



Court Agenda

September 20, 2017

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Beth McCurdy, Fair Board – Quarterly Report
- 1.2** 9:30 a.m. Deborah Rudometkin, Main Street Revitalization Committee Co-chair – Update
- 1.3** 10:00 a.m. Aaron Cook – Biggs Service District Administrator – Hwy Improvement Project: US97 Spanish Hollow Creek and Trout Creek Bridges
- 1.4** 10:30 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Additions to Agenda:

- 3.5 Library Roof Update
- 3.6 Website Re-Design Update

2.0 Action Items:

- 2.1 Resident Incentive Program – Appeals

3.0 Discussion Items:

- 3.1 Sherman County Transfer Station Inspection Report
- 3.2 Sheriff Office Retirement Contribution
- 3.3 Sherman County Public Records Request Procedure – Draft
- 3.4 Library Roof Update
- 3.5 Website Re-Design Update
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of September 6, 2017
- 4.2 Minutes of September 14, 2017, Special Session
- 4.3 Revenue/Expenditure Summary – August 2017
- 4.4 Treasurer’s Report – August 2017



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM**

MINUTES

September 20, 2017

Opened Court: 9:03 a.m.

Present: Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Joe Dabulskis, Administrative Assistant Lauren Hernandez

A quorum was present. No news media was present.

Additions to Agenda

- 3.5 Library Roof Update
- 3.6 Website Redesign Update

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to go into executive session in accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to deny the resident compensation appeal received from Archie J. Winter, Jr due to the final application being received after the deadline of August 31, 2017.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to deny the resident compensation appeal received from William Hillard due to the final application being received after the deadline of August 31, 2017.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to contribute \$100 towards a gift card for Deputy DeHaven.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the minutes of September 6, 2017, and special session minutes of September 14, 2017, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Revenue/Expenditure Summary for the month of August 2017, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Treasurer's Report for the month of August 2017, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

1.0 Appointment Schedule

1.1 9:00 a.m. Beth McCurdy – Fair Board Secretary – Quarterly Report

Present: Beth McCurdy, Bryce Coelsch, Andy Anderson, Perry Thurston, Deborah Rudometkin

Beth McCurdy, Fair Board Secretary, presented a quarterly report. Fair entries were down this year, with 841 entries and 630 exhibitors. The kick-off barbeque was successful, though down from last year. Thursday's crowd was down, but Saturday's bull-riding crowd was average. Susie McEntire was successful. The Fair Board is already looking ahead at next year's schedule. Freddie Prez will not be returning next year, as he has been present for the last few years. Bryce Coelsch, Fair Board Chair, reported the dance went well, and Countryfied has volunteered to assist with any construction happening in the dance area. Commissioner Dabulskis asked if other fairs in the area happening at the same time had any bearing on the lower attendance. Beth replied it may have had an influence, but other factors, including a concert at Maryhill and the eclipse, may have also had something to do with it. The Wasco County fair will be held on the same weekend as Sherman County's fair in 2018. Beth reported the original planned bull event was changed to a saddle bronc event, which was successful and will be expanded next year.

Bryce explained the board is looking at trying to improve power at the fairgrounds. A pole was put in where the band is, but the main power feed for the fairgrounds is one transformer in the center of the playground. Another transformer and meter is at the horse barn, and a cord is buried and run across to the arena. The board is looking at other options for power, underground if possible, to take the load off of the primary power feed. The time to

address this issue will be when the fairground building moves forward. Several options for power access at the future fair facility were discussed.

Beth reported she attended an auction meeting where the cause of a conflict at fair was discussed. The auction committee and leaders are working on solving the issue with tagging animals. They would like an official all-in tag-in date, which would resolve the cause of the conflict. Animal tagging was briefly discussed. Tagging guidelines are in the process of being refined.

Commissioner McCoy stated the fair finances are going well. The fair is currently in deficit in the amount of \$13,000, but this is well within the limit the Court set. Beth stated revenue is still coming in, and bills are still in the process of being paid. She is optimistic the fair will meet the goal of \$20,000. State funding was higher than anticipated.

Commissioner McCoy requested the Fair Board present a plan for the new facility to the Budget Committee in April so the committee can consider releasing funds to begin engineering work on the project. A small amount may be needed a year early to begin engineering work. Bryce stated whatever action the board needs to take to begin work on the project, it will do. The Fair Board has rough plans, but until funds are available, nothing more can happen. Commissioner McCoy suggested showing the Budget Committee rough drawings. Bryce described ideas in the visual design of the building and stated there are many ideas about how to reuse old material from the old barns for decoration. Judge Thomson stated it is important for the project to follow all rules and regulations. Commissioner McCoy suggested the Fair Board hire a project manager to facilitate moving the project forward.

