



Court Agenda

July 15, 2015

1.0 Appointment Schedule:

- 1.1 9:00 a.m. Jan Byram – Senior Center Manager – Quarterly Report; Substitute Cook
- 1.2 9:15 a.m. Jenine McDermid – Clerk – Quarterly Report
- 1.3 9:30 a.m. Public Hearing Re: Amendment to Sherman County Goal 5 Mineral & Aggregate Inventory
- 1.4 9:45 a.m. Ron McDermid – Facility Committee – Personal Services Criteria
- 1.5 10:00 a.m. Georgia Macnab – Planning Director – Quarterly Report
- 1.6 10:15 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.7 10:30 a.m. Shawn Payne – Emergency Services – Quarterly Report
- 1.8 11:45 a.m. Oregon Youth Conservation Corps Summer Work Crew - Updates
- 1.9 1:00 p.m. Beth McCurdy – Fair Board – Quarterly Report
- 1.10 1:30 p.m. Bryan Hunt – Tri-Co Veterans Service Officer – Quarterly Report
- 1.11 1:45 p.m. Marnene Benson-Wood – Transit Coordinator – Quarterly Report
- 1.12 2:00 p.m. Mark Coles – Roadmaster – Scott Canyon Road Improvement Construction Project: Plans
- 1.13 2:30 p.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Additions to Agenda:

2.0 Action Items:

- 2.1 Resident Incentive Program – Letter of Appeal
- 2.2 Bid Opening – 2010 Ford Crown Victoria
- 2.3 Order in the Matter of the Cancellation of Certain Outstanding County General Checks
- 2.4 Reasonable Modification Policy – Sherman County Community Transportation
- 2.5 Letter Request – Clarification on use of County Funds in Fair Budget
- 2.6 Intergovernmental Agreement between Columbia Gorge Community College & Sherman County Ambulance Service to Provide Instructional Services
- 2.7 Budget Transfer Request
- 2.8 Intergovernmental Agreement between Wasco, Hood River and Sherman Counties to Ratify the Continued Existence of the Intergovernmental Entity Known as Mid-Columbia Center for Living
- 2.9 Safe Drinking Water Revolving Loan Fund Letter of Interest – Biggs Service District

3.0 Discussion Items:

- 3.1 County Gravel Policy Status
- 3.2 Thank You Note – Kevin Hart
- 3.3 Administrative Assistant Position: Review Applications – Schedule Interviews
- 3.4 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of July 1, 2015
- 4.2 Revenue/Expenditure Summary – June
- 4.3 Treasurer's Report – June

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM**

MINUTES

**July 15, 2015
9:00 a.m.**

Present: Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Mike Smith,
Administrative Assistant Melva Thomas

**Additions to Agenda:
None**

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt Ordinance 01-2015 in the matter of the Comprehensive Plan Amendment to add a certain aggregate resource site to the County's Goal 5 Mineral & Resource Inventory and declaring an emergency.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt the findings and criteria developed by the previously appointed Facility Advisory Committee to be used in the selection of a Project Manager for a proposed additional office facility on the Courthouse grounds.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the proposed Request for Qualifications (RFQ) developed by the previously appointed Facility Advisory Committee and to authorize said Committee to proceed with the solicitation of Request for Qualifications (RFQ) from at least three firms in the search of a Project Manager for a proposed additional office facility on the Courthouse grounds.

Vote: 3-0

Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$550 to replace the controller on the Emergency Services backup generator located on Gordon Ridge.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the ODOT Public Transit Division Agency Periodic Report for the 2013-2015 Biennium Quarter 8 as presented.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the plans for the Scott Canyon Road Improvement Construction Project as presented and to authorize the Road Department/Tennessee Engineering to proceed with the solicitation of Request for Proposals (RFP) for this project.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to deny the resident compensation appeal received from Jackie Flood since her place of residence is a Commercial Establishment and does not qualify as a Household.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Order in the matter of the cancellation of certain outstanding County General checks.

