



Court Agenda
April 3, 2024
9:00 a.m.

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Additions to Agenda

3.5 H-Vac

3.6 Executive Session ORS 192.660 (2) (i) Personnel

1.0 Appointment Schedule

- | | | | |
|------------|------------|------------|--|
| 1.1 | 9:00 a.m. | | Sheriff Lohrey, Sheriff's Office Quarterly Report |
| 1.2 | 9:15 a.m. | 9:32 a.m. | Carrie Pipinich and Michelle Colby, MCEDD Quarterly Report |
| 1.3 | 9:45 a.m. | 9:11 a.m. | Nate Stice, Regional Solutions Quarterly Report |
| 1.4 | 10:15 a.m. | 10:09 a.m. | Dana Pursley-Haner, EMS Quarterly Report |
| 1.5 | 10:45 a.m. | 10:27 a.m. | Mark Coles, Speed Zone Investigations City of Wasco/County |

2.0 Action Items

2.1 Credit Card Limit

2.2 Sherman County Crime Victims' Week, April 21-27, 2024

2.3 Surplus Sheriff's Office Vehicle

3.0 Discussion Items

3.1 Table and Chairs

3.2 Update Policies – Educational Financial Assistance, Defining PPE

3.3 Written Prevention Quarterly Report

3.4 Commissioner Reports and updates

4.0 Consent Agenda:

4.1 Claims – March 2024

5.0 Public Comment

6.0 Future Agenda Items



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

April 3, 2024

Court Opened: 9:00 a.m.

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

Pledge of Allegiance

A quorum was present. Times Journal was present.

Added Agenda Items

3.5 H-Vac

3.6 Executive Session ORS 192.660 (2) (i) Personnel

1.0 Appointment Schedule

1.1 9:00 a.m. Sheriff Lohrey, Sheriff's Office Quarterly Report

Present: Verna McClennan, Audrey Ihrke, Drew Messenger, Brittany Wood, Nate Stice, Carrie Pipinich, Michelle Colby, Brad Lohrey, Times Journal

Brad Lohrey stated that in nine months he will be retiring as Sheriff of Sherman County. Brad stated that Undersheriff James Burgett is the only person running for Sheriff, therefore, Brad has started training James on Budget and is allowing James to complete the budget process this year for the 2024/25 fiscal year. In July, Brad also plans to start stepping down from the boards that he sits on. James will replace Brad on some of those boards but not all of them. New Deputy Marc Peck will start work next Wednesday, April 10, 2024. Deputy Marc Peck is already marine trained and certified and will be able to work the river this summer.

Brad mentioned the Western States Sheriff's Association 2023-2024 Sheriff of the Year award that he received in March. County Court congratulated him on a job well done. County Court stated that Brad and his entire office do a great job protecting and serving our community.

Brad mentioned that one of the new patrol cars are in the shop getting fitted with all the gear necessary to make the car road ready for the office to use.

Brad mentioned that Undersheriff James Burgett is helping lead sniper school this week at the fairgrounds in Sherman County. There are about 8 people taking this week long training.

1.2 9:15 a.m. 9:32 a.m. Carrie Pipinich and Michelle Colby, MCEDD Quarterly Report

Present: Michelle Colby, Carrie Pipinich, Brittany Wood, Drew Messenger, Audrey Ihrke, Verna McClellan, Times Journal

Carrie Pipinich introduced Michelle Colby as a new MCEDD staff member who will be providing primary support for Sherman County moving forward. County Court welcomed Michelle.

Carrie gave highlights from her quarterly reports as follows:

- **MCEDD EPA Brownfields Grant:** MCEDD is working through the final pieces before we can kick off the program. It will be a wait while the consultants get quality assurance plan approved by EPA but all others pieces are in place to go live in April. This will allow us to start accepting applications with an approximate timeline from project acceptance to completion of two to three months for work to be completed on individual sites.
- **Solar + Storage Planning Project at the School:** Sherman County and Sherman County School received planning funds previously from Oregon Department of Energy (ODOE) to obtain a Micro grid Feasibility Report. Staff had conversations with project manager Alan Hickenbottom, to get familiar with the project and discuss next steps. These include potential for applying to ODOE Energy Community Renewable Energy Grant Program for construction funding as well as exploring alternate sources for backup power for the well.
- Staff has been working with Sherman Co Emergency Management to explore the best projects to submit to the new Resilience funding at ODHS.
- **Organizational support:**
 - Four Cities Meetings: Meeting of City administrators in March focused mainly on budget with Kathryn Greiner from Condon serving as a guest to talk about how she approaches their city budget. Staff participated and introduced new MCEDD staff, Michelle Colby
 - City of Grass Valley:
 - Wastewater: Staff is working closely with the City and their engineer to support developing a DEQ Planning Grant application to support moving forward some of the needed next steps as the City works toward developing its full funding package for the project.
 - Water: The City submitted a Sustainable Infrastructure Planning Projects (SIPP) Application to Business Oregon for Water Master Plan update.
 - City Park: Staff helped the City develop a short park survey to gather input on where the City should focus improvements. This is in preparation for submission to the Oregon Park and Recreation Department's Local Government Grant Program for priority improvements in May.
 - City of Wasco:
 - Staff worked with the City to explore a SIPP application for a water master plan but determined it would be best to wait until the fall funding round to provide time to work with an engineering firm to create an appropriate scope of work for the \$20,000 grant.
 - Staff also explored potential grant resources for adding a telemetry system to the City's wells and discussed procurement for engineering services.
 - Staff has reached out to Kid Zone to get tour of facilities and discuss needed support.

