



Court Agenda

March 17, 2010

1.0 Appointment Schedule:

- 1.1 9:00 a.m. Beth McCurdy, Karl Richter – Fair Board – Electrical Bids for Swine Barn and Show Arena
- 1.2 9:30 a.m. Compensation Board – Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.3 ^{11:00}~~10:00~~ a.m. Compensation Board – Recommend Compensation Requests to be Considered by the Budget Committee
- 1.4 10:30 a.m. Larry McGinnis – ATP Engineering – HVAC System Upgrade
- 1.5 11:00 a.m. Public Hearing - Supplemental Budget FY 2009-2010
- 1.6 11:15 a.m. Dee Lieuallen – Commission on Children & Families – Transportation for Summer OYCC and OYEI Work Crews; Van Purchase
- 1.7 11:30 a.m. Georgia Macnab – Planning Department – Prioritize Comprehensive Economic Development Strategies Projects; Enterprise Zone Resolution
- 1.8 1:30 p.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property, ORS 192.660 (2) (h) Legal Rights, ORS 192.660 (2) (i) Personnel

Additions to Agenda:

2.0 Action Items:

- 2.1 John Day River Territory Web Site Project – Contribution
- 2.2 Letter of Support – Mid Columbia Housing Resource Center
- 2.3 Statutory Warranty Deed – Sherman County to City of Moro
- 2.4 Computer Request – Justice Court
- 2.5 Budget Transfers & Payment Authorization
- 2.6 Senior Center Paving
- 2.7 Brochure: Explore the Land Between the Rivers – Reprint Proposal

3.0 Discussion Items:

- 3.1 Opportunity to Recycle Report – 2009
- 3.2 USDA Wildlife Services Budget Request – Fiscal Year 2010-2011
- 3.3 Raymond Photos – Follow-up
- 3.4 Rufus Ambulance Service Area
- 3.5 Letter Re: Resident Incentive Program Ordinance
- 3.6 Commissioner Reports
- 3.7 Courthouse Windows Renovation

4.0 Consent Agenda:

- 4.1 Minutes of March 2, 2010
- 4.2 Revenue/Expenditure Summary – February
- 4.3 Treasurer's Report – February

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

March 17, 2010 9:00 a.m.

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners, Carol Thompson, Deputy Clerk and Melva Thomas Court Administrative Assistant.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Burnet second by Commissioner Smith to accept Coburn Electric's bid of \$7,882.00 to provide and install 4-exhaust/supply fans with reversing switches in the Swine Barn and Show Arena at the Fairgrounds. Motion carried. Acceptance dependent upon funds remaining at completion of the well.

Motion by Commissioner Smith second by Commissioner Burnet to appoint Zack Justesen to the Sherman County Fair Board pending volunteer interest form and criminal background check. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to go into Executive Session pursuant to ORS 192.660 (2)(i) Personnel. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to authorize a \$1,000.00 contribution to the match for a Rural Business Enterprise Grant (RBEG) for the John Day River Territory Web Site Project. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to authorize Judge Thompson to sign a letter in support of the Mid-Columbia Housing Resource Center. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to authorize Judge Thompson to sign the Statutory Warranty Deed between the City of Moro and Sherman County dated March 18, 2010. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to authorize the purchase of two Dell computer workstations for the Justice Court from Computer Related Fund. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to approve payment of the following transfers: Weed Control (205) \$52,382.00; CR&I Reserve (206) \$20,000.00; Driver Education (233) \$7,855.00 and Senior Center (235) \$30,000.00. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to work directly with Munsen Paving to pave the Senior Center parking lot. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to accept Environmental Paper & Print's estimate to print and fold 10,000 brochures for \$1,988.00 to be billed July, 2010. Motion carried.

Consensus to request a recommended heating/air conditioner system with a phase by phase cost proposal from Larry McGinnis of ATP Engineering.

Motion by Commissioner Smith second by Commissioner Burnet to approve the Supplemental Budget for a total of \$2,228,957 and adopt and sign the Resolution Making Appropriations. Motion carried.

Consensus to support including the purchase of a 4-door pickup in the Commission on Children and Families' Oregon Youth Employment Initiative (OYEI) Grant. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to adopt and sign the Resolution of Sherman County to Sponsor an Application for the Sherman County Enterprise Zone Designation. Motion carried.

Consensus to recommend the following priorities for Sherman County's Comprehensive Economic Development Strategies Projects: Public Works-1 Sherman County Health District, \$411,000.00; 2-Moro Waste Water System Improvements, \$200,000.00; 3-Grass Valley City Park Restrooms, \$200,000.00; 4-Rufus Community & Training Center, \$100,000.00; 5-Wasco Church Street Bridge Repair, \$95,000.00 and Technical Assistance-1-Sherman County Design of Office Annex, \$150,000.00; 2-Sherman County Work Force Housing Plan, \$50,000.00; 3-Wasco Waste Water Lines Upgrade, \$50,000.00; 4-Giles French RV Park Study, \$20,000.00; 5-Sherman County Solar Panel Study, \$25,000.00.

