



## Court Agenda

August 14, 2024

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### Additions to Agenda

#### 1.0 Appointment Schedule

- 1.1 9:00 a.m. Georgia Macnab – RV Park project
- 1.2 ~~9:30 a.m.~~ 9:26 a.m. Supplemental Budget Hearing – Debbie Hayden

#### 2.0 Action Items

- 2.1 Executive Session In Accordance with ORS 192.660 (i) Personnel
- 2.2 EOCCO/Share Grant Contract for swim bus
- 2.3 Authorization to pay regular monthly bills
- 2.4 Oregon Department of Veterans' Affairs – ODVA Funds application
- 2.5 Resolution Making Appropriations for Tri-County Veterans' Fund \$151,617
- 2.6 Voiding Returned Resident Incentive Checks issued December 2023
- 2.7 Destroy unissued County Checks Due to Incorrect Amounts and/or Printer Error

#### 3.0 Discussion Items

- 3.1 Sheriff's Activity Log
- 3.2 EMS Written Quarterly Report
- 3.3 Transit Written Quarterly Report
- 3.4 Clerk Written Quarterly Report
- 3.5 DA Discussion
- 3.6 Weeds
- 3.7 County Counsel
- 3.8 Inclement Weather/Emergency Closing
- 3.9 Commissioner Reports and Updates

If necessary, an Executive Session may be held in accordance with: -ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel

#### **4.0 Consent Agenda**

- 4.1 Minutes of June 27, 2024
- 4.2 Minutes of July 3, 2024
- 4.3 Claims – July 2024
- 4.4 Treasurer’s Report – June 30, 2024 updated

If necessary, an Executive Session may be held in accordance with: ~~ORS~~ 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel



**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**August 14, 2024**

**Court Opened: 9:00 am**

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant, Tammi Gaskey

A quorum was present. Times Journal was present.

Pledge of Allegiance

**Additions to Agenda**

**1.0 Appointment Schedule**

**1.1 9:00 a.m. Georgia Macnab – RV Park project**

Present: Georgia Macnab, Times Journal

Georgia Macnab, Sherman County Planning Director, came to County Court to present quotes for a Storage Building. Georgia presented two quotes. Omar, RV Camp Host, asked a third person for a quote, but he was not interested in the project.

**Motion by Judge Dabulskis, second by Commissioner Bird, to approve the bid from Countryside Sheds, LLC in the amount of \$17, 242 for a 14x14 Garage Storage Building with LuxGuard Rubber Flooring and an electrical package. This quote does not include the pilot car for transportation or the concrete site prep work that will also need to be paid for and final costs still needs to come with the budgeted amount of \$30,000.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**1.2 ~~9:30 a.m.~~ 9:26 a.m. Supplemental Budget Hearing – Debbie Hayden**

Present: Debbie Hayden, Times Journal  
Open Budget Hearing at 9:26 a.m.

Close Budget Hearing at 9:28 a.m.

County Court went to 2.3 – 2.7 under Action Items and approved motions.

**2.0 Action Items**

**2.1 Executive Session In Accordance with ORS 192.660 (2) (i) Personnel**

**Entered into Executive Session at 9:39 a.m.**

**Exited Executive Session at 9:45 a.m.**

**During Executive Session, personnel issues were discussed.**

**2.2 EOCCO/Share Grant Contract for swim bus**

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize EOCCO Share Grant Contract for swim bus in the amount of \$39,000 for the period of November 1, 2024 – October 31, 2027 and authorize Judge Dabulskis to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.3 Authorization to pay regular monthly bills**

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize the Sherman County Finance Office to pay the regular monthly county bills for the fiscal year 24/25 as presented, effective May 7, 2024 and authorize County Court to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.4 Oregon Department of Veterans' Affairs – ODVA Funds Application**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the Sherman County Application for ODVA Funds for the period of July 1, 2024 through June 30, 2025 in the amount of \$151,617 and authorize Judge Joe Dabulskis to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.5 Resolution Making Appropriations for Tri-County Veterans' Fund \$151,617**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve the proposed budget changes for the Tri-County Veterans' Fund #232 for a total fund resources and expenditure of \$151,617 and authorize Sherman County Court to sign.**

**Vote: 3-0**  
**Yes: Dabulskis, Miller, Bird**  
**No: 0**  
**Abstain: 0**

**2.6 Voiding Returned Resident Incentive Checks Issued December 2023**

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize that the returned checks as listed by the Finance Office in Exhibit A be voided and the funds be returned to the Resident Incentive Fund for future distribution.**

**Vote: 3-0**  
**Yes: Dabulskis, Miller, Bird**  
**No: 0**  
**Abstain: 0**

**2.7 Destroy Unissued County Checks Due to Incorrect Amounts and/or Printer Error**

**Motion by Commissioner Bird, second Commissioner Miller, to authorize that the Finance Director be allowed and hereby ordered to destroy the void, unissued county checks now in her possession and authorize County Court to sign.**

**Vote: 3-0**  
**Yes: Dabulskis, Miller, Bird**  
**No: 0**  
**Abstain: 0**

**3.0 Discussion Items**

**3.1 Sheriff's Activity Log**

County Court appreciated Sheriff Lohrey sending out this monthly report.

Commissioner Miller spoke with Sheriff Lohrey who said that the parks have been quieter this summer, leaving deputies more time to focus on traffic.

**3.2 EMS Written Quarterly Report**

County Court commented that Dana Pursley-Haner and crew have been very busy this summer and are very much appreciated for the work that they do.

