



SHERMAN

COUNTY

Court Agenda

July 3, 2024

9:00 a.m.

Please join my meeting from your computer, tablet or smartphone.

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Additions to Agenda

1.0 Appointment Schedule

- 1.1** 9:00 a.m. Kristen Stuart, Sherman County Museum Director Meet & Greet/Update
1.2 9:15 a.m. 9:21 a.m. Michelle Colby, MCEDD Quarterly Report

2.0 Action Items

3.0 Discussion Items

- 3.1 Thank You Note - Scholarship
3.2 Commissioner Reports and updates

4.0 Consent Agenda

- 4.1 Claims – June 2024
4.2 Treasurer's Report – May 2024
4.3 Revenue/Expenditure Report – June 2024

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

JULY 3, 2024

Court Opened: 9:00 a.m.

Pledge of Allegiance

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No media was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 9:00 a.m. Kristen Stuart, Sherman County Museum Director Meet & Greet/Update

Present: Kristen Stuart, Michelle Colby, Andrew Danies

Kristen Stuart came to County Court to introduce herself as the new Sherman County Museum Director and to give a quarterly update.

- Oregon Trail Marker (a rock) is currently on HWY 206 and needs to be moved by this fall. The question is whether to move the rock to a new location and have a kiosk installed that talks about the rock or should the rock be moved to the Sherman County Museum. Kristen will get more information including a bid for the kiosk and the asphalt for two parking spaces.
- An EV Charging company has contacted the museum about leasing ground at the museum to add EV charging stations. This would include 9 parking spaces, 4 charging stations – each with two chargers and one that is ADA accessible. This company is wanting a non-binding letter by August 9th to submit with their bid to receive an ODOT grant. The issue that the museum has is that it doesn't have 9 parking spaces to dedicate to EV charging stations. Kristen is wondering if the senior center parking lot could also be used. This is a question that she will ask.
- 3rd Annual Harvest Fest July 21st that the museum will take part in.
- 300+ animal traps from around the world exhibit is being put together.
- November 3rd is the Museum's fall meeting and it will be held in Wasco.

1.2 9:15 a.m. 9:21 a.m. Michelle Colby, MCEDD Quarterly Report

Present: Michelle Colby, Andrew Danies

Michelle Colby, MCEDD, came to County Court to give her quarterly report. Here are some of the highlights:

- Introduction: MCEDD Welcomes Andrew Danies as Deputy Director. Danies joined MCEDD in June.
- MCEDD's Environmental Protection Agency (EPA) Brownfields Grant: In April, Sherman County submitted an application to MCEDD for a project that aims to expand a senior housing development in the City of Moro. MCEDD's Brownfield advisory committee approved the application, and on-site work will begin once the EPA approves the site-specific Sampling and Analysis Plan (SAP); a response from EPA is expected in July. The initial assessment will determine the level of contamination at the site, and next steps will be determined based on the initial assessment.
- Staff worked with Sherman County Emergency Management Services Director, Dana Pursley-Haner with an application for an emergency portable generator. Staffed reviewed program guidelines and eligibility for another potential grant.
- Staff continues to assist the Grass Valley Market to wrap up their Pacific Power grant. Grant resulted in the installation of an electric vehicle (EV) charging station. Staff is in the process of helping navigate the grant close out process. The EV charger is operational and easily accessible. Owners have placed signage on the building being visible traveling from both directions on Highway 97 (Main Street) through the city.
- Sherman County Bus Shelter (Barn) project. MCEDD is on contract to provide grant administration of Oregon Department of Transportation (ODOT) Statewide Transportation Improvement fund (STIF) grant awards. Staff has reached out to learn more about the project and visit the project location with Sherman County Transportation Coordinator, Kelsi Phillips. Staff is getting acquainted with MCEDD's administration contract for the project.
- Oregon Department of Transportation | Carbon Reduction Program | Small Urban and Rural Program. In preparation to offer grant administrative assistance-guidance staff received a grant status update from the Oregon Department of Transportation representative about the Sherman County grant. Sherman County was awarded grant funds for an electric vehicles pilot project. Project components include charging infrastructure, implementing and testing of electric vehicles to the county fleet.
- Sherman County Housing Assistance Program: Two housing projects were closed out with grant funds disbursed: one was a rental housing development grant project in the Moro area and the other a housing rehabilitation grant project within City of Wasco city limits. As directed by County Court, staff drafted an approval letter with conditions for a new construction housing grant recipient within city limits of Grass Valley; this was approved by the County Court in April. Staff has received a few inquiries with no applications received. There are three open housing projects: two new construction housing and one rehabilitation housing project. The budget for the program shows that there is approximately \$58,000 not committed to projects yet.
- Organizational Support:
 - Staff arranged regular monthly meetings with representatives from the four incorporated cities (City of Rufus, City of Wasco, City of Moro and City of Grass Valley). Meetings focused on getting acquainted with city staff, discussing projects and needs. City personnel have been outstanding in their attendance and very supportive of continuing to meet regularly.
 - Little Wheats Day Care. Staff assisted with drafting the 2024-2025 budget estimates-forecast and offered guidance with the grant application to Sherman County for early learning funding.

