



Court Agenda

January 7, 2015

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Sandy Macnab – Extension Service – Budget Refund
- 1.2** 9:15 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.3** 9:30 a.m. Shawn Payne – Emergency Services Director – Quarterly Report;
Intergovernmental Agreement with Office of Emergency Management;
Declare Surplus Property
- 1.4** 10:00 a.m. Frank Iovino – EMS Chief/South Sherman Fire & Rescue – Request for
EMS Variance
- 1.5** 10:30 a.m. Jessica Metta – Economic Development Project Manager – Quarterly
Report
- 1.6** 1:30 p.m. Bryan Hunt – Tri-County Veterans Service Officer – Quarterly Report

Additions to Agenda:

2.0 Action Items:

- 2.1 Appointment – Budget Officer: Debbie Hayden
- 2.2 Appointment – Local Public Safety Coordinating Council
- 2.3 Resident Incentive Program – Resident Complaint
- 2.4 Appointment – Cities of Sherman County Representative for Mid-Columbia Economic Development District Board
- 2.5 Agreement for Professional Services to Administer 2015 Oregon Youth Conservation Corps (OYCC) Grant: Sherman County/DeeAnn S. Lane

3.0 Discussion Items:

- 3.1 2013 Material Recovery Report for Sherman Wasteshed – DEQ
- 3.2 Certified Local Government Program
- 3.3 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of December 17, 2014
- 4.2 Minutes of December 22, 2014
- 4.3 Claims – December

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM**

January 7, 2015
9:00 a.m.

Present: Commissioner Tom McCoy, Commissioner Mike Smith, Administrative Assistant Melva Thomas

Session opened with the Pledge of Allegiance.
Commissioner Smith presided over the session in the absence of Judge Thompson.

Additions to Agenda: County Vehicle Quotes

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Intergovernmental Agreement between Oregon Military Department, Office of Emergency Management, and Sherman County for the ARES Winlink Computer upgrade and authorizing Commissioner Smith to sign.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to declare as surplus one Canon 1670 F ImageRunner Desktop Copier.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to support South Sherman County Fire and Rescue's request for an EMS Variance from the State of Oregon/EMS Division to provide Advanced Life Support (ALS) ambulance when

required by Oregon Raceway Park events using a Paramedic with a First Responder as a driver instead of the required EMT-Basic.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize the expenditure of up to \$9,250.00 in support of a Sherman County Cities Town Center Planning Proposal and Agreement as proposed by Seder Architecture & Urban Design with funds to come from SIP Additional Fees Fund.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Debbie Hayden as Budget Officer for the 2015-16 fiscal year.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint the following to the Sherman County Local Public Safety Coordinating Council (LPSCC) as recommended for a one year term to expire December 31, 2015: Amber DeGrange, John Folliard, Barbara Seatter, Ron McDermid, Gary Thompson, Teri Thalhofer, Alyssa Winslow, Theresa Olsen and Shawn Payne.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to deny Resident Incentive Program eligibility to Jackie Flood, a resident of a group care facility located in Rufus, based on the recommendation of County Counsel that this is a Commercial Establishment and does not qualify as a Household.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Mayor Carol MacKenzie of Wasco as the Cities of Sherman County Representative on the Mid-Columbia Economic Development District Board to fulfill the remainder of the term previously held by Cliff Jett that will last through August 31, 2015.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Agreement for Professional Services between Sherman County and Contractor DeeAnn S. Lane to administer the 2015 Oregon Youth Conservation Corps (OYCC) grant for an amount not to exceed \$2,000.00 for services provided.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the minutes of December 17, 2014, and minutes of December 22, 2014, special session as presented.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the claims for December 2014.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

1.0 Appointment Schedule:

1.1 Sandy Macnab – Extension Service – Budget Refund

Extension Agent Sandy Macnab reported that since the retirement of Joanie Bird from Extension Service, staff had not been getting the same reports on the budget from OSU each year. Recently a letter was received stating they had accumulated \$66,000 in

unbudgeted reserves at OSU. They typically hold \$25,000-\$26,000 in the reserve as a percent of the budget. Macnab placed a request to have excess funds returned to Sherman County since these are county tax payer dollars. He presented a check to the Court in the amount of \$38,000.00. When asked if Extension had any needs for these funds, Macnab noted they were in need of flags for the conference room so did spend some of the funds for that purchase.

