



Court Agenda

January 5, 2011

9:00 a.m.

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.2** 9:30 a.m. Mark Coles – Road Department – Baseline Road; Mud Hollow Bridge
- 1.3** 10:00 a.m. Shawn Payne – Emergency Services – Quarterly Report
- 1.4** 10:15 a.m. Georgia Macnab – Planning Department – Quarterly Report
- 1.5** 10:30 a.m. Dick Stradley – Assessor – Quarterly Report
- 1.6** 11:00 a.m. Katie Kelley – Senior & Community Center Manager, Respite Care Coordinator – Quarterly Report

Additions to Agenda:

2.0 Action Items:

- 2.1 Resident Incentive Program
- 2.2 County-wide WiFi – Project Quotes
- 2.3 Intergovernmental Agreement – Oregon State University/Sherman County: 4-H Program Coordinator
- 2.4 Business Continuity and Disaster Preparedness Plan
- 2.5 Sherman County Budget Officer – Appointment
- 2.6 Local Public Safety Coordinating Council – Membership Appointments
- 2.7 Sherman County Area Watershed Council – Membership Appointments
- 2.8 Commission on Children & Families – Membership Appointments
- 2.9 County Court Board/Committee Assignments
- 2.10 Sherman County Wasteshed Recovery Plan Update
- 2.11 Computer Request – Clerk’s Office

3.0 Discussion Items:

- 3.1 Domestic Violence Protective Leave Research Study Report
- 3.2 Discretionary Immunity: Making it Work
- 3.3 Alternative Financing Options
- 3.4 Metal Detecting Request – Fairgrounds
- 3.5 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of December 15, 2010
4.2 Claims – December

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*



SHERMAN COUNTY COURT
REGULAR SESSION
Office of the County Court

MINUTES

January 5, 2011 9:00am

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners; Melva Thomas, Court Administrative Assistant; Jenine McDermid, County Clerk; Linda Cornie, Visitor.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith second by Commissioner Burnet to adjourn into Executive Session in accordance with ORS 192.660 (2) (i) Personnel. Motion carried.

Consensus of the Court to approve the hiring of Rick Johnson for temporary assistance with a road project.

Consensus of the Court to advertise the January 11th facilities work session

Motion by Commissioner Smith second by Commissioner Burnet to accept the \$126,076.00 street grant received by the City of Moro in exchange for relieving the City of Moro of the remaining \$30,000.00 liability owing for the hardware building demolition. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to reaffirm the county's policy of not forwarding returned resident incentive checks to different addresses and to deny the current appeal. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the intergovernmental agreement with Oregon State University and its Extension Service for the 4-H Youth Development educational position in the amount not to exceed \$40,125.00, payable to Sherman County, beginning January 1, 2011 and terminating on June 30, 2012 unless extended in accordance with the terms of the agreement and authorizing Judge Thompson to sign. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to adopt Resolution No. 01-01-2011 In the Matter of Adopting the Sherman County Business Continuity and Disaster Preparedness Plan. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to appoint Debbie Hayden as budget officer for the 2011-12 budget. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the following as members to the Sherman County Local Public Safety Coordinating Council: Amber DeGrange, John Folliard, Barbara Seatter, Ron McDermid, Shawn Payne, Gary Thompson, Teri Thalhofer, Sarah Irzyk, Dee Lieuallen, Theresa Mobley, Ivan Ritchie, Wes Owens. Motion carried.

Motion by Commissioner Burnet second by Commissioner Smith to approve the appointment of four-year terms to Bryce Coelsch for the North Sherman position and Austin Justesen for the Pine Hollow/Jackknife position of the Sherman County Area Watersheds Council Board of Directors. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to appoint Diane Kerr and Barbara Seatter to one-year positions on the Sherman County Commission on Children and Families. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the purchase of a computer, monitor and keyboard for the Clerk's Office, at a cost of up to \$750.00, with funds from the Computer-Related Fund. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to accept the 2010 Sherman County Wasteshed Recovery Plan update as presented. Motion carried.

