



## Court Agenda

**July 20, 2011**

### **Additions to Agenda:**

#### **1.0 Appointment Schedule:**

- 1.1** 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report
- 1.2** 9:15 a.m. Georgia Macnab – Planning Department – Quarterly Report
- 1.3** 9:30 a.m. Ron McDermid – Justice Court – Quarterly Report
- 1.4** 9:45 a.m. Ron McDermid – Facilities Committee – Renovation Project Update
- 1.5** 10:00 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.6** 10:30 a.m. Mike Smith – Northwest Information Services – Phone System Recommendation
- 1.7** 11:30 a.m. Dean Dark – Wildlife Services – Quarterly Report
- 1.8** 1:30 p.m. Bryan Hunt – Tri-County Veterans Service Officer – Quarterly Report
- 1.9** 2:00 p.m. Marnene Benson-Wood – Community Transit – Quarterly Report
- 1.10** 2:30 p.m. Erin Stone – Lower John Day Conservation Work Group – Update
- 1.11** 3:00 p.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property

## **2.0 Action Items:**

- 2.1 Grant Agreement #27719 Between ODOT-Public Transit Division and Sherman County to Fund Vehicle Purchase and Preventative Maintenance
- 2.2 Grant Agreement #27611 Between ODOT-Public Transit Division and Sherman County for Special Transportation Fund (STF) Formula Program to Fund Sherman County Community Transit Operations
- 2.3 Memorandum of Understanding Regarding Central-Eastern Oregon Interoperability Project
- 2.4 Memorandum of Understanding Between Sherman County Emergency Management and Wasco County Emergency Management
- 2.5 Letter of Engagement with Jessica L. Berty, CPA, P.C., to Provide a Financial Review of Biggs Service District for the Year Ended June 30, 2011
- 2.6 Appointment – Representative for the Cities of Sherman County to the Mid-Columbia Economic Development District Board: Cliff Jett
- 2.7 Frontier TeleNet Network Co-Location Agreement
- 2.8 Sherman TeleNet Co-Location Agreement with Rural Technology Group
- 2.9 Emergency Management Performance Grant for Fiscal Year 2011
- 2.10 Use and Access Agreement: Mid-Columbia Producers

## **3.0 Discussion Items:**

- 3.1 Oregon Solar Incentive Program – RV Park Project Update
- 3.2 Courthouse Renovation Project – Change Orders Approved
- 3.3 Frontier Digital Network – Update
- 3.4 Extension/Experiment Station Office Facility – Bid Protest/Project Update
- 3.5 2011 Foreclosure List
- 3.6 Sherman County Home Repair Program - Update
- 3.7 Commissioner Reports

## **4.0 Consent Agenda:**

- 4.1 Minutes of July 6, 2011
- 4.2 Revenue/Expenditure Summary – June
- 4.3 Treasurer's Report – June

## **5.0 Future Agenda Items:**

*\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights  
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT  
REGULAR SESSION  
Sherman County Circuit Courtroom

MINUTES

July 20, 2011 9:00am

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners; Melva Thomas, Court Administrative Assistant; Jenine McDermid, County Clerk.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Commissioner Burnet and second by Commissioner Smith to accept the bid from Century Link for the purchase of the Avaya IP Office system solution detailed in their Request for proposal document as recommended by Northwest Information Services. Vote: Judge Thompson, Commissioner Burnet – yes; Commissioner Smith – no.

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve the ODOT Public Transit Division Agency Quarterly Report as presented pending approval of Special Transportation Fund advisory committee. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith to accept base bid of \$710,000 and accept alternates #2, #4 and #6 from 2KG for a total of \$713,500 for the construction of the OSU Extension/Experiment Station Building. Motion carried