Vote: 3-0
Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Sherman County Community Transportation (SCCT) Reasonable Modification Policy to ensure SCCT offers equal and effective opportunities and access to public transportation services for persons with disabilities and full compliance with the provisions of Title II of the American with disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize a letter to the Sherman County Fair Board confirming that County funds, as well as State funds, are to be used at the discretion of the Fair Board to put on the County Fair and to maintain the fairgrounds but the priority for the county funds should be for maintenance in order to keep the grounds in a safe and well maintained condition and authorizing Judge Thompson to sign.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Intergovernmental Agreement between Columbia Gorge Community College and Sherman County Ambulance Service to provide instructional services and authorizing Judge Thompson to sign.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the transfer of \$40,000.00 from SIP Additional Fees Fund to the Sherman County Fair Fund.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Safe Drinking Water Revolving Loan Fund Letter of Interest application for a grant in the amount of \$20,000 to be applied toward Design/Engineering costs of the Biggs Junction Water System project and authorizing Judge Thompson to sign.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0

Abstain: 0

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of July 1, 2015, Revenue/Expenditure Summary for June and the Treasurer's Report for June as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

1.0 Appointment Schedule:

1.1 9:00 a.m. Jan Byram – Senior Center Manager – Quarterly Report; Substitute Cook

Senior Center Manager Jan Byram provided a written Quarterly Report reviewing recent activities and noted she had three primary topics to discuss with the Court.

The backup substitute cook will be leaving in August so her position needs to be filled. Gladys Wesley is willing to serve. She has completed the employment application, has her food handler's card and passed the background check. Commissioner Smith asked if the position had been advertised and it had not. Since this is a county employee position and Wesley is not a county employee, we do need to advertise the position. Byram agreed to post an ad in eNews and a recommendation for hire will be before the Court at the next regular session on August 5th.

Mid-Columbia Council of Governments (MCCOG) has questioned the use of meal cards for seniors that eat at the Senior Center. They have informed Byram they are not in compliance with their Congregate Meals Program contract and have insisted they use a donation box to keep senior donation amounts confidential. The seniors prefer the meal card system so they aren't required to carry cash.

Commissioner Smith reported that after further investigation with the state, it has been determined they can use meal cards but must address the "suggested meal cost" issue. MCCOG provides about \$14,000/year in federal funds to subsidize the congregate meal program. It is a challenge to meet all the requirements of this program but the only issue we have is the way the money is being handled. Other options might include not participating in the program and doing quarterly fundraisers to supplement the meal program.

After additional discussion, it was the consensus of the Court to use a donation box as requested and to increase the cash on hand from \$20 to \$100 to resolve issues of making change when using the locked donation box.

Byram has also received a letter from MCCOG stating they have decided to take on the administrative oversight of the respite program for Sherman County so they will not be renewing the Respite Contract for Fiscal Year 2015-2016.

As a result of installation of a propane stove in the kitchen, propane consumption at the Senior Center has increased. In a recent incident, the Senior Center ran out of propane due to the small

120 gallon tank and some internal changes with Cascade Propane which delayed delivery. Morrow County Propane was contacted for a quote and it was learned a larger tank could be rented for the same rate and the propane charges per gallon were lower with no fuel/hazmat fee. Byram recommended switching from Cascade Propane to Morrow County Propane and getting a 325 gallon tank to insure they won't run out again. It was the consensus of the Court to support this recommendation.

Clerk Jenine McDermid reported she had a call from City/County Insurance Services (CIS) asking if the Court was ready to close the claim regarding the sewer backup last fall at the Senior Center. Judge Thompson stated no other problems have developed and the county is ready to close the claim. McDermid will notify CIS.

1.2 9:15 a.m. Jenine McDermid – Clerk – Quarterly Report

County Clerk Jenine McDermid reported the County Assessment Function Funding Assistance (CAFFA) report was submitted, insurance renewal has been completed and Payne West was contacted about increasing cyber security coverage to \$1 million. With the assistance of Emergency Services Director Shawn Payne, coordinated and attended the *Driven to Distraction* and *Violence in the Workplace* sessions presented by City/County Insurance Services (CIS). Invoice was submitted to CIS and grant funds in the amount of \$7,500 have been received for the Wasco Annex sidewalk project. May elections completed with 45.1% turnout which was one of the highest in the state.

