



## Court Agenda

**April 15, 2015**

### **1.0 Appointment Schedule:**

- 1.1 9:00 a.m. Debby Jones, Amber DeGrange – Prevention – Quarterly Report
- 1.2 9:30 a.m. Ron McDermid – Justice Court – Quarterly Report
- 1.3 9:45 a.m. Jenine McDermid – Clerk – Quarterly Report
- 1.4 10:00 a.m. Jan Byram – Senior Center Manager – Quarterly Report
- 1.5 10:15 a.m. Georgia Macnab – Planning Director – Quarterly Report
- 1.6 10:30 a.m. Wade McLeod, Jennifer Simpson – District Attorney – Quarterly Report
- 1.7 11:00 a.m. Mark Coles – Road Department – Quarterly Report; 2015 Fund Exchange Agreement
- 1.8 11:30 a.m. Patti Fields – Museum Director – Quarterly Report
- 1.9 1:00 p.m. Jeremy Shull – Little League Representative – Proposed Youth Athletic Complex
- 1.10 1:30 p.m. Beth McCurdy – Fair Board – Quarterly Report
- 1.11 2:00 p.m. Marnene Benson-Wood – Transit Coordinator – Quarterly Report

### **Additions to Agenda:**

## **2.0 Action Items:**

- 2.1 County Assessment Function Funding Assistance Program (CAFFA) Resolution
- 2.2 RV Park Budget
- 2.3 Order Directing the Sale of Real Property
- 2.4 Letter of Resignation – Fair Board
- 2.5 Courthouse Grounds Spring Clean-up – FLI Landscape Estimate
- 2.6 Courthouse Grounds Irrigation System Improvements
- 2.7 Budget Transfers
- 2.8 Mid Columbia Community Action ESG Homeless Grant Work Plan for 2015-2017
- 2.9 Agreement Between Sherman County and Sherman County Health District Re: Remodel Project Funding

## **3.0 Discussion Items:**

- 3.1 Preschool Transportation Request – Update
- 3.2 Wheatland Insurance – Reference Letter
- 3.3 Letter of Interest – Fair Board
- 3.4 Wasco Annex Sidewalk Repairs – Update
- 3.5 County Car – 2015 Ford Escape
- 3.6 County-wide Cleanup Scheduled – May 3<sup>rd</sup>
- 3.7 Housing Meeting – Follow-up Plans
- 3.8 Commissioner Reports

## **4.0 Consent Agenda:**

- 4.1 Minutes of April 1, 2015
- 4.2 Treasurer's Report – March

## **5.0 Future Agenda Items:**

*\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights  
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

April 15, 2015

Present: Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Mike Smith, County Clerk Jenine McDermid, Administrative Assistant Melva Thomas.

**SUMMARY OF ACTIONS TAKEN:**

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve the Sherman County Prevention Coordinator job description as presented.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Smith, to support use of the county Crime Coverage policy to act as “measures in lieu of *Undertaking and Justifications*” in complying with the requirement of ORS 51.250(3) for the Justice of the Peace.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve the 2015 Fund Exchange Agreement between the State of Oregon through its Department of Transportation and Sherman County for the Crites Lane Surface Restoration Project trading \$160,114 in federal funds for \$150,507 in state funds.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve the County Assessment Function Funding Assistance Program (CAFFA) Grant Application Resolution in the amount of \$368,668.00 and the Racial and Ethnic Impact Statement and authorizing Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to request updated job descriptions for RV Park Administrator and RV Park Camp Host.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to maintain the Camp Host compensation at the current rate of \$350/month subject to COLA, transfer excess funds from RV Park Host salary in the proposed budget into the RV Park Maintenance line item and authorizing RV Park administrator to use funds from Maintenance to compensate Park Host for projects completed beyond the scope of work of the Host.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Order Directing the Sale of Real Property located at 223 NE North Street, Grass Valley, Oregon, and setting a minimum price of \$10,000.00.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner McCoy, second by Commissioner Smith, to accept a letter of resignation from Rene' Moore as a Fair Board member.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve an estimate from FLI Landscape in the amount of \$1,706.00 to replant memorial planter and provide general spring clean-up on the Courthouse grounds.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$800 for additional work on the Courthouse grounds irrigation system by FLI Landscape.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to authorize transfers from County General Fund as requested by Finance Director in an amount totaling \$176,823.00.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve the Mid Columbia Community Action ESG Homeless Grant Work Plan for 2015-2017 biennium and authorizing Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve an agreement between Sherman County and Sherman County Health District for the Facilities Remodel project and authorizing Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner McCoy, second by Commissioner Smith, to accept the Blue Line quote in the amount of \$272,600.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Judge Thompson, to declare the 2004 Dodge Stratus as surplus.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to donate the 2004 Dodge Stratus to Frontier Regional Dispatch.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session according to ORS 192.662 (i) Personnel.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve the minutes of April 1, 2015, and the Treasurer's Report for the month of March as presented.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