Consensus of the Court for the current Sherman County Court Board/Committee Assignments to remain unchanged for the 2011 year.

Consensus of the Court to approve a request received from Richard Gaboury for use of a metal detector at the fairgrounds, contingent upon approval by the fairboard.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the December 15, 2010 minutes as presented. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the claims for December 2010. Motion carried.

Judge Thompson opened the meeting at 9:00am. Additions to the agenda were as follows: 1.7 Ron McDermid, Facilities Committee Review of Project Plant; 1.8 Rene' Moore, City of Moro Re: ODOT Stimulus Funds.

1.1 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (i) PERSONNEL:

Motion by Commissioner Smith second by Commissioner Burnet to adjourn into Executive Session in accordance with ORS 192.660 (2) (i) Personnel. Motion carried.

The Court resumed regular session at 9:37am.

1.2 ROAD DEPARTMENT – BASELINE ROAD; MUD HOLLOW BRIDGE – MARK COLES, ROADMASTER:

Mark Coles reported on the Baseline Road project. There is a need to extend a box culvert and he requested the Court's approval to temporarily hire Rick Johnson to oversee this project.

Consensus of the Court to approve the hiring of Rick Johnson for temporary assistance with a portion of the Baseline Road project.

Additionally, the Court discussed a proposal from ODOT to provide funds for paving Mud Hollow Road in lieu of repairing the bridge at Highway 97. The Court will wait until the level of funding for paving is determined and adjoining property owners will be consulted prior to any action being taken.

Also discussed was the possibility of purchase or long-term lease of land in the county for road department usage. The rock crusher will be evaluated later in January.

1.3 EMERGENCY SERVICES – QUARTERLY REPORT – SHAWN PAYNE:

Shawn Payne presented her written quarterly report to the Court. She also presented a draft version she prepared of the revised the Ambulance Service Area (ASA) Plan, which has been reviewed by legal counsel. The document was reviewed by the Court. Shawn also advised an EMT class will be held at Moro.

1.4 PLANNING DEPARTMENT – QUARTERLY REPORT – GEORGIA MACNAB:

Georgia Macnab delivered to the Court a written quarterly report outlining the activities within her department. She also reported on the presentation given by her and Judge

Thompson for the RV Park Restroom grant, with notification to be received later this month. Also discussed was the Housing Rehabilitation program, racetrack school in May and her attendance at the AWEA Conference in Portland.

1.6 SENIOR & COMMUNITY CENTER MANAGER, RESPITE CARE COORDINATOR – QUARTERLY REPORT – KATIE KELLEY:

Katie Kelley presented a written quarterly report. She advised three families in the county are receiving respite care. The program has more providers than users at this point. The respite contract ends June 30, with funding uncertain for the next fiscal year. Locating volunteer providers was discussed as an option. Also discussed was the holiday meal and raffle at the Senior/Community Center, which was deemed a success, with approximately 70 persons attending.

The Meals on Wheels program is delivering fewer meals than ever before. Katie plans to begin advertising the program in hopes of locating additional participants. Volunteers are available to deliver the meals.

1.7 FACILITIES COMMITTEE – PROJECT UPDATE – RON MCDERMID:

Ron McDermid reported the project will be divided into two sets of bid documents. This will enhance illustration of the separation between jobs funded by ARRA and those that aren't. This will also assure ODOE that ARRA funds aren't used for non-ARRA funded portions of the project.

State Historic Preservation Office (SHPO) members met with members of the Facilities Committee and architect. There was concern about the refurbishment of the courthouse windows rather than installation of new insulated windows. Bill Makelim prepared a report explaining why new windows installed with an Ogee Lug will replicate the original windows, while being much more energy efficient and less costly.

