



Court Agenda

June 20, 2012

**Staff Meeting – 8:30 a.m.
LegalShield Representative Lorilei Ritmiller**

1.0 Appointment Schedule:

- 1.1** 9:30 a.m. Shawn Payne – Emergency Services – Quarterly Report; Search & Rescue Proposal; Letter of Support
- 1.2** 10:00 a.m. Rand Rietmann – SAIF Corporation – Workers Compensation Renewal for 2012-13 Fiscal Year
- 1.3** 10:30 a.m. Jessica Metta – MCEDD – Quarterly Report; Solar Program Proposal
- 1.4** 1:30 p.m. Jaclyn McCurdy - Biggs Service District – Budget Hearing; Treatment Plant Access

Additions to Agenda:

2.0 Action Items:

- 2.1 Amendment #1 to Prevention Agreement between Sherman County and Mid-Columbia Center for Living
- 2.2 Wasco Annex Security System – ASET Proposal
- 2.3 Certificate of Appropriation of Funds in Support of Oregon State University Extension Service
- 2.4 Request for 90 Day Extension to Expend Funds in 2011-2012 Budget to Purchase OSU Extension Office Furnishings
- 2.5 ODOT/Public Transit Division Grant Agreement Number 28534 for Community Transit ADA Van
- 2.6 Order In the Matter of Voiding Returned Resident Compensation Checks
- 2.7 Resolution In the Matter of Approving Transfer of Funds
- 2.8 Health Wellness Center – Application Form
- 2.9 Pest Control Service Agreement

3.0 Discussion Items:

- 3.1 July Court Schedule
- 3.2 Thank You Note
- 3.3 Wasco Annex Update
- 3.4 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of June 6, 2012
- 4.2 Revenue/Expenditure Summary – May
- 4.3 Treasurer's Report – May

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

June 20, 2012

Present: Judge Gary Thompson, Steve Burnet, Commissioner, Mike Smith, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk.

ADDITIONS TO AGENDA

11:00 a.m. EXECUTIVE SESSION in accordance with ORS 192.660 (2) (h) Legal Rights

3.5 Transfer Station Hours

Melva reported that The Dalles Disposal has agreed to change the hours of operation at the transfer station as requested from 12-4 p.m. to 10 a.m. to 2 p.m.; change to occur August 11th.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Judge Thompson, to approve the 2012-2013 SAIF Worker's Compensation Insurance renewal proposal, authorize annual prepay installment due July 10, 2012, in the amount of \$45,454.00 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the Interest and Agreement to Pay documents as amended with a \$200 application fee and loan reviewer securing the Lot Book Report from the title company for a Solar Electric Loan and Solar Hot Water System loan and authorizing Jessica Metta to move forward with the Residential Solar Loan Program. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to go into Executive Session in accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve Amendment #1 to Sherman County Prevention agreement between Mid Columbia Center for Living and Sherman County for the term of July 1, 2011 through June 30, 2013, and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to accept a proposal from ASET for installation of security system at the Wasco Annex in the amount of \$2,693 and monitoring costs of \$25/month and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve Certificate of Appropriation of Funds in support of Oregon State University Extension Service in the amount of \$38,000 for the fiscal year of 2012-2013. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve ODOT Grant Agreement #28534 between ODOT-Public Transit Division and Sherman County for funds in the amount of \$39,695 to purchase an ADA-accessible van and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve Order in the matter of voiding returned resident compensation checks. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve Resolution in the matter of the transfer of funds within the County General, Ambulance, DR&I Reserve, SCCC, Community Development, Court Security, Emergency Services, DA-VWAP, General Road, County Fair, Tri County Corrections, Tri County Veterans, Senior Center and Renewable Resources Funds. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the Sherman County Wellness Center Membership Agreement and Fitness Center Physical Activity Readiness Questionnaire as presented pending final approval of County Counsel. Vote: unanimous.