Motion by Commissioner Burnet second by Commissioner Smith to forward the recommended compensation adjustments to the Budget Committee for consideration. Motion carried.

Consensus to move forward with possibly procuring prescription cards for County residents.

Motion by Commissioner Smith second by Commissioner Burnet to approve the Consent Agenda as presented. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to go into Executive Session pursuant to ORS 192.660 (2) (e) Property, ORS 192.660 (2)(h) Legal Rights and ORS 192.660 (2)(i) Personnel. Motion carried.

**FAIR BOARD ELECTRICAL BIDS FOR SWINE BARN AND SHOW ARENA,
Beth McCurdy and Karl Richter:**

Beth and Karl presented the Court with the following quotes for the installation of exhaust and supply fans at the Fairgrounds:

- Coburn Electric, Inc - \$7,882.00
- Hage Electric & Construction Services, Inc - \$7,881.00
- Hire Electric, Inc – \$11,815.00

The primary difference in the quotes was that Coburn Electric's including fans with reversing switches.

Motion by Commissioner Burnet second by Commissioner Smith to accept Coburn Electric, Inc's bid of \$7,882.00 to provide and install 4-exhaust/supply fans with reversing switches in the Swine Barn and Show Arena at the Fairgrounds. Motion carried. Acceptance dependent upon funds remaining at completion of well.

FAIR BOARD APPOINTMENT RECOMMENDATION, Beth McCurdy:

Beth presented the Court with a letter from Zack Justesen requesting a position on the Fair Board and noted that the Fair Board was recommending the appointment.

Motion by Commissioner Smith second by Commissioner Burnet to appoint Zack Justesen to the Sherman County Fair Board pending volunteer interest form and criminal background check. Motion carried.

FAIR DISCUSSION ITEMS:

The Court recommended a Special Meeting to discuss cost of rent versus labor for the Caretaker's house.

The Court suggested asking Dan Peterson from Coburn Electric about lighting options for the parking lot.

EXECUTIVE SESSION:

Motion by Commissioner Burnet second by Commissioner Smith to go into Executive Session pursuant to ORS 192.660(2)(i) Personnel. Motion carried.

Return to Regular Session

JOHN DAY RIVER TERRITORY WEB SITE PROJECT-CONTRIBUTION:

The Court was asked to contribute \$1,000.00 toward the match for a Rural Business Enterprise Grant (RBEG) for the John Day Territory Web Site Project. The cost of the match is being shared by Sherman, Gilliam and Wheeler Counties and the Condon Chamber of Commerce.

Motion by Commissioner Smith second by Commissioner Burnet to authorize a \$1,000.00 contribution to the match for a Rural Business Enterprise Grant (RBEG) for the John Day River Territory Web Site Project. Motion carried.

LETTER OF SUPPORT – MID-COLUMBIA HOUSING RESOURCE CENTER:

The Court was asked to provide a letter of support for the Mid-Columbia Housing Resource Center to aid in their application for a Community Development Block Grant. **Motion by Commissioner Smith second by Commissioner Burnet to authorize Judge Thompson to sign a letter in support of the Mid-Columbia Housing Resource Center. Motion carried**

STATUTORY WARRANTY DEED – SHERMAN COUNTY TO CITY OF MORO:

The Court was asked to review the Deed and authorize Judge Thompson to sign the Deed granting certain property described in the Deed from Sherman County to the City of Moro.

Motion by Commissioner Burnet second by Commissioner Smith to authorize Judge Thompson to sign the Statutory Warranty Deed between the City of Moro and Sherman County dated March 18, 2010. Motion carried.

JUSTICE COURT COMPUTER REQUEST:

The Court reviewed a letter from Justice of the Peace, Ron McDermid requesting the purchase of two Dell computer workstations for the Clerks in the Justice Court office to replace the two purchased in 2005. The replacement is recommended by the North Central ESD Technical Support Personnel.

Motion by Commissioner Smith second by Commissioner Burnet to authorize the purchase of two Dell computer workstations for the Justice Court from Computer Related Fund. Motion carried.

BUDGET TRANSFERS & PAYMENT AUTHORIZATION:

The Court was asked to authorize the following Transfers from the General Fund: Weed Control (205), \$52,382.00; CR&I (206), \$20,000.00; Driver Education (233), \$7,855.00; Senior Center (235), \$30,000.00.