Larry McGinnis will visit the courthouse on January 6 with the 100% complete construction documents, which means the project will be nearly ready to go out to bid. The County will have 7-10 days to review the documents. A presentation will be delivered on the 6th regarding upgrading the thermostat to a modern digital device. Additionally, a work session will be held on January 11 to hear the telecommunication portion of the project.

Consensus of the Court to advertise the January 11th facilities work session

1.8 CITY OF MORO – ODOT STIMULUS FUNDS – RENE' MOORE:

Rene' Moore reported the City of Moro has \$126,076.00 grant funds remaining from the 4th Street project. The City is willing to transfer these grant funds to the County for use at the High School Loop south entrance project in exchange for forgiveness of the

\$30,000.00 still owed by the City to the County for demolition of the old hardware building. This exchange had been approved by ODOT.

Motion by Commissioner Smith second by Commissioner Burnet to accept the \$126,076.00 street grant received by the City of Moro in exchange for relieving the City of Moro of the remaining \$30,000.00 liability owing for the hardware building demolition. Motion carried.

1.4 ASSESSOR – QUARTERLY REPORT – DICK STRADLEY:

In his quarterly report, Dick Stradley reported tax time went smoothly. Appraiser Pat Tierney will be reappraising all manufactured structures in the county this year. The number of total sales has decreased, but sale prices are holding steady, if not slightly higher. Dick agreed to prepare an intertie revenue document for Judge Thompson, after which a history of the process was discussed. Commissioner Burnet asked about the farm use committee. Dick explained he sends annual farm cost data to local farmers for review and comment. Commissioner Smith asked about the hiring process; there is no active search at this time.

2.1 RESIDENT INCENTIVE PROGRAM:

The Court reviewed an issue regarding forwarding a resident incentive check returned by the postal service to another address already having received a payment.

Motion by Commissioner Smith and second by Commissioner Burnet to reaffirm the county's policy of not forwarding returned resident incentive checks to different addresses and to deny the current appeal. Motion carried.

2.2 COUNTY-WIDE WIFI – PROJECT QUOTES:

Commissioner Smith reported there is new technology available, which would be less expensive and he should have quotes available soon.

2.3 INTERGOVERNMENTAL AGREEMENT – OREGON STATE UNIVERSITY/SHERMAN COUNTY – 4-H PROGRAM COORDINATOR:

A revised agreement was received and had been reviewed by legal counsel.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the intergovernmental agreement with Oregon State University and its Extension Service for the 4-H Youth Development educational position in the amount not to exceed \$40,125.00, payable to Sherman County, beginning January 1, 2011 and terminating on June 30, 2012 unless extended in accordance with the terms of the agreement and authorizing Judge Thompson to sign. Motion carried.

2.4 BUSINESS CONTINUITY AND DISASTER PREPAREDNESS PLAN:

Jenine McDermid reported she, Judge Thompson and Shawn Payne met to complete this plan, which was recommended by City/County Insurance Services. The plan serves as a guide in the event of a disaster in the county that affects courthouse functions.

Motion by Commissioner Burnet and second by Commissioner Smith to adopt Resolution No. 01-01-2011 In the Matter of Adopting the Sherman County Business Continuity and Disaster Preparedness Plan. Motion carried.

2.5 SHERMAN COUNTY BUDGET OFFICER – APPOINTMENT:

Motion by Commissioner Smith and second by Commissioner Burnet to appoint Debbie Hayden as budget officer for the 2011-12 budget. Motion carried.

2.6 LOCAL PUBLIC SAFETY COORDINATING COUNCIL – MEMBERSHIP APPOINTMENTS:

A letter was received by Chairman Ron McDermid with recommendations for appointments to a one-year term, expiring December 2011.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the following as members to the Sherman County Local Public Safety Coordinating Council: Amber DeGrange, John Folliard, Barbara Seatter, Ron McDermid, Shawn Payne, Gary Thompson, Teri Thalhofer, Sarah Irzyk, Dee Lieuallen, Theresa Mobley, Ivan Ritchie, Wes Owens. Motion carried.

