



Court Agenda

November 7, 2012

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Shawn Payne – Emergency Services – Radio Purchase
- 1.2** 9:30 a.m. Mark Coles – Roadmaster – Re: Approach Request in Wasco
- 1.3** 10:00 a.m. Executive Session In Accordance with ORS 192.660 (2) (h) Legal Rights
- 1.4** 11:00 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.5** 11:30 a.m. Jaclyn McCurdy – Biggs Service District - Audit
- 1.6** 1:30 p.m. Bryan Hunt – Tri-County Veterans Service Officer – Quarterly Report

Additions to Agenda:

2.0 Action Items:

- 2.1 Reciprocal Intergovernmental Agreement between Gilliam County and Sherman County for Board of Property Tax Appeals
- 2.2 RV Park Project Bids
- 2.3 Resolution Establishing the Allocation of Costs for the Counties Subsidies for NORCOR Corrections and Adopting the Formula For Funding
- 2.4 Letter of Support – John Day River Territory/Travel Oregon Grant Application
- 2.5 Raymond Photomurals – Exhibit Consultant

3.0 Discussion Items:

- 3.1 Sherman County Wasteshed 2011 Material Recovery Report
- 3.2 Protest Response Letter – Balzer Pacific
- 3.3 Giles French Park Project - Update
- 3.4 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of October 17, 2012
- 4.2 Minutes of October 29, 2012 – Special Session
- 4.3 Claims – October

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COURTROOM

MINUTES

November 7, 2012 - 9:00 a.m.

Present: Judge Gary Thompson, Steve Burnet, Commissioner, Mike Smith, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Commissioner Burnet to approve dissolving the 911 Emergency Communication Board. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to authorize the expenditure of up to \$7,500.00 for the services of Schwab Williamson & Wyatt for legal services. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to approve the new audit contract and Letter of Engagement for full audit of Biggs Service District by Oster Professional Group for a total of \$4,900.00 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a reciprocal intergovernmental agreement between Sherman County and Gilliam County for Board of Property Tax Appeals. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to accept a bid from Hageman Builders in the amount of \$49,877.50 to complete the RV Park Restroom/Shower Facilities and, upon final approval of County Counsel, authorizing Judge Thompson to sign a contract agreement. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve a Joint Resolution Establishing the Allocation of Costs for the Counties Subsidies of NORCOR Corrections, adopting the formula for funding and authorizing Judge Thompson to sign. Vote: unanimous

Motion by Commissioner Smith, second by Commissioner Burnet, to approve a letter of support for John Day River Territory for a Travel Oregon Grant Application. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of \$140 to Andrew Granitto for exhibit consultation services. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson to have the sewer line repaired for up to \$5,000.00 Vote: Unanimous

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the Minutes of October 17 and October 29, 2012, as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the claims for October 2012. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 SHAWN PAYNE – EMERGENCY SERVICES – RADIO PURCHASE

Shawn Payne, Rod Asher, Tom Macnab and Glenn Fluhr were present to continue their discussion with the Court concerning the purchase of new radios. Because of the narrow banding federal mandate the signal has been cut in half and communications for the county Emergency Services agencies are not adequate. Last year Emergency Services requested \$300,000.00 to purchase new radios. They looked at ways to reduce this amount and came up with a revised cost of \$205,712.00. Since then they learned that they can use only \$100,123.00 of the \$190,000.00 911 Reserve Funds they were planning to use. This leaves a shortfall of \$105,589.00.

Commissioner Smith asked about using the Sheriff's old radios. Rod said that they have them, but they don't work well. They are limited to Motorola because of the TDMA system the Sheriff's Department and Dispatch are using. VHF radios will still need to be used for mutual aid situations, but VHF will be gone in two to three years.

Shawn added that extra batteries and extended warranties amounted to \$5,600.00 and that she strongly recommended having the extended warranty, since the handhelds cost about \$3,200.00 each. She is in the process of completing an SDL Grant application for the warranties and extra batteries. Commissioner Burnet asked if there is any problem with the handhelds being lost. Rod said that all of those handhelds purchased with the FEMA grant in 2008 are still accounted for and in good shape. Commissioner Burnet said that he would like to see the districts put up some of the money toward the purchase of new radios and asked if they

had funds to do such. Rod said that the districts weren't in a position to come up with matching funds across the board, but they had looked into coming up with a 5% match.

