



Court Agenda

June 2, 2010

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Brad Lohrey – Sheriff – Computer Request
- 1.2** 9:30 a.m. Rene' Moore - Biggs Service District – USDA Rural Development Loan Balance
- 1.3** 10:30 a.m. Patricia Gainsforth – Micro Enterprise Facilitation – Request for Funding

Additions to Agenda:

2.0 Action Items:

- 2.1 Senior and Community Center Cleaning Services Quote
- 2.2 Mediation Assessment Schedule for District 7 Circuit Court
- 2.3 Commission on Children & Families – Authorize Hiring Crew Members and Crew Leaders for Oregon Youth Conservation Corps (OYCC) & Oregon Youth Employment Initiative (OYEI)
- 2.4 Treatment Proposal for Raymond Photomurals – Thompson Conservation Laboratory
- 2.5 Budget Transfers and Payment Authorization
- 2.6 Resolution Transferring Funds
- 2.7 Grant Agreement #HR107 – Community Development Block Grant for Regional Housing Rehabilitation Program
- 2.8 Sub-Grant Agreement between Sherman County & Sherman Development League for Regional Housing Rehabilitation Program

3.0 Discussion Items:

- 3.1 Oregon Geographic Names Board – Re: Two Geographic Features in Sherman County
- 3.2 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of May 19, 2010
- 4.2 Claims – May

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

June 2, 2010 9:00am

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners;
Melva Thomas, Court Administrative Assistant.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith second by Commissioner Burnet to authorize the expenditure of \$800 to \$1,200 from the Computer-Related Fund in the General Fund to purchase a computer for the Sheriff's Department. Motion carried.

Consensus of Court to recommend the addition of a line item to 2010-11 budget to pay off Biggs Service District USDA loan in the amount of \$109,877 from SIP funds.

Motion by Commissioner Burnet second by Judge Thompson to hire Rick Warrick to provide cleaning services at the Senior & Community Center at a rate of \$15.00 per hour pending completion of background check. Motion carried. Commissioner Smith abstained from the vote.

Motion by Commissioner Burnet second by Commissioner Smith to approve the proposed mediation assessment schedule of \$100 for a Petitioner and \$100 for a Respondent to fund the domestic relations mediation program for the Seventh Judicial District. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to hire (see attached list for names of youth) for Oregon Youth Conservation Corps and Oregon Youth Employment Initiative for the 2010 summer program. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve a proposal from Thompson Conservation Laboratory in the amount of \$6,224.60 for the conservation treatment of a collection of twelve W.A. Raymond photomurals and authorize Judge Thompson to sign. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize the transfer from County General Fund in the amount of \$10,000.00 to Community Development on June 15, 2010. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to adopt the Resolution in the Matter of Approving the Transfer of Funds Within the County General, Community Transit, Ambulance, Weed Control, CR&I Reserve, SCCCCF, Emergency Communications, Surveyor, CAMI, Community Development, Emergency Services, DA-V/WAP, General Road, Tri-County Corrections, Senior Center, Renewable Resources, Resident Compensation, Weed Sinking, Emg Comm Reserve, County Fair Reserve and Fair Building Reserve Funds for the 2009-2010 Budget for Sherman County, Oregon. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve Grant Agreement #HR107, OHCS #01145 between Sherman County and Oregon Housing and Community Services Department for a Community Development Block Grant to fund a Regional Housing Rehabilitation program in the amount of \$400,000.00 and authorize Judge Thompson to sign. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve a Sub-grant Agreement between Sherman County and Sherman Development League, Inc., as the qualifying non-profit organization to manage the Community Development Block Grant funded housing rehabilitation loan funds and authorize Judge Thompson to sign. Motion carried.

Consensus of the Court to support naming Biggs Arch as proposed and recommend naming only the summit on old Highway 30 as Mattie's Hump.

Motion by Commissioner Smith second by Commissioner Burnet to adjourn into Executive Session in accordance with ORS 192.660 (2) (h) Legal Rights and (e) Property. Motion carried.

Consensus of the Court to move forward to explore the possibility of taking control of Giles French Park and Rufus Rocks.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the minutes of May 19, 2010 as presented. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve all claims for the month of May. Motion carried.

SHERIFF'S DEPARTMENT – COMPUTER REQUEST:

Brad Lohrey reported, based on the recommendation by Don Thompson of Microsphere Computers, one of the computers in the deputy room should be replaced. The estimated cost is between \$800 and \$1,200.