### **1.0 Appointment Schedule:**

Judge Thompson opened the meeting at 9:00am. A quorum was present. No news media were present.

**Additions to Agenda:** Melva added Item 2.10 Surplus 2004 Dodge Stratus; the 2:00 appointment was cancelled; Commissioner Smith added Executive Session to cover a non-county personnel issue.

#### **1.1 9:00 a.m. Debby Jones, Amber DeGrange – Prevention – Quarterly Report**

Shellie Campbell was also present. Debby Jones is the Prevention Coordinator for Wasco County; Shellie Campbell works for the health department and handles tobacco prevention for Sherman County. Debby explained how she is involved with making sure the county meets state requirements so we can continue to receive Prevention funding. She commended previous staff members Dee Lane and Theresa Olsen for their efforts. The program is now more focused on behavioral health promotion. Sherman is considered a minimum grant county, with combined Prevention funding received of \$61,250 annually. Amber said Prevention funding is not specific to tobacco prevention activities. Debby agreed in the smaller counties we know how to do a lot with little funding. They completed a community readiness assessment, which is an evidence-based process. Debby had information she handed out to the Court. Sherman County fell between levels 3 and 4 which is vague awareness and preplanning. They found the one at the lowest level was awareness of the issues within the community. Our prevention team would decide on how best to communicate issues with the community, such as parent information nights or including messages in our sports programs. The county rated the highest in leadership readiness by our community members, but are lacking in having strategies to move things forward. The handout also contained information on phasing programs in. Amber spoke about the original Prevention Coalition team and the make-up of the core group their affiliations. Commissioner McCoy spoke about the CAC and how Prevention could be made a part of their meeting. Commissioner McCoy thought the Prevention Coordinator could also serve as the CAC secretary. Amber said this could be part of the Prevention budget and thinks it would be a good fit. Debby agreed this would be the County's call on formation with the focus on getting the standard where it needs to be. She feels the beginning plan is ready to go, will need to work toward sustainability and she hopes to assist with combined efforts to be able to move this forward. The results of the Oregon Healthy Teen Survey were discussed. It was noted as our numbers of students are smaller, more trend data needs to be obtained from the school district. Additional marijuana education needs to be a focus. Debby encouraged the Court to communicate with her if any questions arise.

Commissioner McCoy asked about Debby's labor cost and if she had any idea of the cost; she thought it was less than \$5,000 and she's worked just over 100 hours since August. Debby said it will be important to get the new person trained and certified. There is a mentoring component to the certification process. Amber said there will be

a \$55,000 carryover as of July 1. Debby and Shelley spoke about including students beginning at lower grades and also parent education.

The Court reviewed the Prevention Coordinator job description prepared by Amber. No changes were made.

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve the Sherman County Prevention Coordinator job description as presented.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

Amber will post the job advertisement in eNews and Melva will publish in the newspaper next week with the applications due by the end of April.

**1.2 9:30 a.m. Ron McDermid – Justice Court – Quarterly Report**

The court reviewed the Justice Court's 2014-15 fiscal year quarterly report for the third quarter. There was discussion about the work zone merging lanes in both Sherman and Wasco counties. Commissioner Smith asked about collections and if it continues to be positive. The JP advised it's difficult to project income, but it averages between \$6,000 - \$12,000 monthly and the cases widely vary in terms of when originally adjudicated, however it seems the numbers increase after tax refunds are received. Most folks are motivated to comply rather than have their license subject to suspension.

