



Court Agenda

October 3, 2012

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Shawn Payne – Emergency Services – Quarterly Report
- 1.2** 9:15 a.m. Georgia Macnab – Planning Director – Quarterly Report
- 1.3** 9:30 a.m. Jenine McDermid – Clerk – Quarterly Report; BOPTA Pool Appointments
- 1.4** 9:45 a.m. Mark Coles – Road Department – Quarterly Report
- 1.5** 10:00 a.m. Darrin Eckman, Mark Coles – Road Department – Aggregate Processing System Request for Proposals: Recommendation of Award
- 1.6** 10:30 a.m. Ron McDermid – Facilities Committee – Server Room Update
- 1.7** 10:45 a.m. Ron McDermid – Justice Court – Quarterly Report
- 1.8** 11:15 a.m. Beth McCurdy – Fair Board – Quarterly Report
- 1.9** 11:30 a.m. Dee Lieuallen, Theresa Mobley – Commission on Children & Families/Prevention – Quarterly Report
- 1.10** 1:30 p.m. Ken Melzer – School District – District Updates

Additions to Agenda:

2.0 Action Items:

- 2.1 Gorge Technology Alliance Sponsorship
- 2.2 NORCOR Funding Resolution
- 2.3 Ordinance Authorizing County to Enter into Intergovernmental Agreement Under ORS Chapter 190 Creating Frontier Regional 911 Agency and Declaring an Emergency
- 2.4 Eastern Oregon Visitor Guide 2013 Funding Request
- 2.5 Community Advisory Council Membership - Eastern Oregon Coordinated Care Organization
- 2.6 Appointment – Public/School Library Board: Larry Hctor
- 2.7 Letter of Engagement – Richardson & O’Leary, PLLC, Attorneys at Law
- 2.8 Senior & Community Center – Rental Fee Waiver Request

3.0 Discussion Items:

- 3.1 Raymond Photomurals – Preservation Treatment
- 3.2 Residential Solar Loan Program – Process Checklist
- 3.3 RV Park Restrooms – Project Update
- 3.4 Philippi Park
- 3.5 Columbia Gorge Community College – Thank You Letter
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of September 19, 2012
4.2 Claims – September

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

October 3, 2012 9:00am

Present: County Judge Gary Thompson, Commissioner Steve Burnet, Commissioner Mike Smith, Court Administrative Assistant Melva Thomas; County Clerk Jenine McDermid.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Burnet, second by Commissioner Smith to approve the appointment of Jeanne Kuettel and Forest Peters from the Non-Office Holding Pool and Gary Thompson with Mike Smith as alternate from the Office Holding Pool to the 2012-2013 Board of Property Tax Appeals. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to declare as surplus the following items from the rock crusher unit: 3 Deck/Rolls Unit: 5'x14' Thunderbird 3 deck screen #208 with 40x24 Cedarapids Rolls #20111; 2 Deck/Cone Unit: 48"x14' Cedarapids 2deck screen #30615 with 3' standard Symons Cone #31404; Jaw Unit 24x36 Lippmann GrizzlyKing Jae #470411 with 42"x14' Pioneer Apron Feeder #AF-42-537; Gen Unit: Kato Gen model 400-4703611 Type 17701 #77978; Power Plant CAT 3412. Vote: Unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith to award the bid for the Aggregate Processing System, as recommended by Tenneson Engineering Corporation, to AggRecon West with a bid in the amount of \$2,089,015.00 and authorizing Judge Thompson to sign the Notice of Intent to Award. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to accept an Energy Efficiency & Safety Check Maintenance Service Contract proposed by Central Oregon Heating & Cooling for Courthouse HVAC maintenance service to be provided twice a year at a cost of \$1,300 per service and authorizing Judge Thompson to sign. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to authorize sponsorship renewal of Gorge Technology Alliance at the Silicon level in the amount of \$500 for the period October 1, 2012 through September 30, 2013. Vote: Unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith to approve and adopt an Ordinance Authorizing the County to Enter into an Intergovernmental Agreement Under ORS Chapter 190 Creating an Association to Establish a Regional 911 Network, to be Known as Frontier Regional 911 Agency, and Declaring an Emergency. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to authorize the expenditure of an additional \$1,000 to John Day River Territory to help pay down the cost of a full page ad in the 2013 Eastern Oregon Visitor Guide promoting local businesses. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith approve the reappointment of Larry Hctor for a community member position on the Sherman County Public/School Library Board for a four year term to expire June 30, 2016. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to approve a Letter of Engagement with Peter J. Richardson of Richardson & O'Leary for legal services. Vote: Unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith to authorize a waiver of facility rental fees at the Senior & Community Center on October 15, 2012, for flu shot clinic to be offered by the Hood River/North Central County Health Department. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to approve the Minutes of September 19, 2012, as presented. Vote: Unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith to approve the claims for September 2012. Unanimous.