Bryce presented a signed Agreement Between Bert Perisho and Cindy Brown. He discussed the agreement with Brian Tuck, Extension, and will get him a signed copy. Bryce stated that according to Brian, the conflict was between one employee and a volunteer, so it did not count as a workplace grievance. Bryce explained to Brian that he would pursue a non-communicate agreement between Bert and Cindy to be effective during fair. Brian communicated to Bryce that this would be fine, and if they both agree, this would work for Extension. Judge Thompson asked if the Fair Board is willing to have a training on conflict resolution. Bryce stated he is not opposed to it but it depends on if the training benefits the board more than another topic would. Many board members have already received conflict resolution training. Other topics like budget training may be beneficial. Bryce and Beth will approach the Fair Board to see which topics the group feels would be of the most benefit. Judge Thompson suggested if conflict resolution training happens, it could be open to the cities and members of the community.

1.2 9:30 a.m. Deborah Rudometkin – Main Street Revitalization Committee Co-chair – Update

Present: Deborah Rudometkin, Perry Thurston, Andy Anderson, Aaron Cook

Deborah Rudometkin, Resident of Moro, stated she has been a resident of Moro for eleven years, is a business owner, and is the co-chair of the Main Street Revitalization Committee. Deborah presented a copy of the downtown master design completed by Mark Sedar, a list of committee members, and a list of things the committee advocated for the city of Moro. Deborah stated many of the decisions made in the downtown master design were not made with public input. She stated her purpose in meeting with the Court was to give an update about what the committee accomplished over the last two years as well as the difficulties faced. She stated she hoped the information would be taken into consideration when the County is considering the types of sidebars to include in the downtown improvement program. Deborah stated she understands city issues are city issues and County issues are County issues. However, in this situation, the program was implemented by the County. Deborah explained the downtown improvement program is a great idea and builds the community from the inside out. Commissioner McCoy added the program needs to be revised and improved.

Deborah gave a history of how the Main Street Revitalization Committee was started. Two years ago, Carrie Hughes, Moro, discovered the completed downtown master design plan. Citizens did not know of this plan and were surprised at some of the decisions that had been made because they would impact businesses. Commissioner McCoy stated Mark consulted with the cities when creating the design. Deborah replied the process was to be community driven. Judge Thompson asked if there were community meetings held regarding the plan. Deborah was unsure of the details. Commissioner McCoy suggested she call Mark to ask. Deborah stated for the plan to be successful, a committee or advocacy group was needed. She and Carrie approached the city and asked to be members of the committee, and Carrie was appointed as chairperson.

Judge Thompson suggested the committee look at the successful downtown improvements in the City of Astoria and use Astoria as an example of how to utilize citizen and business participation.

Deborah explained the committee sent out a questionnaire in the water bill asking what citizens would like to have changed or improved. The consensus was to reduce speeding vehicles, to improve safety, parking, and signage, and to clean-up the town. The committee began working on an application for grant funding while waiting for County funds to be approved. While waiting for County funding, the committee requested funds from the city to purchase flowers for planters on Main Street. The committee noticed in the downtown plans all the trees had been removed, which a poll showed citizens did not want, so members approached the city about keeping the trees. The committee also worked on the instillation of the bike repair station.

Deborah stated the committee had much support from the community but not from the City Council. Every month was an uphill battle. Sticking points included updating the crosswalks and beginning lighting. Deborah requested that Oregon Department of Transportation conduct a speed study through town, and this was met with opposition by the council. The crosswalks were eventually updated. Deborah stated the number one goal is transparency in the application. The money comes from both the city and the County, and the committee wanted to make sure the grant application was foolproof.