Ron reviewed ORS 51.520(3) "Undertaking and Justifications" regarding the Justice of the Peace and the outdated wording involved. He went on to say it has been confirmed the county's insurance policy covers these statutory requirements and more.

**Motion by Commissioner McCoy, second by Commissioner Smith, to support use of the county Crime Coverage policy to act as "measures in lieu of Undertaking and Justifications" in complying with the requirement of ORS 51.250(3) for the Justice of the Peace.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

The wood for the stair project will arrive later today and it is projected a majority of work will be completed next week.

**1.3 9:45 a.m. Jenine McDermid – Clerk – Quarterly Report**

Jenine presented the 2015 CAFFA grant resolution and Racial & Ethnic Impact Statement for approval. To date the county has received \$59,000 for the 2014 grant.

She reported a risk analysis of county buildings, vehicles and equipment will be done by a risk management specialist from PayneWest Insurance within the next few weeks. On May 5, a Safe Driving class will be conducted at the Burnet Building for county employees. On June 9, a Workplace Safety presentation will be held as recommended by the Court Security Committee. Also on that day Dave Nelson of CIS will conduct a security audit of the courthouse and will be asked to do the same for the Wasco Annex. Insurance agents Matt and Mike McGowan asked to meet with the Clerk and Judge Thompson on April 28 and will return to visit with the court in May. Jenine reported on preparations for the May 19 Special Election.

**1.4 10:00 a.m. Jan Byram – Senior Center Manager – Quarterly Report**

Jan reported the heat pump was replaced and is working well. She included a \$4,000 item for replacement of the second heat pump in her 2015-16 budget just in case it was also to fail as both were purchased at the same time. Her written quarterly report was included in the court packet and covered the number of meals served and delivered, facility income, volunteer hours, facility use report, jam session request, completion of new wallboard in the kitchen, 10 year anniversary celebration, Easter lunch, offer to re-stain the gazebo with Dale Frey and Jerry Lohrey volunteering the labor. With regard to landscaping, Rod Asher and Tom Macnab recommended the placement of planter boxes around the gazebo. Jerry Lohrey has donated two planter boxes; a box he donated previously has disappeared. These will replace the current gardens which are nice, but are not low maintenance.

Judge Thompson mentioned there are two Cottonwood trees close to the senior center building that need removed due to safety issues. Two quotes were obtained, both in the amount of \$12,000. This is expensive because a crane is required due to the height of the trees, one of which is rotten.

**1.5 10:15 a.m. Georgia Macnab – Planning Director – Quarterly Report**

Georgia's quarterly report included a scheduled public hearing for a temporary RV park in Wasco; Golden Hills has been approved at the state level for transfer of ownership and construction start, with the possibility of permitting a smaller portion through the county, although there is not a power purchase agreement in place; ODOT conditional use permit for a new curve and passing lane between Kent and Wilcox Lane was approved; she and Dan Meader are meeting with the school district's project manager and contractor to review their plans pertaining to land use. The state had suggested the school district may consider requesting to expand the urban growth boundary which would reduce the need for multiple permission requests of the county planning office, but this wouldn't affect the current process. Other activities include submission of 2014 farm reports to DLCD; budget preparations; review of plans for the ORP restrooms. The RV Park landscaping and budget were discussed. Georgia plans to attend the APA National Conference at Seattle this month.

**1.6 10:30 a.m. Wade McLeod, Jennifer Simpson – District Attorney – Quarterly Report**

They are keeping busy with trials. A new laptop for purchased for use during trials as the older one wasn't working correctly. The Carpel case management software is working well. Jennifer reported in the future data entry from the sheriff's office will link with their office. She mentioned Circuit Court will be completely paperless beginning this fall.

**1.7 11:00 a.m. Mark Coles – Road Department – Quarterly Report; 2015 Fund Exchange Agreement**

Mark explained the exchange of federal dollars for state dollars so the county can use them based on state regulations. The Court reviewed the Exchange Agreement. These funds will be used on Crites Lane from the intersection of Crites Lane and Lone Rock to the intersection of Crites Lane and Hay Canyon.