McDermid served on a legislative subcommittee for Oregon Association of County Clerks this year. There were some 165 bills introduced that affected the Clerks and about 40 bills were adopted. She will be learning more about those bills at the Clerks conference next month. The Motor/Voter Act goes into effect January 1st when Oregon residents will be automatically registered to vote at the DMV unless they opt out. More records were digitized in June and the department is working on indexing.

1.3 9:30 a.m. Public Hearing Re: Amendment to Sherman County Goal 5 Mineral & Aggregate Inventory

Judge Thompson opened the public hearing at 9:30 a.m. to consider an Amendment to the Sherman County Goal 5 Mineral & Aggregate Inventory and a Conditional Use Permit for a Mining Operation.

Present: Georgia Macnab, Pat Powell; Wes Owens arrived 9:35 a.m.

Planning Director Georgia Macnab explained to the court the process to add a new quarry to the inventory which includes holding a public hearing. In order for one to get a Conditional Use Permit for a mining operation, the quarry must be on the Sherman County Goal 5 Mineral & Aggregate Inventory. It is a two-step hearing process going first through the Planning Commission which has approved it and the County making the final decision.

The request for a new quarry is from Powell Farms and is located on property owned by Pat Powell approximately 3.5 miles north of Grass Valley, Oregon, near King Lane in Exclusive Farm Use Zone (F-1) The property is described by the Sherman County Assessors maps as T2S, R16E, Section 10, Tax Lot 1200, Sherman County, Oregon.

Macnab noted the only change to the staff report was under Proposed Findings #9 which stated an estimated starting date set for August 2015 and estimated to run through the development of the wind farms and any other potential projects. The reference to the wind farms was language from an earlier staff report and has been changed to the applicant has requested for it to remain open. There were no objections from any property owners.

Judge Thompson asked for public comment. Pat Powell stated Macnab had covered it pretty well and he was trying to create a rock source on the south end of the county. He will start with a small scale crush of 5,000 yd. to begin with since there are no large project demands at the moment.

Judge Thompson closed the hearing at 9:38 am.

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt Ordinance 01-2015 in the matter of the Comprehensive Plan Amendment to add a certain aggregate resource site to the County's Goal 5 Mineral & Resource Inventory and declaring an emergency.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

1.4 9:45 a.m. Ron McDermid – Facility Advisory Committee – Personal Services Criteria

Present: Ron McDermid, Debbie Hayden (Brad Lohrey was not available due to call out); Wes Owens attending

Judge Thompson announced the Court was now convening as the Sherman County Public Contract Review Board.

Facility Advisory Committee member Ron McDermid stated the Committee is continuing talks about a facility that has been almost eight years in the making. The Committee has examine the needs of providing governmental services in a safe, efficient manner and has concluded a new office facility may be necessary. Findings and criteria to be considered in the evaluation and selection of a personal service contractor along with a Request for Qualifications (RFQ) for Project Management Services developed by the Advisory Committee were presented to the Contract Review Board for consideration. County Counsel has been consulted and supports moving forward with this process.

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt the findings and criteria developed by the previously appointed Facility Advisory Committee to be used in the

selection of a Project Manager for a proposed additional office facility on the Courthouse grounds.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the proposed Request for Qualifications (RFQ) developed by the previously appointed Facility Advisory Committee and to authorize said Committee to proceed with the solicitation of Request for Qualifications (RFQ) from at least three firms in the search of a Project Manager for a proposed additional office facility on the Courthouse grounds.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Judge Thompson closed contract review board at 9:49 am and reopened the regular court session.

Commissioner Smith inquired if Superintendent Wes Owens had any questions. Owens indicated he was just present to listen and get up to-date on what was happening in the county. He also reported the School District has planned an Open House next Monday at 6pm to keep the public informed on the school district facility project.