Motion by Commissioner Smith second by Commissioner Burnet to approve payment of the following transfers: Weed Control (205) \$52,382.00; CR&I Reserve (206) \$20,000.00; Driver Education (233) \$7,855.00 and Senior Center (235) \$30,000.00. Motion carried.

SENIOR CENTER PARKING LOT PAVING:

The Court reviewed a note from the City of Moro regarding dealing directly with Munsen Paving for the paving of the Senior Center Parking Lot. Because McKenzie Cascade Heavy Excavation is no longer in business, the City of Moro will be dealing directly with Munsen Paving. Munsen originally contracted with McKenzie Cascade for the work.

Motion by Commissioner Burnet second by Commissioner Smith to work directly with Munsen Paving to pave the Senior Center parking lot. Motion carried.

EXPLORE THE LAND BETWEEN THE RIVERS BROCHURE REPRINT REQUEST, Melva Thomas:

Melva provided the Court with an estimate from Environmental Paper & Print to reprint and fold 10,000 brochures for a cost of \$1,988.00. They will print the brochures now and bill the County after July 1, 2010.

Motion by Commissioner Smith second by Commissioner Burnet to accept Environmental Paper & Print's estimate to print and fold 10,000 brochures for \$1,988.00 to be billed July, 2010. Motion carried.

HEATING/AIR CONDITIONING SYSTEM UPGRADE, Larry McGinnis, ATP Engineering and Ron McDermid:

Also present for this presentation were Debbie Hayden and Lee Langston. Ron introduced Larry and stated that he had been recommended by Ron Nelson of Oregon Equipment to visit the Courthouse and suggest some possible options for the upgrades. Larry explained his background and provided a list of projects he had consulted or worked on. His ideas were practical and he explained cost differences for power options such as electrical versus gas (propane). He thought the cost for him to do a formal evaluation would be approximately \$2,500.00. He also said the project could be done in phases, including the evaluation. The Court thanked Larry for his time and information and suggested he come back to Court at a later date with a phase by phase cost proposal and he said that he would do that.

Consensus to request a recommended heating/air conditioner system with a phase by phase cost proposal from Larry McGinnis of ATP Engineering.

SUPPLEMENTAL BUDGET HEARING:

Public Supplemental Budget Hearing beginning at 11:00 a.m. to consider approval of the following Supplemental Budget and the adoption of the Resolution Making

Appropriations. In attendance were the aforementioned and Finance Director, Debbie Hayden.

The Court reviewed the provided Supplemental Budget Summary with Debbie.

The total of the Supplemental Budget is \$2,228,957 and includes:

- Community Transit (201) – 3,500 Beginning Fund Balance
- 12,465 Grants Special Trans
- Respite Care Services (203) – 11,000 Childcare R/R Grant
- CR&I (206) – 20,000 Transfer from Co General
- SCCCCF (207) – 12,630 OYCC/OYEI Grant
- Emergency Communications (209) – 20,000 Trans to Emg Comm Reserve
- General Road (220) – 139,948 Beginning Fund Balance
5,389 Prior Year Taxes
220,969 Current Year Taxes
113,027 S/P Agreement
1,218 SAIF Refunds
- Road Improvement Fund (221) – 220,000 Beginning Fund Balance
- Tri-Co Corrections (230) – 5,747 Beginning Fund Balance
36,814 State Impact Funds
- Senior Center Fund (235) – 30,000 Transfer from Co General
- County Library Project (320) – 30,000 Principal Payment
- SIP Community Service Fees (514) - 500,000 SIP Comm Service Fees
604,513 Payment to County
241,737 Payment to Road Dept

Judge Thompson hearing no comments closed the Hearing at 11:40 a.m.

Motion by Commissioner Smith second by Commissioner Burnet to approve the Supplemental Budget for a total of \$2,228,957 and adopt and sign the Resolution Making Appropriations. Motion carried.

TRANSPORTATION FOR SUMMER OREGON YOUTH CONSERVATION CORP (OYCC) AND OREGON YOUTH EMPLOYMENT INITIATIVE (OYEI) WORK CREWS, Dee Lieuallen:

Dee reported the OYEI Grant Application allowed for funding for transportation and they could include between \$10,000.00 and \$15,000.00 into the Application and still fund the other costs of the program. The OYEI Grant is funded by Federal monies. She discussed with the Court the possibility of purchasing a 4-door pickup. The pickup would belong to the County and could be used for other purposes later.

Consensus to support including the purchase of a 4-door pickup in the Commission on Children and Families' Oregon Youth Employment Initiative (OYEI) Grant. Motion carried.

RESOLUTION OF SHERMAN COUNTY TO SPONSOR AN APPLICATION FOR THE SHERMAN COUNTY ENTERPRISE ZONE, Georgia Macnab

Georgia presented the Court with the Resolution for their approval.