Motion by Commissioner by Commissioner Burnet, second by Commissioner Smith, to approve Pest Control Service Agreement for the Wasco Annex property with Jepsen Pest Control, at a rate of \$50 per month and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the Minutes of June 6, 2012, Revenue/Expenditure Summary for May and Treasurer's Report for May as presented. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 SHAWN PAYNE – EMERGENCY SERVICES – QUARTERLY REPORT; SEARCH & RESCUE PROPOSAL; LETTER OF SUPPORT

Presented her quarterly activity report.

Shawn told the Court that she had no responses from the questionnaire regarding an interest in a 1st Responder or EMT class that was sent out with the Rufus water bills, and one response from the article in the Citizen Reporter. She is going to send out another survey in hopes there enough interest to have an EMT and/or a 1st Responder class in Wasco. They would like to get enough people to have a quick response team.

The ambulance will be at Rufus for 4th of July celebration where Shawn will hand out bicycle helmets. Life Flight will also be there. The question was raised as to which air ambulance service is better for Sherman County residents to have. Shawn said that most of the time Life Flight will be called, but if they can't come, Air Link (Med Trans) will be called. Air Link does not recognize Life Flight memberships; therefore, having a membership for both services is probably the best idea.

Sherman County was #1 per capita on Oregon's trauma registry in 2010-11 for entries into the trauma system. This is good for securing grants and award writing, but otherwise a dubious honor. The request to designate a safety corridor in Sherman County was turned down several years ago.

Shawn was appointed to the Health Advisory Committee for Gilliam, Wheeler and Sherman Counties. Her primary responsibility is getting health education into the schools.

A memo with a resume from Doug Herlihy was presented. Mr. Herlihy would like to enter into an agreement with the county offering his services to assist with rescues and fires. He has assisted in some drug interdictions in the past and is a forensic reconstructionist. Shawn said that his only charge would be money to cover his fuel. He has \$1,000,000.00 insurance policy on himself and \$100,000.00 for his passengers. The Court said that this needs to go to County Counsel to have an agreement worked up, then to the county's insurance company.

She met with Day Wireless the 19th of June. They will be switching to narrow band soon. The question of ownership of the 4-wheeler and where it will be stored was raised. If North Sherman stores it, it can be under cover all of the time; if it is stored at Moro (which is probably where it will end up), it will be outside. It will be in a covered/locked trailer and each department would have one vehicle that would be equipped to tow the trailer. The Court said that the trailer needs to be large enough to carry various equipment and supplies as well as the vehicle.

Commissioner Burnet left at 10:04 a.m.

Shawn will bill Tri Com for 911 funds for her position.

Shawn asked if the Court had heard from County Counsel regarding the Gordon Ridge Contract. They have not. County Counsel has it; Judge Thompson will follow up.

Acting as President of the Sherman County Health District, Shawn asked for a letter of support in nominating the Moro Medical Clinic for the 2012 Oregon Rural Health Hero of the Year Award. It was the consensus of the Court to do this.

1.2 RAND RIETMANN– SAIF CORPORATION – WORKERS COMPENSATION RENEWAL FOR 2012-2013 FISCAL YEAR

Mr. Rietmann presented the 2012-13 Workers' Compensation policy and renewal in the amount of \$45,454.

Commissioner Smith asked if the county is doing what SAIF is asking, as far as trainings, etc. Mr. Rietmann said that it appeared we were doing well.

Motion by Commissioner Smith, second by Judge Thompson, to approve the 2012-2013 SAIF Worker's Compensation Insurance renewal proposal, authorize annual prepay installment due July 10, 2012, in the amount of \$45,454.00 and authorizing Judge Thompson to sign. Vote: unanimous.