1.5 10:00 a.m. Georgia Macnab – Planning Director – Quarterly Report

Planning Director Georgia Macnab reviewed her written Quarterly Report. Highlights included: Conditional Use Permit (CUP) hearing for the School District which is scheduled for July 27th, the next Transportation System Plan (TSP) meeting is set for August 5th, gutters have been installed on the Restroom/Shower facility at the RV Park, CUP has been approved for ODOT project for new passing lane on Hwy 97 between Kent and Shaniko, a CUP approved for temp RV park in Wasco, submitted farm reports for 2014 to DLCD, T-Mobile to co-locate on towers at Spencer and Kent locations, looking at updating flood planes in the Mid-Columbia Watersheds (risk map discovery), line adjustment in Rufus and partition for Fire Hall in Grass Valley completed. Other activities have included RV park inspections, budgets and updating job descriptions. Macnab attended the American Planners Association nation conference in Seattle last April.

1.6 10:15 a.m. Brad Lohrey – Sheriff – Quarterly Report

Sheriff Lohrey was unable to attend due to a call out.

1.7 10:30 a.m. Shawn Payne – Emergency Services – Quarterly Report

Present: Georgia Macnab (Wes Owens left at 10:14 am)

Emergency Services Director Shawn Payne provided a written summary of activities for the 4th quarter for Court review.

CESSCO, Inc., recently provided annual maintenance on the Gordon Ridge backup generator and said controller is non-readable and needs to be replaced. Total cost estimated at \$545 for parts and labor.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$550 to replace the controller on the Emergency Services backup generator located on Gordon Ridge.

Vote: -0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Payne reported Sherman County Ambulance had a record number of calls last month with a total of 33. It has slowed down some. A lot of calls come from the Biggs and Wasco area. In the past, the south end of the county was busier but that has switched.

An EMT class is scheduled to begin in September. Training will be through Columbia Gorge Community College (CGCC). Currently have 10 folks interested in the class for Sherman County Ambulance plus another 5 from South Sherman service area. We usually lose 20% of the class but don't want more than 12 students in the class. There are fixed costs for the training which covers the instructor, assistant instructor and the one-time fee charged by CGCC for a total of \$7,775. Other costs include student fees of \$668/student which are flexible depending on the number of students. The fixed fees are to be paid by Sherman County Ambulance. Fire Chief Fluhr has been notified the cost per for South Sherman students will be about \$700/person since they are not a part of the Sherman County Ambulance area.

Emergency Services is working on getting shelters approved for Sherman County. Recommending that Rufus Community Center, Sherman Elementary, Wasco Annex and Fairgrounds be considered as emergency shelters. The American Red Cross will be checking out the facilities to see if they would be adequate. Sites established as a shelter may be eligible for grants for backup generators and such.

Payne worked with Trooper Halloran in May to give a presentation on high risk driving at South Wasco County High School. A Junior student working on her senior project requested the presentation since she had lost friends as a result of high risk driving. Presentation was very well received.

The multi-county Cooperative Agreement presented at an earlier court session was sent to CIS for review. They sent back a whole new template for the agreement and wanted them to start over. Shawn had originally asked to be a part of the agreement so Sherman County was added. Since other counties have already sign on, Payne does not want to pursue being a part of the proposed Cooperative Agreement. Since we already have cooperative agreements with contiguous counties, there may be no need for this agreement. Commissioner Smith suggested we might run the

agreement by County Counsel one more time to confirm if the indemnity clause was a deal breaker.

Court moved on to Action items.

1.8 11:45 a.m. Oregon Youth Conservation Corps Summer Work Crew - Updates

Present: Dee Lane (Program Administrator), Rocky Rhodes (Crew Leader), Cierra Holzboog (Junior Crew Leader), and Crew Members Janet Guzman, Jasmine Wilson, Garak Casper, Sabrina Green-Hite

Program Administrator Dee Lane reported the crew members need to get their food handler cards but was not sure how to pay the \$10 fee since this is an online course and test. Melva Thomas agreed to provide her county VISA card to Lane to be used to cover the fee for each crew member once they pass their test.