**Motion** by Commissioner Smith and second Commissioner Burnet to authorize Judge Thompson to sign contracts pending approval by County Counsel for the Extension/Experiment Station building project. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith to go into Executive Session in accordance with ORS 192.660 (2) (e) Property. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve Grant Agreement No. 27719 between the Oregon Department of Transportation, Public Transit Division, and Sherman County in the amount of \$68,195 for the purchase of a vehicle and vehicle preventative maintenance costs and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve Grant Agreement No. 27611 between the Oregon Department of Transportation, Public Transit Division, and Sherman County in the amount of \$80,000 for Special Transportation Fund (STF) Formula Program to fund Sherman County Community Transit Operations for the 2011-2013 biennium and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve the Central-Eastern Oregon Interoperability Project Memorandum of Understanding and authorize Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve a Memorandum of Understanding between Sherman County Emergency Management and Wasco County Emergency Management for mutual assistance in an emergency or disaster situation. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve a letter of engagement with Jessica L. Berty, CPA, P.C. for financial review services of the Biggs Service District for the year ended June 30, 2011, at a cost not to exceed \$4,460 and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve the appointment of Cliff Jett as representative for the Cities of Sherman County on the Mid-Columbia Economic Development District Board for a two year term to last through August 31, 2013. Motion carried.

**Consensus** of the Court to wait until final details are determined before signing the agreement with Frontier Telenet.

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve a Co-Location Agreement between Sherman County and Rural Technology Group to install and maintain customer connections on the Sherman Network for a fee of \$6 per billing unit customer, with a minimum of \$25 per tower access point, and authorizing Judge Thompson to sign pending approval of County Counsel. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve Fiscal Year 2011 Emergency Management Performance Grant application in the amount of \$35,595 and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve the minutes of July 6, 2011, the revenue/expenditure summary for June and Treasurer's report for June as presented. Motion carried.

## **ADDITIONS TO AGENDA:**

Milt Ketchum at 3:00pm for Extension Office/Experiment Station update.

### **1.1 CLERK – QUARTERLY REPORT – JENINE MCDERMID:**

The clerk reported on the May special election results, with a 30% voter turnout. She learned the county boundaries will not be affected by the redistricting process. The county safety committee met in June for their quarterly meeting to discuss OSHA rules and other issues. She and city clerks met with John Zakariassen from City County Insurance recently to hear updates. The clerk's office books are closed and ready for the auditor's visit in September. Staff has issued 16 passport photos to date. Commissioner Burnet asked if anyone from the United States can apply for a passport in Sherman County, which is correct if all required documentation is provided. The marriage license software is working well, saving staff time. The number of recordings January through June was 225, with 230 being processed for the same time frame in 2009.

### **1.2 PLANNING DEPARTMENT – QUARTERLY REPORT – GEORGIA MACNAB:**

Georgia presented a list of her quarterly activities. Site prep and pad work has begun on the RV park restroom project. Site visits were made on RVs parked at various locations around the county. The OSU Extension Service/Experiment Station project received their building permit and has been signed off. Verizon needs to reapply for their cell tower; they were given a final extension. Georgia will be assisting the City of Grass Valley with ordinances and procedures. She is working on a state fire application for a refueling station at the Oregon Motorsports complex and continues to work on power issues. Cottonwood State Park will apply for a conditional use permit this fall. Georgia reported on meeting with Jessica Bates about updating our strategic plan and it was agreed the cities should be involved in plan development. Georgia attended the AWEA conference at Anaheim and helped with the Gorge booth at the NACo conference in Portland. Also, she needs a new computer and will order it through NCESD. .

### **1.3 JUSTICE COURT – QUARTERLY REPORT – RON MCDERMID:**

Ron presented a fiscal year summary for the court. The JP fees ended the year at \$274,604.21; \$395.79 lower than projected. Total traffic filings were 3,201. 25 fish and wildlife cases, 3 marine and 168 marijuana and alcohol-related violations were filed into justice court during 2010-11.

### **1.4 FACILITIES COMMITTEE – RENOVATION PROJECT UPDATE – RON MCDERMID:**

It was reported the project is going very well, with courthouse staff being very supportive. New windows will be one of the last phases. It is believed the project will be completed on time or early. There have been a number of change orders as expected due



to unforeseen problems, but have improved the project outcome. Bid package 1-4 change orders were just under \$10,000 and bid package 2 currently have change orders just over \$10,000 with one change order pending. Commissioner Burnet asked about the amount of contingency, which is 10%. The project is on budget and well over half done.

