

**Sherman County Court**

  
\_\_\_\_\_  
Joe Dabulskis, Judge

  
\_\_\_\_\_  
Justin Miller, Commissioner

  
\_\_\_\_\_  
Joan Bird, Commissioner

Attest:   
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Tammi Gaskey, Administrative Assistant