Crew members reported they laid about a mile and a half of gravel for a pathway at Cottonwood Canyon Park, worked at the high school moving things out of classrooms and cleaned up the tennis courts and hauled debris at Rufus.

Lane reported they spent the first four days at the high school, took First Aid/CPR training and spent a full week at Cottonwood. Have been in Rufus the past couple of days and are cleaning up the Bill Todd Memorial today. A mower was secured by Thomas for \$75 and Lane indicated there should be sufficient funds in the budget to cover it.

Commissioner Smith inquired about where they are storing their tools. Lane stated it is being stored at the RV Park. When work is completed, they will inventory what they have and provide it to the county.

The crew is scheduled to take their Food Handler training tomorrow then will go back to Rufus on Friday. Last two weeks will be spent in the City of Moro, Deschutes Park and the City of Wasco.

Lane noted the grant has been reduced so they are only working five weeks this year.

1.9 1:00 p.m. Beth McCurdy – Fair Board – Quarterly Report

Fair Board Member/Secretary Beth McCurdy noted there are some things on the Performance Improvement Plan that have change. Is it still valid? Consensus of the Court this plan is still valid and only the board size was changed. New board members should be provided with a copy of the plan and sign off on it. An additional signature page can be added stating they have received and read this plan.

McCurdy provide copies of the new fair book.

Drop Box is being used as a means of getting Fair Board meeting recordings to the Court and has been working pretty well. Approved minutes have been forwarded to the Court Office.

Commissioner McCoy explained the court has addressed a letter received from Fair Board Chair Ted Sabey requesting clarification on how county funds are to be used. The motion made by the court was shared with McCurdy. A letter will be sent to all board members regarding the motion and a copy of Sabey's letter will be forwarded to McCurdy.

McCurdy asked when is a project/repair considered Fair Board responsibility and when is it County responsibility? The Court expects the Fair Board to cover project/repair costs with the \$40,000 provided by the County. Suggested a maintenance reserve for projects they may come up and emphasized the importance of prioritizing projects.

The Fair will open in five weeks and things are going pretty well.

Commissioner McCoy inquired about the proposed baseball complex. McCurdy reported she has not heard from Jeremy Shull in about three months so has assumed nothing is happening.

When asked about the lawn mower, McCurdy stated Bert Perisho has fixed it and thinks the old one is fine so they are not looking at buying a new one right now. Perisho has also gotten the sewer line cleaned out so won't need to replace it at this time.

1.10 1:30 p.m. Bryan Hunt – Tri-Co Veterans Service Officer – Quarterly Report

Tri-County Veterans Service Officer Bryan Hunt provided copies of the quarterly report for the 4th quarter of FY 2015 which was reviewed by the Court.

Commissioner Smith received a letter a couple of months ago from a veteran and had talked to Hunt about it. Smith stated the situation was handled fairly and noted he had been at a Veterans home recently and received good comments about Hunt.

For Sherman County, he had 17 total interviews during the past quarter. Total interviews for three counties at 60 with total recoveries of \$17,792.13.

There were significant VEOPG dollars left at the end of the biennium so additional equipment was purchased to be used for veteran dinners including a trailer to house the equipment for the three counties. Some of these funds were also used in the purchase of the new vehicle. Budget shows a balance of \$2,031.55 at the end of the fiscal year.

There has been an increase in funding for the Oregon Department of Veterans Affairs in the amount of \$500,000. It has not been determined how it will be allocated to all the counties but hope it would be used to increase the base funding for each county. There is also another \$500,000 increase in funding that was included in the "Christmas Tree" bill at the state legislature. This will likely be distributed through a competitive grant process.

Judge Thompson reported he had a conversation with Judge Perry about some issues in Wheeler County when veterans have arrived at Hunt's office when he was not there. Encouraged Hunt to notify the Judges and staff when he will not be in the office and post a sign on his door. Bryan

usually tells the vets not to come to the office unless they call first to be sure he will be there. Hunt will work harder to keep folks inform of his whereabouts.

