



Court Agenda

April 20, 2011

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Georgia Macnab – Planning Department – Quarterly Report; Prioritize Comprehensive Economic Development Strategies (CEDS) Projects
- 1.2** 9:45 a.m. Dee Lieuallen, Theresa Mobley – Commission on Children & Families – Quarterly Report
- 1.3** 10:00 a.m. Katie Kelley – Senior Center Manager, Respite Care Coordinator, Victim Assistance – Quarterly Report
- 1.4** 10:30 a.m. Arla Melzer – Public/School Library Staff – Quarterly Report
- 1.5** 11:00 a.m. Ron McDermid – Justice Court – Quarterly Report
- 1.6** 11:30 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.7** 1:30 p.m. Marnene Benson-Wood – Community Transit – Quarterly Report
- 1.8** 2:00 p.m. Katie Kelley – Senior Center Manager – Senior Center Projects
- 1.9** 2:30 p.m. Beth McCurdy, Karl Richter – Fair Board/RV Park – Maintenance
- 1.10** 3:00 p.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property

Additions to Agenda:

2.0 Action Items:

- 2.1 County Assessment Function Funding Assistance (CAFFA) 2011-12 Grant Application Resolution
- 2.2 Appointment – Public/School Library Board – Jane Harden
- 2.3 Solar Incentive Program – Sherman County RV Park
- 2.4 Intergovernmental Agreement for Communications Service In Sherman County
- 2.5 Sherman County Ambulance Service Area (ASA) Plan – Final Draft
- ✕ 2.6 Request for Gravel Donation – School Project

3.0 Discussion Items:

- 3.1 Wireless Network Project Update
- 3.2 Columbia River Gorge Wind Power Tour –
- 3.3 Draft OSU/Sherman County Lease Agreement
- 3.4 Commissioner Reports
- 3.5 Early Childhood Program Fund – Allocation Process

4.0 Consent Agenda:

- 4.1 Minutes of April 6, 2011; April 7, 2011
- 4.2 Revenue/Expenditure Summary – March
- 4.3 Treasurer's Report – March

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

April 20, 2011 9:05 a.m.

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners; Melva Thomas, Court Administrative Assistant; Rita Wilson, Deputy Clerk.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith and second by Steve Burnet to have Centurylink install a 10M line as a backup internet system. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the ODOT Public Transit Division Agency Quarterly Report as presented. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve County Assessment Function Funding Assistance (CAFFA) 2011-12 Grant Application Resolution in the amount of \$413,381. Motion Carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the appointment of Jane Harden to serve on the Public/School Library Board for a term of four years. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smite to approve participation in Pacific Power's Oregon Solar Incentive Program for the Sherman County RV Park and Authorizing Judge Thompson to sign the Program Interconnection Application when completed. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve an Intergovernmental Agreement for Communications Service in Sherman County establishing a governmental agency to be known as the Sherman County Communications Agency and authorizing Judge Thompson to sign said agreement. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the updated Sherman County Ambulance Service Area (ASA) Plan as presented and authorize Judge Thompson to sign. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the April 6, 2011 and April 7, 2011 Minutes, the Revenue/Expenditure Summary and the Treasurer's Report for March 2011 as presented. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet at 4:28 p.m. to go into executive session in accordance with ORS 192.660(2) (e) Property. Motion carried.

1.1 PLANNING DEPARTMENT – QUARTERLY REPORT; PRIORITIZE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIES (CEDS) PROJECTS – GEORGIA MACNAB:

CDBG Housing Applications - Georgia reported that eight loans have closed in the amount of \$238,190 and that there is about \$140,000 remaining.

CEDS Projects – The Court reviewed the project list and prioritized the top five as follows:
Public Works: #1 Health District; #2 City of Wasco Collection System Replacement; #3 Rufus Community Center; #4 Fairgrounds Restrooms; #5 County Office Annex.
Technical Assistance: #1 Kent Well Study; #2 Giles French Park; #3 Strategic Plan; #4 County Office Annex Design; #5 Grandstands Engineering Study.

1.2 COMMISSION ON CHILDREN & FAMILIES – QUARTERLY REPORT- DEE LIEUALLEN:

Commission staff is now certified by the Office of Healthy Kids to be application assisters for families applying for health insurance through the Healthy Kids program (Oregon Health Plan).

RFP Committee has awarded the remaining funds to current programs. The Court needs to approve these allocations.

The 2011 Summer OYCC Grant is in the amount of \$11,111.00. They will employ five youth and one crew leader for a total of 1050 crew member hours.

A Summer Food Program was discussed as Sherman County does not have one for children. The Commission is working with the school district to get something going; hopefully tying into existing programs such as swim bus and various church activities.

