



Court Agenda

May 4, 2011

9:00 a.m.

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Beth McCurdy – Fair Board – Repair Estimates for House
- 1.2** 10:0 a.m. Ron McDermid – Facilities Committee – Request for Proposal: VoIP Communication System
- 1.3** 11:00 a.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property

Additions to Agenda:

2.0 Action Items:

- 2.1 Tri-County Community Corrections 2011-2013 Biennial Plan
- 2.2 Request for Donation – Wasco Memorial Day Committee
- 2.3 Intergovernmental Agreement – Sherman County/Mid-Columbia Council of Governments: Services to Address Housing Issues
- 2.4 RV Park Solar Project – Equipment Options

3.0 Discussion Items:

- 3.1 Six Rivers Community Mediation Update
- 3.2 Human Resources Proposal
- 3.3 Thank You Letter – Mid-Columbia Community Action Council
- 3.4 Letter of Appreciation – Driver Education Funding
- 3.5 Application for Funding – Early Childhood Programs
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of April 20, 2011
- 4.2 Claims – April

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

May 4, 2011 9:03am

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners; Melva Thomas, Court Administrative Assistant; Beth McCurdy, Karl Richter, Ted Sabey; Jenine McDermid, County Clerk.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Burnet and second by Commissioner Smith to accept bids for the fairgrounds house improvements from W.J. Makelim Construction, Oliver Floor Covering and Mike Minnis Painting for a total not to exceed \$16,000. Motion carried.

Consensus of the Court for Commissioner Burnet to sign the contract between Sherman County and Todd Hess Building Company in the amount of \$673,899.

Motion by Commissioner Smith and second by Commissioner Burnet to accept the Request for Proposal received from Northwest Information Services, Inc. for the courthouse VoIP Communication System. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to proceed with the Request for Proposal of a VoIP Communication System for the Sherman County courthouse. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the Tri-County 2011-2013 Community Corrections Biennial Plan and authorize Judge Thompson to sign. Motion carried.

Consensus of the Court to deny a request for funding received for the 2011 Wasco Memorial Day Celebration.

Motion by Commissioner Burnet second by Commissioner Smith to approve an Intergovernmental Agreement between Sherman County and Mid-Columbia Council of Governments for housing assistance, recommendations and services to assist in effort to alleviate housing shortages at a cost of \$65 per hour with total expenditure not to exceed \$10,000.00 and authorize Judge Thompson to sign. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to accept Option 2 for configuration of the Sherman County RV Park Solar Project in the amount of \$61,443 and authorize Judge Thompson to advertise for bids. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the April 20, 2011 minutes. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the April claims as presented. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith at 12:00pm to adjourn into Executive Session in accordance with ORS 192.660 (2) (e) Property.

1.1 REPAIR ESTIMATES FOR HOUSE – FAIR BOARD – BETH MCCURDY:

The Court met with Fair Board members Beth McCurdy and Ted Sabey and Karl Richter of the RV Park to discuss repair estimates for the house at the fairgrounds. Beth McCurdy presented the bids received for bathroom repairs and the flooring portions of the project.

The group reviewed all bids received. There was discussion regarding the pros and cons of reusing the current tub or installing a shower, although it was felt the tub would be better for families with small children. There was concern additional work may be required if the contractor finds additional deterioration. The Fair Board will need to supply a dumpster for building refuse during construction. It was decided a combination of carpet and vinyl are the preferred flooring choices. Payment for the work will be made from both the 2010-11 and 2011-12 budgets. The Fair Board will be utilizing a standard rental application for those seeking tenancy. Beth said the 2011 fair books will be out in a few weeks.

Motion by Commissioner Burnet and second by Commissioner Smith to accept bids for the fairgrounds house improvements from W.J. Makelim Construction, Oliver Floor Covering and Mike Minnis Painting for a total not to exceed \$16,000. Motion carried.

1.2 REQUEST FOR PROPOSAL: VoIP COMMUNICATION SYSTEM – FACILITIES COMMITTEE – RON MCDERMID:

Before the RFP was discussed, Ron McDermid reported the courthouse renovation contract had not been signed as the county's legal counsel and contractor will be meeting to finalize language in the document. It was decided Commissioner Burnet would sign the contract if Judge Thompson were unavailable.

Consensus of the Court for Commissioner Burnet to sign the contract between Sherman County and Todd Hess Building Company in the amount of \$673,899.

The Court reviewed the Request for Proposal document for the VoIP communication system, which had been approved by county legal counsel. The Court discussed the options of a hosted versus non-hosted system; it was said there are cost savings with the non-hosted system.

Motion by Commissioner Smith and second by Commissioner Burnet to accept the Request for Proposal received from Northwest Information Services, Inc. for the courthouse VoIP Communication System. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to proceed with the Request for Proposal of a VoIP Communication System for the Sherman County courthouse. Motion carried.

Additional discussion ensued regarding current internet speed as the outgoing speed slower than incoming. Melva said North Central ESD is recommending the server be replaced. Debbie Hayden advised new routers will be included with the new infrastructure and funding will be available for other new equipment if needed. It was suggested it may be best to include NIS in future conversations related to long-term needs. Ron will facilitate a meeting with John Curalli of NIS. Debbie recommended including Don Thompson of Microsphere Computers and North Central ESD in this meeting.

