

# Court Agenda

June 15, 2011

## Additions to Agenda:

## 1.0 Appointment Schedule:

- 1.1 9:00 a.m. Budget Hearing
  Resolution Adopting the 2011-2012 Budget
- 1.2 9:30 a.m. Georgia Macnab Planning Department Amendment to Intergovernmental Agreement with Oregon Department of Energy
- 1.3 10:00 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.4 1:30 p.m. Biggs Service District Board Budget Hearing

## 2.0 Action Items:

- 2.1 Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the Provision of Local Economic Development Services
- 2.2 Order In the Matter of Voiding Returned Resident Compensation Checks
- 2.3 Contract for Services between Mid-Columbia Council of Governments/Area Agency on Aging and Sherman County for Funding Congregate and Home Delivered Meals
- 2.4 Contract for Services between Mid-Columbia Council of Governments and Sherman County for Funding Respite/Training/Information Services in Sherman & Wheeler Counties
- 2.5 Proposed Tri-County Communications Upgrade Project
- 2.6 Communications System Agreement to Purchase a System from Motorola to Upgrade Tri-County Communications Equipment

- 2.7 Resolution Approving the Acquisition and the Financing of Equipment Described in Lease Schedule A#23206 between Sherman County and Motorola Solutions Inc.
- 2.8 Equipment Lease-Purchase Agreement between Motorola Solution Inc. and Sherman County for the Purchase of a Digital Switch and Equipment to Establish a 700 MHz System for Tri-County Communications
- 2.9 Senior Center Manager Position Recommendation
- 2.10 Agreement for Professional Services Swim Bus Supervisor
- 2.11 Hire Electric Estimate for Electrical Work at Fairgrounds
- 2.12 Sherman County Wireless Access Network Use and Access Agreement

## 3.0 <u>Discussion Items</u>:

- 3.1 Notice Regarding Sherman County Senior Center, Community Development Block Grant #C01002: Contract Formally Closed
- 3.2 Notice Regarding Sherman County Courthouse ADA Rehabilitation, Community Development Block Grant #C00025: Contract Formally Closed
- 3.3 Courthouse Renovation Project Change Order #2
- 3.4 Policy Regarding Mileage Payments for Volunteer Board Members
- 3.5 Mid-Columbia Economic Development District 2011 Public Works & Technical Assistance Priority List
- 3.6 City of Moro Request
- 3.7 Commissioner Reports

# 4.0 Consent Agenda:

- 4.1 Minutes of June 1, 2011
- 4.2 Minutes Budget Committee April 18 19, 2011
- 4.3 Revenue/Expenditure Summary May
- 4.4 Treasurer's Report May

## 5.0 Future Agenda Items:

\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

#### **MINUTES**

June 15, 2011 9:10 a.m.

Present: Gary Thompson, County Judge; Steve Burnet, Commissioner; Melva Thomas, Court Administrative Assistant; Rita Wilson, Deputy Clerk.

#### **SUMMARY OF ACTIONS TAKEN**

Motion by Commissioner Burnet and second by Judge Thompson to adopt the budget approved by the budget committee for the 2011-2012 fiscal year in the total sum of \$31,646,322 and imposing the taxes provided for in the adopted budget at the rate of \$8.7141 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2011-2012 upon the assessed value of all taxable property within the County of Sherman as of 1:00 a.m., July 1, 2011. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson to approve Amendment No. 002 to Agreement No. 10-051, dated July 1, 2009, between State of Oregon through its Department of Energy and Sherman County and authorizing Judge Thompson to sign.

Motion carried.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson to approve an Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the provision of local economic development services for the 2011-2012 fiscal year for a total sum of \$35,000 and authorizing Judge Thompson to sign. Motion carried.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to approve an Order in the Matter of Voiding Returned Resident Compensation Checks. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson to approve a Contract for Services between Mid-Columbia Council of Governments/Area Agency on Aging and Sherman County to fund Family Caregiver Support and Older American Act and Nutrition Services Incentive Program for Congregate and Home Delivered meals for the residents of Sherman County and authorizing Judge Thompson to sign. Motion carried.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to approve a Contract for Services between Mid-Columbia Council of Governments and Sherman County for funding to provide Respite/Training/Information Services to eligible persons who reside in Sherman and Wheeler Counties and authorizing Judge Thompson to sign. Motion carried.

Motion by Judge Thompson and second by Commissioner Burnet to approve partnering with Gilliam and Wheeler Counties in the purchase of a master core switch and migration to the 700 MHz platform to upgrade the Tri-County Communications system. Motion carried.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to offer the position of Senior Center Manager to Jan Jensen. Motion carried.