1.3 SENIOR CENTER , RESPITE CARE, VICTIM ASSISTANCE – QUARTERLY REPORT – KATIE KELLEY AND JENNIFER SIMPSON:

Victim Assistance - CAMI grant application has been submitted. Currently working with DHS for training on medical marijuana and its effects on parenting. Reviewed reports of victims served and services provided. Office location was discussed and the Sr. Center advisory board is supportive of having Katie in the DA's office in the am and at the Sr. Center in the pm.; consensus of the court to support this plan.

Senior Center - 997 Congregate meals served this quarter (up 6 from last year); 565 Home Delivered meals (up 156 from last year); 121 Non-Eligible meals (population under 60 years old) meals served (10 more than last year).

Respite Care - Sherman County had 4 people served a total 125 hours. It is not clear whether there will be any further funding from MCCOG. Commissioners Smith and Burnet will check to see if more funding will become available.

1.4 PUBLIC/SCHOOL LIBRARY - QUARTERLY REPORT – ARLA MELZER:

Arla presented library statistics showing that the number of registered borrowers, total circulation, adult programs, adult program attendance and library visits are up. She told of some of the equipment that would be beneficial for the library. She would like to develop job descriptions for library staff, with the end goal being that they would eventually become county employees.

1.5 JUSTICE COURT – QUARTERLY REPORT – RON MCDERMID:

Justice Court – Reviewed quarterly report showing 3rd quarter filings up from 212 last year to 609 this year. Ron reported that the docket is very busy and he appreciates his competent staff. Commissioner Burnet asked how aggressive the State is regarding checking for overweight vehicles in the county. Ron reported that there has been very little activity.

Court Renovation Project – Jeld Wen factory representatives are on site today measuring windows. There is a pre-construction meeting tomorrow. Will Carey will be here for this meeting. Ron proposed having a staging area near the new storage building for the contractors' supplies, etc. He also asked about using one of the rooms in the building for secure equipment storage. The DA and Circuit need to sign off on this plan because they have documents stored there. Don Fraley indicated to Ron that he would be willing to lift "The Red Building" onto a trailer to be relocated; probably to the RV Park to be used for equipment storage.

A letter was presented to the Court to authorize the establishment of redundant internet service to the Sherman County Courthouse by entering into an agreement with Centruylink for a 10 M internet connection for \$126.44 per month.

Motion by Commissioner Smith and second by Steve Burnet to have Centurylink install a 10M line as a backup internet system. Motion carried.

1.6 SHERIFF – QUARTERLY REPORT – BRAD LOHREY:

January through March was busy for the Sheriff's Office; 713 citations, 22 civil papers served; 163 calls for service. Received a \$2,500 grant to purchase a radar unit. All vehicles now have automatic rifles in them and all officers are trained in their use.

1.7 COMMUNITY TRANSIT – QUARTERLY REPORT – MARNENE BENSON-WOOD:

Presented the ODOT Public Transit Division Agency Quarterly Report

Motion by Commissioner Smith and second by Commissioner Burnet to approve the ODOT Public Transit Division Agency Quarterly Report as presented. Motion carried.

1.8 SENIOR CENTER – PROJECTS – KATIE KELLEY, DON THOMPSON, BRIDGET POIRIER:

The group presented a letter stating reasons it would be beneficial to install a griddle in the kitchen at the Senior Center and an estimate for a stove & ventilation system. The proposal is to replace a range that is not working properly with a restaurant griddle. If a griddle is put in it would need an industrial hood requiring venting through the roof. They are also considering switching from electricity to propane, which would entail extra costs to have put in place. Commissioner Burnet told them that they have \$40,000 in their budget for building improvements next fiscal year to spend as they deem prudent.

1.9 FAIR BOARD/RV PARK – MAINTENANCE – BETH MCCURDY AND KARL RICHTER:

Fair books should be available the end of May. A Cultural Grant was received to pay for the fair band.

Fair house-Beth presented a bid from John Waldron for repairs to the bathroom. Commissioner Burnet said that all of the sheetrock needs to be greenboard. Beth suggested that there be one contact person to track contractors. The bathroom remodel could be treated as a capital expenditure and paid for out of the Building Reserve Fund. OYCC needs to move their equipment from the house storage area. There is a propane bill and a water bill pending, as well as an additional \$500 due to Dee Lieuallen.

Fairground property – Beth will advertise for someone to do the mowing/landscaping of the commons area of the fairgrounds.

RV Park - Four-wheeler ownership transferred from Fair to Parks; consensus of the Court.

2.1 COUNTY ASSESSMENT FUNCTION FUNDING ASSISTANCE (CAFFA) 2011-12 GRANT APPLICATION RESOLUTION:

Motion by Commissioner Burnet and second by Commissioner Smith to approve County Assessment Function Funding Assistance (CAFFA) 2011-12 Grant Application Resolution in the amount of \$413,381. Motion Carried.