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve the 2015 Fund Exchange Agreement between the State of Oregon through its Department of Transportation and Sherman County for the Crites Lane Surface Restoration Project trading \$160,114 in federal funds for \$150,507 in state funds.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

Mark provided the Court with asphalt-based emulsion/chip seal quotes received for the year. Blue Line's quote was \$272,600; Western Emulsions \$274,630 and Albina in the amount of \$304,500. He had concerns about the ability to keep the product sufficiently heated during delivery from a source distant from Sherman County. Mark went on



to say Blue Line usually sends two distributor trucks up each day of the project in case there is an issue, even though it is not requested for in the quote. Mark said the surface should last 8-12 years, depending on the amount of traffic.

**Motion by Commissioner McCoy, second by Commissioner Smith, to accept the Blue Line quote in the amount of \$272,600.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

The County purchased land along Scott Canyon Road for the road improvement project. Mark will meet with Tenneson later this week to hopefully finalize the project. He also attended a Rufus City Council meeting regarding the possibility of using Murray Street for a detour during construction. The Council was agreeable to this for cars, but the street was probably not suitable for trucks.

There was an EMSHAW inspection two weeks ago and it went okay. The inspector will return this week for hearing and dust tests. The crew should be done with spring grading next week and are within two weeks of spring vegetation control. A new road department employee started work on Monday. Mark plans to include the second half of the Scott Canyon project and equipment purchase discussed last year into this year's budget.

**1.8 11:30 a.m. Patti Fields – Museum Director – Quarterly Report**

Carrie Kaseberg was present. Patti presented museum visitor information for the months of May through October 2014 and also a County Marketing Grant Expense listing for the months of January through December 2014 with a grand total of \$845.82. She also mentioned there is information online pertaining to Sherman County in the Oregon Blue Book. The grand total number of visitors to the museum in 2014 was 2,029 and she hopes to increase that number to 2,500 this year. The Oregon Quilt Project recently visited and will be working on a project with them throughout the year and with funding assistance from the Oregon Cultural Coalition, with hope of pulling in other eastern counties. Have activities with kids scheduled and tours scheduled. Is working with Cal McDermid, Interim Director of the Fort Dalles Museum and working on package deals with folks that can lodge and eat in The Dalles as well as visit Sherman County. Due to the lack of a local restaurant she has worked with local caterers and folks have also dined at the Sherman Senior & Community Center. They've had many visits for folks on their way to Cottonwood Canyon Park; she is keeping up with park-related meetings and hopes to take a traveling exhibit there. They've rearranged space in the museum and have toyed with the idea of an exhibit they can take outside the county and rotate them around. They've also created a space to showcase community collections for short periods of time. With the quilt collection they'd like to collaborate with locals to bring back the local quilt display, with the goal of recording information with the museum quilts then to find key collections in the community to document and register in the National Quilt Registry.

During out of county museum-related visits she distributes Sherman County brochures/information and has made good museum contacts during conferences. There are other societies now visiting the museum, along with off-season appointment tours, with a number of groups taking advantage of that. Patti went on to say they have a volunteer that is helping out with events. Commissioner Smith asked about the volunteer base. Patti said they have a good number of volunteers that begin with one project and then want to continue on with new projects later; folks are generous with their time, are very productive and project oriented. Carrie added Patti has a good ability to read people and assess the amount of time they are able to give. Their volunteers are busy and enjoy working at the museum, even in the off-season. Patti also mentioned they have a nationally accredited genealogist, as well as family files and books for use and now are considering an area for an off-line computer for genealogy use, and hope

to eventually digitize editions of the Sherman County Journal and the Grass Valley Observer that can be used with a key-word search.