#### **1.5 SHERIFF – QUARTERLY REPORT – BRAD LOHREY:**

Sheriff Lohrey reported his office continues to be busy. Ten pounds of psilocybin mushrooms were seized recently. His staff issued 1,343 traffic citations for the previous quarter and served 71 civil papers to date. His office had 334 calls by the end of June, which is well above normal. The sheriff reported the marine boat and department vehicles are running well. The number of rafters in May and June was low in part due to the high water level, but the John Day River is seeing many floaters currently. He added the district attorney's office has had two of the busiest quarters in recent years.

The sheriff is considering the purchase of a pickup canopy for the Dodge to be used when it is necessary to transport drugs for incineration. Compensatory drug money funds could be used for the purchase. This met with the Court's approval. Also, Amber Richardson has been working as an intern in his office, learning about the criminal justice system. She will also be assisting at NORCOR. Access and communication issues for the John Day River/Cottonwood State Park area were also discussed.

#### **1.6 NORTHWEST INFORMATION SERVICES – PHONE SYSTEM RECOMMENDATION – MIKE SMITH:**

Ron McDermid reintroduced Glenn Sexton and Mike Smith of Northwest Information Services (NIS). NIS was hired to research a telecommunication system for the county and they were in attendance to explain the system they are recommending. Mike Smith (NIS) said he received a call from Commissioner Smith the previous day. Commissioner Smith said he was contacted by a couple of vendors who received the Request for Proposal, but couldn't bid as they were not able to meet the design requirements for the type of phone systems they offer. He added he had talked to GorgeNet and Coinet the previous day and was told they were not able to meet the requirements of the RFP. He added they would have liked an RFP that offered more flexibility. Commissioner Burnet asked if those concerns were brought up earlier. Mike Smith (NIS) replied GorgeNet didn't request any information formally that he could recall, but could be wrong. Glenn Sexton added he sent an RFP, but didn't receive anything back and that NIS received four solid bids on the project. Mike Smith (NIS) said RTG did respond, but the proposal was late and he did not open it. Ron stated opening that bid would have compromised the integrity of the process. Mike Smith (NIS) said they held an assessment meeting with every department and incorporated information received into the specifications of the RFP. They have put the best design together to meet the needs of the county for the next 5-10 years. If the project was re-bid, it would add another 90 days and didn't know if they would get any different responses. They were not supportive of a hosted system due to ongoing costs. He added this design is solid.

Glenn Sexton added NIS has been working with CenturyLink and they are good to work with, the pricing model is very good, the pricing for internet is excellent, there is dedicated fiber optic to the courthouse and it would be a good way to connect all office sites in Moro. The central office is just down the street from the courthouse and fiber lines are also at Mid Columbia Producers' office; fiber lines are the best way to connect the office sites. He added T1 lines can go overhead, as well as underground. Commissioner Smith stated he had several issues including the cost of T1 lines to each satellite office; interaction with the telephone company increases expenses; the microwave service would work well. Glenn said microwave facilities need an annual visit from a certified technician and that wireless service can have issues with sunspots, ice, etc and is not as secure as the T1 lines that CenturyLink offers. Commissioner Burnet said MCP has fiber optic service and this is within a block of the senior center. Glenn added he was a bit surprised GorgeNet chose not to participate as they were sent a packet, but their core business is internet services. Commissioner Smith said he spoke with the president of GorgeNet, who said they could provide the needed services, just not in the way we were telling them to do. Glenn replied for a vendor to come back and say they can't do it in the way designed indicates to him they are a bit of a risk. Glenn said if they would have sent questions or suggestions, NIS would have been happy to entertain a response.

Commissioner Smith said he is uncomfortable with this and would like to level the playing field. He doesn't think people are trying to take advantage of the county, but is very nervous about this. He feels they are leaving a lot of operators out in the field and not sure why it would take 90 days to rebid the project. Glenn explained the process and may be able to do it in 90 days. Commissioner Smith replied he is not trying to step in the middle, just has real concerns as this was directed toward a specific type of system.