The committee faced extreme resistance in asking for transparency of a recent application. The committee requested an itemized bid prior and after, cashed checks from the applicant, and proof of insurance on the building. Deborah stated she has worked with trades for many years and understands what bids and completed bills are. They must be detailed. The bid was not detailed. The bill ended up costing the exact number of the initial bid price, which is almost impossible. Because of this, the committee wanted to see how this happened and what materials were used. The committee had many concerns about this. The committee also expressed concern about awarding all of the grant funds to one recipient because the program should start off incrementally, and the committee recommended this to the council due to the possibility of others wanting funding. This recommendation was not considered by the council. Many of the items the committee was concerned about were not met by the council. In the process of the application, the committee held a walkthrough with the applicant. No meeting was held and no discussion was held about what needed to occur other than the committee walking through the process with the applicant. The committee had not yet met to discuss items and still had many unanswered questions. Members were not allowed on the roof to see if work had been completed. The committee was told the Moro City Council meeting in August was canceled due to harvest. Neither the committee nor the City Council met in August. Deborah came to Sherman County Court on August 16 requesting tabling the distribution of funds until votes and further discussion and learned funds had already been distributed to the city. After talking to the city administrator, the committee discovered the grant applicant had already received funds, which was verified with a copy of the checks written. Deborah stated the city government did not follow the charter. The check was received by the applicant on August 3.

Commissioner McCoy asked how many applicants have received grants. Only one applicant has received funding. The committee was told by the City Council that there would be another round of funding and other participants would be applying for grant money. Deborah reported the grant applicant received funds in the amount of \$22,520. The County and city contributed approximately \$11,000 each.

The issue, Deborah explained, is that none of this was done at a City Council meeting. The decision was made without a quorum. The city government is not following the charter or the Oregon State Constitution in how funds should be released. Deborah requested the County postpone any funds to the city until the government process is corrected. If the County decides to proceed with the program, she requested the County implement sidebars that allow for the absolute transparency of funds via the County and the city. She suggested the County form the application and give it to the city and committee so a sidebar is in place and checks and balances exist for public funds. Commissioner McCoy clarified the committee is asking the Court to require the city to do what the committee wants the city to do. Deborah stated yes, due to recent difficulties. If the city followed the charter, great progress would be made, but currently, this is not happening. Carrie gave a formal resignation at the last City Council meeting, and the secretary of the committee has resigned. Members are unhappy with the fact that they have put two years into this process, no recommendations have been received by the council, and when following the downtown masterplan, the committee was met with resistance. They are also unhappy with the way funding was allocated with the recent applicant.

Commissioner McCoy asked why the council is resistant to the committee. Perry Thurston, acting as a citizen of Moro and not a council member, clarified the committee is asking for a standardization of funding. It is important the city maintains a unique method for granting funding to applicants, but the cities must meet certain criteria before receiving County funding. Perry explained the committee spent two years on the process. The committee is unique in Sherman County and is a byproduct of making the program a successful process. The program is a pilot program, and the city knew it would be challenging at first. Perry stated he was a participant in the City Council's lack of participation in the committee's considerations. He voted for full funding for the applicant but believed the process would be protected with checks and balances. The end result was the committee was left out of the process. Recommendations should have been sent to the committee and then brought to the City Council. Perry stated after the walkthrough meeting, there was no further communication between the committee and the council. The committee was left out as things progressed. Perry wanted to involve the City Council in a public vote that could be recorded and approved, which would increase confidence in the city's government. A great deal of confidence has been lost, causing the committee's resignations. The members put two years into the program and were disregarded. The ripple effect of the program, Perry hoped, was to promote the program to other cities, but what has been done is embarrassing. He would like the program to go forward but would like to see a public record of council involvement and validation of the public process.

Commissioner McCoy summarized the council is requesting additional requirements on the release of downtown improvement money. He stated it would be helpful to know the requirements the committee suggests so the Court can discuss and possibly implement them. Judge Thompson suggested contacting the City of Astoria about its process. Deborah agreed to meet with the committee and make a list of suggestions for the Court to consider. She asked if the Court was currently implementing sidebars in the process. Commissioner McCoy stated the Court believed the cities would develop the sidebars. The County provides some funding but is not running the program. The cities are running the program, so it is up to them to develop and implement sidebars.

Andy Anderson, City of Moro Mayor, stated the Court had heard incomplete information, and he could show how decisions were made. The city did request a second round of funding, but it has put that on hold. The intent is to look at the application, solicit feedback from the community, and to meet with the County to strengthen it and clarify any issues before starting another round. The next round of funding is estimated to come in next year, which gives time to work on the process. Andy stated the Court needed clarification about what actually transpired after hearing from Deborah and Perry. He stated earlier information is inaccurate, and the committee is operating incorrectly.

