



## Court Agenda

**February 3, 2010**

### **1.0 Appointment Schedule:**

- 1.1** 9:00 a.m. Public Hearing – 2010 Community Development Block Grant Regional Housing Rehabilitation Application
- 1.2** 10:00 a.m. Ruby Mason – Mid-Columbia Housing Authority – Regional Housing Repair Program; Future Sherman County Housing Needs
- 1.3** 10:30 a.m. Rod Asher – Weed Department Director – Weed Board Appointments; Noxious Weed List
- 1.4** 11:00 a.m. Dee Lieuallen, Theresa Mobley – Commission on Children and Families Staff members – Match Request for Oregon Youth Conservation Corps (OYCC) Grant Application

### **Additions to Agenda:**

## 2.0 Action Items:

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| 2.1 | Contract between Sherman County and Waste Management Disposal Services of Oregon, Inc., to provide Containers, Transportation and Disposal of Solid Waste. |
| 2.2 | Special Transportation Fund Advisory Committee Membership Recommendations  |

### 3.0 Discussion Items:

- 3.1 Commissioner Reports
- 3.2 Revolving Loan Fund – MCEDD
- 3.3 Raymond Photos
- 3.4 Administrative Assistant Job Description – Draft Update
- 3.5 Courthouse Windows Renovation

#### **4.0 Consent Agenda:**

- 4.1 Minutes of January 20, 2010  
4.2 Claims – January

## 5.0 Future Agenda Items:

*\*\*If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT  
REGULAR SESSION  
Sherman County Circuit Courtroom

MINUTES

February 3, 2010 9:00 a.m.

Present: Steve Burnet and Mike Smith, Commissioners, Carol Thompson, Deputy Clerk and Melva Thomas Court Administrative Assistant.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to move forward with filing an application for a 2010 Community Development Block Grant from the Oregon Business Development Department for the Sherman County Home Repair Program and authorize Judge Thompson to sign the application. Motion carried.

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to re-appoint Kyle Blagg and Martin Richelderfer to the Sherman County Weed District Board for four-year terms ending December 31, 2013. Motion carried.

**Motion** by Commissioner Burnet and seconded by Commissioner Smith to add Hairy Willow-Herb to the Sherman County Noxious Weed Q-List and Long Spine Sandbur to the Sherman County Noxious Weed B-List. Motion carried.

**Motion** by Commissioner Smith and seconded by Commissioner Burnet to remove Karen Kellogg from the Sherman County Community Transit Advisory Board due to lack of attendance for two years and re-appoint Betty Stultz as an alternate. Motion carried.

**Motion** by Commissioner Smith and seconded by Commissioner Burnet to authorize up to \$1,500.00 toward the match for the 2010 Oregon Youth Conservation Corps (OYCC) Grant Application. Motion carried.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to pledge up to \$50,000.00 for support of a Mid-Columbia Economic Development USDA Grant Application for a revolving loan fund for Sherman County businesses pending Budget Committee approval. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the January 20, 2010 County Court minutes as presented. Motion carried.**

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the payment of all January 2010 claims. Motion carried.**

#### **PUBLIC HEARING:**

Public Hearing beginning at 9:00 a.m. to consider application to the Oregon Business Development Department for a Community Development Block Grant for the Sherman County Home Repair Program and to obtain citizen views and respond to questions and comments about the community housing needs and the proposed project. In attendance were the aforementioned, Georgia Macnab, County Planner, David Vanderlip, Oregon Rural Housing Services, Ruby Mason, Executive Director Mid-Columbia Housing Authority and Columbia Cascade Housing, and David Peters, Housing and Community Development Specialist for Columbia Cascade Housing.

David Vanderlip began by explaining the process up to this point. The surveys for applications have been sent and a waiting list established. He has looked at the exterior of all except one of the houses to aid in determining if the houses are in a state that can be helped. This will assist in determining the quality of the wait list, making the wait list selection more efficient.

#### **COMMENTS:**

Commissioner Smith - Mike asked what type of repairs would be covered. The response was generally such things as roofs, windows, painting, heating and cooling upgrades and sometimes bathroom and kitchen remodels and floor coverings.

He also asked about working with the Community Action Program for weatherization and Ruby Mason noted that Columbia Cascade Housing has done this. Georgia also mentioned that they have included CAP in some of their project planning.

Commissioner Smith - Mike asked about the historic requirements that add to the cost. David responded that is a Federal ruling and must be followed.

Ruby Mason - Ruby commented that in the 2007 Grant the thing that appealed most to the State was that it was a regional housing repair program and they had started in Sherman County and then applied for Wasco County and funding was received last Spring. They had contracted with David Vanderlip for the 2007 Grant Application and he had done a great job. She added that she hoped that in the future Sherman County would go with a regional approach that allows for application every two years.

Commissioner Smith - Mike stated that the Court would like to see how this would work if just run by the County and re-evaluate next time around.

