



## Court Agenda

**January 20, 2010**

**8:30 a.m. – Staff Meeting**

### **1.0 Appointment Schedule:**

- 1.1** 9:30 a.m. Jenine Mc Dermid – Clerk – Quarterly Report
- 1.2** 9:45 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.3** 10:00 a.m. Dee Lieuallen, Theresa Mobley – Commission on Children & Families – Quarterly Report
- 1.4** 10:15 a.m. Dee Lieuallen, Theresa Mobley, Amber DeGrange – Commission on Children & Families/Juvenile Director – Juvenile Crime Prevention Plan
- 1.5** 10:30 a.m. Ron McDermid – Justice Court – Quarterly Report
- 1.6** 10:45 a.m. Jennifer Simpson – District Attorney's Office – Equipment Request
- 1.7** 11:00 a.m. Beth McCurdy – Fair Board – Quarterly Report
- 1.8** 11:30 a.m. Katie LaDouceur – Senior Center, Respite Care, Victims' Advocate – Quarterly Report
- 1.9** 1:00 p.m. Debbie Hayden, Ron McDermid – Compensation Process
- 1.10** 1:30 p.m. Marnene Benson-Wood – Transit Coordinator – Quarterly Report
- 1.11** 2:00 p.m. Paul Conway – Tri-County Veterans Service Officer – Quarterly Report
- 1.12** 2:30 p.m. Frank Williann – Waste Management – Solid Waste Franchise Agreement

### **Additions to Agenda:**

## **2.0 Action Items:**

- 2.1 Computer Request – County Judge
- 2.2 Appointment: Budget Committee – Jean McKinney
- 2.3 911 Communications Radio Equipment – Declare as Surplus
- 2.4 Budget Transfers and Payment Authorization
- 2.5 Courthouse Electrical Repairs
- 2.6 *SCCC Partnership Agreement*
- 2.7 *Courthouse Painting Project Additional 800.00*

## **3.0 Discussion Items:**

- ~~3.1~~ Courthouse Painting Project
- ~~3.2~~ Computer Replacement Plan
- ~~3.3~~ Gorge Technology Alliance Membership
- 3.4 Commissioner Reports
- 3.5 Courthouse Windows Renovation

## **4.0 Consent Agenda:**

- 4.1 Minutes of January 6, 2010
- 4.2 Revenue/Expenditure Summary – December
- 4.3 Treasurer's Report – December

## **5.0 Future Agenda Items:**

*\*\*If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT  
REGULAR SESSION  
Sherman County Circuit Courtroom

MINUTES

January 20, 2010 9:30 a.m.

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners, Carol Thompson, Deputy Clerk and Melva Thomas Court Administrative Assistant.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to approve the Sherman County Juvenile Crime Prevention Plan with the Evidence-Based Checklists and authorize Judge Thompson to sign it. Motion carried.

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to appoint Gilliam County Justice of the Peace, Cris Patnode, pro tem Justice Court Judge for Sherman County for the 2010 calendar year. Motion carried.

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to authorize the purchase of a new computer in the District Attorney's office with payment to come from the Computer Related Fund within the General Fund. Motion carried.

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to accept Morrow County Grain Growers lease/purchase proposal for the purchase of a John Deere model 5220 tractor for the Fairgrounds for a total price of \$17,800.00. Motion carried.

**Consensus** of the Court to approve the recommended employee compensation process.

**Motion** by Commissioner Smith and seconded by Commissioner Burnet to approve the ODOT Public Transit Division Agency Quarterly Report and authorize Judge

**Thompson to sign it pending Community Transit Advisory Committee approval. Motion carried.**

**Consensus of the Court to have County Counsel review the Contract with Waste Management for renewal, consider possible change in term length and add a signature page.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the purchase of a new computer for Judge Thompson with payment from the Computer Related Fund within the General Fund. Motion carried.**

**Motion by Commissioner Burnet and seconded by Commissioner Smith to re-appoint Jean McKinney to the Sherman County Budget Committee for a four-year term ending December 31, 2013. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to declare the listed 911 radio equipment to be surplus property. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the following budget transfer from the General Fund to Community Corrections-\$38,500.00 and Senior Center-\$30,807.00. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to accept Hage Electric Company's proposal for Courthouse electrical upgrades and repairs for a total cost of \$1,742.30. Motion carried.**