Commissioner McCoy asked if it is possible for the city and committee to meet and develop guidelines and then to meet with the Court once the guidelines are in place. Deborah stated the program is based on community and

committee participation, and if there is none, she questioned how it would be successful. Judge Thompson replied it wouldn't be. Deborah stated the committee is receiving no information and is not informed of any decisions being made until City Council meetings when a course of action has already been decided on. Deborah stated Andy stated at the last council meeting that the committee was not necessary and the city will be making the decisions. This is frustrating, and the committee does not feel legitimate. The committee has implemented plans based on the downtown master design and is working in the scope of the program. The committee has been doing due diligence to show the County what it has been working on to show it is invested in the program. At this point, a new committee will need to be formed.

Commissioner McCoy suggested the committee work with the city to see what role the committee should play. The Court's idea is the funds will be administered through the city. It is the government agency that should receive the funds and decide how the committee should work within the framework it establishes. Andy emphasized the program is a city program, and it just so happens the County is a funding source. He is supportive of citizen input. As far as the rolls the city assigned, application development, and the project itself, the application identifies what the committee's roles and duties are. The committee is operating outside of what the city has given it the authority to do and its role within the program. Andy stated this is in writing, and he can show the Court. Deborah stated even in the process of discussing the committee's responsibilities, the committee was met with roadblocks. Everything the committee did maintains the integrity of the downtown master design. Judge Thompson stated this is a city issue and is up to the committee and council.

Perry clarified the request is not for the County to involve itself in city business, but the County's part is to create sidebars of certain requirements the city must meet. Verification of vote is an important requirement. Commissioner McCoy explained the goal is for the city to run the program. The Court would like the program to be transferrable to other cities in Sherman County and is interested in how it is developed but does not want to run it. He suggested the committee and council meet, put together documents, and then meet with the Court. Andy suggested the committee present documents to the city and then the city present to the Court, as a committee should not be presenting city business. Deborah agreed to forward the documents to Andy so Andy can present to the Court. Commissioner McCoy stated the program is important and he does not consider this a conflict. Instead, it is working the bugs out of an important program for Sherman County.

Commissioner Dabulskis asked how the committee was formed. Deborah explained citizens read the downtown master design plan, saw it was a community-driven process, and then approached the city requesting a committee be formed. Judge Thompson explained a committee approaches the city with a proposal, but this doesn't mean the city will accept it, as the city has the right to turn proposals down.

Andy stated he started the effort County wide trying to get cities involved in the program. Meetings were scheduled to develop the master plan. The Court funded some of this. Andy tried to get other cities involved but was unsuccessful. Moro went through with the program and developed a master plan, which was done with input from the community. Meetings were held, as well as town walk-arounds. The master plan was approved in January. Andy read from the City of Moro regular council meeting Minutes of January 3, 2017, "There was a motion (Cranston/Thurston) to approve the application with removal of the 'business regulation' statement and modifications to the cover page." An application was needed to start the program. A committee was set up to develop one. The committee brought the application to the city, and it was approved, which is what the motion shows. Andy presented a copy of the Main Street Improvement Program Application. Andy clarified that in February of 2017, he met with the Court and received permission for a \$15,000 match. He took this information to the city. The Court encouraged the City of Moro to return if more funding was needed. The city scheduled two application due dates: April 25 for the first round and July 25 for the second round. Andy read from the City of Moro regular council meeting Minutes of February 7, 2017, "There was a motion (Cranston/Payne) to approve the amounts and dates for the application." When the council realized it had skipped the step of returning to Court and requesting additional funds, it sent a letter out explaining the second round of applications was on hold.

The council recognized it was done with the Main Street Improvement Program Application committee but needed a committee as described in the application. Andy read from the City of Moro regular council meeting Minutes of February 7, 2017, "After further discussion, there was a motion (Cranston/Thurston) to elect Mrs. Carey Hughes as the committee chair for a two fiscal year term, starting now and ending June 2019, and to select Councilor von Borstel as the council liaison." The committee is identified as far as the duties listed in the Main Street Improvement Program Application. The committee is an advisory committee to the council. It reviews the applications to make sure all information has been submitted, prioritizes projects, and submits a list of projects recommended to be funded to the City Council. In March, the city confirmed how the County would participate and how the payment would be made. Regarding the application that was approved, Andy read from the City of Moro regular council meeting Minutes of May 2, 2017, "Through discussion, the Council agreed with the committee's choice and added two more projects bringing the total to \$36,596.50. There was a motion (Thurston/Cranston) to approve the grant application with a request of \$30,000 for an overall project total of \$36,596.50." The council took the recommendations of the committee and added two more to make it a larger scale project, as the city had the money, and approved that money to be spent for the project.

