



## Court Agenda

**November 3, 2010**

### **1.0 Appointment Schedule:**

- 1.1** 9:00 a.m. Sandy Macnab – Extension Service – Quarterly Report
- 1.2** 9:30 a.m. Mark Coles – Road Department – Surplus Property
- 1.3** 10:00 a.m. Amanda Hoey – Mid-Columbia Economic Development District – Sherman County Intermediary Relending Program Concept Paper
- 1.4** 10:30 a.m. Karl Richter – RV Park Host – Credit Card Application
- 1.5** 10:45 a.m. Ron McDermid – Facilities Committee – Courthouse Project Update

### **Additions to Agenda:**

## **2.0 Action Items:**

- 2.1 Application for Oregon Business Energy Tax Credit
- 2.2 Sherman County Commission on Children & Families Self-assessment: LLCCF Investments and Results Chart
- 2.3 Appointments – Commission on Children and Families  
Barbara Seatter (Professional) – Term Expires February 2011 (replacing Sharon Guidera)  
Nancy Allen (Lay Position) – Term Expires September 2014
- 2.4 Letter of Resignation – Rick Danielson: Fair Board

## **3.0 Discussion Items:**

- 3.1 IRS Audit Report for Tax Year 2008 & Summary
- 3.2 Commissioner Reports

## **4.0 Consent Agenda:**

- 4.1 Minutes of October 20, 2010
- 4.2 Minutes of October 27, 2010 – Special Session
- 4.3 Claims – October

## **5.0 Future Agenda Items:**

*\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights  
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT  
REGULAR SESSION  
Sherman County Circuit Courtroom

MINUTES

November 3, 2010 9:08am

Present: Gary Thompson, County Judge; Steve Burnet, Commissioner; Jenine McDermid, County Clerk; Sandy Macnab.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Commissioner Burnet second by Judge Thompson to declare surplus the six road department equipment items as presented by Roadmaster Mark Coles. Motion carried.

**Motion** by Commissioner Burnet second by Judge Thompson to approve moving forward with Mid-Columbia Economic Development District and development of the Intermediary Relending Program application. Motion carried.

**Motion** by Commissioner Burnet and second by Judge Thompson to authorize submittal of the Oregon Business Energy Tax Credit Application for Preliminary Certification for Conservation Projects. Motion carried.

**Motion** by Commissioner Burnet and second by Judge Thompson approving the Sherman County Commission on Children and Families LCCF Investment Assessment for July 1, 2009 through October 15, 2010 and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Burnet second by Judge Thompson appoint Barbara Seater to the professional position and Nancy Allen as the lay commission member of the Sherman County Commission on Children and Families. Motion carried.

**Motion** by Commissioner Burnet and second by Judge Thompson to accept Rick Danielson's letter of resignation from the Sherman County Fair Board. Motion carried.

**Motion by Commissioner Burnet and second by Judge Thompson to grant the Sherman County RV Park a credit card with a limit of \$1,000. Motion carried.**

**Motion by Commissioner Burnet and second by Judge Thompson approving the October 20 minutes.**

**Motion by Commissioner Burnet and second by Judge Thompson amend the contract amount to \$8,559 in the October 27 minutes and approve as amended. Motion carried.**

**Motion by Commissioner Burnet and second by Judge Thompson approve the October claims as presented. Motion carried.**

### **1.1 QUARTERLY REPORT – EXTENSION SERVICE – SANDY MACNAB:**

2010-11 Oregon Agriculture in the Classroom calendars were presented to members of the court. Sandy Macnab reported on recent developments with the new extension office building. Contact was made with the Oregon Energy Trust regarding potential financing options. Blazer Industries, a manufacturer of modular buildings located in Aumsville was toured by he and Judge Thompson. Grant applications have been submitted to the Ford Foundation and Meyer Memorial Trust. An estimate for razing the old facility was submitted to Milt Ketchum by Lowell Fausett of OSU, not including interim housing costs.

There was discussion of current office hours and a repayment to the Weir Fund. The Court and Sandy will look into the possibility of making the 4-H coordinator a part-time county position, being aware of supplanting issues, with Sandy being the supervisor. He will report back to the Court after contacting OSU.

### **1.2 ROAD DEPARTMENT – SURPLUS PROPERTY – MARK COLES:**

The following road department equipment was presented to the Court as surplus:

- 1) 1986 ½ ton Ford 4x4 pickup VIN ZFTEF14N66GCB39603
- 2) 1974 Cat Load 955 Serial No. 085J8083
- 3) 1985 IHC Wheel Tractor Model 540
- 4) 1979 Sweepster Broom attachment
- 5) Furnace
- 6) 1964 Ingraham 3-leg roller

The road department plans to deliver their own scrap iron for recycling, possibly including the roller. The furnace is in working condition, but is loud making it difficult to communicate with others.

