



Court Agenda

May 16, 2012

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Shawn Payne – Emergency Services – Columbia Gorge Operational Area - Emergency Alert System Operations Plan; Defibrillator Purchase; Proclamation – Emergency Medical Services Week
- 1.2** 9:30 a.m. Dee Lieuallen – Commission on Children & Families – OYCC Crew Leader Approval - Jenni Guzman; Commission & Regional Hubs
- 1.3** 10:30 a.m. Emily Apple – Sherman County Historical Society/Museum Director – Introduction; Annual Museum Report
- 1.4** 11:00 a.m. Tom McCoy – Citizen – Re: Coordinated Care Organizations
- 1.5** 1:30 p.m. Jaclyn McCurdy - Biggs Service District – Budget Committee

Additions to Agenda:

2.0 Action Items:

- 2.1 Safety Policy Statement – Safety Committee Recommendation
- 2.2 Appointment – Sherman County Area Watersheds Council Board of Directors
- 2.3 Hire Electric Proposal – Electrical Work at Senior Center
- 2.4 Health Maintenance Facility – Floor Tile
- 2.5 Management Resource Services – Payment Authorization
- 2.6 Transfer of Funds Resolution

3.0 Discussion Items:

- 3.1 Housing Rehabilitation – Program Changes
3.2 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of May 2, 2012
- 4.2 Revenue/Expenditure Summary – April
- 4.3 Treasurer’s Report – April

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COURTROOM

MINUTES

May 16, 2012

Present: Steve Burnet, Commissioner, Mike Smith, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Burnet, second by Commissioner Smith to approve the Columbia Gorge Operational Area Emergency Alert System (EAS) Operations Plan as presented. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith to authorize the expenditure of not more than \$3,000.00 for the purchase of defibrillators to be placed at the Health Maintenance Facility and Extension/Experiment Station building. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a Proclamation to designate the week of May 20-26, 2012, as Emergency Medical Services Week. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve hiring Jenni Guzman as Crew Leader for the 2012 Oregon Youth Conservation Corps summer work crew. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to appoint Tom McCoy as liaison for Sherman County regarding CCO meetings. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to adopt the Sherman County Safety Policy Statement as recommended by the Safety Committee and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Motion by Commissioner Burnet, second by Commissioner Smith, to approve the re-appointment of Gary Irzyk to represent the Soil & Water Conservation District on the Sherman County Area Watershed Council Board of Directors for a term of four years. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a proposal from Hire Electric in the amount of \$394.00 for electrical work at the Senior & Community Center. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of \$2,713.37 for the purchase of rubber floor tiles to be installed at the Health Maintenance Facility. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize payment to Management Resource for services provided in the amount of \$2,042; \$924 from Renewable Resources, \$458 from Extension Building Project, and \$660.00 from Community Development (Wireless Internet Project). Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a resolution authorizing transfer of funds within the County General, Community Transit, Ambulance, Family Caregiver Support, Emergency Communications, Community Development, Court Security, Emergency Services, DA-V/WAP, General Road, Road Improvement, County Fair, Tri-County Corrections, Tri-County Veterans, Driver's Education, Senior Center, County Library Project, Renewable Resources, Fairgrounds Bldg Reserve & SIP Community Service Fees Funds. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize County Counsel, Will Carey, to proceed with updating Public Contracting Rules through Speer Hoyt LLC at a cost of \$120.00. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet to go into executive session in accordance with ORS 192.660 (2) (i) Personnel. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve the Minutes of May 2, 2012, Revenue/Expenditure Summary for April and Treasurer's Report for April as presented. Vote: unanimous.

Additions to the agenda:

2.7 Public Contracting Rules Update

3.3 COMMISSION ACCOUNTABILITY HUB PLANNING MEETING – NCESD

Executive Session Re: Personnel

1.0 APPOINTMENT SCHEDULE:

**1.1 SHAWN PAYNE – EMERGENCY SERVICES – COLUMBIA GORGE OPERATIONAL AREA
EMERGENCY ALERT SYSTEM (EAS) OPERATIONS PLAN; DEFIBRILLATOR PURCHASE;
PROCLAMATION – EMERGENCY SERVICES WEEK**