Ron said the county has been working at this for over a year now, CenturyLink is a company that is not going away and he wants county offices to have redundant internet. Judge Thompson said he wants a phone system that is compatible with changes over the next 20 years. Commissioner Burnet agreed and added for too many years the county has not been in a position to move forward. He also stated he relies upon the knowledge of professionals and if the other companies were not comfortable with the RFP process they should have spoken up sooner; he supports the NIS recommendation.

**Motion by Commissioner Burnet and second by Commissioner Smith to accept the bid from Century Link for the purchase of the Avaya IP Office system solution detailed in their Request for proposal document as recommended by Northwest Information Services. Vote: Judge Thompson, Commissioner Burnet – yes; Commissioner Smith – no.**

## **1.7 WILDLIFE SERVICES – QUARTERLY REPORT – DEAN DARK:**

Dean Dark advised he has been trapping coyotes, foxes and moles. He will obtain another pup soon and train it with the older dog. Commissioner Burnet asked about pig

trapping and was told it seems like the best times are in the middle of winter and heat of summer. Dean has found pigs in the bottom of Jackknife Canyon; they don't seem to like crossing paved roads. Helicopter hunts haven't been too successful as they recently spent \$12,000 on a hunt and only got 24 pigs. He hasn't heard any recent reports of cougars. Biggs Service District is being monitored for the return of beavers and none have been sighted.

The Court adjourned for lunch. Melva took minutes for the remainder of the meeting as Jenine left to attend another meeting.

#### **1.8 TRI-COUNTY VETERANS SERVICE OFFICER – QUARTERLY REPORT – BRYAN HUNT:**

Bryan Hunt presented his written report. His office had \$20,491 recoveries for Sherman County over the past year; Sherman County veterans received approximately \$1.1 million plus health care benefits in the last year; is currently about \$2,000 over budget. Bryan is scheduled for surgery in August and will be out of the office for about six weeks from August 22<sup>nd</sup> through September 30. This will be posted in the Citizen Reporter and Condon Times-Journal; he has also notified the VA. He will check with Jenine regarding liability issues concerning driving. Funding for a new vehicle will be looked into for the 2011-12 fiscal year.

#### **1.9 COMMUNITY TRANSIT – QUARTERLY REPORT – MARNENE BENSON- WOOD:**

**Motion by Commissioner Smith and second by Commissioner Burnet to approve the ODOT Public Transit Division Agency Quarterly Report as presented pending approval of Special Transportation Fund advisory committee. Motion carried.**

#### **1.10 LOWER JOHN DAY CONSERVATION WORK GROUP – UPDATE – ERIN STONE:**

Erin Stone reported the work group met in June and a grant of approximately \$8,800 was received from the National Forest Foundation. They will also apply for a BLM cost share grant. The ONDA lawsuit was discussed. Wheeler and Sherman County Soil & Water Conservation Districts are not willing to stay as a part of the group with ONDA present. There was talk of Grant County joining the work group; there is a possibility ONDA may opt out. Judge Thompson voiced concern that if ONDA leaves there may be litigation at a later date.

The group voted to go forward with an education/interpretive center at Cottonwood State Park. They are working with Oregon Solutions and will be submitting for this to be an Oregon Solutions project. The center would highlight the John Day River Territory; an assessment will be prepared for the Governor's review. It is estimated this project will cost a 1-2 million or possibly more and it is hoped Oregon Solutions can assist in identifying funding sources. Commissioner Burnet stated they need to remain as part of



the work group since the state park could be of benefit to the county. The Court discussed the process of transferring Sherman County donated funds to the Sherman Development League as SDL is providing fiscal sponsorship for the work group.