2.2 APPOINTMENT – PUBLIC/SCHOOL LIBRARY BOARD – JANE HARDEN:

Motion by Commissioner Smith and second by Commissioner Burnet to approve the appointment of Jane Harden to serve on the Public/School Library Board for a term of four years. Motion carried.

2.3 SOLAR INCENTIVE PROGRAM – SHERMAN COUNTY RV PARK:

Motion by Commissioner Burnet and second by Commissioner Smite to approve participation in Pacific Power's Oregon Solar Incentive Program for the Sherman County RV Park and Authorizing Judge Thompson to sign the Program Interconnection Application when completed. Motion carried.

2.4 INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATIONS SERVICE IN SHERMAN COUNTY:

Motion by Commissioner Smith and second by Commissioner Burnet to approve an Intergovernmental Agreement for Communications Service in Sherman County establishing a governmental agency to be known as the Sherman County Communications Agency and authorizing Judge Thompson to sign said agreement. Motion carried.

2.5 SHERMAN COUNTY AMBULANCE SERVICE AREA (ASA) PLAN – FINAL DRAFT:

Motion by Commissioner Smith and second by Commissioner Burnet to approve the updated Sherman County Ambulance Service Area (ASA) Plan as presented and authorize Judge Thompson to sign. Motion carried.

3.1 WIRELESS NETWORK PROJECT UPDATE:

Commissioner Smith reported that he received a bid for equipment just under \$9,000, which is less than originally projected. Agreements are still needed with MCP and the School District for equipment site locations. Once the equipment is secured the project should be up and running within a month or so. Rob Myers is preparing an agreement between Sherman County and Frontier TeleNet to hang our equipment on their towers.

3.2 COLUMBIA RIVER GORGE WIND POWER TOUR:

Judge Thompson reported plans for the tour are coming along nicely. Currently NACo, PGE and Iberbrola want to participate. He would like the group to see three types of wind farms and how they operate. Paradise Rose Chuckwagon (Rod McGuire) will prepare the lunch.

3.3 DRAFT OSU/SHERMANCOUNTY LEASE AGREEMENT:

The lease was presented to the Court for them to preview.

3.4 COMMISSIONER REPORTS:

Commissioner Burnet reported that there is a NORCOR budget meeting Thursday, April 21. He doesn't think that Sherman County's share is going to change much. There is an Extension building meeting next Monday, April, 25.

Commissioner Smith is working on the wireless project. NIS's Mike Smith had suggestions for the telephone system and connecting to remote office sites. There is debate as to using a hosted vs a non hosted system.

Judge Thomson has separate meetings tomorrow with BLM and the Department of Ag. regarding renewable energy and land use. He has an interview with reporter Lee Van Der Voo who is preparing an article that will possibly be published in the New York Times. He is going to an AWEA conference in Anaheim. He and Paul Woodin are meeting with Crook County about setting up a SIP agreement.

3.5 EARLY CHILDHOOD PROGRAM FUND – ALLOCATION PROCESS

Commissioner Burnet suggested that the childcare facilities submit a 3-4 year history of budget, staff numbers, enrollment, paying clients; possibly interviewing the boards before allocation figures are decided. Melva will prepare an application form.

4.0 CONSENT AGENDA:

4.1 MINUTES OF APRIL 6, 2011, APRIL 7, 2011 – SPECIAL SESSION

4.2 REVENUE/EXPENDITURE SUMMARY - MARCH

4.3 TREASURER'S REPORT – MARCH

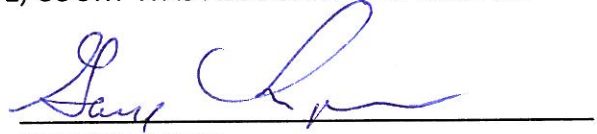
Motion by Commissioner Burnet and second by Commissioner Smith to approve the April 6, 2011 and April 7, 2011 Minutes, the Revenue/Expenditure Summary and the Treasurer's Report for March 2011 as presented. Motion carried.

1.10 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (e) PROPERTY

Motion by Commissioner Smith and second by Commissioner Burnet, at 4:28 p.m., to go into executive session. Motion carried.

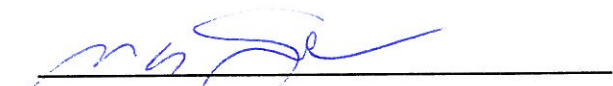
Executive session was adjourned at 4:55 pm.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 5:00 PM.



COUNTY JUDGE

ATTEST: 
DEPUTY CLERK


COMMISSSIONER
COMMISSIONER