



Court Agenda

April 21, 2010

8:30 a.m.

**Presentation – “How to Deal with the Media”
Presented by Laura Cleland & Eric Schmidt
Association of Oregon Counties – Communications Staff**

1.0 Appointment Schedule:

- 1.1** 9:30 a.m. Jenine McDermid – Clerk – Quarterly Report; CAFFA Grant Resolution
- 1.2** 9:45 a.m. Dee Lieuallen – Commission on Children & Families – Quarterly Report; Comprehensive Plan “Executive Summary”
- 1.3** 10:00 a.m. Ron McDermid – Justice of the Peace – Quarterly Report
- 1.4** 10:15 a.m. Georgia Macnab – Planning Director – Quarterly Report
- 1.5** 10:30 a.m. Mark Coles – Road Department – Quarterly Report
- 1.6** 10:45 a.m. Wade McLeod – District Attorney – Quarterly Report
- 1.7** 11:00 a.m. Amber DeGrange – Juvenile Director – Quarterly Report
- 1.8** 11:15 a.m. Katie LaDouceur – Senior Center Manager – Quarterly Report
- 1.9** ~~11:30 a.m.~~ 1:00 p.m. Marnene Benson-Wood – Community Transit – Quarterly Report
- 1.10** 1:30 p.m. Jessica Metta – Mid-Columbia Economic Development District – Quarterly Report
- 1.11** 2:00 p.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property, (h) Legal Rights, (i) Personnel; Will Carey, County Counsel

Additions to Agenda:

2.0 Action Items:

- 2.1 Donation Request – Wasco Memorial Day Committee
- 2.2 Board Appointment Policy
- 2.3 Resolution – In the Matter of Extending the Purpose of the Sherman County Public/School Library Board
- ~~2.4~~ Cellular Telephone Allowance Request – Weed/Grounds Maintenance Department
- 2.5 Early Childhood Programs - Funding Allocation
- 2.6 *Simon Benav Computer Purchase*
- 2.7 *Garrett Map Maintenance IGA.*

3.0 Discussion Items:

- 3.1 Federal Aviation Administration Re: Wind Projects – Update
- 3.2 Letter Regarding Street Sign for Hennagin Lane
- 3.3 W.A. Raymond Photos – Insurance Cost
- 3.4 Commissioner Reports
- 3.5 Courthouse Windows Renovation
- 3.6 *Google Applications*

4.0 Consent Agenda:

- 4.1 Minutes of April 7, 2010
- 4.2 Revenue/Expenditure Summary – March
- 4.3 Treasurer's Report – March

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

April 21, 2010 9:30 a.m.

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners, Carol Thompson, Deputy Clerk, Melva Thomas Court Administrative Assistant and visitors Laura Cleland and Eric Schmidt from AOC and Ken Melzer, Sherman County School Board member.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith second to approve and authorize Judge Thompson to sign the 2010-11 CAFFA Grant Application Resolution. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to approve and authorize Judge Thompson to sign Sherman County CCF Comprehensive Planning –2010 Executive Summary. Motion carried.

Consensus for Mark Coles to proceed with cost estimates for squaring up the southern most entrance to High School Loop.

Motion by Commissioner Smith second by Commissioner Burnet to approve and authorize Judge Thompson to sign the ODOT Public Transit Division Agency Quarterly Report. Motion carried.

Motion by Commissioner Burnet second by Judge Thompson not to make a donation to the Wasco Memorial Day Committee. Motion carried.

Motion by Judge Thompson second by Commissioner Smith to adopt the Sherman County Board Appointment Policy as corrected and authorize Judge Thompson to sign it. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to authorize the purchase of a new computer for the Senior Center/DA-V/WAP/CAMI office. Motion carried.

Consensus to advertise for a temporary part-time person to substitute for Katie LaDouceur during her family leave.

Consensus for Jodi Whitley to begin to search for someone to clean at the Senior Center.