Commissioner Smith asked what the timeline of this project looked like. The departments agreed that they would like to move forward as soon as possible since they are working with limited communications. Commissioner Smith said that he agrees with Commissioner Burnet that the districts need to put some of their own money into this project. Perhaps the extended warranties and extra batteries could be the responsibility of the individual departments. There seemed to be some agreement on this suggestion.

Rod said that the Budget Committee approved \$50,000.00 for a rescue vehicle and equipment, but the districts' priority is communication at this point; so could these dollars go toward the purchase of radios. Commissioner Burnet reiterated that he would like it reflected that the districts have some contribution to the purchase of the radio equipment. Rod asked if covering the extra batteries and extended warranties would meet this need. It was the consensus of the Court that it would.

Commissioner Burnet said that the Court needs to talk to the Finance Director to see where funds are available and that the Fire Board could come to the next Court meeting to get approval to use the 911 funds and learn how the remaining funds will be obtained. Shawn asked if she should drop the SDL grant application since they would like to purchase the radios soon. The Court agreed that she didn't need to proceed with the application process.

Shawn told the Court that at the last 911 Board Meeting it was recommended to disband the 911 Emergency Communications Board and continue with Chiefs' meetings.

Shawn met with the Cottonwood Park representatives and it appears that the communications issue may be resolved.

Motion by Commissioner Smith, second by Commissioner Burnet to approve dissolving the 911 Emergency Communication Board. Vote: unanimous.

1.2 MARK COLES – ROADMASTER – APPROACH REQUEST IN WASCO

Mark was unable to attend the meeting.

1.3 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (h) LEGAL RIGHTS

Discussed legal rights.

Out of Executive session at 10:24 a.m.

Motion by Commissioner Burnet, second by Commissioner Smith, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to authorize the expenditure of up to \$7,500.00 for the services of Schwab Williamson & Wyatt for legal services. Vote: unanimous.

1.4 BRAD LOHREY – SHERIFF – QUARTERLY REPORT

Deputy Dan DeHaven began work with the Sheriff's Department on September 1. Dan Pehlke will be sworn in as a Reserve Deputy today. He is attending Reserve Academy classes six hours a week for 12 weeks. Brad plans to have him help Daniel Hall on the boat in the Rufus area on busy weekends.

Morgan Allen did an excellent job constructing a new split cage for Brian Hulke's new patrol car. It has a compartment for a K-9 and one for a detainee.

No agreement has been signed on the Cottonwood Park project but they have agreed to put in a temporary VHF system that will allow communication from the park to dispatch. This will be in place by December 2013. They will then work with Frontier Digital to put in a TDMA system to be owned by Frontier Digital. The price could be upwards of \$300,000.00. A cap will be set. If the new system isn't in place within two years the park will be closed and Frontier Digital will build the system. Brad is working with Rob Meyers and Day Wireless to write up an agreement detailing these conditions. Power might be a problem because this land is designated wild and scenic so towers cannot be placed there.

Dispatch began operations including Jefferson County on October 31st. There were a few glitches, but for the most part it was a smooth transition. There are plans to add an additional position at dispatch.

1.5 JACLYN MCCURDY – BIGGS SERVICE DISTRICT

Meeting as Biggs Service District Board

Reviewed the Biggs Service District Audit from Oster. There were no significant findings. Jaclyn said that there was a misunderstanding regarding charges. The charge in the Letter of Engagement was for a review, but the firm did a full audit, so there is an additional cost of \$1,500.00, for a total of \$4,900.00.

The road to the sewer facility needs to be graded. It is on the County Road Department's list of upcoming projects when they get to the north end of the county.

ODOT's final construction plans for the Biggs Interchange do not address access to the treatment plant.

CH2M Hill has complained about garbage from Dinty's Motel. Jaclyn will send Jim Stroud a letter informing him that there has been a complaint.

Jaclyn and Georgia Macnab have been working together regarding the trailers that were discussed at the last meeting. It unclear when they were put in, if they were grandfathered in when the sewer system was installed in 1991, or what the exact situation was.

Motion by Commissioner Smith, second by Commissioner Burnet to approve the new audit contract and Letter of Engagement for full audit of Biggs Service District by Oster Professional Group for a total of \$4,900.00 and authorizing Judge Thompson to sign. Vote: unanimous.

1.6 BRYAN HUNT – TRI COUNTY VETERANS SERVICE OFFICER – QUARTERLY REPORT

The Court reviewed Bryan's quarterly report. He reported he met with The Dalles CBOC (Community Based Outpatient Clinic) to improve communications between himself, the Portland facility and the Dalles CBOC and things are working well. There are presently two full time doctors in The Dalles.