**Motion by Commissioner Burnet and seconded by Commissioner Smith to approve and authorize Judge Thompson to sign the Commission on Children and Families-Sherman County 2009-2011 Partnership Agreement. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to authorize an additional \$800.00 to Mike Minnis Painting. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to donate \$100.00 to Gorge Technology Alliance for a one-year membership. Motion carried.**

**Motion by Commissioner Burnet and seconded by Commissioner Smith to approve the Consent Agenda as presented. Motion carried.**

#### **QUARTERLY REPORTS:**

- Clerk's Office – Jenine McDermid
- Sheriff's Office – Brad Lohrey
- Sherman County CCF – Dee Lieuallen and Theresa Mobley
- Justice Court – Ron McDermid
- Fair Board – Beth McCurdy

- Victim's Advocate, Respite Care and Senior Center – Katie LaDouceur
- Community Transit – Marnene Benson-Wood
- Tri-County Veterans – Paul Conway

**JUVENILE CRIME PREVENTION PLAN, Amber DeGrange, Dee Lieuallen and Theresa Mobley:**

Amber, Dee and Theresa presented the Court with the Sherman County Juvenile Crime Prevention Plan developed to use State JCP funds. The Plan included one additional day per week for the school counselor and an after school "academic enhancement and mentoring program" two days per week at Sherman Junior/Senior High School. The total projected cost for both programs is \$24,820.00. The Plan has been approved by the State. They asked for the Court's approval.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to approve the Sherman County Juvenile Crime Prevention Plan with the Evidence-Based Checklists and authorize Judge Thompson to sign it. Motion carried.**

**JUSTICE COURT JUDGE PRO TEM, Ron McDermid:**

Ron asked the Court to appoint Gilliam County Justice of the Peace, Cris Patnode, Sherman County Justice Court Judge pro tem for 2010.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to appoint Gilliam County Justice of the Peace, Chris Patnode, pro tem Justice Court Judge for Sherman County for the 2010 calendar year. Motion carried.**

**JUSTICE COURT CONTINUING EDUCATION, Ron McDermid:**

Ron presented the Court with a copy of his continuing education credit hours for 2008-2009.

**DISTRICT ATTORNEY'S OFFICE COMPUTER PURCHASE Jennifer Simpson:**

Jennifer asked the Court to authorize purchase of a new computer for that office from the Computer Related Fund.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to authorize the purchase of a new computer in the District Attorney's office with payment to come from the Computer Related Fund within the General Fund. Motion carried.**

**FAIRGROUNDS TRACTOR PURCHASE, Beth McCurdy and Karl Richter:**

Beth and Karl presented the Court with three quotes for the purchase of a John Deere model 5220 tractor:

- Morrow County Grain Growers
- January-June lease @ \$250.00 per month \$1,500.00
- July Payment - \$16,300.00

Total Price - \$17,800.00

-Clark Tractor and Supply - \$18,750.00

-Hartford Farm Machinery - \$21,900.00

**Motion by Commissioner Burnet and seconded by Commissioner Smith to accept Morrow County Grain Growers lease/purchase proposal for the purchase of a John Deere model 5220 tractor for the Fairgrounds for a total price of \$17,800.00. Motion carried.**

**COMPENSATION PROCESS RECOMMENDATIONS, Debbie Hayden and Ron McDermid:**

Debbie and Ron presented the Court with a summary of proposed recommendations for the employee compensation process for the Court to consider. The purpose of the recommended process is to "provide a deliberative and equitable process" to assist in compensation requests and decisions. The Court reviewed the recommendations, discussed them and time-lines.

**Consensus of the Court to approve the recommended employee compensation process.** The Court will notify all County employees.

**ODOT PUBLIC TRANSIT DIVISION AGENCY QUARTERLY REPORT, Marnene Benson-Wood:**

Marnene presented the Court with the Report for their review and approval.

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the ODOT Public Transit Agency Quarterly Report and authorize Judge Thompson to sign it pending Community Transit Advisory Committee approval. Motion carried.**

**WASTE MANAGEMENT CONTRACT, Frank Williams and Will Spears:**

It was noted that the Contract between Sherman County and Waste Management for hauling solid waste from the Transfer Station to the Columbia Ridge Landfill has expired. The Contract states that it can be extended without re-writing, and they have no problem with this. The original Contract was for 15 years.