Motion by Commissioner Smith second by Commissioner Burnet to approve the following Early Childhood Programs allocations: Sherman County Child Care Foundation - \$13,000.00, Little Wheat's, Inc - \$10,000.00 and North Sherman Preschool - \$12,000.00. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to approve and sign the Intergovernmental Services Agreement Contract #2398 Between the Oregon Department of Revenue and Sherman County for Map Maintenance. Motion carried

Motion by Commissioner Burnet second by Commissioner Smith to approve the Consent Agenda as presented. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to go into Executive Session pursuant to ORS 192.660(2)(e) Property, 192.660(2)(h) Legal Rights, 192.660(2)(i) Personnel. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to adopt and sign the Resolution in the Matter of Extending the Purpose of the Sherman County Public/School Library Board. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to return to Executive Session. Motion carried.

ADDITIONS TO THE AGENDA:

The following items were added to the Agenda:

- 2.6 Senior Center Computer Purchase
- 2.7 Assessor Map Maintenance IGA
- 3.6 Google Applications

QUARTERLY REPORTS:

The Court heard the following Quarterly Reports:

- Clerk's Office – Jenine McDermid
- Sherman County CCF – Dee Lieuallen and Theresa Mobley
- Justice Court Office – Ron McDermid
- Planning Department – Georgia Macnab
- Road Department – Mark Coles
- District Attorney's Office – Wade McLeod and Jennifer Simpson

- Juvenile Department – Amber DeGrange
- Senior Center – Katie LaDouceur and Jodi Whitley
- Community Transit – Marnene Benson-Wood
- Mid-Columbia Economic Development District – Jessica Metta

CAFFA GRANT APPLICATION RESOLUTION, Jenine McDermid:

Jenine presented the Resolution for the Court's approval.

Motion by Commissioner Smith second to approve and authorize Judge Thompson to sign the 2010-11 CAFFA Grant Application Resolution. Motion carried.

SHERMAN COUNTY CCF COMPREHENSIVE PLANNING – 2010 EXECUTIVE SUMMARY, Dee Lieuallen and Theresa Mobley

Dee and Theresa reviewed the Summary with the Court and requested approval.

Motion by Commissioner Burnet second by Commissioner Smith to approve and authorize Judge Thompson to sign Sherman County CCF Comprehensive Planning –2010 Executive Summary. Motion carried.

COURT HOUSE HVAC SYSTEM AND WINDOW REPLACEMENT EVALUATION STUDIES UPDATE, Ron McDermid:

Ron reported that Larry McGinnis from ATP Engineering and Daryl Sieker, Architect will be here this Friday at 10:00 a.m. Ken Melzer thought that he or someone else from the School District would be interested in being here at this time also.

ODOT PUBLIC TRANSIT DIVISION AGENCY QUARTERLY REPORT, Marnene Benson-Wood:

Marnene presented the Report for the Court's approval.

Motion by Commissioner Smith second by Commissioner Burnet to approve and authorize Judge Thompson to sign the ODOT Public Transit Division Agency Quarterly Report. Motion carried.

HIGH SCHOOL LOOP ENTRANCE ISSUES, Mark Coles.

Ken Melzer was also part of this discussion.

Mark reported that he had met with the ODOT Safety Officer and Brad DeHart to discuss possible changes in the exits off of Highway 97 to High School Loop. The ODOT representatives reported that Highway 97 at the north entrance is not wide enough for a left turn lane and it would need to be moved further south onto private property. They also said that raising the road to the second entrance to the south would not help the visibility and would like to see it closed. The recommendation from ODOT was to square up the southern most entrance/exit to/ from Highway 97 to allow the best visibility

for entering to both the north and south. If the County squares up the south entrance/exit to/from 97 the State would add a deceleration lane on the highway.

Ken noted that the School District would like some changes in the future, but is not in a position to work on them at this time.

Consensus for Mark Coles to proceed with cost estimates for squaring up the southern most entrance to High School Loop.

SENIOR CENTER MANAGER FAMILY LEAVE, Katie LaDouceur:

Karen Kellogg was also present for this session of Court.

Katie reported that she would be taking family leave in September for three months and would need someone to substitute for her for the Senior Center and Life Span Respite care positions. The Victim's Advocate portion of her position will be covered by the District Attorney's office.

Consensus to advertise for a temporary part-time person to substitute for Katie LaDouceur during her family leave.