Sandy provided a Quarterly Report. Cindy Brown has been doing a fantastic job. She has been looking into the programs that have been presented in the different communities. Considering going back to the communities or providing transportation to make it easier for participants to attend. She is pulling in a lot of volunteers and doing a good job of reaching out to the underserved in the community. Court members were invited to take time to observe one of Cindy's programs. Extension hopes to continue her position which is funded 50% by Sherman County and 50% by OSU. A pesticide training is scheduled in Sherman County February 10th with a bull tour planned in April that will include both Wasco and Sherman Counties.

1.2 Brad Lohrey – Sheriff – Quarterly Report

Sheriff Brad Lohrey provided the Court with four state quotes for a new county vehicle. Three quotes were from Withnell Dodge in Salem and one from Gresham Ford. Lohrey noted he asked for all-wheel drive vehicles with backup cameras in the quotes as a safety measure and, since these are state bids, they are considered fleet vehicles which come with a few more options such as bigger gas tanks. The Sheriff's Office has done business with both of these auto dealers. Typically it is a twelve week build once you place your order. Consensus of the Court not to act on this now but add to the next agenda when all court members will be present.

Quarterly Report:

Lohrey has ordered a 2015 Dodge Charger patrol car for about \$26,000 to replace one of the Crown Vics.

The new record management system has been in place for two months and is working very well. Sheriff Lohrey provided sample Event Activity Analysis by Day sheets and explained the data provided. The analysis is based on day of the week an event occurs and provides detailed classification of the activity. Lohrey also provided detailed report for the month of December which included date, time reported, address of occurrence, city of occurrence and primary classification. The department is considering the use of tablets to connect to the system. They are also currently looking into the use of body cams but concerned about how to store all the data. A company that provides the cameras and handles all the storage on-line for \$25/month has been found. A two year contract is required so Lohrey is considering going with this company for one deputy as a trial.

1.3 Shawn Payne – Emergency Services Director – Quarterly Report; Intergovernmental Agreement with Office of Emergency Management; Declare Surplus Property

Quarterly Report:

Emergency Services Director Shawn Payne provided a written quarterly report which was included in the Court packets. Highlights included working with Sheriff's office on Active Shooter Planning Committee and recent mass causality incident at milepost 46 with six injured. Learned the importance of having someone on the scene just to coordinate situation. Emergency Services got to claim full exercise credit with Emergency Management for this incident. In the process of trying to get an EMT class together. Submitted a grant application to Motorola and was denied but have submitted grant request to Sherman Development League to help fund the class. Will begin advertising soon to try to get folks interested in the class. Our current EMTs are aging and the ambulance needs more EMTs, especially in the Moro area, so they can be on call. A grant was received from Iberdrola for CPR Manikins. The Annual Emergency Services Banquet went well with 62 attending for a prime rib dinner catered by Bonne Whitely.

Intergovernmental Agreement:

Emergency Services has a computer system for ham radios at the office. This was originally purchased in 2008 and needs to be upgraded to Windows 8. The computer system is used in conjunction with ham radio to talk via email as well talking with a microphone. The ham radio system provides redundancy for Emergency Services and serves as a backup system. This Intergovernmental Agreement is to upgrade the computer system.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Intergovernmental Agreement between Oregon Military Department, Office of Emergency Management, and Sherman County for the ARES Winlink Computer upgrade and authorizing Commissioner Smith to sign.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Payne asked to declare as surplus an old copier. It is 10 years old and can't be fixed anymore. A new one is being purchased for \$1,399 and Moro Rural Fire will cover half the cost since they also use it.