**EXTENSION SERVICE/EXPERIMENT STATION PROJECT UPDATE - 3:00PM:**

Milt Ketchum and Sandy Macnab were present. The post bid project budget was presented. The low bid was made by 2KG in the amount of \$710,000, but it was over the projected budget. There was a meeting the previous week for possible value engineering items and the owner's budget was reviewed. Demolition is included in the construction cost. John Zalaznik of the public health approved hooking up to the house sewer line which is tied into the city system. Building codes advised there was not a need to install sprinklers, but the fire marshal required two fire hydrants within 400' or one hydrant if there is an alarm system. A building permit has been issued; \$15,000 was added to the budget to address fire marshal requirements. No funding was allocated for a retaining wall; there is 3% remaining for contingency and 10% contingency for professional services to cover unknowns. There is not any funding allocated for furnishings. The total projected budget is about \$864,000 with a \$20,000 value engineered (VE) reduction.

VE changes: A portion of the concrete basement foundation will remain. The cabinets and countertops in the break room will be changed; the roof insulation was reduced to 4"; windows, carpet spec were changed, as well as plumbing was changed from cast iron to ABS for a total cost savings of \$21,194.

The group considered an option to delete stone and change to wood siding; this will be decided later, depending on how the budget goes. There is not any funding in budget for rock. Also discussed were options for building security and telecommunications. It was hoped intent to award the bid would be made today.

A bid protest was received from Hale Construction. After discussion, it was decided to ask for a letter from 2KG recognizing a 210 day project. Milt said he spoke with Dana Hale and said he could reissue his bid challenge with 14 days following the written tentative notice of award. He doesn't think they will re-challenge the bid and if so he recommended turning it over to legal counsel.

**Motion by Commissioner Burnet and second by Commissioner Smith to accept base bid of \$710,000 and accept alternates #2, #4 and #6 from 2KG for a total of \$713,500 for the construction of the OSU Extension/Experiment Station Building. Motion carried**

**Motion by Commissioner Smith and second Commissioner Burnet to authorize Judge Thompson to sign contracts pending approval by County Counsel for the Extension/Experiment Station building project. Motion carried.**

Milt will draft a letter of intent. Stephanie will prepare letters to the other bidders regarding the notice of intent to award.

**1.11 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (e) PROPERTY:**

**Motion** by Commissioner Burnet and second by Commissioner Smith to go into Executive Session in accordance with ORS 192.660 (2) (e) Property. Motion carried.

**2.1 GRANT AGREEMENT #27719 BETWEEN ODOT-PUBLIC TRANSIT DIVISION AND SHERMAN COUNTY TO FUND VEHICLE PURCHASE AND PREVENTATIVE MAINTENANCE:**

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve Grant Agreement No. 27719 between the Oregon Department of Transportation, Public Transit Division, and Sherman County in the amount of \$68,195 for the purchase of a vehicle and vehicle preventative maintenance costs and authorizing Judge Thompson to sign. Motion carried.

**2.2 GRANT AGREEMENT #27611 BETWEEN ODOT-PUBLIC TRANSIT DIVISION AND SHERMAN COUNTY FOR SPECIAL TRANSPORTATION FUND (STF) FORMULA PROGRAM TO FUND SHERMAN COUNTY COMMUNITY TRANSIT OPERATIONS:**

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve Grant Agreement No. 27611 between the Oregon Department of Transportation, Public Transit Division, and Sherman County in the amount of \$80,000 for Special Transportation Fund (STF) Formula Program to fund Sherman County Community Transit Operations for the 2011-2013 biennium and authorizing Judge Thompson to sign. Motion carried.

**2.3 MEMORANDUM OF UNDERSTANDING REGARDING CENTRAL-EASTERN OREGON INTEROPERABILITY PROJECT:**

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve the Central-Eastern Oregon Interoperability Project Memorandum of Understanding and authorize Judge Thompson to sign. Motion carried.

**2.4 MEMORANDUM OF UNDERSTANDING BETWEEN SHERMAN COUNTY EMERGENCY MANAGEMENT AND WASCO COUNTY EMERGENCY MANAGEMENT:**

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve a Memorandum of Understanding between Sherman County Emergency Management and Wasco County Emergency Management for mutual assistance in an emergency or disaster situation. Motion carried.