**Motion by Commissioner Burnet second by Judge Thompson to declare surplus the six road department equipment items as presented by Roadmaster Mark Coles. Motion carried.**

**1.3 MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT – SHERMAN COUNTY INTERMEDIARY RELENDING PROGRAM CONCEPT PAPER – AMANDA HOEY:**

The concept paper was reviewed by the Court. Amanda explained the IRP and USDA RMAP are the current opportunities. Her recommendation is the Intermediary Relending Program (IRP) loan with a \$50,000 match and interest only for the first 3 years, with interest and principal payable over the next 27 years. Fund use is fairly open, although USDA has restrictions related to casinos and racetracks, although auxiliary racetrack buildings are an approved use. She can submit this by the end of December and also ask for a letter of support.

**Motion by Commissioner Burnet second by Judge Thompson to approve moving forward with Mid-Columbia Economic Development District and development of the Intermediary Relending Program application. Motion carried.**

**2.1 APPLICATION FOR OREGON BUSINESS ENERGY TAX CREDIT:**

**Motion by Commissioner Burnet and second by Judge Thompson to authorize submittal of the Oregon Business Energy Tax Credit Application for Preliminary Certification for Conservation Projects. Motion carried.**

Judge Thompson also reported receiving a denial letter for this application.

**2.2 SHERMAN COUNTY COMMISSION ON CHILDREN & FAMILIES SELF-ASSESSMENT: LCCF INVESTMENTS AND RESULTS CHART:**

**Motion by Commissioner Burnet and second by Judge Thompson approving the Sherman County Commission on Children and Families LCCF Investment Assessment for July 1, 2009 through October 15, 2010 and authorizing Judge Thompson to sign. Motion carried.**

**2.3 APPOINTMENTS – COMMISSION ON CHILDREN & FAMILIES: BARBARA SEATER (PROFESSIONAL):**

**Motion by Commissioner Burnet second by Judge Thompson appoint Barbara Seater to the professional position and Nancy Allen as the lay commission member of the Sherman County Commission on Children and Families. Motion carried.**

## **2.4 LETTER OF RESIGNATION – RICK DANIELSON, FAIR BOARD:**

**Motion by Commissioner Burnet and second by Judge Thompson to accept Rick Danielson's letter of resignation from the Sherman County Fair Board. Motion carried.**

## **1.4 RV PARK HOST – KARL RICHTER – CREDIT CARD APPLICATION:**

A credit card was requested for the RV Park by Karl Richter so that purchases for the RV Park can be made online, which could result in a savings. Also, he is keeping a mileage log since he has been given approval to use the Jeep for RV Park purposes. Judge Thompson asked about Scrip being given to him by the fair board. Karl said he will no longer be accepting this and will be going back on the payroll as of next April. He also reported the fairgrounds house is being rewired and asked about moving the main power pole. The Court will need to see a plan and a cost estimate.

**Motion by Commissioner Burnet and second by Judge Thompson to grant the Sherman County RV Park a credit card with a limit of \$1,000. Motion carried.**

## **1.5 FACILITIES COMMITTEE – COURTHOUSE PROJECT UPDATE – RON MCDERMID:**

The Court and Ron McDermid reviewed the BETC grant denial letter. Northwest Information Services (NIS) will be visiting soon to develop a plan for recabling the courthouse for phone and computers, including redundancy of service. The Facilities Committee met to discuss phone system needs and Ron is in the process of checking their NIS's references. The Court will hold a special session the fourth week of November and Ron will report back then.

## **3.1 IRS AUDIT REPORT FOR TAX YEAR 2008 & SUMMARY:**

Finance Director Debbie Hayden stated this was an initial report and there may be a final report in the works. There was nothing found that needed to be written up as a material loss. Cell phones were taken off the fixed asset list by Congress in late September, so this is no longer an issue.

## **3.2 COMMISSIONER REPORTS:**

Commissioner Burnet reported Milt Ketchum received information from Lowell Fausett of OSU and compared it to a design build bid budget. It appeared the cost was slightly higher for a stick built and the architect fees are higher with the design bid build. The total construction estimate for the design bid build is approximately \$700,000, while the modular would be around \$600,000. As Mr. Fausett was using the 2003 study and not a full-fledged abatement study, \$3,500 was added to the study cost and \$10,000 for the asbestos abatement. Additionally, \$15,000 was included for building demolition, making an allowance for lead paint.



Judge Thompson spoke about bird and rabbit issues relating to wind towers. He will be attending conferences mid-November.

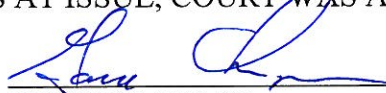
**4.0 CONSENT AGENDA: MINUTES OF OCTOBER 20, 2010; MINUTES OF THE OCTOBER 27, 2010 SPECIAL SESSION; OCTOBER CLAIMS:**

**Motion by Commissioner Burnet and second by Judge Thompson to approve the October 20 minutes as presented. Motion carried.**

**Motion by Commissioner Burnet and second by Judge Thompson amend the contract amount to \$8,559 in the October 27 minutes and approve as amended. Motion carried.**

**Motion by Commissioner Burnet and second by Judge Thompson to approve the October claims as presented. Motion carried.**

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.

  
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COUNTY JUDGE

ATTEST:   
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COUNTY CLERK

  
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COMMISSIONER

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COMMISSIONER