2.7 SHERMAN COUNTY AREA WATERSHED COUNCIL –MEMBERSHIP APPOINTMENTS:

Amanda Whitman, Coordinator of the Sherman County Area Watershed Council submitted a letter recommending two new appointments, both four-year terms.

Motion by Commissioner Burnet second by Commissioner Smith to approve the appointment of four-year terms to Bryce Coelsch for the North Sherman position and Austin Justesen for the Pine Hollow/Jackknife position of the Sherman County Area Watersheds Council Board of Directors. Motion carried.

2.8 COMMISSION ON CHILDREN & FAMILIES – MEMBERSHIP APPOINTMENTS:

Correspondence was received from Dee Lieuallen recommending appointment of members.

Motion by Commissioner Smith and second by Commissioner Burnet to appoint Diane Kerr and Barbara Seatter to one-year positions on the Sherman County Commission on Children and Families. Motion carried.

2.11 COMPUTER REQUEST – CLERK’S OFFICE:

A request was made by Jenine McDermid to purchase new computer equipment for the deputy clerk.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the purchase of a computer, monitor and keyboard for the Clerk’s Office, at a cost of up to \$750.00, with funds from the Computer-Related Fund. Motion carried.

2.12 SHERMAN COUNTY WASTESHED RECOVERY PLAN UPDATE:

Motion by Commissioner Burnet and second by Commissioner Smith to accept the 2010 Sherman County Wasteshed Recovery Plan update as presented. Motion carried.

2.9 COUNTY COURT BOARD/COMMITTEE ASSIGNMENTS:

Consensus of the Court for the current Sherman County Court Board/Committee Assignments to remain unchanged for the 2011 year.

3.1 DOMESTIC VIOLENCE PROTECTIVE LEAVE RESEARCH STUDY REPORT:

The Court reviewed findings received from this study.

3.2 DISCRETIONARY IMMUNITY: MAKING IT WORK:

This document was recommended reading by the county’s insurance provider and deals with liability issues. The Court reviewed and discussed the paper.

3.3 ALTERNATIVE FINANCING OPTIONS:

The Court reviewed correspondence received from David W. Smith.

3.4 METAL DETECTING REQUEST – FAIRGROUNDS:

Consensus of the Court to approve a request received from Richard Gaboury for use of a metal detector at the fairgrounds, contingent upon approval by the fairboard.

3.5 COMMISSIONER REPORTS:

Commissioner Burnet reported Bill Fashing will be reporting on his buildable property inventory at a future court meeting; an interview team met with three of the four architect firms interested in the new extension office project; Milt Ketchum is awaiting completion of the asbestos report before determining how to handle demolition of the old building.

Commissioner Smith said a local property owner is still willing to sell his property to the county for future development; the merger between Mid-Columbia Center for Living and LaClinica continues to move forward; met with Finance Director Debbie Hayden and Beth McCurdy regarding the fair budget; had discussion with The Dalles Disposal regarding days the facility is open. Melva Thomas will contact Jacquie Betts for information.

Judge Thompson advised Multnomah County would like a donation from Sherman County for the NACO conference in July at Portland, coordinated by AOC; an environmental assessment has been completed for the BLM land on the John Day River, with usage to be reduced to nine rafts per day between May 20 to July 1 and all cattle will be removed from riparian areas.

4.1 CONSENT AGENDA: MINUTES OF DECEMBER 15, 2010; CLAIMS – DECEMBER 2010:

Motion by Commissioner Burnet and second by Commissioner Smith to approve the December 15, 2010 minutes as presented. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the claims for December 2010. Motion carried.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 3:13PM.


COUNTY JUDGE

ATTEST: 
COUNTY CLERK


COMMISSIONER


COMMISSIONER