Shawn presented the Columbia Gorge Operational Area Emergency Alert System (EAS) Operations Plan (EAS). This plan covers the four county area of Wasco, Hood River, Sherman and Gilliam Counties to provide regional Emergency Alert System messaging. KACI radio station, operated by Bi-Coastal Media, is the primary broadcast station for this area. They will

monitor: 1) The OPB translator for federal and state emergencies. 2) The NOAA National Weather Service radio for all weather related emergencies. 3) The Wasco County EAS encoder transmitting on VHF frequency of 166.2500 for emergency messages originating in the Columbia Gorge Operational Area. They will forward CEM (Civil Emergencies), EVI (Immediate Evacuation), TOA (911 outage). Commissioner Burnet stated that there is no reason not to proceed with this.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve the Columbia Gorge Operational Area Emergency Alert System (EAS) Operations Plan as presented. Vote: unanimous.

Shawn had information and prices of six different defibrillators for the Court to consider. These would be put in the Health Maintenance Facility and the Extension Office building. There was discussion about putting a defibrillator at the RV Park and it was decided not to put one there at this time. After looking over the information and hearing Shawn's recommendations, the Court moved to authorize her to order two defibrillators with the price not to exceed \$3,000.00.

Motion by Commissioner Burnet, second by Commissioner Smith to authorize the expenditure of not more than \$3,000.00 for the purchase of defibrillators to be placed at the Health Maintenance Facility and Extension/Experiment Station building. Vote: unanimous.

The Court signed a proclamation declaring the week of May 20-26, 2012, as Emergency Medical Services Week.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a Proclamation to designate the week of May 20-26, 2012, as Emergency Medical Services Week. Vote: unanimous.

Shawn told the group that an EMT class will be held in Moro in the fall, hoping to enlist recruits from the Rufus area. She has prepared a survey to find out what the level of interest is in the county. She feels that a Quick Response Unit would be ideal for Rufus because even if they could get one or two EMTs, that would not be sufficient to reestablish their ambulance service.

The Court reviewed a letter from Michael Harryman, Director of Emergency Medical Services & Trauma Systems, regarding the March 27, 2012 inspection of Sherman County's ambulance service, vehicles and records. Shawn said that the three deficiencies revealed in the inspection have been addressed and corrected.

1.2 DEE LIEUALLEN – COMMISSION ON CHILDREN & FAMILIES – OYCC CREW LEADER APPROVAL – JENNI GUZMAN; COMMISSION & REGIONAL HUBS

Work crew applications are due June 22nd. They will hire five to seven people to fill five positions. Two extras will fill in on days that there are absences in the regular crew.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve hiring Jenni Guzman as Crew Leader for the 2012 Oregon Youth Conservation Corps summer work crew. Vote: unanimous.

Dee and Theresa told the Court that they were told at a meeting in The Dalles that Sherman County was part of the ESD proposed Commission Accountability Hub. The Court told them that this is not true. Sherman County isn't committed to anything yet. The SCCC staff would like the Court to make it clear to ESD that the county has not made any definite decision yet. It was the consensus of the Court that Brad Lohrey represent SCCC. Dee and Theresa would like to be included in Wasco County meetings, as well as Brad.

1.3 EMILY APPLE – SHERMAN COUNTY HISTORICAL SOCIETY/MUSEUM DIRECTOR – INTRODUCTION; ANNUAL MUSEUM REPORT

Emily introduced herself to the Court, and reported on the activities of the Sherman County Museum and Visitor's Center. She said that they would like to expand the four-member board and also develop more detail specific job descriptions for volunteers.

Some upcoming events include: Spring Tea, Children's Fair, Mid Columbia Genealogical Society meeting and Memorial Day Parade float. She had her first student tour recently. She is doing virtual exhibits with High School students, and is trying to get students involved in National History Day. With regard to social media, Emily is including a history quote of the day and artifact of the day on the museum's Facebook page. She is posting photos and linking to other sites to keep the page up-to-date and interesting.

Commissioner Burnet suggested that Emily get in contact with the people connected with the Cottonwood State Park project to coordinate an educational program with them.

Storage at the museum is an issue now because of water damage in the attic earlier. Hope to begin a capital campaign project within the next year to get funds to expand in order to have space for a Program Room, work room and the Journal exhibit.

Commissioner Burnet said that he believes there are more some farms in Sherman County that, with guidance and education, could apply for and be identified as Century Farms.