1.0 APPOINTMENT SCHEDULE:

Additions to agenda: 3.7 Giles French Park update

1.1 SHAWN PAYNE – EMERGENCY SERVICES – QUARTERLY REPORT:

The Court reviewed Shawn Payne's activity report for July through September 2012 outlining her work with Oregon Emergency Management, as Emergency Services Director, Sherman Ambulance, 911, and local fire districts. Shawn talked about getting into TDMA; have funds in reserve. Day Wireless will visit October 4 and meet with the sheriff and fire chiefs regarding the Cottonwood Canyon project and having the TDMA tower placed. The communications portion of the plan has not been approved yet. She is working with Day Wireless on a quote for portable radios, although digital pagers are not yet available and as a result both systems will be operational for now. There may be a recommendation to the county court for utilizing funds toward radios.

The burn ban will continue until around October 15 or until there is a good rain. Shawn reported all Sherman County Emergency Services agencies received the statewide

Governor's Volunteer Program Award and representatives will be recognized for their efforts on November 9 at Salem. Shawn thanked the County Court for their letter of support; letters of support were also received from the sheriff's office and PGE. Approximately ten volunteers have signed up for the EMT class, four of which are from the Wasco area.

Commissioner Burnet reported he was told previously after the last Cottonwood meeting by MJ Devereaux that State Parks had offered funding to the county for fire protection, but the fire chiefs had turned it down. Shawn said that was incorrect and was a misunderstanding on their part. She said State Parks offered free emergency services and she had told them that should be for the fire departments because typically the ambulance can recover their expenses. A format for reimbursement amount hasn't been developed. Shawn's concern is helping the departments recover their expenses. Commissioner Burnet said in his conversation with Mr. Devereaux it was left if the offer is open another year to make sure it can be worked out. She will visit with him and the fire chiefs about it at a meeting tomorrow.

Mike asked if she was comfortable about the Frontier Regional 911 (FRED) process of receiving funding. Shawn had visited with April regarding this and will submit a quarterly report and invoice as funding will be routed through Jefferson County.

1.2 GEORGIA MACNAB – PLANNING DIRECTOR – QUARTERLY REPORT:

Georgia presented her written report including several planning and community development projects and including her involvement on several committees. The intergovernmental agreement for Cottonwood Canyon is still pending. She visited with the court regarding a conditional use permit reapproved for Verizon cell towers, which the developer hopes to begin next year. She also talked to a board member from the Kent Water District about a new well, which will be brought before their board. Other activities included submission of a housing rehab program progress report, attendance at a planning institute conference and the upcoming AOC conference. She will visit with the assessor about a possible zoning issue at Biggs.

1.3 JENINE MCDERMID – CLERK – QUARTERLY REPORT; BOPTA POOL APPOINTMENTS:

Jenine reported on her attendance at the 100th Annual Conference of the Oregon Association of County Clerks held at Gold Beach in August. The Board of Property Tax Appeals pool appointments were discussed, with two citizens expressing an interest in board appointment, along with two returning members. It was agreed a volunteer interest form be sent.

Motion by Commissioner Burnet, second by Commissioner Smith to approve the appointment of Jeanne Kuettel and Forest Peters from the Non-Office Holding Pool and Gary Thompson with Mike Smith as alternate from the Office Holding Pool to the 2012-2013 Board of Property Tax Appeals. Vote: Unanimous.

1.4 MARK COLES – ROAD DEPARTMENT – QUARTERLY REPORT:

Mark advised they took delivery of the new CAT grader. He has thank you notes prepared for the bid review board. Mark said road grading will begin soon; they are finished spraying noxious weeds; are in the process of tearing down the old crusher and with the court's approval hope to park surplus equipment at the fairgrounds in the area in back of the arena, which was okayed by the fair board secretary. Some equipment, including two conveyers will not be listed as surplus. Other department activities included crack sealing, hot mix patching, and he is planning to reseal at Klondike. They also worked at the new extension/experiment station office working on the new parking lot, retaining wall and fence. He doesn't see a need for the roller until next year at fair time. There was discussion regarding local access roads and possible placement of gravel. Surplus equipment was discussed. Judge Thompson said according to legal counsel the county must place a minimum bid on each piece. Mark said they need to be listed "as is" and buyer needs to remove.

