



SHERMAN COUNTY

# SHERIFF'S OFFICE

SHERIFF BRAD LOHREY 500 Court Street P.O. Box 424 Moro, OR 97039 Phone: (541) 565-3622 Fax: (541) 565-3046

## Deputy Sheriff Position Description

### JOB RESPONSIBILITIES:

Under general supervision, exercises responsibilities for the enforcement of state and local laws relating to public safety and welfare. Exercises independent judgment in dealing with dangerous or unusual situations, exercising safety practices and procedures. Works under high stress, high risk conditions. Reports to assigned Sergeant or Undersheriff.

### Specific Duties and Responsibilities of a Sherman County Deputy:

- Acts as a responsible representative of the Sheriff.
- Patrols Sherman County in a patrol car on assignment for the purpose of observing the area for possible criminal activity or other conditions that could endanger public safety, investigating complaints, and enforcing laws; maintains high visibility.
- Investigates and reports accidents, dangerous or defective streets, sidewalks, traffic lights, or other hazardous conditions.
- Investigates all crimes, interviews witnesses, complainants, and victims; and gathers physical evidence and preserves for court; conducts follow up investigations as needed.
- Enforces felony and misdemeanor laws of Oregon.
- Enforces Oregon traffic laws and other ORS violations.
- Conducts investigations for motor vehicle accidents.
- Conducts investigations for DUII, maintains a valid Intoxilyzer card, attends DMV administrative hearings, continued education for DUII enforcement.
- Provides traffic control at motor vehicle accidents or other hazardous situations.
- Apprehends, arrests and detains criminal suspects and law violators when necessary; follows proper procedures when making arrests.
- Serves warrants, summonses, subpoenas, civil and other official papers.
- Serves as witness in court and provides evidence in court as required.

- Responds to emergency calls, such as robberies, burglaries, kidnappings, assaults and murders; and practices safety procedures in answering and responding to calls.
- Checks residential and commercial property for security as requested; checks on Senior Citizens as requested.
- Assists motorists in various situations as needed.
- Assists pedestrians in various situations as needed.
- Contacts complainants and/or victims of crimes within a reasonable length of time; keeps complainants or victims informed of progress of investigations.
- Investigates and reports fires or other related events; keeps bystanders out of danger; safeguards property; and renders first aid in emergency situations.
- Prepares, processes, and/or transmits various reports as required.
- Records information concerning events that took place during tour of duty, and records such activity in the manner as prescribed by the department.
- Maintains weapons and equipment in functional and presentable condition.
- Transports mental patients and prisoners to prescribed locations as necessary.
- Accounts for and transports evidence coming into custody.
- Answers questions asked by the general public, works with juveniles and adults in related matters; refers public to person or agencies which can provide further assistance as required.
- Works under high stress, high risk conditions.
- Takes decisions at the crime scenes which may be centered around life or death situations; decisions are based on the safest procedures to be followed to ensure safety to individuals involved and fellow officers/members of rescue team.
- Performs special projects as directed by the Sheriff.
- Watches for wanted or missing person and lost children; administers first aid to the injured in emergency cases; and reports stray animals as necessary,
- Attends shift meeting, seminars, and training sessions as required to remain knowledgeable of operations and promote job performance.
- Maintains DPSST requirements for certification maintenance.
- Attends required periodic training sessions and seminars; participates in required physical fitness activities.
- Maintains required level of proficiency in the use of firearms, and evasive action/driving skills.

- Takes active charge in serious or unusual situations
- Responds to search and rescue calls, and coordinate with other emergency services for the safe return of those individuals.
- Patrols the three rivers of Sherman County and responds to marine events and emergencies.
- Deputies know that “everything” is your responsibility.