1.3 JESSICA METTA – MCEDD – QUARTERLY REPORT; SOLAR PROGRAM PROPOSAL

Jessica met with County Counsel and they prepared new application forms, which Jessica presented to the Court. Jessica said that she had spoken with the AmeriTitle people and a Lot Book Report fee is \$150. She asked if the County could prepare a document similar to a Lot Book Report that would be less costly. If this isn't possible could the application fee be waived or lowered. Because the County cannot prepare such a document it was decided to have the loan reviewer take care of the Lot Book Report, and change the application to:

- 1) Remove requirement #3 "a lot book report from a title company showing the status of the title on your home" on the Interest Form.
- 2) Change the one-time loan service fee to \$200 on the Agreement to Pay.

Motion by Commissioner Smith, second by Judge Thompson, to approve the Interest and Agreement to Pay documents as amended with a \$200 application fee and loan reviewer securing the Lot Book Report from the title company for a Solar Electric Loan and Solar Hot Water System loan and authorizing Jessica Metta to move forward with the Residential Solar Loan Program. Vote: unanimous.

An IGA needs to be drawn up with MCEDD to serve as loan reviewer for this project.

The John Day River Territory is now an official subcommittee of EOVA with a steering committee and management team (Jessica is the treasurer). Have a live mobile app that can be downloaded showing the businesses in Sherman County. She will send Melva the information so it can be put it on Sherman County's website.

She has a draft RFQ for RV development at Giles French Park. Colin McArthur gave Jessica suggestions as to what to ask for on the RFQ and will help provide contacts for other quotes. The estimated cost to develop the plan is between fifteen and fifty thousand dollars. The person hired to do this would develop a draft, review it with the tribes, then develop a final draft.

Jessica is working with the City of Wasco to put up signs on Highway 97 advertising the amenities in Wasco. The initial quote was \$10,000 for four signs. She is looking into alternatives to ODOT signs. It is possible to obtain permits to place signs other than ODOT signs on the private property.

Gorge Grown was contacted about bringing their mobile Farmers' Market unit into Sherman County. They want feedback to see if there is enough demand in the county to justify

coming here. Jessica developed a survey that she will hand out at the Farmer's Market at the Children's Fair the 28th to get a feel for the level of interest in the county.

1.4 Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. 11:00 a.m.

Motion by Commissioner Smith, second by Judge Thompson, to go into Executive Session in accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

2.0 ACTION ITEMS

2.1 Amendment #1 to Prevention Agreement between Sherman County and Mid Columbia Center for Living.

Motion by Commissioner Smith, second by Judge Thompson, to approve Amendment #1 to Sherman County Prevention agreement between Mid Columbia Center for Living and Sherman County for the term of July 1, 2011 through June 30, 2013, and authorizing Judge Thompson to sign. Vote: unanimous.

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Motion by Commissioner Burnet, second by Commissioner Smith, to accept a proposal from ASET for installation of security system at the Wasco Annex in the amount of \$2,693 and monitoring costs of \$25/month and authorizing Judge Thompson to sign. Vote: unanimous.

2.3 Certificate of Appropriation of Funds in Support of Oregon State University Extension Service.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve Certificate of Appropriation of Funds in support of Oregon State University Extension Service in the amount of \$38,000 for fiscal year 2012-2013. Vote: unanimous.

2.4 Request for 90 Day Extension to Expend Funds in 2011-12 Budget to Purchase OSU Extension Office furnishings.

Not necessary. Funds will rollover into next year.

2.5 ODOT/Public Transit Division Grant Agreement #28534 for Community Transit ADA Van.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve ODOT Grant Agreement #28534 between ODOT-Public Transit Division and Sherman County for funds in the amount of \$39,695 to purchase an ADA-accessible van and authorizing Judge Thompson to sign. Vote: unanimous.

2.6 Order In The Matter of Voiding Returned Resident Compensation Checks.

Motion by Commissioner Burnet, second by Commissioner Smith, to approve Order in the matter of voiding returned resident compensation checks. Vote: unanimous.