Motion by Commissioner Smith, second by Commissioner Burnet to declare as surplus the following items from the rock crusher unit: 3 Deck/Rolls Unit: 5'x14' Thunderbird 3 deck screen #208 with 40x24 Cedarapids Rolls #20111; 2 Deck/Cone Unit: 48"x14' Cedarapids 2deck screen #30615 with 3' standard Symons Cone #31404; Jaw Unit 24x36 Lippmann GrizzlyKing Jae #470411 with 42"x14' Pioneer Apron Feeder #AF-42-537; Gen Unit: Kato Gen model 400-4703611 Type 17701 #77978; Power Plant CAT 3412. Vote: Unanimous.

1.5 DARRIN ECKMAN, MARK COLES – ROAD DEPARTMENT – AGGREGATE PROCESSING SYSTEM REQUESTFOR PROPOSALS: RECOMMENDATION OF AWARD:

Darrin Eckman of Tenneson Engineering assisted the county with the RFP for the aggregate processing system, also known as a rock crusher. He provided the Court with a letter describing the selection process and included a worksheet with details that ranked the three proposals received. A review team was utilized, consisting of Sherman County Road Department representatives, Tenneson Engineering, the Gilliam County Road Department and a private industry contractor. Darrin described the criteria used to rank the proposals. It was agreed AggRecon West's proposal was a turnkey operation, while the other two proposals were not, and that they were for higher production operations, while Sherman County's needs aren't that great. The evaluation team recommended the county award the proposal to AggRecon West based on their proposal. There was more discussion and comparison of the three proposals. A Notice of Intent to Award letter had been prepared and was reviewed by the court. Mark said the fund is a bit short, but additional funds in the Road Improvement Fund become available in November. Ten percent will be due when the order is placed with the manufacturer, seventy percent when equipment is delivered to the quarry and the final twenty percent is due at the time of training. AggRecon has a ninety-one day delivery schedule, with an expected delivery date of January/February 2013.

Motion by Commissioner Burnet, second by Commissioner Smith to award the bid for the Aggregate Processing System, as recommended by Tenneson Engineering Corporation, to AggRecon West with a bid in the amount of \$2,089,015.00 and

authorizing Judge Thompson to sign the Notice of Intent to Award. Vote: Unanimous.

1.6 RON MCDERMID – FACILITIES COMMITTEE – SERVER ROOM UPDATE:

The main topic was a redundant cooling source for the server room to prevent extreme temperature fluctuations. Ron had an idea to solve this by simply installing a wall-mounted thermostated air conditioning unit. This would require working from an approved lift from the outside of the building. Ron asked for and was granted the court's permission to seek a quote.

The court reviewed a maintenance proposal for the courthouse HVAC system was received from Central Oregon Heating & Cooling, including a \$40 discount for each visit.

Motion by Commissioner Smith, second by Commissioner Burnet to accept an Energy Efficiency & Safety Check Maintenance Service Contract proposed by Central Oregon Heating & Cooling for Courthouse HVAC maintenance service to be provided twice a year at a cost of \$1,300 per service and authorizing Judge Thompson to sign. Vote: Unanimous.

1.7 RON MCDERMID – JUSTICE COURT – QUARTERLY REPORT

Ron reported on the semi-annual Justice of the Peace conference held at Seaside the previous week. Training included community problem solving, court attendance, proof of insurance issues, along with discussions concerning state-wide court issues, and a reduction of fees due to HB 2712 which may be corrected. Oregon Supreme Court Chief Justice Thomas Balmer was a guest speaker.