**-Additional duties performed by patrol deputies with advanced training-**

- Drone Operator: Must acquire your FAA Part 107 license, follow agency UAS policy and Oregon statute on law enforcement drone operations.
- NORTAC (Northern Oregon Regional Tactical Operations Team) Team Member: Attend basic SWAT school, attend monthly training and meet the individual physical requirements set forth by the team. Respond to complex, highly dangerous, and constantly evolving situations.
- Marine Deputy: Must attend a two week Oregon State Marine Board academy, possess a boater’s operator permit, and be proficient in operating the patrol boat in all weather conditions.
- Detective: Must be proficient in financial, crypto, sex, electronic, and all digital criminal investigative techniques. The detective will focus on high level crimes committed within Sherman County or against the residents of Sherman County.
- Field Training Officer: Must attend a DPSST FTEP training, and maintain all certification. Provide new deputies with training on all of the Sherman County Deputy duties and responsibilities.
- Drug Recognition Expert: A highly trained deputy who provides expertise and assistance in impaired driving investigations. The deputy must attend over one-hundred hours of specialized training to become certified. Then they must conduct a minimum of four evaluations and attend eight hours of maintenance training to remain certified.
- Firearms Instructor: Deputies that become firearms instructors must attend eighty hours of handgun and rifle training.
- Less Lethal Instructor: 14-hour initial course, and yearly maintenance training including case law and manufacturer guidelines.

### **-JOB REQUIREMENTS-**

- High School Diploma or GED
- Preferred one (1) year of experience in law enforcement OR graduation from a two-year college.  
with major course work in law enforcement OR any satisfactory combination of education and experience.
- Knowledge of crime prevention, criminal investigation and traffic law enforcement.
- Skill in typing, report writing, filing and communications.
- Skill in administering first aid and CPR.
- Ability to communicate effectively both orally and in writing.
- Ability to perform work without direct supervision.
- Ability to comprehend and interpret laws, rules, regulations and directives.
- Ability to exercise mature judgment and react effectively in emergency situations.
- Ability to establish and maintain effective working relationships with others.
- Ability to work variable work shifts.
- Successfully pass a written POST Test
- Subject to call out on days off or being called out after your regularly schedule work shift.
- Subject to working holidays as needed.
- Ability to meet minimum DPSST requirements  
and possess certification within one year from date of employment.

### **-OTHER JOB REQUIREMENTS-**

- Must be 21 years old, a United States citizen, and possess a valid Oregon driver's license within 30 days after employment.
- May not pose a "direct threat" to the health and safety of himself/herself or others.
- Shall not have been convicted of a crime designated under the law where the conviction occurred as being punishable as a felony or as a crime for which a maximum term of imprisonment of more than one (1) year may be imposed.
- Shall not have been convicted of violating any law of this state or any other jurisdiction involving the unlawful use, possession, delivery, or manufacture of a controlled substance, narcotic or dangerous drug.
- Shall not have violated in this state ORS 162.065, 162.075, 162.085, 163.355, 163.365, 163.375, 163.385, 163.395, 163.405, 163.408, 163.411, 163.415, 163.425, 163.427, 163.435, 163.445, 163.465, 163.515, 163.525, 163.575, 163.670, 163.675 (1985 Replacement Part), 163.680, 163.684, 163.686,

167.007, 167.012, 167.017, 167.065, 167.070, 167.075 or 167.080 or have been convicted of violating the statutory counterpart of any of those offenses in any other jurisdiction.

- Must pass an entry-level employment examination, in-depth background investigation (including credit check), complete physical examination and drug screen. May be required to pass a psychological evaluation.
- Must be of good moral fitness as determined by a thorough background investigation.
  - For purposes of this standard, lack of good moral fitness means conduct not restricted to those acts that reflect moral turpitude but rather extending to acts and conduct which would cause a reasonable person to have substantial doubts about the individual's honesty, fairness, respect for the rights of others, or for the laws of the state and/or the nation.
  - The following are indicators of a lack of good moral fitness:
    - (A) Illegal conduct involving moral turpitude;
    - (B) Conduct involving dishonesty, fraud, deceit, or misrepresentation;
    - (C) Intentional deception or fraud or attempted deception or fraud in any application, examination, or other document for securing certification or eligibility for certification;
    - (D) Conduct that is prejudicial to the administration of justice;
    - (E) Conduct that adversely reflects on his or her fitness to perform as a law enforcement officer. Examples include but are not limited to: intoxication while on duty, untruthfulness, unauthorized absences from duty not involving extenuating circumstances, or a history of personal habits off the job which would affect the officer's performance on the job which makes the officer both inefficient and otherwise unfit to render effective service because of the agency's and/or public's loss of confidence in the officer's ability to perform competently.