Motion by Commissioner McCoy, second by Commissioner Smith, to declare as surplus one Canon 1670 F ImageRunner Desktop Copier.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

1.4 Frank Iovino – EMS Chief/South Sherman Fire & Rescue – Request for EMS Variance

Frank Iovino, Glenn Fluhr, Shawn Payne

Frank Iovino, EMS Chief for SS Fire and Rescue: South Sherman Fire & Rescue (SSFR) provide Advanced Life Support (ALS) services for Oregon Raceway Park (ORP) during the racing season. Typically they have a paramedic but don't always have an EMT Basic available. The District is asking for a variance from the state to use a First Responder in place of EMT Basic when needed. Some of the requirements have been changed for those EMTs that have signed up to help during the ORP season. Sherman Ambulance has received this same variance and ORP supports this request. Without this variance, ORP might need to cancel an event. SSFR is asking the Court to support this request for a variance.

Motion by Commissioner McCoy, second by Commissioner Smith, to support South Sherman County Fire and Rescue's request for an EMS Variance from the State of Oregon/EMS Division to provide Advanced Life Support (ALS) ambulance when required by Oregon Raceway Park events using a Paramedic with a First Responder as a driver instead of the required EMT-Basic.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

1.5 Jessica Metta – Economic Development Project Manager – Quarterly Report

Jessica Metta presented a written report which was provided in the Court packet. John Day River Territory is very excited about "Taste of Oregon's Old West" festival scheduled for Sept 12th at Cottonwood Canyon State Park. The original plan called for the festival to move around to different locations each year but if all goes well may want to keep it in Sherman County at the park.

Mack's to Mouth Trail: We did not receive the grant for a feasibility study due to none support from Oregon Department of Fish and Wildlife. Jessica has met with them to review their concerns. She learned they are having issues with the current level of usage that need to be addressed before increasing visitors to the canyon. They do not have a permit system to collect fees for canyon usage and BLM is going to remove their toilets in the canyon due to lack of funds to maintain. They have talked about getting composting toilets but they are expensive (\$50,000). The Lower Deschutes River Management Group is the group trying to address the issues but they only meet twice a year. Jessica asked if Sherman County wants to continue to pursue this. Consensus for Jessica to continue to work on.

Downtown improvement plan: Jessica reported she has talked to Judge Thompson about a possible downtown improvement plan for the Sherman County cities. The Condon manager has met with three of the cities about how they accomplished their plan. First step would be to create a master plan. Have received a proposal from Mark Seder to develop

such a plan at a cost of \$18,500. Each city would have their own unique plan. Talked to Judge Thompson about the county paying half and each city buy in at about \$2,500 each. Moro is excited about this but still need to get to other cities. Rufus had plan done a few years ago. If all the cities aren't interested, we could down size the plan. Condon received dollars from the county for water and sewer projects so funds they had been saving from landfill and wind dollars were redirected to city street improvements.

Jessica showed an example of Condon downtown master plan. She asked County Court to authorize covering half the cost of developing a Master Plan with the cities covering the remainder of the costs. The contract with Seder will be handled through Mid-Columbia Economic Development District (MCEDD).

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize the expenditure of up to \$9,250.00 in support of a Sherman County Cities Town Center Planning Proposal and Agreement as proposed by Seder Architecture & Urban Design with funds to come from SIP Additional Fees Fund.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

Jessica recommended coming up with a plan for funding the façade/street improvements for the cities. It will likely to take a few months to develop the master plan. Noted the City of Condon has spent about \$800,000 on façade/street improvements.

Court discussed whether there might be funds available through historical preservation opportunities. Commissioner McCoy asked if Mark Seder might know about historical preservation funding programs.

Commissioner Smith noted he would be meeting January 13th at Wasco Annex with Joe Bradley from Rural Utility Services about possible grant funds from USDA Community Connect. These funds are for broadband but can be used for structural costs of the building.

2.0 Bryan Hunt – Tri-County Veterans Service Officer – Quarterly Report

Court members traveled to the Senior & Community Center to meet with Bryan Hunt at 11:30 am for his Quarterly Report.