1.8 BETH MCCURDY – FAIR BOARD – QUARTERLY REPORT:

Beth presented minutes from the July fair board meeting, along with a fair report. Also presented was correspondence received from Floyd Bauer of the Jefferson County Fair who reported positively on his review of our fair. There is currently an opening on the fair board. Their monthly meetings are held on the first Wednesday of each month. Three applicants have applied for the 2013 queen position. She said there was a \$1.00 gate admission to events. Attendance was good, especially for the demolition derby, lawnmower races; the parrot show went over well with all. The appreciation dinner was cancelled for various reasons. Beth will place a thank-you ad in local newspapers. Judge Thompson suggested finding different types of projects for the 2013 OYCC crew. He added the three met towers by the dance barn may be used for a county project, but belong to the Oregon Department of Energy. Beth suggested looking into obtaining portable bleachers for additional fair event seating; these could be utilized within the community for other events as well.

1.9 DEE LIEUALLEN, THERESA MOBLEY – COMMISSION ON CHILDREN & FAMILIES/PREVENTION: QUARTERLY REPORT:

Dee and Theresa presented a written quarterly report outlining activities including the start up of the Paw Pals Lunch Buddy Mentoring program, OYCC summer program activities, including the final report which has been submitted to the state. Other activities included, summer meal program, Fall Sports Orientation, Husky Hygiene Hustle, program quarterly reports, RFP Committee contracts, and attendance at a Homelessness Planning Session, Healthy Kids informational and Early Learning Council meetings.

1.10 KEN MELZER – SCHOOL DISTRICT – DISTRICT UPDATES

Superintendent Wes Owens was also present. School Board chairman Ken Melzer talked about the school district's strategic plan and presented the court with a list of district statements, values and priorities for 2012-13. He extended an invitation to an input session scheduled for 7:00pm October 8 regarding discussion of K-12 school consolidation. This will be an open session to receive public input and possibly a workshop would be scheduled prior to a second meeting November 20. A facilities committee would be formed and a comprehensive plan will be developed. In addition to an annual savings of approximately \$200,000 by closing South Sherman, other non-monetary benefits would be shorter bus routes, all children would be located at one site and the high school students could work with elementary students. Wes Owens said answers to questions and development of talking points will be a result of the input session. He added the district is very thankful for the SIP dollars received from the county. Ken said they passed a trigger point when they lost a portion of the small school adjustment funding after the two-year waiver. He reiterated the board is open to "why nots" from the public. Commissioner Burnet said he feels they are beyond the trigger points and what the board has done since the bond measure attempt has been the right thing. He added allowing SIP dollars help the school and also to accumulate has been positive to where they're trying to get to. Judge Thompson wondered if there will be enough SIP dollars to build an addition to the school and keep the school functioning as it is today as state dollars are dwindling. Commissioner Smith said he has been asked why there is a need for a new structure when the current building would meet the current number of students in the district. Mr. Owens advised due to the need to accommodate the different age groups substantial construction or remodeling would be required. He added this is a reason why there is a need for a facilities committee. He also commended the school board for stepping out to communicate with members of community. The court agreed it is important for the county and the school board to work together and possibly visit each other's meetings to share ideas.

2.0 ACTION ITEMS:

2.1 GORGE TECHNOLOGY ALLIANCE SPONSORSHIP:

The court received correspondence from Jessica Metta, Executive Director of Gorge Technology Alliance inquiring into sponsorship renewal.

Motion by Commissioner Smith, second by Commissioner Burnet to authorize sponsorship renewal of Gorge Technology Alliance at the Silicon level in the amount of \$500 for the period October 1, 2012 through September 30, 2013. Vote: Unanimous.

2.2 NORCOR FUNDING RESOLUTION:

This item was tabled for a future meeting.

2.3 ORDINANCE AUTHORIZING COUNTY TO ENTER INTO INTERGOVERNMENTAL AGREEMENT UNDER ORS CHAPTER 190 CREATING FRONTIER REGIONAL 91 AGENCY AND DECLARING AN EMERGENCY:

Melva said legal counsel Will Carey developed this ordinance, which is similar to the Frontier Telnet IGA.

Motion by Commissioner Burnet, second by Commissioner Smith to approve and adopt an Ordinance Authorizing the County to Enter into an Intergovernmental Agreement Under ORS Chapter 190 Creating an Association to Establish a Regional 911 Network, to be Known as Frontier Regional 911 Agency, and Declaring an Emergency. Vote: Unanimous.

2.4 EASTERN OREGON VISITOR GUIDE 2013 FUNDING REQUEST:

Melva said if the prices can be reduced more businesses can participate. She added Jessica Metta has been a real asset for this organization.