**1.9 1:00 p.m. Jeremy Shull – Little League Representative – Proposed Youth Athletic Complex**

Jeremy presented a plan prepared by architect firm Cameron McCarthy for a youth sports park located at the Sherman County Fairgrounds. Along with the plan was a listing of many donors who have committed their time/material/equipment to assist with this project. He asked the Court for matching cash dollars of their in-kind donations to date in the amount of \$205,100. All donations would be received and handled by the Sherman County Athletic Foundation. Cameron McCarthy estimated a total project cost of \$1,300,000. Jeremy feels considering the committed contributions the total project cost would be cut to one-third of that estimate. He expects additional cash donations will be received and he hopes this project can be included in the 2015-16 budget. His first goal is to have the baseball fields completed. City water and sewer are available at the fairgrounds, although there is a monthly cost for these services. Commissioner Smith suggested utilizing the fairgrounds well as a water source. Commissioner McCoy felt this type of facility would benefit the city as it would be used for games and tournaments. Melva suggested Jeremy request funding through the Oregon Community Foundation. Judge Thompson advised he should visit with the planning department to confirm this is an allowed use. It was recommended a detailed request be submitted to and discussed with the budget committee next week.

**1.10 1:30 p.m. Beth McCurdy – Fair Board – Quarterly Report**

The fair board requested another RDI training session covering policy development, procedures and effective meetings. There is funding available for one or two more sessions. The board felt the training was interesting and that they learned a lot about themselves and each other. Beth is optimistic as to the outcome. The fair board budget has been prepared and is ready for the budget committee. With regard to the open fair board position, Beth received one letter and one is on file. Melva received a letter, too; Beth wondered why folks are sending letters to the county court, rather than to Beth. Melva confirmed Bert Perisho's letter of interest is still on file. There is one vacancy on the fair board.

Beth also had questions about the proposed sports complex. Jeremy Shull explained the boundaries of the fields, parking area, etc. It will be discussed at the May 7 fair board meeting. Judge Thompson said the meteorological tower belongs to the county. Jeremy may ask Frank Welk to dismantle it and store it on the fairgrounds. In other matters, Beth was under the impression county counsel Will Carey is working on a vendor document for the board. No one has heard back from him regarding contracts Beth for review.

**1.11 2:00 p.m. Marnene Benson-Wood – Transit Coordinator – Quarterly Report**

This was cancelled and will be rescheduled for a later date.

**2.0 Action Items:**

**2.1 County Assessment Function Funding Assistance Program (CAFFA) Resolution**

This was discussed during the Clerk's quarterly report.

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve the County Assessment Function Funding Assistance Program (CAFFA) Grant Application Resolution in the amount of \$368,668.00 and the Racial and Ethnic Impact Statement and authorizing Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**2.2 RV Park Budget**

Debbie Hayden joined the Court for this discussion. The camp host duties were discussed, as well as other jobs that occur due to the host's proximity to the park, such as repairs. Debbie suggested roles be better defined and then compensation discussion can follow. New projects such landscaping could be on the major list, rather than on the host duty list. Debbie felt the new projects are sporadic, while the camp host position is constant. She also thinks the administrator responsibilities need to be defined and also emergency situation roles. The Court didn't feel a RV Park Manager position is needed, but that planning for the future is important. The emailed information emailed to Debbie was not received, so she had done her own for budget purposes. It was decided both the RV Park Host and Administrator job responsibilities will be updated and including emergency situation guidelines, with the Administrator having authority to appropriate maintenance funds to compensate Park Host for park projects.

**Motion by Commissioner Smith, second by Commissioner McCoy, to request updated job descriptions for RV Park Administrator and RV Park Camp Host.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner Smith, second by Commissioner McCoy, to maintain the Camp Host compensation at the current rate of \$350/month subject to COLA, transfer excess funds from RV Park Host salary in the proposed budget into the RV Park Maintenance line item and authorizing RV Park administrator to use funds from Maintenance to compensate Park Host for projects completed beyond the scope of work of the Host.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

### **2.3 Order Directing the Sale of Real Property**

Melva provided statute concerning the sale of foreclosed property. She prepared an order based on previous orders and also informed Julie at the Sheriff's office. The sale is set for 10:00am on June 4, 2015 at the Sherman County Courthouse.

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Order Directing the Sale of Real Property located at 223 NE North Street, Grass Valley, Oregon, and setting a minimum price of \$10,000.00.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

### **2.4 Letter of Resignation – Fair Board**

A letter of resignation was received from Rene' Moore.

**Motion by Commissioner McCoy, second by Commissioner Smith, to accept a letter of resignation from Rene' Moore as a Fair Board member.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

No: 0  
Abstain: 0  
Motion carried.