- We learned that the USDA grant MCEDD staff helped submit for Sherman Veterinary Associates was awarded! The grant will support purchasing large animal equipment, another mobile vet truck, some specific training, and to support providing educational opportunities in the community.
- Sherman County Medical Clinic. Staff engaged in information gathering with a Sherman County Health District Board of Director. Project needs include but not limited to fostering a more resilient facility, looking into solar and battery storage and other energy efficiencies.
- Sherman County Historical Museum complex. Staff continues to conduct online grant prospecting research as time allows. Project of specific interest is to secure funds to construction an addition to the museum complex to allow for a dedicate area for genealogy research among other things.
- City of Grass Valley: City of Grass Valley was notified the city is being awarded 2 million from the federal community grants process. The funds are for the new wastewater facility project. Staff is participating in the community grants training for grant recipients. The city must apply for these funds to receive them and there are several requirements to access the funds.
- City of Wasco: A section of City of Wasco’s wastewater line collapsed under Main Street (Oregon Highway) in May. Staff facilitated a meeting between the City and Business Oregon regarding funding options to address the immediate expenses and replacing the last of the existing old wastewater pipes which are collapsing/backing up. City of Wasco submitted an intake form and is being asked by Business Oregon to complete a full application for loan funding assistance.

On the Horizon:

- Sherman County PubTalk: MCEDD has grant funds to support a series of entrepreneurship networking events known as PubTalks. The last event in Sherman County was November 2022 at the Dirty Cowgirl. MCEDD is looking to hold two events in the next year within Sherman County. This work is funded by a Business Oregon Rural Opportunities Initiative grant.
- Other MCEDD staff is working with Sherman County Emergency Management in considering a joint application with Wasco and Hood River Counties for the Oregon Department of Energy’s County Energy Resilience Program, where Oregon counties can apply for up to \$50,000 to support development of an energy resilience plan.

2.0 Action Items

None

3.0 Discussion Items

3.1 Thank You Note - Scholarship

Courtney Coelsch sent a Thank you note to County Court for the \$1,000 scholarship that she received.

3.2 Commissioner Reports and Updates

Judge Dabulskis – Attended a TerraWest Consulting; and a Cyber Security training for seniors at the senior center.

Judge Dabulskis received a letter from the selective service regarding a board opening; Eric Akin with Veteran Services would like to sit on this board.

Commissioner Miller – Commissioner Miller made phone calls about bio solids being leaked out of the back of a truck.

Commissioner Bird – Attended a Cyber Security training for seniors at the senior center; and a Mid-Columbia Community Action Council meeting.

Kent Water Update – Hoping to get water from Larry von Borstel to run tests on the new Kent water tank. Update on finances – the change order will be an additional \$1,375.

BPA Update – BPA representative reached out to Commissioner Bird. Commissioner Bird invited BPA to County Court to address questions. BPA might be able to attend a County Court meeting in the fall, but in the meantime, will be happy to answer questions by email.

Please send Jim Brown, from ASI/Acctech Solutions, a thank you note for the Cyber Security training that they put on at the senior center.

4.0 Consent Agenda

4.1 Claims – June 2024

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Claims of June 2024, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.2 Treasurer’s Report

Motion by Commissioner Bird, second by Commissioner Miller, to approve the Treasurer’s Report of May, 2024, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.3 Revenue/Expenditure Report June 2024

Motion by Commissioner Bird, second by Commissioner Miller, to approve the Revenue/Expenditure Report of June, 2024, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0


Abstain: 0

Future Agenda Items

DA request

Being no further business before the Court, the meeting was adjourned at 10:04 a.m.

Sherman County Court



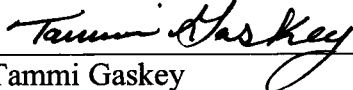
Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest: 

Tammi Gaskey
Administrative Assistant