2.1 TRI-COUNTY COMMUNITY CORRECTIONS 2011-2013 BIENNIAL PLAN:

Motion by Commissioner Smith and second by Commissioner Burnet to approve the Tri-County 2011-2013 Community Corrections Biennial Plan and authorize Judge Thompson to sign. Motion carried.

2.2 REQUEST FOR DONATION – WASCO MEMORIAL DAY COMMITTEE:

The Court received and discussed a request for a monetary donation to the 2011 Wasco Memorial Day Celebration. The Court agreed to deny this request, but will recommend they apply to the Cultural Coalition next year for possible funding.

Consensus of the Court to deny a request for funding received for the 2011 Wasco Memorial Day Celebration.

2.3 INTERGOVERNMENTAL AGREEMENT – SHERMAN COUNTY/MID-COLUMBIA COUNCIL OF GOVERNMENTS: SERVICES TO ADDRESS HOUSING ISSUES:

The proposed intergovernmental agreement was reviewed; Melva advised this was approved by county legal counsel.

Motion by Commissioner Burnet second by Commissioner Smith to approve an Intergovernmental Agreement between Sherman County and Mid-Columbia Council of Governments for housing assistance, recommendations and services to assist in effort to alleviate housing shortages at a cost of \$65 per hour with total expenditure not to exceed \$10,000.00 and authorize Judge Thompson to sign. Motion carried.

2.4 RV PARK SOLAR PROJECT – EQUIPMENT OPTIONS:

Information was received from Bob Skinner of Hire Electric regarding the proposed solar project at the Sherman County RV Park. Melva said the County must attempt to get three bids for the solar equipment. The Court reviewed the three available options. The equipment will be installed on the new RV Park restroom after construction is complete.

Motion by Commissioner Smith second by Commissioner Burnet to accept solar panel Option 2 for the Sanyo HIT Power 225N Module/Enphase M210 Inverter configuration of the Sherman County RV Park Solar Project at a total installed price in the amount of \$61,443 and authorize Judge Thompson to advertise for bids. Motion carried.

3.1 SIX RIVERS COMMUNITY MEDIATION UPDATE:

A letter was received from Marti Kantola informing of recent happenings and thanking the Court for their continued support.

3.2 HUMAN RESOURCES PROPOSAL:

A proposal was received from David Meriwether of Hood River County for part-time human resource services. The Court discussed the possibility of utilizing these services at an hourly rate. There was discussion that this position may be of benefit to the county in several areas. It was decided this will be discussed with department heads in the near future.

3.3 THANK YOU LETTER – MID-COLUMBIA COMMUNITY ACTION COUNCIL:

A letter of thanks was received from Jim Slusher of the Mid-Columbia Community Action Council for the letter of support sent by Sherman County to Congressman Walden and Senators Wyden and Merkley regarding potential cuts to the CSBG funding.

3.4 LETTER OF APPRECIATION – DRIVER EDUCATION FUNDING:

A letter was received from the Sherman County Local Public Safety Coordinating Council (LPSCC) thanking the Court for their support of the Sherman County Driver Ed Program.

3.5 APPLICATION FOR FUNDING - EARLY CHILDHOOD PROGRAMS:

The Court reviewed and approved a draft application prepared by Melva for those intending to apply for funding toward early childhood programs.

3.6 COMMISSIONER REPORTS:

Commissioner Burnet reported on discussions at a recent NORCOR budget meeting; preparations are being made for bid phase of the Experiment Station/Extension Office facility, which will happen in June.

Commissioner Smith said MCEDD is still awaiting news on the revolving loan fund; North Central Public Health is having discussions on working with Mid-Columbia Medical Center; Center For Living continues to address their building issue; he reported on his report at a recent Sherman County Lions Club meeting regarding the upcoming county Wi-Fi project.

Judge Thompson learned the Columbia Gorge Commission has been defunded and will now be run by Friends of the Gorge; reported on his participation at a meeting regarding LePage Park and that Jessica Metta will be conducting a feasibility study for an RV park at that location; reported on progress in finalizing a wind tour during the 2011 NACO Convention and reserving a regional booth at the convention; discussed the sage grouse issue; complaints received regarding camp trailers on private property have been referred to the planning department.

Melva was contacted by a member of the Lower John Day Conservation Work Group and sent Sherman Development League background materials regarding fiscal sponsorship.

4.0 CONSENT AGENDA:

4.1 MINUTES OF APRIL 20, 2011:

Motion by Commissioner Smith and second by Commissioner Burnet to approve the April 20, 2011 minutes. Motion carried.

4.2 CLAIMS – APRIL 2011

Motion by Commissioner Burnet and second by Commissioner Smith to approve the April claims as presented. Motion carried.

1.3 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (e) PROPERTY:

Motion by Commissioner Burnet and second by Commissioner Smith at 12:00pm to adjourn into Executive Session in accordance with ORS 192.660 (2) (e) Property.

Executive session was adjourned at 12:18pm.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 12:18pm.



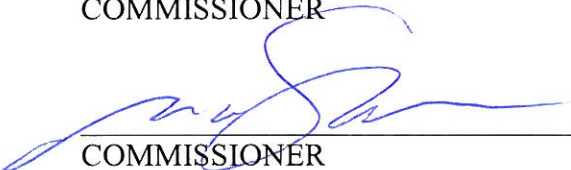
COUNTY JUDGE

ATTEST: 

COUNTY CLERK



COMMISSIONER



COMMISSIONER