1.11 1:45 p.m. Marnene Benson-Wood – Transit Coordinator – Quarterly Report

Transit Coordinator Marnene Benson-Wood stated there was nothing new on this quarterly report. Two new vehicles were purchased and two older vehicles will be surplus. The Toyota Sienna is in the body shop after hitting a deer.

Transit has been parking vehicles in front of courthouse and now they have water spots from the irrigation system. Court members talked about other places to park the vehicles. The County needs to think about other options and this might be a good time to consider along with the plans for additional office space.

Community Transit has been very busy taking a lot of patients from The Dalles to Portland. We have very good drivers and there are many people who request Sherman County Transit because they like our drivers.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the ODOT Public Transit Division Agency Periodic Report for the 2013-2015 Biennium Quarter 8 as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Benson-Wood also noted they are planning to try to get the veterans transportation grant extended which has been very helpful. Transit still has \$10,000 of the last grant left and next one should probably be in available for application in October.

1.12 2:00 p.m. Mark Coles – Roadmaster – Scott Canyon Road Improvement Construction

Pro

Roadmaster Mark Coles reported the Scott Canyon Road Improvement Project is coming together. Advertising will be in the Journal of Commerce and The Dalles Chronicle on the 16th, 17th and 20th of this month. Bids will be due on August 4th and Darren from Tenneson will meet with the Court on August 5th to award the bid. There is usually a 7 day waiting period before the award is made but would like to waive the waiting period so the project can get started. It is a large project but hope to have it done by November. The surface will be a three inch lift of pavement. Tenneson has been working with County Counsel Will Carey and he has approved the RFP.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the plans for the Scott Canyon Road Improvement Construction Project as presented and to authorize the Road Department/Tenneson Engineering to proceed with the solicitation of Request for Proposals (RFP) for this project.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

The Court needs to determine what to do with the property the county bought in Scott Canyon. There are sheds on the property and Coles believes the power is still connected. Consensus of the Court to get rid of the sheds and have the power disconnected. The site would be a good site to create a burn pile of the trees that will be removed for the project that could be burned next winter. This should be an impressive project once completed.

Ryan Owens delivered the plans for the project at 2:06 p.m.

Darrin Eckman has also asked about using some of our gravel for the shoulders. Our gravel policy says we can use our own gravel on our own roads.

Commissioner McCoy asked about if the new Powell pit would serve the south end of the county. Coles stated it is still 12-15 miles from the county's south pit so it would still cost more for the far south folks but thought the desire to use the county pit is mostly a matter of convenience so they can get it when they want it. He has not gotten updated prices from DeGrange or Powell recently. Trying to keep track of how much gravel each person has used has been a challenge for the Road Department.

Commissioner Smith asked about MSAW rules being violated. Coles stated it is only an issue if it is an open pit.

Commissioner McCoy noted the SWCD started this discussion by initiating cost sharing for 200 yds. It takes about 200 yds. to gravel a half mile of road. We don't want to compete with the private pits. We could say the county will only sell out of the pit that is the furthest south which would be the Kent pit that the county owns and it is not very good rock for the road department.

Commissioner Smith noted we might want to encourage the private pits to provide gravel in a timely manner or else county will sell gravel.

Melva, Mark and Will Carey will work on updating the gravel policy sometime in August and try to come up with a good policy that will work for everyone.

1.13 2:30 p.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Court reviewed applications for Administrative Assistant position, identified candidates for interviews and selected an interview date.

2.0 Action Items:

2.1 Resident Incentive Program – Letter of Appeal

Court reviewed a letter from Jackie Flood. Commissioner Smith noted the resident still lives in a commercial establishment which does not qualify as a Household.

Motion by Commissioner Smith, second by Commissioner McCoy, to deny the resident compensation appeal received from Jackie Flood since her place of residence is a Commercial Establishment and does not qualify as a Household.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

2.2 Bid Opening – 2010 Ford Crown Victoria

Judge Thompson opened one bid from David Conlee in the amount of \$2,776.