**2.5 Courthouse Grounds Spring Clean-up – FLI Landscape Estimate**

Melva reported on work previously approved and done on the Courthouse grounds. Some warrantied plants will be replaced that didn't make it through the winter.

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve an estimate from FLI Landscape in the amount of \$1,706.00 to replant memorial planter and provide general spring clean-up on the Courthouse grounds.**

Vote: 3-0  
Yes: Smith, McCoy, Thompson  
No: 0  
Abstain: 0  
Motion carried.

**2.6 Courthouse Grounds Irrigation System Improvements**

Melva said three valves need to be replaced and a few sprinklers will be repositioned for improved coverage.

**Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$800 for additional work on the Courthouse grounds irrigation system by FLI Landscape.**

Vote: 3-0  
Yes: Smith, McCoy, Thompson  
No: 0  
Abstain: 0  
Motion carried.

**2.7 Budget Transfers**

The Court reviewed the transfer document.

**Motion by Commissioner Smith, second by Commissioner McCoy, to authorize transfers from County General Fund as requested by Finance Director in an amount totaling \$176,823.00.**

Vote: 3-0  
Yes: Smith, McCoy, Thompson  
No: 0  
Abstain: 0  
Motion carried.

**2.8 Mid Columbia Community Action ESG Homeless Grant Work Plan for 2015-2017**

The work plan was reviewed.

**Motion by Commissioner McCoy, second by Commissioner Smith, to approve the Mid Columbia Community Action ESG Homeless Grant Work Plan for 2015-2017 biennium and authorizing Judge Thompson to sign.**

Vote: 3-0  
Yes: Smith, McCoy, Thompson  
No: 0  
Abstain: 0  
Motion carried.

**2.9 Agreement Between Sherman County and Sherman County Health District Re: Remodel Project Funding**

An agreement was developed based on discussion during a previous court meeting. Melva visited with Caitlin Blagg of the Sherman County Health District and Eric Nerdin of MCEDD concerning the agreement and use of USDA funds in the amount of \$50,000. The Health District secured a loan from Mid-Columbia Economic Development District (MCEDD) in the amount of \$250,000 to finance the project. The County committed to guaranty the loan and pay the principal in the amount of \$250,000 to MCEDD. The Health District agreed to commit \$50,000 to the project to include payment of loan fees and interest. The County will pay the loan principal in full along with accumulated interest to date once the Health District has made the final draw on the loan funds from MCEDD and the project is completed. The County will pay off the loan and the Health District will reimburse the county in the amount of \$50,000 making five annual payments for five years in the amount of \$10,000 with the first payment due on or before December 31, 2015.

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve an agreement between Sherman County and Sherman County Health District for the Facilities Remodel project and authorizing Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**2.10 Surplus 2004 Dodge Stratus**

The new county car arrived and the Stratus could be declared surplus.

**Motion by Commissioner McCoy, second by Judge Thompson, to declare the 2004 Dodge Stratus as surplus.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried. (Commissioner Smith was out of the room during the motion)**

Commissioner Smith said Frontier Regional 911 is in need of a car.

**Motion by Commissioner Smith, second by Commissioner McCoy, to donate the 2004 Dodge Stratus to Frontier Regional Dispatch.**

**Vote: 3-0**

**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**3.0 Discussion Items:**

**3.1 Preschool Transportation Request – Update**

A letter was received from North Sherman Preschool thanking the Court for the transportation opportunities provided this year, the new Star bus seats and requesting funding assistance with the annual field trip to Sorosis Park. Melva said since the letter was received the preschools decided to meet together at the Moro Park.

### **3.2 Wheatland Insurance – Reference Letter**

Melva reported she contacted four of the references provided by Luke Swanson and received one letter of reference. After discussion it was decided to not make a change in agent at the current time, although this could be considered at a later date.

### **3.3 Letter of Interest – Fair Board**

Letters of interest were received from two Moro residents. These will be referred to the fair board.

### **3.4 Wasco Annex Sidewalk Repairs – Update**

Melva received word from Ritchie Wallace of Wallace Brothers Construction the project will begin soon. The biennial CIS Risk Management Incentive grant will cover \$7,500 of the project which is estimated at \$13,385.