Motion by Commissioner Smith, second by Commissioner Burnet to authorize the expenditure of an additional \$1,000 to John Day River Territory to help pay down the cost of a full page ad in the 2013 Eastern Oregon Visitor Guide promoting local businesses. Vote: unanimous.

2.5 COMMUNITY ADVISORY COUNCIL MEMBERSHIP – EASTERN OREGON COORDINATED CARE ORGANIZATION:

Commissioner Smith said Mark Corey volunteered for this position. He will be contacted for completion of the application.

2.6 APPOINTMENT – PUBLIC/SCHOOL LIBRARY BOARD: LARRY HOCTOR:

Motion by Commissioner Burnet, second by Commissioner Smith approve the reappointment of Larry Hctor for a community member position on the Sherman County Public/School Library Board for a four year term to expire June 30, 2016. Vote: Unanimous.

2.7 LETTER OF ENGAGEMENT – RICHARDSON & O'LEARY, PLLC, ATTORNEYS AT LAW:

Motion by Commissioner Smith, second by Commissioner Burnet to approve a Letter of Engagement with Peter J. Richardson of Richardson & O'Leary for legal services. Vote: Unanimous.

2.8 SENIOR & COMMUNITY CENTER – RENTAL FEE WAIVER REQUEST:

Motion by Commissioner Burnet, second by Commissioner Smith to authorize a waiver of facility rental fees at the Senior & Community Center on October 15, 2012, for flu shot clinic to be offered by the Hood River/North Central County Health Department. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to approve the Minutes of September 19, 2012, as presented. Vote: Unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith to approve the claims for September 2012. Unanimous.

3.0 DISCUSSION ITEMS:

3.1 RAYMOND PHOTOMURALS – PRESERVATION TREATMENT:

Melva reported the pictures have been returned. The court reviewed correspondence received from Jack Thompson who treated the photomurals. A process will be developed to determine where they will be hung.

3.2 RESIDENTIAL SOLAR LOAN PROGRAM – PROCESS CHECKLIST:

The court reviewed the process checklist developed. This will be used for future loan applications.

3.3 RV PARK RESTROOMS – PROJECT UPDATE:

Judge Thompson said the job description will be revised. The total cost is below \$50,000. He wondered if the roof portion could be a separate contract. He added two more quotes will be received and reviewed by the court at a later date.

3.4 PHILLIPPI PARK:

Judge Thompson was approached by the Corp of Engineers and asked if the county is interested in this park; Gilliam County is not interested. There were concerns regarding the area silting in, making it not very feasible for use in the near future. Fire and liability were other concerns. No action was taken.

3.5 COLUMBIA GORGE COMMUNITY COLLEGE – THANK YOU LETTER:

The court reviewed a thank you letter received in support of the Renewable Energy Technology program at Columbia Gorge Community College.

3.6 COMMISSIONER REPORTS:

Commissioner Smith reported on the StRUT program at Petersburg School. He said there has been discussion regarding MCCOG having technical support services available to counties such as continuing computer education, email issues, possible Cloud services. The Mid-Columbia Center for Living building plan is on hold. He is working on having our internet service listed on the Oregon Broadband Advisory Council list. Commissioner Burnet asked about the AAA on Aging and Commissioner Smith said additional information should be available later in the month.

3.7 GILES FRENCH PARK UPDATE:

Melva advised Jessica Metta received contact from one of the firms who wasn't awarded the contract. Judge Thompson will contact them. Also, Melva received correspondence from Colin McArthur stating the Giles French Park kickoff is scheduled for Tuesday, October 23rd.

4.0 CONSENT AGENDA:


4.1 MINUTES OF SEPTEMBER 19, 2012:

Motion by Commissioner Smith, second by Commissioner Burnet to approve the Minutes of September 19, 2012, as presented. Vote: Unanimous.


4.2 CLAIMS - SEPTEMBER:

Motion by Commissioner Burnet, second by Commissioner Smith to approve the claims for September 2012. Unanimous.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 3:30PM.

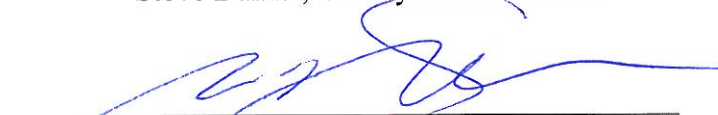


Gary Thompson, County Judge

ATTEST: 

Jenine McDermid
County Clerk

Steve Burnet, County Commissioner



Mike Smith, County Commissioner