1.4 TOM MC COY – CITIZEN – RE: COORDINATED CARE ORGANIZATIONS

Tom came to the Court to get clarification of his role as a county representative. He stated that he will be attending the CCO meetings because he is very interested in the healthcare system and its reform. It was the decision of the Court to name Tom McCoy official Sherman County liaison. Commissioner Smith encouraged Tom to visit with Mark Corey, FNP, at the Moro Medical Clinic. Commissioner Burnet said that the concern of the Court is protecting our local clinic and rural services. Tom will attend a meeting tomorrow with Columbia Gorge Health Council.

Motion by Commissioner Burnet, second by Commissioner Smith, to appoint Tom McCoy as liaison for Sherman County regarding CCO meetings. Vote: unanimous.

2.0 ACTION ITEMS:

2.1 SAFETY POLICY STATEMENT – SAFETY COMMITTEE RECOMMENDATION

Motion by Commissioner Burnet, second by Commissioner Smith, to adopt the Sherman County Safety Policy Statement as recommended by the Safety Committee and authorizing Judge Thompson to sign. Vote: unanimous.

2.2 APPOINTMENT – SHERMAN COUNTY AREA WATERSHEDS COUNCIL BOARD OF DIRECTORS

Motion by Commissioner Motion by Commissioner Burnet, second by Commissioner Smith, to approve the re-appointment of Gary Irzyk to represent the Soil & Water Conservation District on the Sherman County Area Watershed Council Board of Directors for a term of four years. Vote: unanimous.

2.3 HIRE ELECTRIC PROPOSAL – ELECTRICAL WORK AT SENIOR CENTER

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a proposal from Hire Electric in the amount of \$394.00 for electrical work at the Senior & Community Center. Vote: unanimous.

2.4 HEALTH MAINTENANCE FACILITY – FLOOR TILE

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of \$2,713.37 for the purchase of rubber floor tiles to be installed at the Health Maintenance Facility. Vote: unanimous.

2.5 MANAGEMENT RESOURCE SERVICES – PAYMENT AUTHORIZATION

Reviewed and discussed bill.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize payment to Management Resource for services provided in the amount of \$2,042; \$924 from Renewable Resources, \$458 from Extension Building Project, and \$660.00 from Community Development (Wireless Internet Project). Vote: unanimous.

2.6 TRANSFER OF FUNDS RESOLUTION

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a resolution authorizing transfer of funds within the County General, Community Transit, Ambulance, Family Caregiver Support, Emergency Communications, Community Development, Court Security, Emergency Services, DA-V/WAP, General Road, Road Improvement, County Fair, Tri-County Corrections, Tri-County Veterans, Driver's Education, Senior Center, County Library Project, Renewable Resources, Fairgrounds Bldg Reserve & SIP Community Service Fees Funds. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize County Counsel, Will Carey, to proceed with updating Public Contracting Rules through Speer Hoyt LLC at a cost of \$120.00. Vote: unanimous.

3.0 DISCUSSION ITEMS:

3.1 HOUSING REHABILITATION – PROGRAM CHANGES

3.2 COMMISSIONER REPORTS

Burnet: Extension Office building will be ready for occupancy May 24th. Decided to add gutters which, is within the budget. There should be funds for a chemical storage building and another storage building. There will be landscaping and parking lot work to do after the final inspection.

NORCOR meeting tomorrow. There continues to be discussion regarding Hood River payments. Recently had a discussion with Mike McArthur and Laura Pryor, who were on the original board. He plans to take some thoughts from this informal meeting to the meeting tomorrow.

Smith: Has had many budget meetings. North Central Public Health continues with separation talks; mediation services have been secured to keep things moving. MCCOG meeting next week.

Motion by Commissioner Smith, second by Commissioner Burnet to go into executive session in accordance with ORS 192.660 (2) (i) Personnel. Vote: unanimous.

Out of executive session at 11:50 a.m.

4.0 CONSENT AGENDA:

4.1 MINUTES OF MAY 2, 2012

4.2 REVENUE/EXPENDITURE SUMMARY – APRIL

4.3 TREASURER'S REPORT – APRIL

Motion by Commissioner Burnet, second by Commissioner Smith, to approve the Minutes of May 2, 2012, Revenue/Expenditure Summary for April and Treasurer's Report for April as presented. Vote: unanimous.

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.



COUNTY COMMISSIONER

ATTEST: 

COUNTY CLERK



COUNTY COMMISSIONER