**3.3 Transit Written Quarterly Report**

Judge Dabulskis stated that there was a little set back on the bus barn project. Kelsi Phillips has just recently found out that a report has to be done by ODOT and that the report can take up to 6 months to complete. Judge Dabulskis also stated that Jeff Schott, Bus Barn Project Manager, stated that the project design and going out for bid can still happen while the report is being completed.

**3.4 Clerk Written Quarterly Report**

Kristi Weis, Sherman County Clerk, did a comparison of 2023-24 and 2024-25 costs insurance costs in her written quarterly report. County Court appreciates all the hard work that both Kristi Weis and Audrey Ihrke do in the Clerk's Office.

### 3.5 DA Discussion

County Court had no new written information to consider. Judge Dabulskis is going to discuss this topic with CIS before the August 21 County Court meeting. Judge Dabulskis attended a meeting and this topic came up and he did find out that some counties do pay their DA a part-time wage/stipend on top of their DA salary from the state.

### 3.6 Weeds

County Court is aware that letters went out to two properties for Class A weed violations. A time period for compliance is 14 days after receipt of this notice to avoid violation.

### 3.7 County Counsel

Meredith J. Smith, County Counsel, informed us that she is moving her practice to a new law firm, Phillips, Reynier, Sumerfield and Cline, in Hood River, Oregon. Since her current contract is through Timmons Law PC, we will need to renew/revise it, additionally, she has been billing at a discounted rate due to the somewhat urgent circumstances of her initial onboarding. At this time, she feels it is necessary to revise the Personal Service Agreement for Legal Services to reflect her new firm and her as legal counsel and to update certain provisions, including hourly rate.

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the revised Personal Service Agreement for Legal Services with Meredith J. Smith, LLC of Phillips, Reynier, Sumerfield & Cline with an hourly rate of \$310.00 and authorize County Court to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

### 3.8 Inclement Weather/Emergency Closing

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Inclement Weather Policy Updates as written, effective immediately.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

### 3.9 Commissioner Reports and Updates

**Judge Dabulskis** – Attended a DLCD meeting; an Oregon Department of Energy (ODOE) modeling strategies meeting; Eastern Oregon Legislative Call; and an Eastern Oregon Counties Association (EOCA) meeting.

Environment Phase II Update – Judge Dabulskis asked Jeff Schott to review the Phase II results. Basically there is a spot where dirt needs to be removed and a plan needs to be written about removing the dirt and not using the water that is a few feet underground. Judge Dabulskis asked County Court if they were ok proceeding with the purchase of the land. County Court is ok with Judge Dabulskis gathering the information and bringing back to County Court the estimated cost for the land, the dirt removal and the writing of the plan that is required.

Biglow County Road in Sherman County Update – There is a resident who has contacted the County about a section of Biglow Road. On the books, a section of Biglow road says that it has been vacated, but it has not. The road that has truly been vacated is another road nearby. Drew and Judge Dabulskis are working on getting this error fixed so that the correct road shows vacated and Biglow shows that it is a current road in use.

**Commissioner Miller** – Attended the Shift Festival; and a Fair Board meeting.

Commissioner Miller received a phone call from a resident concerning a gravel road.

**Commissioner Bird** – Attended a Mid-Columbia Community Action Council meeting; a CAPECO meeting; a NORCOR Executive Session; a Transportation meeting, a Prevention meeting and a NCPHD meeting.

Commissioner Bird spoke with Caitlin Blagg from Moro Medical Clinic who stated that the Wellness Center put in a new toilet and left the old toilet outside the building. With remodeling happening soon upstairs from the Wellness Center, Caitlin would like to have the toilet removed.

Kent Water Update – Commissioner Bird stated that the piping is now completed and water testing will be completed next.

#### **4.0 Consent Agenda**

##### **4.1 Minutes of June 27, 2024**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Minutes of June 27, 2024, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

##### **4.2 Minutes of July 3, 2024**

**Motion by Commissioner Bird, second by Judge Dabulskis, to approve the Minutes of July 3, 2024, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**4.3 Claims – July 2024**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the Claims for the month of July 2024, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Bird, Miller**

**No: 0**

**Abstain: 0**

**4.4 Treasurer’s Report – June 2024 Amended**

**Motion Amended from July 17, 2024.**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve the Amended Treasurer’s Report for the month of June 2024, which was previously approved on July 17, 2024.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**The amended Treasurer’s report included a correction to the original report that was approved on July 17, 2024 to decrease Fund 201 by \$3,222.00 and increase Fund 513 by \$3,222.00**

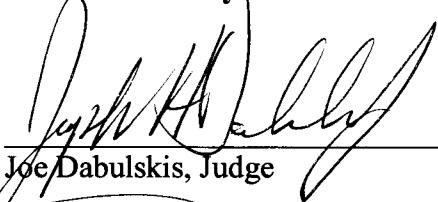
**Future Agenda Items**

DA Discussion

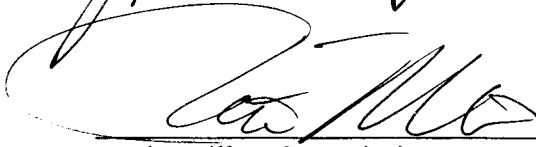
Being no further business before the Court, the meeting was adjourned at 11:06 a.m.



**Sherman County Court**



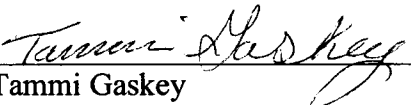
Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest:   
Tammi Gaskey  
Administrative Assistant