Motion by Commissioner Smith second by Commissioner Burnet to authorize the expenditure of \$800 to \$1,200 from the Computer-Related Fund in the General Fund to purchase a computer for the Sheriff's Department. Motion carried.

Commissioner Burnet asked what role the Sheriff plays involving an incident such as the recent motorcycle death at the Oregon Raceway Park near Grass Valley. Sheriff Lohrey advised if the death occurs at the track this is considered a medical exam case. In this case the decedent was alive at the time the helicopter left for Portland, so the medical examiner there would handle the case. The state medical examiner would call in the Sheriff if there was a need to investigate. Sheriff Lohrey said the county currently has access to only two medical examiners, so it could take some time for one to arrive. He is inquiring into the possibility of having Shawn Payne obtain training to become a medical examiner. During this particular incident, the EMTs on duty at the race track were AMR and no local EMT personnel were involved.

BIGGS SERVICE DISTRICT – USDA RURAL DEVELOPMENT LOAN BALANCE:

The Court reviewed the principal balance remaining in the amount of \$109,877.05 at the loan rate of 4.5% and becomes due in 2028. There was discussion regarding an early payoff so the district could set aside funds for future expense and maintenance of the sewer district. It is not believed an early payment penalty would apply.

There was further discussion regarding the Kent Water District and whether they would need to be funded. It was uncertain as to whether their well was funded by bonding. Finance Director Debbie Hayden had advised the county will need to add to the budget from SIP funds in the same area as city payments and would need to know the payoff amount.

Consensus of Court to recommend the addition of a line item to 2010-11 budget to pay off Biggs Service District USDA loan in the amount of \$109,877 from SIP funds.

Commissioner Smith discussed the possibility of loaning funds to the City of Moro to pay off some debt to reduce the requirements imposed by USDA. He added this could be a way for the County to better invest dollars for additional income. The current water project debt was incurred in 2000.

It was reported the City of Moro's next SIP payment of approximately \$100,000 will go toward the sewer project. Commissioner Burnet cautioned the County's interest on any loans to cities must be protected and must meet with the approval of legal council and the county treasurer.

MICRO ENTERPRISE FACILITATION – REQUEST FOR FUNDING:

Patricia Gainsforth and Merlin Berg were in attendance for this portion of the meeting. Commissioner Smith advised last year the County funded Micro Enterprise Facilitation in the amount of \$10,000. Patricia Gainsforth said the program has been pretty successful, with four new businesses in Maupin. She would like Sherman County to budget \$10,000 annually toward the Micro Enterprise Facilitation project and needs a commitment from all counties involved in keeping the program going. Patricia said Greg Hohensee is no longer the facilitator and they have lost Community Development Block Grant (CDBG) funding as they don't have classroom time as part of the program. She added they would also like some political support from counties to support their CDBG funding.

According to Merlin Berg, there are ten active clients in Sherman County, although some have closed due to the recession. He will forward statistics to the Court. Commissioner Smith said a revolving loan fund will be set up through MCEDD for Sherman County small businesses, although he's not sure we have seen much progress within the county.

Patricia said they don't want the funds immediately as funding sources need to be reorganized first and a new facilitator hired. They hope the county might set aside funds for possible use later. Merlin added they are working on an incentive program for energy efficiency through BPA.

SENIOR AND COMMUNITY CENTER CLEANING SERVICES QUOTE:

The Court reviewed a proposal received from Rick Warrick for cleaning services at the Senior/Community Center.

Motion by Commissioner Burnet second by Judge Thompson to hire Rick Warrick to provide cleaning services at the Senior & Community Center at a rate of \$15.00 per hour pending completion of background check. Motion carried. Commissioner Smith abstained from the vote.

Melva will contact Mr. Warrick requesting a background check be completed and provide his contact info to Manager Katie Kelley.

MEDIATION ASSESSMENT SCHEDULE FOR DISTRICT 7 CIRCUIT COURT:

The Court reviewed a letter from Jenifer Lechuga, Trial Court Administrator of the Seventh Judicial District regarding a proposed mediation assessment schedule to fund a domestic relations mediation program.

Motion by Commissioner Burnet second by Commissioner Smith to approve the proposed mediation assessment schedule of \$100 for a Petitioner and \$100 for a Respondent to fund the domestic relations mediation program for the Seventh Judicial District. Motion carried.

COMMISSION ON CHILDREN & FAMILIES – AUTHORIZE HIRING CREW MEMBERS AND CREW LEADERS FOR OREGON YOUTH CONSERVATION CORPS (OYCC) & OREGON YOUTH EMPLOYMENT INITIATIVE (OYEI):

A list of recommendations from the SCCC staff to hire OYCC and OYEI crew leaders and members for the 2010 summer program was reviewed.