<u>Motion</u> by Judge Thompson and second by Commissioner Burnet to approve an Agreement for Professional Services Between Sherman County Commission on Children and Families and Cindie King for Swim Bus supervisor services. Motion carried.

<u>Motion</u> by Judge Thompson and second by Commissioner Burnet to approve an estimate from Hire Electric for Fairgrounds Receptacles at a total cost of \$4,436 and authorizing Judge Thompson to sign. Motion carried.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to approve an estimate from Hire Electric for Fairgrounds ReRoute Overhead Cables work at a total cost of \$3,440 and authorizing Judge Thompson to sign. Motion carried.

#### 1.1 BUDGET HEARING – RESOLUTION ADOPTING 2011-2012 BUDGET

Judge Thompson opened the Budget Hearing at 9:00 a.m.

Debbie Hayden, Finance Director, noted that the only change made to the budget since the budget meeting was that \$4,500 was put as a line item in the General Fund for Commission on Children and Families rent. It was noted that the Commission has not had any funds come in this quarter and they should be getting about \$30,000.00.

Commissioner Burnet stated that there was a request to add \$5,000.00 to the Library budget for collections. This will be considered in the 2012-2013 budget. Judge Thompson reported

that Driver Education legislation did pass, so there may be funding next year from ODOT. If this happens a supplemental budget will have to be prepared.

There was no public comment.

Motion by Commissioner Burnet and second by Judge Thompson to adopt the budget approved by the budget committee for the 2011-2012 fiscal year in the total sum of \$31,646,322 and imposing the taxes provided for in the adopted budget at the rate of \$8.7141 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2011-2012 upon the assessed value of all taxable property within the County of Sherman as of 1:00 a.m., July 1, 2011, and authorizing Judge Thompson to sign. Motion carried

Budget Hearing adjourned at 9:08 a.m.

# 1.2 GEORGIA MACNAB – PLANNING DEPARTMENT – AMENDMENT TO INTERGOVERNMENTAL AGREEMENT WITH OREGON DEPARTMENT OF ENERGY

Georgia reported that this amount is decreased from \$30,000.00 to \$5,000.00 for work done by planning on siting projects.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to approve Amendment No. 002 to Agreement No. 10-051, dated July 1, 2009, between State of Oregon through its Department of Energy and Sherman County and authorizing Judge Thompson to sign.

Motion carried.

There was some discussion concerning illegal RV parking at numerous locations in the county. Georgia is looking at some of these sites and documenting her findings.

## 1.3 EXECUTIVE SESSION IN ACCORANCE WITH ORS 192.660 (2) (i) PERSONNEL

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel. Motion carried.

## 1.4 RON MCDERMID – FACILITIES COMMITTEE – RENOVATION PROJECT UPDATES

The project is going well. A few small issues have arisen, but it appears that the October finish date will easily be met.

Severson Plumbing has recommended that the drain system in the basement be reconfigured and that some of the fresh water returns be restructured to fit better with existing lines. These changes would be done outside the scope of the original project. The estimate for the total project does not exceed \$7,500.00

Motion by Commissioner Burnet and second by Judge Thompson to authorize expenditure of up to \$4,500 to reconfigure the drain system. Motion carried.

Motion by Judge Thompson and second by Commissioner Burnet to authorize expenditure of up to \$4,500 to reposition the fresh water returns. Motion carried.

Ron reported that he expects a couple of change orders in the near future, but nothing major.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to go into Executive Session in accordance with ORS 192.66(2)(n) Legal Rights. Motion carried. Court conducted a conference call with County Counsel.

## 2.0 Action Items:

2.1 Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the Provision of Local Economic Development Services

Motion by Commissioner Burnet and second by Judge Thompson to approve the Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the provision of local economic development services for the 2011-2012 fiscal year for a total sum of \$35,000 and authorizing Judge Thompson to sign. Motion carried.

2.2 Order In the Matter of Voiding Returned Resident Compensation Checks

Debbie Hayden told the Court that these are checks that could not be delivered by the post office and returned to the county. If some action isn't taken the checks have to be held for two years. If they are voided the money can be returned to the Resident Compensation Fund.

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to approve an Order in the Matter of Voiding Returned Resident Compensation Checks. Motion carried.

2.3 Contract for Services between Mid-Columbia Council of Governments/Area Agency on Aging and Sherman County for Funding Congregate and Home Delivered Meals

Motion by Commissioner Burnet and second by Judge Thompson to approve a Contract for Services between Mid-Columbia Council of Governments/Area Agency on Aging and Sherman County to fund Family Caregiver Support and Older American Act and Nutrition Services Incentive Program for Congregate and Home Delivered meals for the residents of Sherman County and authorizing Judge Thompson to sign. Motion carried.