### **3.5 County Car – 2015 Ford Escape**

The new county car has arrived. Jenine will ask Lee to obtain fire extinguishers for this car and the Altima and also to prepare the Stratus for transfer to its new owner Frontier Regional Dispatch.

### **3.6 County-wide Cleanup Scheduled – May 3<sup>rd</sup>**

The Cleanup Day is actually scheduled for May 9<sup>th</sup>. From 9:00am to 3:00pm at the Sherman County Solid Waste Transfer Site located at 72526 Welk Road. An information sheet for the event was reviewed.

### **3.7 Housing Meeting – Follow-up Plans**

The Court would like to convene another meeting with the same participants. Melva will schedule this for within the next 3-4 weeks.

### **3.8 Commissioner Reports**

Commissioner Smith: The fair board requested additional training as the initial sessions seem to have been of positive benefit; attended an AOC meeting and discussion included telecommunication meetings and also forgivable loans to rural areas on infrastructure updates relating to fiber, etc. There were several state bills pertaining to rural tech updates; attended Center for Living meeting who are discussing the possibility of building a new structure at The Dalles; is working closely with MCCOG on AAA funds/Transportation/Building Codes; Wasco County cancelled the special committee to investigate building codes due to lack of interest; attended Jefferson Health Information Exchange which is a way to link electronic medical record (EMR) systems for health districts and is discussing with our CCO to see if this would be of benefit; he and Judge Thompson attended a meeting with the Chinese deputy counsel at San Francisco was very interesting as they received a lot of information regarding the Chinese economy and they want to invest money in our region and in the United States that we could have some benefit from; working to get Gilliam and Wheeler counties on the MCEDD board which would then grow it to a 25 person board.

Judge Thompson: Attended AOC legislative committee meeting and reported AOC supported about 25 of the 75 bills reviewed; the Chinese deputy counsel will return to the area to meet with AOC in hope of working with businesses and local governments and he added in China cities have more control than the counties/provinces. AOC will begin working with the cities and the Chinese are looking to invest about \$500 billion dollars in the United States. The Chinese want to work with Oregon counties and find a way to locate their businesses here; they can obtain a Visa if they have a business in the county so their tourists can visit here.

With regard to pump storage, Judge Thompson will meet with Evergreen Economics and Brian Sheehan at Portland during the energy summit and soon thereafter will meet with the county court; the value of the water right to the project was discussed; he's been attending housing meetings; attended CREA meeting at Prineville where they are considering a SIP with Facebook for a 2MW solar farm in Crook County and they have the ability to

install a hydroelectric facility for the peaking level; the court is looking for a person to fill a vacancy on the Mid Columbia Housing Authority Board – Melva will advertise this on eNews.

Commissioner McCoy: Attended a Columbia Gorge Bi-State Renewal Energy Zone meeting with Judge Thompson and heard interesting discussion about pump storage; toured Port of The Dalles with Vince Porter of the governor's office and other local officials; was also able to discuss the need for a Biggs water system, discussed the fiber optic project and the Rufus Industrial Park; attended the Senior Advisory Council meeting for the AAA with Sharon Chard.

**At 2:52pm motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session according to ORS 192.662(i) Personnel.**

**Regular session resumed at 2:56pm.**

- 4.0 Consent Agenda:**
- 4.1 Minutes of April 1, 2015**
- 4.2 Treasurer's Report – March**

**Motion by Commissioner Smith, second by Commissioner McCoy, to approve the minutes of April 1, 2015, and the Treasurer's Report for the month of March as presented.**

**Vote: 3-0**

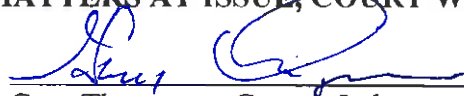
**Yes: Smith, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**WITH THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 2:56PM.**

  
\_\_\_\_\_  
Gary Thompson, County Judge

ATTEST:   
\_\_\_\_\_  
Jenine McDermid, County Clerk

  
\_\_\_\_\_  
Tom McCoy, Commissioner

  
\_\_\_\_\_  
Mike Smith, Commissioner