- City of Moro: Staff worked with the City to support submission of an application to the Water/Waste Water funding program at Business Oregon for their water tank repair project.
 - Staff is working with Little Wheats on grant applications.
- Staff supported Sherman Veterinary Associates with a USDA grant application to support purchasing large animal equipment, another mobile vet truck, some specific training, and to support providing educational opportunities in the community.
- **Housing Assistance:** Staff worked with one new applicant and handled several inquiries. There is also one project nearing completion. The budget for the program shows that there is approximately \$85,000 not committed to projects yet.

Motion by Commissioner Miller, second by Commissioner Bird, to approve changing the Housing Rehabilitation and Housing Property Preparation Grant Application from a one year to an 18-month completion requirement and approve the changes to the terms and conditions section of the grant applications.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Michelle and Carrie will update housing applications and get updated forms to Tammi Gaskey to put on the website.

Motion by Commissioner Miller, second by Commissioner Bird, to approve New Housing Construction Grant application submitted by Matthew von Borstel and Betsy von Borstel in the amount of the maximum award amount of \$10,000; and authorize Judge Dabulskis to approve project completion and grant payment, conditional upon meeting all program requirements and fund availability.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Michelle asked County Court about one person's timeline that will be up this Saturday. The person has completed their project and is turning in paperwork. Michelle will not have time to review by deadline. If this person still has something that is needed to turn in after the review is that ok? Is there any leniency to the timeline for reviewing and any last minute things that are needed to be turned in? County Court said that a couple days for review and last minute things would be ok.

1.3 9:45 a.m. 9:11 a.m. Nate Stice, Regional Solutions Quarterly Report

Present: Nate Stice, Michelle Colby, Carrie Pipinich, Brittany Wood, Drew Messenger, Audrey Ihrke, Verna McClennan, Times-Journal

Nate Stice, Regional Solutions, gave his quarterly report.

Nate said that Regional Solutions has been helping Sherman County with the following:

- Meeting on Monday, April 8, 2024 regarding Renewable Energy with Oregon Department of Energy

- City of Moro received a letter from Business Oregon regarding the Business Oregon grant they applied for
- Affordable Housing discussions with Judge Dabulskis
 - Keep in touch with your representatives about your needs for housing and infrastructure
- Bio solids (questions that are coming up)
 - Where do you dispose of bio solids
 - Wastewater operators are badly needed around the state – are in short supply

Nate closed with talking about Court Appointed Special Advocates (CASA) how this group is looking for a Sherman County board member. Court Appointed Special Advocates is a volunteer advocacy group for children and youth who have experienced abuse or neglect.

1.4 ~~10:15 a.m.~~ 10:09 a.m. Dana Pursley-Haner, EMS Quarterly Report

Present: Michelle Colby, Carrie Pipinich, Dana Pursley-Haner, Verna McClennan, Times-Journal, Drew Messenger, Brittany Wood

Dana Pursley-Haner gave some highlights from her EMS quarterly report.

- Making inquiring on new grant options
 - Not eligible for some grants based on being rural and volunteer
- Updated kits at NORCOR
- Open House for EMS/Fire on April 19th
- Installed AED's (Automated external defibrillator) and added Narcan at 11 locations around Sherman County
- 70 ambulance calls so far in 2024

1.5 ~~10:45 a.m.~~ 10:27 a.m. Mark Coles, Speed Zone Investigations City of Wasco/County

Present: Mark Coles, Verna McClennan, Drew Messenger, Brittany Wood

Mark Coles, Road Master came to County Court to discuss the speed zone investigations that took place on county roads in the City of Wasco. Mark gave each member of County Court a set of maps that showed which portions of which streets in the City of Wasco has had a speed zone change in this last investigation. Mark asked County Court if they wanted the Road Department to pay for and put up the new speed signs. The Consensus from County Court was to have the Road Department purchase and put up the new speed signs in the City of Wasco.