Motion by Commissioner Smith second by Commissioner Burnet to hire (see attached list for names of youth) for Oregon Youth Conservation Corps and Oregon Youth Employment Initiative for the 2010 summer program. Motion carried.

TREATMENT PROPOSAL FOR RAYMOND PHOTOMURALS – THOMPSON CONSERVATION LABORATORY:

Thompson Conservation Laboratory submitted a proposal for the restoration treatment of the W.A. Raymond photomurals and also made recommendations on UV-filtering films. The Court reviewed the proposal and also recommended having digital prints made of the murals. Melva will handle the follow-up regarding the digital prints.

Motion by Commissioner Burnet and second by Commissioner Smith to approve a proposal from Thompson Conservation Laboratory in the amount of \$6,224.60 for the conservation treatment of a collection of twelve W.A. Raymond photomurals and authorize Judge Thompson to sign. Motion carried.

BUDGET TRANSFERS AND PAYMENT AUTHORIZATION:

A request from Finance Director Debbie Hayden for budget transfer and payment authorization was reviewed.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize the transfer from County General Fund in the amount of \$10,000.00 to Community Development on June 15, 2010. Motion carried.

RESOLUTION TRANSFERRING FUNDS:

The Court reviewed a resolution authorizing the transfer of funds.

Motion by Commissioner Burnet and second by Commissioner Smith to adopt the Resolution in the Matter of Approving the Transfer of Funds Within the County General, Community Transit, Ambulance, Weed Control, CR&I Reserve, SCCCCF, Emergency Communications, Surveyor, CAMI, Community Development, Emergency Services, DA-V/WAP, General Road, Tri-County Corrections, Senior Center, Renewable Resources, Resident Compensation, Weed Sinking, Emg Comm Reserve, County Fair Reserve and Fair Building Reserve Funds for the 2009-2010 Budget for Sherman County, Oregon. Motion carried.

GRANT AGREEMENT #HR107 – COMMUNITY DEVELOPMENT BLOCK GRANT FOR REGIONAL HOUSING REHABILITATION PROGRAM:

Court members reviewed a grant agreement between Sherman County and the State of Oregon for a CDBG grant to fund the Regional Housing Rehabilitation program.

Motion by Commissioner Smith and second by Commissioner Burnet to approve Grant Agreement #HR107, OHCS #01145 between Sherman County and Oregon Housing and Community Services Department for a Community Development Block Grant to fund a Regional Housing Rehabilitation program in the amount of \$400,000.00 and authorize Judge Thompson to sign. Motion carried.

SUB-GRANT AGREEMENT BETWEEN SHERMAN COUNTY & SHERMAN DEVELOPMENT LEAGUE FOR REGIONAL HOUSING REHABILITATION PROGRAM:

The Court reviewed a sub-grant agreement between Sherman County and SDL for the housing rehabilitation program.

Motion by Commissioner Smith and second by Commissioner Burnet to approve a Sub-grant Agreement between Sherman County and Sherman Development League, Inc., as the qualifying non-profit organization to manage the Community Development Block Grant funded housing rehabilitation loan funds and authorize Judge Thompson to sign. Motion carried.

DISCUSSION ITEMS:

The Court discussed the following:

- Oregon Geographic Names Board – Two Geographic Features in Sherman County:

The Court received a request from the Oregon Geographic Names Board for recommendations on the naming of Bigg's Arch and Mattie's Hump. It was also reported the board will meet in Sherman County later in June for the first time ever. Commissioner Smith will attend the meeting if able.

Consensus of the Court to support naming Biggs Arch as proposed and recommend naming only the summit on old Highway 30 as Mattie's Hump.

• Melva reported Senior Center manager interviews will be held on June 17th. The Veteran Service Officer interviews are scheduled for June 7th and 5 applicants will be interviewed from a pool of 14 applicants.

COMMISSIONER REPORTS:

Commissioner Burnet – NORCOR: Sherman and Gilliam Counties have agreed to additional support by purchasing another bed. Hood River County is planning on a reduced amount of funding to NORCOR or approximately \$250,000. There is concern that Wasco County may also follow suit and the long-term impact on the facility. Commissioner Burnet said there will be additional 5% decrease in funding and they may need to cut two or three employees.

Commissioner Smith – Mid-Columbia Council of Governments: He reported MCCOG is losing funding from the federal Workforce Investment Act.

