



**Public Health**  
Prevent. Promote. Protect.

**NORTH CENTRAL PUBLIC HEALTH DISTRICT**  
*"Caring For Our Communities"*

419 East Seventh Street, The Dalles, OR 97058  
Phone: 541-506-2600 Fax: 541-506-2601  
Website: [www.ncphd.org](http://www.ncphd.org)

## BIRTH RECORD ORDER FORM

**\$25 each copy**

**Number of Certified Copies Requested:** \_\_\_\_\_ **Date of Request** \_\_\_\_\_

|   |        |  |
|---|--------|--|
| Name on record:   |        | Date of birth:                                     |
| Place of birth:   |        | Father's full name:                                |
| Name of person ordering record:                                     |        | Mother's full name:                                |
| Your relationship to the person named on the record:                |        | Staff Verified ID:<br>YES <input type="checkbox"/> |
| Your address:   |        | City, State, Zip:                                  |
| Daytime telephone number:   |        | Alternate telephone number:                        |
| <b>Please enter your mailing address below if ordering by mail:</b> |        |  |
| Name:   |        | Street:  |
| City:   | State: | Zip:   |

In accordance with law – ORS 432.120, access to birth records is restricted to the registrant, immediate family members, and persons licensed or registered under ORS 703.430. Legal guardians must enclose a copy of the legal document. If you are not eligible, enclose a written permission note with a notarized signature of an eligible person.

Warning: Providing false information is a felony under ORS 432.900

If ordering in person, birth records are available for six months from the date of birth at North Central Public Health District office. After six months, they are available from the State Vital Records Office (971) 673-1190, or web page: <http://www.healthorego.org/chs>.

If ordering by mail, send order form with payment to:

**North Central Public Health District**  
**Attn: Deputy Registrar**  
**419 E. Seventh Street**  
**The Dalles, OR 97058**

All fees are non-refundable search fees.  
Do not send cash.  
Call (541) 506-2600, for record ordering information.

Received Birth Record(s): \_\_\_\_\_  
(For Office Use Only) Signature \_\_\_\_\_ Date \_\_\_\_\_

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