Andy stated the chairperson of the Main Street Revitalization Committee did resign as a result of frustration. Much effort is being made, but there are two different programs going. The County has funds it is using to develop communities, the city has a program, and the two are being overlapped, which has created confusion. Andy stated the program is important, and he wants to see it successful and expanded to other cities. The council's intent is to solicit positive and negative input about the application process. The council would like the Court's input as well.

Instead of meeting during a regular Court session, a work session will be held with the Court so all interested parties can have the opportunity to work together on improving the program and application process.

Andy emphasized that the minutes show the application was approved. The committee was approved as far as the duties identified in the application. The funding was approved. The council followed the steps in the application, met with the committee, gave a final review, and proceeded with funding based on the lump-sum bid given. The procedure was followed, and everything was approved by the council. The process then became administrative in terms of getting the payment out, and that is what was done. Judge Thompson asked if the bid earlier referred to by Deborah was a quote to perform work for the quoted amount. Andy replied it was a lump-sum bid with a narrative on what the work was. The committee wanted an itemized list, but this is not how the bid was set up. Andy added that everything in the bid has been completed except the drain coming down the side of the building, but this portion of work has not yet been paid for.

Commissioner McCoy asked the City Council to work out its differences with the Main Street Revitalization Committee. A work session will be scheduled in approximately a month.

1.3 10:00 a.m. Aaron Cook – Biggs Service District Administrator – Highway Improvement Project: US97 Spanish Hollow Creek and Trout Creek Bridges

Present: Aaron Cook

Aaron Cook, Biggs Service District (BSD) Administrator, reported Oregon Department of Transportation (ODOT) would like to compensate BSD \$500 to build two new bridges and to retrofit others for earthquake protection. The bridges in focus are at Spanish Hollow Creek and Trout Creek. Spanish Hollow Creek bridge is the first bridge south on Highway 97 out of Biggs. The Court discussed the location of Trout Creek. The Right of Way Engineering Sketch Map provided to Aaron by ODOT did not show Trout Creek. Commissioner McCoy asked if ODOT was asking for an easement. Aaron answered yes. Aaron has been in communication with Mary Whitaker from ODOT and she offered to help him with the project. A Term of State's Offer

agreement and a Permanent Easement agreement will need to be signed by the BSD Board of Directors. Aaron asked for the Court's help in understanding the project and documents. Judge Thompson stated Trout Creek is a mistake, and he believes the project in Sherman County only includes Spanish Hollow Creek. The Trout Creek bridge is not in Sherman County. Aaron stated ODOT is planning on starting the project next spring, and it will be a two-to-three year project. ODOT would like the agreements signed in the next few months. Aaron asked the Court to review the documents. Commissioner McCoy asked if there was a downside to doing the project for the County or BSD. Aaron does not believe there are any downsides, as ODOT will fund the project. He explained the easement is currently owned privately, but ODOT is talking to the property owner to obtain that section of the road. ODOT plans to widen the bridge at Spanish Hollow Creek to four lanes coming down all the way. The other bridges will be retrofitting upgrades, and no easements are needed. Spanish Hollow Creek is a big project, but it is important and will benefit the county and Biggs. Judge Thompson stated the bridge might be where the turnoff to the Sanderson's is, which is where the new road for the well is. Trout Creek should be removed from the agreement. The Court asked Aaron to make sure this project will not interfere with the BSD water systems improvement project. County Counsel will review the agreements before they are signed.

1.4 10:30 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to go into executive session in accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

The Court entered into executive session at 11:06 a.m.

Applications for the Sherman County Court Administrative Assistant job opening were reviewed. The Court identified candidates to invite for interviews.

Executive session closed at 11:32 a.m.

2.0 Action Items

2.1 Resident Incentive Program – Appeals

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to deny the resident compensation appeal received from Archie J. Winter, Jr due to the final application being received after the deadline of August 31, 2017.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to deny the resident compensation appeal received from William Hillard due to the final application being received after the deadline of August 31, 2017.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Sherman County Transfer Station Inspection Report

The Court reviewed the inspection report.

3.2 Sheriff's Office Retirement Contribution

Deputy Dan DeHaven will retire at the end of September. The Sheriff's Office asked the Court to contribute funds to purchase a gift card for him.

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to contribute \$100 towards a gift card for Deputy DeHaven.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

3.3 Sherman County Public Records Request Procedure – Draft

Sherman County is in the process of creating a Sherman County Public Records Request Procedure. The Court will wait for Jenine McDermid, Clerk, to present a draft of documents regarding the policy to the Court after County Counsel has reviewed and approved them. This will appear on future agendas.

