



Court Agenda

March 4, 2015

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Compensation Board
- 1.2** 9:15 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
 - 1.21 9:15 a.m. Jenine McDermid - Clerk
 - 1.22 9:25 a.m. Mark Coles – Road Department
 - 1.23 9:35 a.m. Ross Turney – Assessor
 - 1.24 9:45 a.m. Rod Asher – Weed Department
 - 1.25 9:55 a.m. Wade McLeod – District Attorney
 - 1.26 10:05 a.m. Georgia Macnab – RV Park
 - 1.27 10:15 a.m. Sandy Macnab – Extension
 - 1.28 10:25 a.m. Written Requests
 - 1.29 10:35 a.m. Court Employees
- 1.3** 11:00 a.m. Rod Asher – Weed Department – New Position Proposal
- 1.4** 11:30 a.m. Beth McCurdy – Fair Board – Fair: State Report & Other Information
- 1.5** 1:00 p.m. Shawn Payne – Emergency Services – Ambulance Bylaws Updated
- 1.6** 1:15 p.m. Amber DeGrange – Juvenile Director - Prevention
- 1.7** 1:30 p.m. Debbie Hayden – Finance Director – Budgets & Finance

Additions to Agenda

2.0 Action Items:

- 2.1 Special Transportation Fund Grant Application 2015-2017
- 2.2 5310 Grant Application 2015-2017
- 2.3 Joint Resolution In the Matter of the Designation of a Community Dispute Resolution Coordinator
- 2.4 Purchase and Sale Agreement for Property

3.0 Discussion Items:

- 3.1 Sherman County Zoning Ordinance Re: Residential Use of Recreational Vehicles
- 3.2 Performance Improvement Plan for Fair Board – Update
- 3.3 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of February 18, 2015
- 4.2 Minutes of February 18, 2015, Special Session
- 4.3 Minutes of May 14-15, 2014, Budget Committee
- 4.4 Claims – February

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM**

March 4, 2015 9:06 am

Present: Judge Gary Thompson, Commissioner Mike Smith, Commissioner Tom McCoy, Administrative Assistant Melva Thomas, Deputy Clerk Rita Wilson.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a 2% Cost of Living increase for county employees for fiscal year 2015-16.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to continue employee insurance benefits at the current level.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve longevity calculations be based on the last step of the employee's salary classification and that longevity for 25 years at 6% be added to the longevity plan effective July 1, 2015.

Vote: 3-0

Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the updated Sherman County Ambulance Service Bylaws as presented.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a fair budget plan that will span a period of at least five years: \$10,000.00 will be placed in an "Unappropriated Ending Fund Balance" line item for the first year and an additional \$10,000.00 will be added each year creating a \$50,000.00 reserve; the county will cover a spending deficit up to \$40,000.00 for the first year with deficit allowed each following year to decline by \$10,000.00; any expenditures that exceed the allowed deficit for any given year will not be paid.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to abolish Fund 512, Fairgrounds Building Reserve Fund and transferring any remaining funds to the General Fund.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Special Transportation Fund (STF) Formula Application for funding in the amount of \$160,000.00 for the 2015-17 biennium and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve FTA Section 5310 Application for Community Transit to fund marketing, vehicles replacement and preventive maintenance in the amount of \$98,699 for the 2015-2017 biennium and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a joint resolution in the matter of the designation of a community dispute resolution coordinator and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Purchase and Sale Agreement for the purchase of property described as follows and authorizing Judge Thompson to sign: Beginning at the ¼ section corner on the East boundary of Section 5, Township 2 North, R 17 East; running thence west a distance of 698.5 ft. to the northeasterly right of way of the Scott Canyon County Road; thence southeasterly along said right of way, 856 ft., more or less, to the east boundary of said Section 5; thence north along section line 496 ft. to the point of beginning, containing four acres, more or less.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Judge Thompson, to approve the Minutes of October 15, 2014, as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Judge Thompson, to approve the Minutes of the February 18, 2015 Special Meeting as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner Smith, second by Judge Thompson, to approve the minutes of the May 14-15, 2014 Budget Committee as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for February.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

1.0 Appointment Schedule

Judge Thompson opened the meeting at 9:00 a.m. A quorum was present. No news media were present.

1.1 Compensation Board

Present: Rod Asher, Georgia Macnab, Mark Coles, Brad Lohrey, Debbie Hayden, Jennifer Simpson, Julie McAllister, Jeremy Shull and Ron McDermid.

Finance Director Debbie Hayden and the group discussed the handouts she had prepared for the meeting. It was noted that the Federal COLA was 1.7% and health insurance is up 5.3% this year.