SENIOR CENTER CLEANING, Jodi Whitley:

Jodi reported that the person that had been cleaning at the Center was no longer able to do the work and she needed someone else. Commissioner Smith said he might have a couple of people to consider.

Consensus for Jodi Whitley to begin to search for someone to clean at the Senior Center.

SENIOR CENTER/DA-VWAP/CAMI OFFICE COMPUTER PURCHASE REQUEST, Katie LaDouceur:

Katie requested authorization to purchase a computer for the office at the Senior Center from the County General Computer Fund. Only those Departments that are part of the County General Fund can purchase Computers from this Fund. All other Departments must use funds in their own budgets.

Motion by Commissioner Smith second by Commissioner Burnet to authorize the purchase of a new computer for the Senior Center/DA-V/WAP/CAMI office.

Motion carried. (Funding to be determined).

SHERMAN COUNTY BOARD APPOINTMENT POLICY:

The Court was presented with the Policy for approval. One change was made in Section IV Procedure Advertising, from "must" to "may".

Motion by Judge Thompson second by Commissioner Smith to adopt the Sherman County Board Appointment Policy as corrected and authorize Judge Thompson to sign it. Motion carried.

WASCO MEMORIAL DAY COMMITTEE REQUEST FOR DONATION:

The Court reviewed a letter from the Wasco Memorial Day Committee requesting a donation from the County for the Memorial Day Celebration.

Motion by Commissioner Burnet second by Judge Thompson not to make a donation to the Wasco Memorial Day Committee. Motion carried.

EARLY CHILDHOOD PROGRAMS – FUNDING ALLOCATIONS:

The Court was asked to allocate Budget Committee approved funds to the following: Sherman County Child Care Foundation, Little Wheat's, Inc and North Sherman Preschool.

Motion by Commissioner Smith second by Commissioner Burnet to approve the following Early Childhood Programs allocations: Sherman County Child Care Foundation - \$13,000.00, Little Wheat's, Inc - \$10,000.00 and North Sherman Preschool - \$12,000.00. Motion carried.

ASSESSOR INTERGOVERNMENTAL MAP MAINTENANCE AGREEMENT, Dick Stradley:

Dick presented the IGA for the Court's approval.

Motion by Commissioner Burnet second by Commissioner Smith to approve and sign the Intergovernmental Services Agreement Contract #2398 Between the Oregon Department of Revenue and Sherman County for Map Maintenance. Motion carried.

DISCUSSION ITEMS:

The Court discussed the following:

- Federal Aviation Administration-Re: Wind Projects – continuing discussions
- Hennagin Road Sign – spelling will be corrected
- Raymond Photos – have been added to insurance-premium \$250.00
- Google Applications – webinar to be scheduled April 28, 2010 – 1:00 pm

CONSENT AGENDA - APRIL 7, 2010 COURT MINUTES, MARCH REVENUE/EXPENDITURE SUMMARIES AND TREASURER'S REPORT:

All items on the Consent Agenda were reviewed.

Motion by Commissioner Burnet second by Commissioner Smith to approve the Consent Agenda as presented. Motion carried.

EXECUTIVE SESSION:

Motion by Commissioner Burnet second by Commissioner Smith to go into Executive Session pursuant to ORS 192.660(2)(e) Property, 192.660(2)(h) Legal Rights, 192.660(2)(i) Personnel. Motion carried.

Return to Regular Session

**RESOLUTION REGARDING EXTENDING THE PURPOSE OF THE
SHERMAN COUNTY PUBLIC/SCHOOL LIBRARY BOARD:**

The Court was presented with the Resolution for adoption.

It was also noted that County Counsel will work on a new lease between Sherman County and the Sherman County School District regarding the Library Building.

Motion by Commissioner Smith second by Commissioner Burnet to adopt and sign the Resolution in the Matter of Extending the Purpose of the Sherman County Public/School Library Board. Motion carried.

EXECUTIVE SESSION:

Motion by Commissioner Burnet second by Commissioner Smith to return to Executive Session. Motion carried.

Return to Regular Session

**THERE BEING NO FURTHER MATTERS AT ISSUE; COURT WAS
ADJOURNED.**

ATTEST: 
COUNTY CLERK/DEPUTY


COUNTY JUDGE


COMMISSIONER


COMMISSIONER