3.4 Commissioner Reports

Commissioner Dabulskis – Attended a Soil and Water Conservation District Meeting; attended an executive session; attended a Library Board meeting and gave an update on the roof; heard from a citizen their new business in Rufus has had difficulty getting phone and internet hooked up through CenturyLink.

Judge Thompson – Participated in Mid-Columbia Economic Development District (MCEDD) Loan Board conference calls; attended a MCEDD executive meeting; had a discussion with Nate Stice, Regional Solutions, about how the closure of Interstate 84 has affected businesses in Cascade Locks; Nate asked if any businesses in Sherman County were affected by the closure; Regional Solutions is trying to find low-interest loan dollars for those businesses to help them out; attended a Frontier TeleNet (FTN) meeting; fiber is headed to Arlington in a year or so; broadband will be into Wheeler County off of Sherman County's digital switch shortly; had a discussion with Jeanne Burch about the dollars being charged for internet; FTN will pick up those chargers; further discussion was held about fiber projects in neighboring counties; the Court requested Mike Smith, FTN, give a marketing report and FTN update at a future Court session; attended a Columbia Gorge Bi-State Renewable Energy Zone meeting and hired Dave Van't Hof; the Court will receive an update from Dave during the October 4 session; attended Association of Oregon Counties meetings.

Commissioner McCoy – Attended a Frontier TeleNet meeting; attended a Mid-Columbia Center for Living meeting; attended a North Central Public Health District meeting; brief discussion was held about the WIC program in Sherman County; the program will now be charged to use the Wasco School Event Center; the Court brainstormed facilities the program could use for free; Potlatch will now be charged \$200 per month to use the Wasco School Event Center.

3.5 Library Roof Update

Commissioner Dabulskis reported he received an email from Heath Gardner, Wenaha Group, about the roof. He read from the email, "We have been working through Kirby Nagelhout on getting the parapet cap and masonry sealing work complete before winter. The idea is to have the subcontractors who are already on the new building project perform this work in conjunction with their already planned work. We expect the affected subs to be onsite at the new building in the next few weeks...The more challenging part seems to be getting pricing for the work since the subs need to look at the building in order to give accurate pricing." The subcontractors arriving in the next few weeks will look at the roof, price it out, and get that information to the Court for approval.

3.6 Website Redesign Update

Lauren reported she emailed Jennifer Meacham, The Writers' Group/ProudCity, to say she was back from maternity leave, and work on the website redesign can now begin. Lauren will participate in a conference call next week with Jennifer and Kevin Herman, ProudCity, to discuss steps to starting the project. Lauren informed Jennifer that a new person would be filling the position of Court administrative assistant at the end of the year, and Jennifer was confident the project would be finished by then, as the timeline is 90 days. If the project is not finished by the end of the year, Lauren will continue to work on it on an hourly basis. The new assistant will be included in the process of redesign so they become familiar with the site and system. Lauren reported ProudCity has been great to work with.

4.0 Consent Agenda

4.1 Minutes of September 6, 2017

4.2 Minutes of September 14, 2017, Special Session

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the minutes of September 6, 2017, and special session minutes of September 14, 2017, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

4.3 Revenue/Expenditure Summary – August 2017

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Revenue/Expenditure Summary for the month of August 2017, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

4.4 Treasurer's Report – August 2017

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Treasurer's Report for the month of August 2017, as presented.

Vote: 3-0

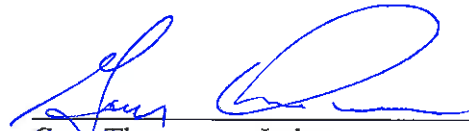
Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 11:33 a.m.

Sherman County Court

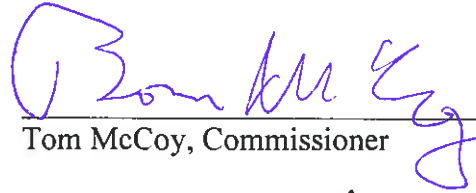


Gary Thompson, Judge

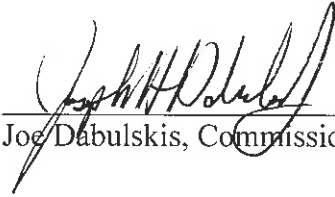
Attest:



Lauren Hernandez
Administrative Assistant



Tom McCoy, Commissioner



Joe Dabulskis, Commissioner