Debbie said that the county may have to start looking at other plans in the future, as we are nearing the "Cadillac Tax" figures on the current plan. Once this year's budgeting process is finished Debbie will contact CIS to explore other health insurance options.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a 2% Cost of Living increase for county employees for fiscal year 2015-16.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to continue employee insurance benefits at the current level.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Sheriff Brad Lohrey told the group that he would like to see our longevity program provide more incentive to keep employees. He proposed that longevity calculations be based on the last step of the employee's salary classification instead of the first step. He also proposed that longevity for 25 years at 6% be added to the longevity steps.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve longevity calculations be based on the last step of the employee's salary classification and that longevity for 25 years at 6% be added to the longevity plan effective July 1, 2015.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

1.2 Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

- 1.21 Jenine McDermid - Clerk**
- 1.22 Mark Coles - Road Department**
- 1.23 Ross Turney – Assessor**
- 1.24 Rod Asher – Weed Department**
- 1.25 Wade McLeod – District Attorney**
- 1.26 Georgia Macnab – RV Park**
- 1.27 Sandy Macnab – Extension**
- 1.28 Written Requests**
- 1.29 Court Employees – Bryan Hunt, Roger Whitley, Jan Byram – eligible for step increase**

1.3 Rod Asher – Weed Department – New Position Proposal

Rod requested gravel for an area approximately 60 x 70 where Weed Department vehicles are parked at the Burnet building. The consensus of the court was to have the Road Department provide gravel for that area.

Over the last couple of years weed control in Sherman County has become very popular and Rod is running out of time to get his job done. He has had to turn down work due to this lack of time. He feels an additional full-time position would be ideal; limiting the challenges of training seasonal workers. Rod said that much of his time is spent training and supervising the two crews, maintaining equipment, and administrative duties. Commissioner Smith asked if this position would pay for itself, Rod indicated that it would not. Commissioner Smith then asked if Tom Macnab could become a full time weed person and an alternative could be found for Grounds Maintenance. Commissioner McCoy said that he doesn't see the Skeleton Weed program, as it presently is, lasting forever. The Court asked Rod to come back with options and numbers regarding his proposal.

Rod told the Court that the equipment shed by the courthouse is too small; he needs additional space for chemical storage and vehicles. At one time there were plans to build at the Extension site, but OSU still owns that land. Several options were discussed. Beth McCurdy said that there is space at the fairgrounds.

1.4 Beth McCurdy – Fair Board – Fair: State Report & Other Information

Beth presented fair data, including a list of building repairs made over the past four years, fair schedules showing the increase in activities and events offered at the fair and a generalized, bare-bones list of the cost of putting on a fair. Thoughts about the upcoming budget session were discussed. There were some questions regarding insurance.

1.5 Shawn Payne – Emergency Services – Ambulance Bylaws Updated

Shawn presented the Updated Sherman County Ambulance Service Bylaws, which have been reviewed and approved by the ambulance board. Some updates included: changing the date of election of officers, noting the position of Secretary/Treasurer does not expire, changing the title of Maintenance Engineer to Maintenance Coordinator, changing the number of times ambulance personnel must respond to calls in a month to a quarter, and a change in insurance language.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the updated Sherman County Ambulance Service Bylaws as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

1.6 Amber DeGrange – Juvenile Director – Prevention

Amber came to the Court for direction regarding the prevention program. Debbie Jones is focused on assessment and plan development. In the meantime, nothing has been done for half a year. Amber asked the Court if she can continue to approve funding youth activities that have been funded in the past. The Court is comfortable with Amber having the authority to support prevention programs. The Court requested that Debbie Jones and Amber meet with them on a quarterly basis to update them on the Prevention program.

Jeremy Shull – Proposed Baseball Field Project

Jeremy provided an update on the proposed baseball field complex. He has met with the Athletic Foundation and they support the project. He is planning to meet with the Fair Board at their next meeting. Collin McArthur is preparing a rendering and estimated budget that should be completed next week. He talked to Mark Coles about getting gravel.

1.7 Debbie Hayden – Finance Director – Budgets & Finance

Debbie has visited with Kristin from Rural Development Initiative (RDI) about the upcoming budget training session. The Court agreed that a budgeting plan needs to be set up gradually requiring a reduction in the annual deficit each year requiring the establishment of a reserve fund of \$10,000.00 each year. Debbie said it is important to address Fair grounds maintenance issue. The Fair board needs to understand that the upkeep of buildings and grounds comes out of their yearly operating budget just as it does with every other County Department. Commissioner McCoy said a deficit limit needs to be determined and that the Fair Board knows any expenditures over that amount will not be paid for with County funds.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a fair budget plan that will span a period of at least five years: \$10,000.00 will be placed in an "Unappropriated Ending Fund Balance" line item for the first year and an additional \$10,000.00 will be added each year creating a \$50,000.00 reserve; the county will cover a spending deficit up to \$40,000.00 for the first year with deficit allowed each following year to decline by \$10,000.00; any expenditures that exceed the allowed deficit for any given year will not be paid.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to abolish Fund 512, Fairgrounds Building Reserve Fund and transferring any remaining funds to the General Fund.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