Consensus of the Court not to award the bid on the 2010 Ford Crown Victoria as it was below the posted minimum bid of \$5,000 and recommended posting the vehicle on eBay.

2.3 Order in the Matter of the Cancellation of Certain Outstanding County General Checks

Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Order in the matter of the cancellation of certain outstanding County General checks.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

2.4 Reasonable Modification Policy – Sherman County Community Transportation

Court members reviewed the proposed policy for Sherman County Community Transportation.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Sherman County Community Transportation (SCCT) Reasonable Modification Policy to ensure SCCT offers equal and effective opportunities and access to public transportation services for persons with disabilities and full compliance with the provisions of Title II of the American with disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

2.5 Letter Request – Clarification on use of County Funds in Fair Budget

A letter was received from Fair Board Chair Ted Sabey asking for clarification on how the \$40,000 provided to the Fair was to be used. It was his understanding the funds were to be used only for repairs and maintenance of the fairgrounds and not for putting on the fair. Investigation into the matter revealed that both state and county funds can be used at the discretion of the fair board with the priority of the county funds to be for repairs and maintenance.

Commissioner McCoy recommended adding a line to the motion stating the priority of the funds from the county should be for maintenance in order to keep the grounds in a safe and well maintained condition.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize a letter to the Sherman County Fair Board confirming that County funds, as well as State funds, are to be used at the discretion of the Fair Board to put on the County Fair and to maintain the fairgrounds but the priority for the county funds should be for maintenance in order to keep the grounds in a safe and well maintained condition and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

A letter will be prepared clarifying the use of the funds and sent to all Fair Board members.

2.6 Intergovernmental Agreement between Columbia Gorge Community College & Sherman County Ambulance Service to Provide Instructional Services

The Court reviewed the proposed Intergovernmental Agreement for the provision of an EMT class in Sherman County.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Intergovernmental Agreement between Columbia Gorge Community College and Sherman County Ambulance Service to provide instructional services and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

2.7 Budget Transfer Request

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the transfer of \$40,000.00 from SIP Additional Fees Fund to the Sherman County Fair Fund.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0

2.8 Intergovernmental Agreement between Wasco, Hood River and Sherman Counties to Ratify the Continued Existence of the Intergovernmental Entity Known as Mid-Columbia Center for Living

This action must be taken through an ordinance. It will be addressed at a later session once the ordinance has been developed and a hearing has been scheduled to approve the ordinance.

No action taken.

2.9 Safe Drinking Water Revolving Loan Fund Letter of Interest – Biggs Service District

Meeting as the Biggs Service District Board, the Court reviewed the proposed grant application. Commissioner Smith noted a typo on the application regarding the number of gallons in the storage tank.....should be 4,000 and not 400.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Safe Drinking Water Revolving Loan Fund Letter of Interest application for a grant in the amount of \$20,000 to be applied toward Design/Engineering costs of the Biggs Junction Water System project and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Economic Development Project Manager Jessica Metta arrived: 11:05pm (was attending to hear the Kent Community presentation which had been rescheduled for a later session)

Commissioner Smith was invited to and attended the most recent Grass Valley City Council meeting to talk about fiber. In a prior conversation with ODOT, learned they would be very interested in getting fiber from Erskine to Grass Valley and would like to be involved with that. The Grass Valley Council is very excited about getting fiber but don't have a quote on what it would cost. If could cut across the land instead of following the highway, could cut cost from projected \$100,000/mile to \$30,000/mile and would shorten the distance. Mayor Neil Pattee noted there is the old railroad path from Grass Valley to about Erskine which could be an option. Commission Smith indicated he would investigate.

Court members continued the discussion on the potential economic impact of getting fiber throughout the county and Commissioner McCoy noted a recent article which stated fiber access to homes can add \$5,000 to their value.

Mid-Columbia Center for Living is looking for a place to site a 16 bed hold facility. Grass Valley Council said they would be open to that idea as well as others. Will have Kate Sinner of Regional Solutions attend the next Grass Valley Council meeting to help them explore options.