**Consensus of the Court to have County Counsel review the Contract with Waste Management for renewal, consider possible change in term length and add a signature page.**

**COUNTY JUDGE COMPUTER PURCHASE:**

The Court was asked to approve purchase of a new computer for the County Judge with Computer Related funds.

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the purchase of a new computer for Judge Thompson with payment from the Computer Related Fund within the General Fund. Motion carried.**

### **BUDGET COMMITTEE RE-APPOINTMENT:**

The Court was asked to re-appoint Jean McKinney to the Budget Committee.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to re-appoint Jean McKinney to the Sherman County Budget Committee for a four-year term ending December 31, 2013. Motion carried.**

### **911 SURPLUS RADIO EQUIPMENT:**

The Court was asked to declare the following 911 radio equipment to be surplus property:

-Mobile Radios (2)

Radius M 1225

-Maxtrac 300

Portables (7)

-MT 1000 (2)

-HT 1000

-JT 1000

-GP 300 (3)

Pagers (5)

-Four Minitor III

-Minitor IV

**Motion by Commissioner Smith and seconded by Commissioner Burnet to declare the listed 911 radio equipment to be surplus property. Motion carried.**

### **BUDGET TRANSFERS AND PAYMENT AUTHORIZATION**

The Court was asked to authorize the following Budget Transfers from the General Fund to:

-Community Corrections - \$35,500.00

-Senior Center - \$30,807.00

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the following Budget Transfers from the General Fund to Community Corrections – \$38,500.00 and Senior Center \$30,807.00. Motion carried.**

### **COURTHOUSE ELECTRICAL UPDATES AND REPAIRS PROPOSAL:**

The Court was presented with a proposal from Hage Electric Company to complete the scope of work required for a total cost of \$1,742.40. It was noted that no other proposals have been received from any other contacted company.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to accept Hage Electric Company's proposal for Courthouse electrical upgrades and repairs for a total cost of \$1,742.30. Motion carried.**

### **SHERMAN COUNTY CCF PARTNERSHIP AGREEMENT:**

The Court was asked to approve the Agreement between the Commission on Children and Families and Sherman County.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to approve and authorize Judge Thompson to sign the Commission on Children and Families-Sherman County 2009-2011 Partnership Agreement. Motion carried.**

#### **COURTHOUSE PAINTING ADDITIONAL PAYMENT:**

The Court was asked to authorize an additional payment of \$800.00 to Mike Minnis Painting to cover the cost of painting the back entry and hallway.

**Motion by Commissioner Smith and seconded by Commissioner Burnet to authorize an additional \$800.00 to Mike Minnis Painting to paint the back entry and hallway in the Courthouse. Motion carried.**

#### **GORGE TECHNOLOGY ALLIANCE DONATION, Commissioner Smith:**

Mike explained the work that the Gorge Technology Alliance does and asked the Court to consider a \$100.00 donation for a one-year membership.

**Motion by Commissioner Smith and seconded by Commissioner Burnet to donate \$100.00 to the Gorge Technology Alliance for a one-year membership. Motion carried.**

#### **DISCUSSION ITEMS:**

-Computer Replacement Plan – Commissioner Smith will research ages of all computers in the Courthouse.

-WiFi at the RV Park – research cost

-Auditor Letter – reviewed letter regarding completed 2008-2009 audit

-Commissioner Reports:

Thompson – Giles French Park – Corps ready to give County control-will look into further-including cost

Burnet – SWCD/FSA office space

- SCCCCF meetings with State members

Smith – revolving USDA loan with MCEDD for small businesses in Sherman County

-long distance phone bids – one received – no bid yet from CenturyLink

#### **CONSENT AGENDA – JANUARY 6, 2010 COURT MINUTES, DECEMBER 2009 REVENUE/EXPENDURE SUMMARIES AND TREASURER'S REPORT:**

The Court reviewed all items on the Consent Agenda.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to approve the Consent Agenda as presented. Motion carried.**

**THERE BEING NO FURTHER MATTERS AT ISSUE; COURT WAS ADJOURNED.**

ATTEST: Caide Thompson  
COUNTY CLERK/DEPUTY

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COUNTY JUDGE

John B. ...  
COMMISSIONER

[Signature]  
COMMISSIONER