Tri-County Veterans Service Officer Bryan Hunt presented and reviewed prepared Quarterly Report of Activities. He noted there were 22 Sherman County interviews for the second quarter and no recoveries. Total recoveries for Tri-County region of \$2,790 and the budget is on track.

2.0 Action Items:

2.1 Appointment – Budget Officer: Debbie Hayden

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Debbie Hayden as Budget Officer for the 2015-16 fiscal year.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

2.2 Appointment – Local Public Safety Coordinating Council

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint the following to the Sherman County Local Public Safety Coordinating Council (LPSCC) as recommended for a one year term to expire December 31, 2015: Amber DeGrange, John Folliard, Barbara Seatter, Ron McDermid, Gary Thompson, Teri Thalhofer, Alyssa Winslow, Theresa Olsen and Shawn Payne.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

2.3 Resident Incentive Program – Resident Complaint

Melva explained County Counsel Will Carey considered this a Commercial Establishment and therefore did not qualify as a Household;

Motion by Commissioner McCoy, second by Commissioner Smith, to deny Resident Incentive Program eligibility to Jackie Flood, a resident of a group care facility located in Rufus, based on the recommendation of County Counsel that this is a Commercial Establishment and does not qualify as a Household.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

2.4 Appointment – Cities of Sherman County Representative for Mid-Columbia Economic Development District Board

Carol MacKenzie is interested in serving in this position.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Mayor Carol MacKenzie of Wasco as the Cities of Sherman County Representative on the

Mid-Columbia Economic Development District Board to fulfill the remainder of the term previously held by Cliff Jett that will last through August 31, 2015.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

2.5 Agreement for Professional Services to Administer 2015 Oregon Youth Conservation Corps (OYCC) Grant: Sherman County/DeeAnn S. Lane

Motion by Commissioner McCoy, second by Commissioner Smith, to approve an Agreement for Professional Services between Sherman County and Contractor DeeAnn S. Lane to administer the 2015 Oregon Youth Conservation Corps (OYCC) grant for an amount not to exceed \$2,000.00 for services provided.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

3.0 Discussion Items:

3.1 2013 Material Recovery Report for Sherman Wasteshed – DEQ

Reviewed final recovery report which showed a Total Recovery Rate of 16.8% for 2013.

3.2 Certified Local Government Program

Discussed Certified Local Government program briefly regarding possible funds for city downtown improvements. Jessica Metta will talk with Mark Seder about this and county will continue to research the process.

3.3 Commissioner Reports

Commissioner McCoy: Had interesting talks regarding NORCOR funding, attended Regional Solutions meeting, EOCCO Board Meeting in Pendleton and Lower John Day/ACT meeting last Monday.

Commissioner Smith: Will explore possible Community Connect Grant next Tuesday at Wasco Annex; negotiating with another county for services that could lead to additional jobs in Sherman County; attended Regional Solutions meeting; participated in NACo teleconference where there was talk about making telecommunications a utility; would affect broadband and have an impact in rural areas; discussed “the internet of things” – working on the internet without interacting with it; machine to machine communications;

fiber update in Condon meeting coming up; looked at RV restrooms; do need to fix the water issue; not as concerned about the crack issues; also addressed the internet system which is unlimited and better than DSL; Commissioner McCoy is impressed with the County wireless system; discussed recent bill from RTG for work on our wireless system; Commissioner Smith will review this bill and sort things out.

4.0 Consent Agenda:

4.1 Minutes of December 17, 2014

4.2 Minutes of December 22, 2014

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the minutes of December 17, 2014, and minutes of December 22, 2014, special session as presented.

Vote: 2-0

Yes: Smith, McCoy

No: 0

Abstain: 0

Motion carried.

4.3 Claims – December

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the claims for December 2014.

Vote: 2-0

Yes: Smith, McCoy


No: 0

Abstain: 0

Motion carried.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 11:45 A.M.


Mike Smith, Sherman County Commissioner

ATTEST: 
Melva Thomas, Administrative Assistant


Tom McCoy, Sherman County Commissioner