Veteran transportation is going well in all three counties.

2.0 ACTION ITEMS

2.1 Reciprocal Intergovernmental Agreement between Gilliam County and Sherman County for Board of Property Tax Appeals

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a reciprocal intergovernmental agreement between Sherman County and Gilliam County for Board of Property Tax Appeals. Vote: unanimous.

2.2 RV Park Project Bids.

Quotes to complete the RV Park restroom facility from New Visions Construction and Hageman Builders were reviewed.

Motion by Commissioner Smith, second by Commissioner Burnet, to accept a bid from Hageman Builders in the amount of \$49,877.50 to complete the RV Park Restroom/Shower Facilities and, upon final approval of County Counsel, authorizing Judge Thompson to sign a contract agreement. Vote: unanimous.

2.3 Resolution Establishing the Allocation of Costs for the Counties Subsidies for NORCOR Corrections and Adopting the Formula For Funding.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve a Joint Resolution Establishing the Allocation of Costs for the Counties Subsidies of NORCOR Corrections, adopting the formula for funding and authorizing Judge Thompson to sign. Vote: unanimous.

2.4 Letter of Support – John Day River Territory/Travel Oregon Grant Application.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve a letter of support for John Day River Territory for a Travel Oregon Grant Application. Vote: unanimous.

2.5 Raymond Photomurals – Exhibit Consultant

Melva has been in contact with Andrew Granitto who works with Maryhill Museum displaying their exhibits. Mr. Granitto is available to come to the courthouse and advise us on the placement of the County's photographs that have been reconditioned.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of \$140 to Andrew Granitto for exhibit consultation services. Vote: unanimous.

3.0 DISCUSSION ITEMS

3.1 Sherman County Wasteshed 2011 Material Recovery Report

Reviewed report.

3.2 Protest Response Letter – Balzer Pacific

Reviewed letter from Michael Allen responding to Sherman County's decision to not accept a Balzer's bid.

3.3 Giles French Park Project – Update

Judge Thompson will meet with Colin McArthur next week in Eugene to look over some preliminary drawings. The Corps of Engineers now want a feasibility study and an environmental impact statement, which was not included in the Cameron McCarthy plan. Judge Thompson plans to talk with congressional representatives when he is in Washington, D. C. to ask them to provide money to the Corp to fund such studies. Commissioner Burnet said that we need to make sure we don't get locked into something with the Corp like we have with BPA.

3.4 Commissioner Reports

Smith

- The first NCPHD separation meeting was well attended. Another, smaller, meeting is scheduled for November 30. Wasco County is going along with the idea and Gilliam County is supportive. This would take 30 employees from Wasco County to the new entity.
- Attended MCCFL meeting yesterday. Talked about the MAST (Mid Columbia Alternative School Treatment) program.
- Attended broadband meeting in Klickitat County and discussed the idea of Sherman County putting an antenna there to provide services.

- Talking to Oregon State University about internet connection. Wasco Annex has been added to the system. It is hard wired and the library could be set up with a router if a wireless connection is necessary.
- Working with Dan Devlin to move repeater off of Gordon Ridge.

Thompson

- The Wellness Center is setting up a new bookkeeping system. Linda Thompson is joining the board and will be the bookkeeper.
- Sr. Center Assistant Cook, Amber Hein, has turned in her resignation so her position will need to be advertised.
- RV Park is still pending. Giles French Park in process.
- Attended Economic Development annual meeting in Pendleton recently. Help with strategic plan is available from RDI.
- Will attend the Leadership Conference in Portland in December. Do we want to sponsor high school students again this year? He mentioned it to Wes Owens. Will address this at the next Court meeting.

3.5 Sewer Line: Courthouse

Judge Thompson reported that there have problems recently with the sewer backing up at the courthouse. The Court decided to have Lee contact Two Dogs and have the scope the line to see where the problem is, then proceed from there to have it repaired.

Motion by Commissioner Smith, second by Judge Thompson to have the sewer line repaired for up to \$5,000.00. Vote: unanimous

4.0 CONSENT AGENDA

4.1 Minutes of October 17, 2012

4.2 Minutes of October 29, 2012 – Special Session

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the Minutes of October 17 and October 29, 2012, as presented. Vote: unanimous

4.3 Claims – October

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the claims for October 2012. Vote: unanimous.

Adjourned at 2:30 pm.

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.



COUNTY JUDGE

ATTEST: Rita Wilson
DEPUTY CLERK



COUNTY COMMISSIONER

Itor B. Smith

COUNTY COMMISSIONER