2.4 Contract for Services between Mid-Columbia Council of Governments and Sherman County for Funding Respite/Training/Information Services in Sherman & Wheeler Counties

Motion by Commissioner Burnet and second by Judge Thompson to approve a Contract for Services between Mid-Columbia Council of Governments and Sherman County for funding to provide Respite/Training/Information Services to eligible persons who reside in Sherman and Wheeler Counties and authorizing Judge Thompson to sign. Motion carried.

2.5 Proposed Tri-County Communications Upgrade Project

<u>Motion</u> by Judge Thompson and second by Commissioner Burnet to approve partnering with Gilliam and Wheeler Counties in the purchase of a master core switch and migration to the 700 MHz platform to upgrade the Tri-County Communications system.

Commissioner Burnet attended the Tri County Court meeting and said that Sherman and Gilliam Counties have the funding for this but Wheeler County does not. It was agreed that Wheeler County could be an equal partner if they can provide the funding.

2.6 Communications System Agreement to Purchase a System from Motorola to Upgrade Tri-County Communications Equipment

No action taken.

2.7 Resolution Approving the Acquisition and the Financing of Equipment Described in Lease Schedule A#23206 between Sherman County and Motorola Solutions Inc.

No action taken.

2.8 Equipment Lease-Purchase Agreement between Motorola Solution Inc. and Sherman County for the Purchase of a Digital Switch and Equipment to Establish a 700 MHz System for Tri-County Communications

No action taken.

2.9 Senior Center Manager – Position Recommendation

<u>Motion</u> by Commissioner Burnet and second by Judge Thompson to offer the position of Senior Center Manager to Jan Jensen. Motion carried.

2.10 Agreement for Professional Services – Swim Bus Supervisor

<u>Motion</u> by Judge Thompson and second by Commissioner Burnet to approve an Agreement for Professional Services between Sherman County Commission on Children and Families and Cindie King for Swim Bus supervisor services. Motion carried.

2.11 Hire Electric Estimate for Electrical Work at Fairgrounds

<u>Motion</u> by Judge Thompson and second by Commissioner Burnet to approve an estimate from Hire Electric for Fairgrounds Receptacles at a total cost of \$4,436 and authorizing Judge Thompson to sign.

Motion to approve an estimate from Hire Electric for Fairgrounds ReRoute Overhead Cables work at a total cost of \$3,440 and authorizing Judge Thompson to sign. Motion carried.

- 2.12 Sherman County Wireless Access Network Use and Access Agreement No action taken.
- 3.0 Discussion Items:
- 3.1 Notice Regarding Sherman County Senior Center, Community Development Block Grant #C01002: Contract Formally Closed Reviewed.
- 3.2 Notice Regarding Sherman County Courthouse ADA Rehabilitation, Community Development Block Grant #C00025: Contract Formally Closed Reviewed.
- 3.3 Courthouse Renovation Project Change Order #2
  Reviewed. Additional asbestos abatement required. Approved by Judge Thompson
- 3.4 Policy Regarding Mileage Payments for Volunteer Board Members
  Reviewed. It was the consensus of the Court not to provide mileage for volunteer board
  members.
- 3.5 Mid-Columbia Economic Development District 2011 Public Works & Technical Assistance Priority List

Reviewed. Moro Medical Clinic and Rufus Community Center made the list for Public Works Projects and Giles French Park for Technical Assistance Projects.

### 3.6 City of Moro Request

Reviewed a letter from Mayor Larry Triebelhorn, asking that the County refinance the City of Moro's four long term loans in the amount of approximately \$1,060,000.00. He proposed that the City of Moro would pay 2-2.5% interest to the County.

The Court isn't willing to take less than 3.5% interest, which they are getting on the \$150,000.00 loan they presently have with the City. Mayor Triebelhorn and City Administrative Assistant, Rene Moore will be put on the next Court agenda so they can present more information concerning the City of Moro's debts and this proposal.

#### 3.7 Funding Request

This issue concerning additional funds for library allocation was addressed during the budget hearing.

3.8 Commissioner Reports

Neither Judge Thompson nor Commissioner Burnet had any reports.

- 4.0 Consent Agenda:
- 4.1 Minutes of June 1, 2011
- 4.2 Minutes Budget Committee April 18 19, 2011
- 4.3 Revenue/Expenditure Summary May
- 4.4 Treasurer's Report May

Motion by Commissioner Burnet and second by Judge Thompson to approve the consent agenda as presented which includes the minutes of June 1, 2011, budget committee minutes of April 18-19, 2011, revenue/expenditure summary for the month of May and Treasurer's report for the month of May. Motion carried.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 2:45 P.M.

COUNTY JUDGE

200

COMMISSIONER