Commissioner Burnet – He reported MCCOG has placed \$15,000 in AAA for the Meals on Wheels program and that Hood River County is now wanting back into the program.

EXECUTIVE SESSION:

Motion by Commissioner Smith second by Commissioner Burnet at 11:25am to adjourn into Executive Session in accordance with ORS 192.660 (2) (h) Legal Rights and (e) Property. Motion carried.

Return to Regular Session at 11:50am.

COMMISSIONER REPORTS CONTINUED:

Commissioner Smith asked if the fair board members are bonded and was advised that they are. He added that he has discussed the county rock issues with Pat Powell recently.

Judge Thompson met with the Army Corps of Engineers recently and said they are serious about turning Giles French Park and Rufus Rocks over to Sherman County. This would involve a ninety-nine year lease. The Corps will arrange to meet with the four tribes, all of which have new administration. Jessica Metta will develop a white paper for the process and will work with all involved toward a plan of development of both parcels.

Consensus of the Court to move forward to explore the possibility of taking control of Giles French Park and Rufus Rocks.

FACILITIES COMMITTEE – ELECTRICAL CONSULTANT, Ron McDermid:

Ron McDermid introduced Ron Athay, an electrical engineer consultant, who has much experience in these types of surveys. He reported everything in the courthouse looks real good. He checks for code compliance, adequacy for future use/changes, how to make things more stable, needs for emergency operations center (backup generator). He will review the McGinnis proposal for the HVAC project and make recommendations. He also said the panel boards look pretty good and are fairly new, and will be requesting utility demand information from the county, which is located on the electric bills. His report will list what was observed and any recommendations.

CONSENT AGENDA – MAY 19 COURT MINUTES:

Motion by Commissioner Burnet and second by Commissioner Smith to approve the minutes of May 19, 2010 as presented. Motion carried.

CONSENT AGENDA – MAY CLAIMS:

Motion by Commissioner Smith and second by Commissioner Burnet to approve all claims for the month of May. Motion carried.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.

ATTEST:


COURT ADMINISTRATIVE
ASSISTANT


COUNTY JUDGE


COMMISSIONER


COMMISSIONER



COMMISSION ON CHILDREN AND FAMILIES
 302 SCOTT STREET
 PO BOX 383
 MORO, OREGON 97039
 541/565-3200

COUNTY ESTABLISHED
 FEBRUARY 25, 1889

COMMISSION MEMBERS

Nancy Allen
 Amber DeGrange
 Ruth Bourgeois
 Linda Cornie
 Margaret DePaepe
 Sylvia DePaepe
 Erik Glover
 Sharon Guidera
 Diane Kerr
 Dorene Macnab
 Mary Macnab
 Bill Sherbon

COMMISSION CHAIR
 Brad Lohrey

VICE CHAIR
 Wade McLeod

COUNTY COURT LIASON
 Steve Burnet,
 Commissioner

STAFF
 Dee Lieuallen
 Executive Director
 Theresa Mobley
 Assistant Director

June 2, 2010

Items for County Court.

Theresa and I will be attending a State Regional meeting in Boardman and will not be able to attend County Court in person today.

We would ask the County Court to hire the following people for our OYCC and OYEI positions. We have 14 full-time youth crew member positions available. We are able to hire more youth due to several of the youth will be gone at different times during the summer to attend camps, reunions, etc.... We have worked out a schedule to fill the hours required for the three grants we have received. We are also hiring a fill in crew leader. She will only work if one of the other crew leaders is gone. (We may need to hire one additional fill-in crew position).

1. Kattie Cunningham – returning Crew Leader
2. Amy Richelderfer – returning Crew Leader
3. Jeremy Edson – new Crew Leader
4. Ashley Wright – fill in Crew Leader
5. Kevin Hayden – returning crew member
6. Zachary Smith – returning crew member
7. Chelsie Cunningham – returning crew member
8. Miranda Hughes – returning crew member
9. Javier Guzman – returning crew member
10. Karissa Mobley – returning crew member
11. Audrey Kaseberg – returning fill in crew member
12. Ryane Whitley – returning crew member
13. Jesse Whitley – returning crew member
14. Krista Perisho – new crew member
15. Chealscee Koshney-Hollinquest – new crew member
16. Daniel Taylor – new crew member
17. Danny Kivett – new crew member
18. Daisy Rudometkin – new crew member
19. Jordan Anderson – new crew member
20. Terran Casper – new crew member
21. Rachael Beers – new fill in crew member

Thanks-you!

Sincerely,

 Dee Lieuallen