Jessica Metta asked if the county had talked to anyone about getting internet to Cottonwood Canyon Park. Commissioner Smith confirmed they are working on it. Metta attended a recent meeting regarding the Cottonwood Canyon *Taste of the Old West* event planned for September and reported they currently have 25 vendors signed up. It should be a great event for the John Day River Territory region.

3.0 **Discussion Items:**

3.1 **County Gravel Policy Status**

Administrative Assistant Melva Thomas explained County Counsel had been contacted recently by Pat Powell who did not support changes to the current policy increasing the amount of gravel a residence may purchase from the county and also pointed out significant liability issues with individuals having access to a county gravel site. Thomas also noted Roadmaster Mark Coles has indicated he did not have time right now to address updating the policy and would like to delay until August.

Court members discussed the concerns and questioned if we should be selling gravel now that there will be a private pit on the south end of the county. Commissioner McCoy agreed to speak with folks on the south end for their input regarding the opening of a new pit on the south end.

3.2 **Thank You Note – Kevin Hart**

Court members reviewed a Thank You letter received from Kevin Hart for scholarship dollars provided by Sherman County.

3.3 **Administrative Assistant Position: Review Applications – Schedule Interviews**

The Court reviewed applications for the Administrative Assistant position in Executive Session.

3.4 **Commissioner Reports**

Commissioner McCoy: Had a very light schedule the last couple of weeks but attended a webinar on After Hours Care and went to a Senior Advisory Council (SAC) meeting which had been cancelled. Was able to meet with Marvin Pohl to discuss some issues we had been having at the Senior Center regarding Mid-Columbia Council of Government requirements for the senior meal program.

Commissioner Smith: – Have talked about possibility of our 911 center taking on the On Call service for local medical offices as much of that is now being handled outside the country. Several medical offices in the area have indicated interest in a local service. This is great opportunity for the Frontier 911 Center and opportunity for expansion of such a service.

Discussed fiber meetings earlier. Working with County Counsel Will Carey and Windwave's attorney on a way to set this up and explained possible set up options. The attorneys will work out the details.

A contact person from Eastern Oregon Coordinated Care Organization (EOCCO) has been identified to fund Roger Whitley's hot stretch class for Medicaid participants.

Mid-Columbia Center for Living is talking about a new building in The Dalles. They have asked if the county would consider a \$500,000 bridge loan at a set interest rate over 5 years. County would get first position on the property and would consider this as an investment. The Court has typically stayed clear of this type of investment outside the county and would need a good return in order to consider.

Judge Thompson: – Just returned from Charlotte, North Carolina, where he attended a National Association of Counties conference. There were 26 Oregon commissioners in attendance and it was an interesting conference.

4.0 Consent Agenda:

4.1 Minutes of July 1, 2015

4.2 Revenue/Expenditure Summary – June

4.3 Treasurer's Report – June

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of July 1, 2015, Revenue/Expenditure Summary for June and the Treasurer's Report for June as presented.

Vote: 3-0

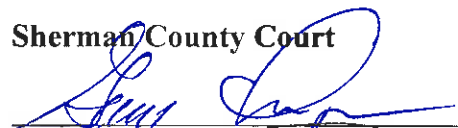
Yes: Smith, McCoy, Thompson

No: 0

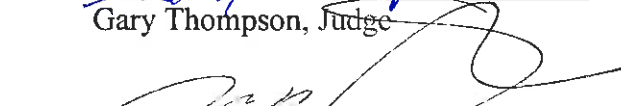
Abstain: 0

Being no further business before the Court, the meeting was adjourned at 3:59 p.m.

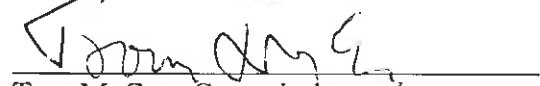
Sherman County Court



Gary Thompson, Judge




Mike Smith, Commissioner



Tom McCoy, Commissioner

Attest:



Melva Thomas
Administrative Assistant