**Visual acuity:** Corrected vision shall be at least 20/30 (Snellen) in each eye. Due to the demonstrated likelihood of dislodgment or breakage, candidates who are able to wear only glasses with frames shall meet an uncorrected standard not worse than 20/100 (Snellen) in each eye. Those candidates who use soft contact lenses (SCLs) shall have vision correctable to at least 20/30 in each eye, with no uncorrected standard.

**Peripheral vision:** Visual Field Performance shall be 140 degrees in the horizontal meridian combined.

**Depth perception:** Depth perception shall be sufficient to demonstrate stereopsis adequate to perform the essential tasks of the job. The recommended test is the Random Stereo Test with 60 seconds of arc.

**Night blindness:** A history of night blindness should be evaluated to determine applicant's capacity to perform essential tasks at night or in a dark or low light setting.

**Color vision:** Red or green deficiencies may be acceptable, providing the applicant can read at least nine (9) of the first thirteen (13) plates of the Ishihara Test (24 Plate Edition). Applicants who fail the Ishihara test can meet the color vision standard by demonstrating that they can correctly discriminate colors via a field test conducted by the employer and approved by DPSST.

**Hearing Acuity:** Applicants must have hearing sufficient to perform essential hearing related tasks without posing a threat to themselves or others. Hearing amplification devices may be used, however these devices must be of the type that screens out loud sounds, i.e., guns shots, to prevent further hearing loss.

**Non-assisted aphonia, loss of speech defect:** Applicant must be able to use vocal chords and have significant ability to perform speaking related essential tasks.

**Abnormalities of the nose, throat or mouth:** An abnormality must not interfere with the applicant's breathing, or proper fitting of gas mask or similar device.

**Cardiovascular diseases:** Any finding in the history or physical examination which suggests the presence of an organic cardiovascular disease shall necessitate further evaluation. Resting blood pressure of less than or equal to 140 mmHg systolic and 90 mmHg diastolic on three successive readings. Failure to meet the blood pressure guideline shall cause referral for further medical evaluation.

#### **TYPICAL CRIMINAL JUSTICE EMPLOYEE CHARACTERISTICS:**

Reserved, Intelligent, Emotionally Stable and Mature, Assertive, Enthusiastic, Conscientious, Trusting, Practical, Leadership Qualities, Self-Assured, Dependable, Tough Minded & Self-Reliant, Independent, Conservative, Self-Sufficient

#### **EQUIPMENT UTILIZED (BUT NOT LIMITED TO):**

AIDS Kit, NARCAN, Audio Monitoring Equipment, AR-15, Calculator, Camcorder, Cell Entry, Protection Device, Cell Search Kit, Chemical Agents Clothing, Carousel, Computer, Copier, Criminal Code Manual, Drug Testing Kit, Duty Belt w/accessories, Fingerprint equipment, Fire Extinguishing, Firearms, First Aid Kit, Food Carts, Hand Tools, Handgun, Hand Trucks/Hand Carts, Hazardous Materials Protection Gear, Housekeeping Supplies, Inmate Locator Box, Intercom System, Intoxilyzer Machine, Keys, Ladder, ORS Book, Pallet Lift, Photography equipment, Policies and Procedures Manual, Radio, Report Forms, Report Writing Manual, Restraints, Taser, Surveillance Monitoring Equipment, Telephone, Television, Traffic Code Manual, Typewriter, Uniform, VCR, Vehicle, Flashlight

#### **-Sherman County is an equal opportunity employer-**

Sherman County is committed to being an Equal Employment Opportunity employer and complying with the Americans with Disabilities Act. Our commitment includes providing a respectful working environment that is free from discrimination and harassment in the workplace. This commitment is made by Sherman County in accordance with applicable Federal, State and Local laws and regulations. Upon your

request, Sherman County will consider all requests for reasonable accommodation during the recruitment and selection process. Because of the Immigration Reform Act of 1986, persons hired by the County must be able to present acceptable documents verifying identity and authorization to work in the United States.