2.0 Action Items

2.1 Credit Card Limit

The increase in credit card limit is due to the price of registration, hotel stays and flights when going to conferences out of state.

Motion by Commissioner Miller, second by Commissioner Bird, to increase Judge Dabulskis' credit card limit to \$5,000 effective immediately and indefinitely.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.2 Sherman County Crime Victims' Rights Week, April 21-27, 2024

Motion by Commissioner Bird, second by Commissioner Miller, to proclaim April 21-27, 2024 as Sherman County Crime Victims' Rights Week and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.3 Surplus Sheriff's Office Vehicle

This vehicle has the following mechanical problems:

- If idling, it will kick out thick white smoke with you start going
- Turbo is starting to go
- Cracked windshield
- Crumpled rear bumper corner

Motion by Commissioner Miller, second by Commissioner Bird, to authorize the surplus of the 2017 Ford Interceptor/Explorer VIN # 1FM5K8AT2HGD25660 with mechanical issues.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Tables and Chairs

Judge Dabulskis told County Court that we started off with 200 chairs and we are down to 186 chairs. We started off with more tables and we are down a couple. Judge Dabulskis would like County Court to entertain the idea of starting to purchase some tables and chairs to replace the ones that go missing/break. There was consensus among County Court members to start replacing tables and chairs as needed. Tammi Gaskey will bring back pricing to County Court for further discussion.

3.2 Update Policies – Educational Financial Assistance and Defining PPE

Motion by Commissioner Miller, second by Commissioner Bird, to approve updates to the Educational Financial Assistance Policy as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

County Court decided to table the defining PPE and updating that the inclement weather information until a future meeting.

3.3 Written Prevention Quarterly Report

Deanna Christiansen stays very busy. County Court hears nothing but positive about her. She does a great job.

3.4 Commissioner Reports and updates

Judge Dabulskis – Attended a NORCOR meeting; a MCEDD Strategic Planning meeting; talked with Dan Shanahan from ODOT regarding the rock slide between Rufus and Biggs.

Judge Dabulskis received an email from Alan Hickenbottom stating that he would like to start the next phase of the project for the resiliency project if everything is ready to go.

Commissioner Bird – Attended a Mid-Columbia Housing Authority meeting; a CAPECO meeting; a Mid-Columbia Community Action Council (MCCAC) meeting; a Special Session on Compensation; a meeting with Director Shellie Campbell of North Central Public Health; a zoom meeting with Roni Hyde; a meeting with Director Al Barton of Center for Living and a meeting with South Sherman Fire Department.

Commissioner Bird announced that May 31 is the Grand Opening for the Gloria Center.

Commissioner Miller – Attended a Special Session on Compensation and worked with Marci from GOHBI to turn in Veggie RX grant application.

Commissioner Miller heard Eric Akin, VSO, on the radio promoting Veteran Services. Commissioner Miller stated that Eric did a great job promoting Veteran Services and you can tell that he is very passionate about his work.

3.5 H-Vac

Commissioner Miller wants to make sure that we stay on top of the heat/air issues in the new building as it starts to warm up. Commissioner Miller is wondering if there is a stress test or something that can be done to make sure the system is ready for the warming conditions that will be coming soon.

3.6 Executive Session ORS 192.660 (2) (i) Personnel

Entered into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel at 11:15 a.m.

Exited Executive Session at 11:40 a.m.

During Executive Session Personnel issues were discussed.

4.0 Consent Agenda:

4.1 Claims – March 2024

Motion by Commissioner Bird, second by Judge Dabulskis, to approve the Claims for the month of March 2024, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

5.0 Public Comment

None

6.0 Future Agenda Items

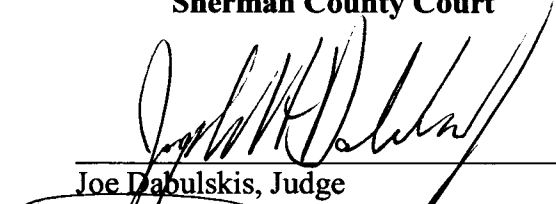
PPE

Inclement Weather Policy

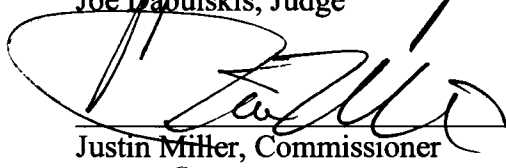
Court Closed: 11:47 a.m.

Being no further business before the Court, the meeting was adjourned at 11:47 a.m.

Sherman County Court



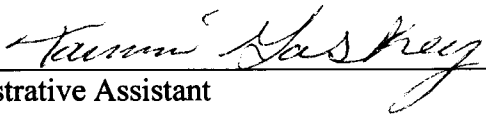
Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest: 

Administrative Assistant