David Peters: David noted that Columbia Cascade Housing has regional resources.

Commissioner Burnet- Steve stated that Sherman County is well aware of the strength of regional programs and that we participate in several others, i.e. North Central Public Health District and NORCOR.

Ruby Mason - Ruby gave Sherman County her best wishes for this Application.

Hearing no further comments Commissioner Smith closed the Hearing at 9:45 a.m.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to move forward with filing an application for a 2010 Community Development Block Grant from the Oregon Business Development Department for the Sherman County Home Repair Program and authorize Judge Thompson to sign the application. Motion carried.**

**MID-COLUMBIA HOUSING AUTHORITY/COLUMBIA CASCADE HOUSING  
– FUTURE SHERMAN COUNTY HOUSING NEEDS, Ruby Mason and David Peters:**

Rod and Amy Asher were also present for this presentation.

Ruby and David came to update the Court on what is happening with their programs. The Housing Authority is consolidated with the three Oregon Counties, Hood River, Wasco and Sherman and two Washington Counties, Skamania and Klickitat.

Ruby pointed out the importance of partnership and thanked the Court for their future paving of the Sage Wind Manor parking lot and asked about sharing the costs of parking blocks. The Court saw no problem with partnering for the parking blocks.

Ruby and David stated that Columbia Cascade Housing is a regional resource for helping people own their own homes. The resources include providing lists of homebuyer counseling resources, lists of loan programs and help with filling out applications. Ruby asked about financial support for Columbia Cascade Housing and the Court responded that one of the goals for SIP funds was money for housing, but also to have money when the SIP funds are gone. They would be interested in supporting, not running programs.

Ruby will work on a formal proposal to present at a future Court meeting.

**WEED DISTRICT BOARD RE-APPOINTMENTS, Rod Asher:**

The Weed District Board is recommending the re-appointment of Kyle Blagg and Martin Richelderfer .

**Motion by Commissioner Burnet and seconded by Commissioner Smith to re-appoint Kyle Blagg and Martin Richelderfer to the Sherman County Weed District Board for four-year terms ending December 31, 2013. Motion carried.**

**NOXIOUS WEED LIST, Rod Asher:**

Rod asked the Court to add the following weeds to the County Noxious Weed list as they have recently been found in the County and need to be treated: Hairy Willow-Herb and Long Spine Sandbur.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to add Hairy Willow-Herb to the Sherman County Noxious Weed Q-List and Long Spine to the Sherman County Noxious Weed B-List. Motion carried.**

**SHERMAN COUNTY CCF REQUEST FOR MATCH FUNDS FOR OREGON YOUTH CONSERVATION CORPS (OYCC) GRANT APPLICATION, Dee Lieuallen:**

Dee came to Court to request funds to help meet the required match for the OYCC Grant Application. They will need at least \$2,000.00 and only have about \$1,600.00 in Youth Investment funds available for this purpose. They have sent out requests for projects that are due back by February 15, 2010 and need someone to fill one out for the County. Melva will fill out the request form if she receives project ideas from the County.

**Motion by Commissioner Smith and seconded by Commissioner Burnet to authorize up to \$1,500.00 toward the match for the 2010 Oregon Youth Conservation Corps (OYCC) Grant Application. Motion carried.**

**SHERMAN COUNTY CCF INTEREST DOLLARS, Dee Lieuallen:**

Dee provided the Court with a chart indicating interest dollars budgeted, short fall estimate and 2009-2010 expenditures prior to receiving State funds in October for their review.

**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT REVOLVING LOAN FUND:**

The Court was asked to consider supporting a MCEDD USDA Grant Application for a revolving loan fund for Sherman County businesses.

**Motion by Commissioner Burnet and seconded by Commissioner Smith to pledge up to \$50,000.00 for support of a Mid-Columbia Economic Development District USDA Grant Application for a revolving loan fund for Sherman County businesses pending Budget Committee approval. Motion carried.**

**DISCUSSION ITEMS:**

-Commissioner Reports:

Burnet/Smith – Mid-Columbia Council of Governments

Smith – Center for Living –Director retiring

**CONSENT AGENDA – JANUARY 20, 2010 COURT MINUTES AND CLAIMS:**

The Court reviewed all items on the Consent Agenda.

**Motion by Commissioner Smith and seconded by Commissioner Burnet to approve the January 20, 2010 Court Minutes as presented. Motion carried.**

**Motion by Commissioner Smith and seconded by Commission Burnet to approve the payment of all January 2010 claims. Motion carried.**



**SPECIAL COURT MEETING:**

The Court will hold a brief Special Meeting Tuesday, February 9, 2010 at 9:00 a.m.

**THERE BEING NO FURTHER MATTERS AT ISSUE; COURT WAS  
ADJOURNED.**

ATTEST: Carol Thompson  
COUNTY CLERK/DEPUTY

John B. Scott  
COMMISSIONER

[Signature]  
COMMISSIONER