2.7 Resolution In the Matter of Approving Transfer of Funds.

Motion by Commissioner Smith, second by Commissioner Burnet, to approve Resolution in the matter of the transfer of funds within the County General, Ambulance, CR&I Reserve, SCCC, Community Development, Court Security, Emergency Services, Da-V/WAP, General Road, County Fair, Tri-County Corrections, Tri-County Veterans, Senior Center and Renewable Resources Funds. Vote: unanimous.

2.8 Health Wellness Center – Application Form

Motion by Commissioner Smith, second by Judge Thompson, to approve the Sherman County Wellness Center Membership Agreement and Fitness Center Physical Activity Readiness Questionnaire as presented pending final approval of County Counsel. Vote: unanimous.

2.9 Pest Control Service Agreement

Motion by Commissioner Burnet, second by Commissioner Smith, to approve Pest Control Service Agreement for the Wasco Annex property with Jepsen Pest Control, Inc., at a rate of \$50 per month and authorizing Judge Thompson to sign. Vote: unanimous.

3.0 DISCUSSION ITEMS

3.1 July Court schedule

Because the first Wednesday in July is a holiday, it was the consensus of the Court to have only one meeting in July. It will be held on July 18th.

3.2 Thank you notes

Thank you cards from Jessica Kaseberg and Dan McDermid for scholarship funds.

3.3 Wasco Annex update

Roger Whitley has been working in the building; has ordered paper supplies, most of the rooms have been gone through and basically cleaned. The OYCC crew will be working on the grounds the entire second week of July. Ruby Mason will come up the 3rd week in July to look at the area northeast of the building to see if there is room for senior housing. The County needs to check with the City of Wasco to see if a street is platted in that area. Edgar Wales of Energy Trust looked at the building and said that there could possibly be funds for new lights.

Judge Thompson asked how much leeway he has concerning having Roger do repairs at buildings other than the Wasco Annex. The other members of the Court said that as long as he was qualified to do the job and if he isn't crossing over into someone else's job description. Lee Langston will clean the Wellness Center and the Extension and Planning Offices.

3.4 Commissioner Reports

Burnet - The Extension/Experiment Station facility dedication was well attended. Everyone seemed pleased with the building. The sewer connection had to be dug up for a re-inspection. NORCOR met yesterday and passed the budget. Hood River County agreed to sign a note to pay the \$173,000.00 owed this budget year and signed off on next year's budget. Judge Crowley has agreed to help mediate sessions that will lead to a different financing process.

There was some discussion on the property and Commissioner Burnet doesn't think MCCOG will be interested because it sounds like the only terms the NORCOR Board would approve would be a lease of the property, not selling the property.

Smith - MCCOG meeting Wednesday. He told Mid Columbia Center for Living that Sherman County isn't going to loan them funds for their building. The internet at the Extension Office is up and running. He feels there is a mistake in the charge for the internet because it should be part of the Courthouse service. He will get it cleared up with Dan Devlin. He said that he was approached about dedicating the new Experiment/Extension Office to Raleigh Curtis. Steve said that he had also had someone talk to him about it. Thanked Melva for putting the solar links on the County website.

Thompson - Went at a Connect Oregon meeting in Portland with Dave Anderson from The Dalles Transit Center. Tom got 10% for this region, which is \$750,000; they were asking for two million dollars. We are on a waiting list if all of the money isn't spent on other projects. He sat in on a number of meetings regarding CCO's at Spring Conference.

4.0 CONSENT AGENDA

4.1 Minutes of June 6, 2012

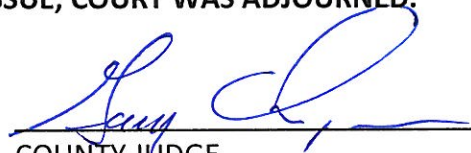
4.2 Revenue/Expenditure Summary – May

4.3 Treasurer's Report - May

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the Minutes of June 6, 2012, Revenue/Expenditure Summary for May and Treasurer's Report for May as presented. Vote: unanimous.

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.



COUNTY JUDGE

ATTEST: 

COUNTY CLERK



COUNTY COMMISSIONER



COUNTY COMMISSIONER