Motion by Commissioner Smith second by Commissioner Burnet to adopt and sign the Resolution of Sherman County to Sponsor an Application for the Sherman County Enterprise Zone Designation. Motion carried.

PRIORITIZE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIES PROJECTS, Georgia Macnab:

Georgia provided the Court with listings of Public Works and Technical Assistance projects submitted by the County, Cities and Districts.

Consensus to recommend the following priorities for Sherman County's Comprehensive Economic Development Strategies Projects: Public Works-1 Sherman County Health District, \$411,000.00; 2-Moro Waste Water System Improvements, \$200,000.00; 3-Grass Valley City Park Restrooms, \$200,000.00; 4-Rufus Community & Training Center, \$100,000.00; 5-Wasco Church Street Bridge Repair, \$95,000.00 and Technical Assistance-1-Sherman County Design of Office Annex, \$150,000.00; 2-Sherman County Work Force Housing Plan, \$50,000.00; 3-Wasco Waste Water Lines Upgrade, \$50,000.00; 4-Giles French RV Park Study, \$20,000.00; 5-Sherman County Solar Panel Study, \$25,000.00.

COMPENSATION BOARD RECOMMENDATIONS TO BUDGET COMMITTEE:

The Court reviewed the following Compensation Board's recommendations for approval to be recommended to the Budget Committee:

Road Master	0.82 to 0.86 at Step G
Finance Director	0.82 to 0.86 at Step E
Deputy Sheriff-Terrel	0.71 to 0.75 at Step F
Deputy Sheriff-Schneider	Step F to Step G
Deputy Sheriff-Shull	Step D to Step E (Plus 3% for Intermediate Certificate)
Deputy Sheriff-Hulke	Step D to Step E (Plus 3% for Intermediate Certificate)
Deputy Sheriff-Hall	Step A to Step B
Civil Deputy to be Office Manager at 1.0 FTE	- 0.61 to 0.65 at Step B
Tri-Co Corrections Director	0.71 to 0.75 at Step G
Tri-CC Probation Officer	0.61 to 0.68 at Step F
Court Admin Assist	Step C to Step D
Emg Services Director	Step F to Step G
DA Office Manager	Step F to Step G
Road Mnte-Cathy	Step B to Step C
Road Mnte-Justin	Step C to Step D
JP Clerk-Mary Ann	Step F to Step G
JP Clerk-Melanie	Step B to Step C
Planner	0.61 to 0.68 at Step F
Senior Center Manager	Step A to Step B

Grounds Tech/Weed Control	Step B to Step C
Senior Center Cook	Step D to Step E
Senior Center Assist	0.50/Hr Increase plus Increase time from 6 Hr/ Week to 10 Hr/Week
Commissioners	Increase FTE from 0.30 to 0.50 (Budget Committee Decision)

Motion by Commissioner Burnet second by Commissioner Smith to forward the recommended compensation adjustments to the Budget Committee for consideration. Motion carried.

DISCUSSION ITEMS:

The Court discussed the following:

- DEQ Opportunity to Recycle Report - 2009 – received letter of approval
- USDA Wildlife Services 2010-2011 Budget Request – reviewed
- Raymond Photos – Jack Thompson has inspected and has taken one to work with
- Rufus Ambulance Service Area – will schedule meeting with Cliff Jett and Shawn Payne
- Letter Regarding Resident Incentive Program Ordinance – signed response letter
- Commissioner Reports:
- Burnet: NORCOR – cost to County up slightly-guarantee 7 beds up from 6
- Smith/Thompson – NACO Conference
preparing news release and article in Citizen Reporter

COUNTY RESIDENT PRESCRIPTION CARDS, Mike Smith

Mike reported that several states and a few counties in Oregon are participating in this program sponsored by NACO and the Court discussed involving Sherman County.

Consensus to move forward with possibly procuring prescription cards for County residents.

CONSENT AGENDA-MARCH 2, 2010 COURT MINUTES, FEBRUARY 2010 REVENUE/EXPENDITURE SUMMARIES AND TREASURER'S REPORT:

The Court reviewed all items on the Consent Agenda.

Motion by Commissioner Smith second by Commissioner Burnet to approve the Consent Agenda as presented. Motion carried.

EXECUTIVE SESSION:

Motion by Commissioner Burnet second by Commissioner Smith to go into Executive Session pursuant to ORS 192.660 (2) (e) Property, ORS 192.660 (2)(h) Legal Rights and ORS 192.660 (2)(i) Personnel. Motion carried.

Return to Regular Session

**THERE BEING NO FURTHER MATTERS AT ISSUE; COURT WAS
ADJOURNED.**

ATTEST: Carol Thompson
COUNTY CLERK/DEPUTY


COUNTY JUDGE


COMMISSIONER


COMMISSIONER