2.0 ACTION ITEMS

2.1 Special Transportation Fund Grant Application 2015-2017

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Special Transportation Fund (STF) Formula Application for funding in the amount of \$160,000.00 for the 2015-17 biennium and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

2.2 5310 Grant Application 2015-2017

Motion by Commissioner Smith, second by Commissioner McCoy, to approve FTA Section 5310 Application for Community Transit to fund marketing, vehicles replacement and preventive maintenance in the amount of \$98,699 for the 2015-2017 biennium and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

2.3 Joint Resolution In the Matter of the Designation of a Community Dispute Resolution Coordinator

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a joint resolution in the matter of the designation of a community dispute resolution coordinator and authorizing Judge Thompson to sign.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

2.4 Purchase and Sale Agreement for Property

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Purchase and Sale Agreement for the purchase of property described as follows and authorizing Judge Thompson to sign: Beginning at the $\frac{1}{4}$ section corner on the East boundary of Section 5, Township 2 North, R 17 East; running thence west a distance of 698.5 ft. to the northeasterly right of way of the Scott Canyon County Road; thence southeasterly along said right of way, 856 ft., more or less, to the east boundary of said Section 5; thence north along section line 496 ft. to the point of beginning, containing four acres, more or less.

Vote: 3-0
Yes: Smith, McCoy, Thompson
No: 0
Abstain: 0
Motion carried.

3.0 DISCUSSION ITEMS

3.1 Sherman County Zoning Ordinance Re: Residential Use of Recreational Vehicles

A copy of Section 4.5 Residential Use of Recreational Vehicles was included in the court's packet; however, Commissioner Smith reported that the RV in question has been vacated.

3.2 Performance Improvement Plan for Fair Board – Update

Melva told the Court that the date for the first meeting is scheduled March 18 at the Senior Center.

3.3 Commissioner Reports

McCoy – The NORCOR Board discussed the desirability of going to a funding formula not based on bed use. Going back to the original 50-40-5-5 split seemed to have support. Splitting the county subsidies using 50-40-5-5 would dramatically reduce Sherman County's payments and increase Hood River County's payments. This big increase makes transitioning to a new formula difficult for Hood River County. Brad and Tom offered to have Sherman County continue to pay what we would have paid under the old formula for one year and transfer the saving to Hood River County to ease their (HR County's) huge increase. Commissioner Smith supports this idea and would support going an additional year if the budgeting issue can be solved.

Smith – Met with Jeff Kaser; we can stop paying rooftop rent for the Grass Valley elevator. MCP would like to get away from using their current internet provider and is interested in the county's internet, particularly the fiber optic project. Asked Day Wireless for a quote for internet maintenance. ODOT may have dollars for the fiber project, SIEC meeting: we need to protect the channels we have, the state now recognizes we are the only ones ready. MCCOG meeting concerning building codes. DC was helpful; spoke on two panels on broadband; met with criminal justice department about jail, met with Chinese minister.

3.4 Letter of support request for Fossil Radar Facility.

Consensus to write a letter of support of replacing the Fossil Radar so that future projects aren't constrained by the current, inadequate system.

4.0 CONSENT AGENDA

4.1 Minutes of February 18, 2014

Motion by Commissioner McCoy, second by Judge Thompson, to approve the Minutes of October 15, 2014, as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

4.2 Minutes of February 18, 2015, Special Meeting.

Motion by Commissioner McCoy, second by Judge Thompson, to approve the Minutes of the February 18, 2015 Special Meeting as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

4.3 Minutes of May 14-15, 2014 Budget Committee

Motion by Commissioner Smith, second by Judge Thompson, to approve the minutes of the May 14-15, 2014 Budget Committee as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0

Motion carried.

4.4 Claims - February

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for February.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

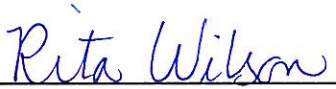
Abstain: 0

Motion carried.

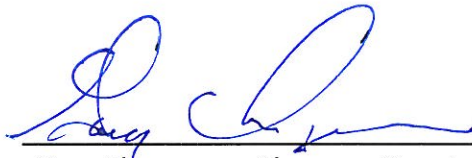
5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 2:45 PM.

ATTEST:



Rita Wilson, Deputy Clerk



Gary Thompson, Sherman County Judge

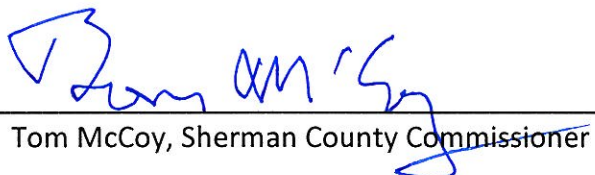


Mike Smith, Sherman County Commissioner

ATTEST:



Melva Thomas, Court Administrator



Tom McCoy, Sherman County Commissioner