**2.5 LETTER OF ENGAGEMENT WITH JESSICA L. BERTY, CPA, P.C., TO PROVIDE A FINANCIAL REVIEW OF BIGGS SERVICE DISTRICT FOR THE YEAR ENDED JUNE 30, 2011:**

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve a letter of engagement with Jessica L. Berty, CPA, P.C. for financial review services of the Biggs Service District for the year ended June 30, 2011, at a cost not to exceed \$4,460 and authorizing Judge Thompson to sign. Motion carried.

**2.6 APPOINTMENT – REPRESENTATIVE FOR THE CITIES OF SHERMAN COUNTY TO THE MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT BOARD – CLIFF JET:**

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve the appointment of Cliff Jett as representative for the Cities of Sherman County on the Mid-Columbia Economic Development District Board for a two year term to last through August 31, 2013. Motion carried.

**2.7 FRONTIER TELENET NETWORK CO-LOCATION AGREEMENT:**

**Consensus** of the Court to wait until final details are determined before signing the agreement with Frontier Telenet.

**2.8 SHERMAN TELENET CO-LOCATION AGREEMENT WITH RURAL TECHNOLOGY GROUP:**

**Motion** by Commissioner Smith and second by Commissioner Burnet to approve a Co-Location Agreement between Sherman County and Rural Technology Group to install and maintain customer connections on the Sherman Network for a fee of \$6 per billing unit customer, with a minimum of \$25 per tower access point, and authorizing Judge Thompson to sign pending approval of County Counsel. Motion carried.

**2.9 EMERGENCY MANAGEMENT PERFORMANCE GRANT FOR FISCAL YEAR 2011:**

**Motion** by Commissioner Burnet and second by Commissioner Smith to approve Fiscal Year 2011 Emergency Management Performance Grant application in the amount of \$35,595 and authorizing Judge Thompson to sign. Motion carried.

## **2.10 USE AND ACCESS AGREEMENT: MID-COLUMBIA PRODUCERS:**

The proposed agreement has not been received yet from Jeff Kaser at MCP.

## **3.1 OREGON SOLAR INCENTIVE PROGRAM – RV PARK PROJECT UPDATE:**

PacificCorp has reviewed and approved Sherman County RV Parks interconnection application so the solar project can move forward once the restroom facility is completed.

## **3.2 COURTHOUSE RENOVATION PROJECT – CHANGE ORDERS APPROVED:**

The Court reviewed and approved the change orders. Judge Thompson stated there may be a need for change orders in areas where heater covers are located.

## **3.3 FRONTIER DIGITAL NETWORK – UPDATE:**

The board held its first official meeting and approved moving forward with the digital switch project. There are some questions remaining about warranty and maintenance costs. Lane County has a Motorola digital switch and their service contract is about \$300,000 per year. Pat Shaw is chairman of the Frontier Digital Network and Sherman County is to be the financial agent for the 190 organization.

## **3.4 EXTENSION/EXPERIMENT STATION OFFICE FACILITY – BID PROTECT/PROJECT UPDATE:**

This was addressed in conversations with Milt Ketchum earlier in the meeting.

## **3.5 2011 FORECLOSURE LIST:**

The Court reviewed the list.

## **3.6 SHERMAN COUNTY HOME REPAIR PROGRAM – UPDATE:**

Progress reports were reviewed.

## **3.7 COMMISSIONER REPORTS:**

Commissioner Smith attended a work session with MCMC and North Central Public Health District regarding moving forward. It was suggested a person from MCMC be on the board and Commissioner Smith suggested this person fill the position recently vacated by Forest Peters; it was the consensus of the Court to support this. He also suggested replacing servers with a virtual server in the future. Commissioner Smith contacted Representative John Huffman and suggested a hand-off meeting prior to the primary election with Greg Smith who will be the representative for Sherman County.

**4.0 CONSENT AGENDA:**

**4.1 MINUTES OF JULY 6, 2011:**

**4.2 REVENUE/EXPENDITURE SUMMARY – JUNE:**

**4.3 TREASURER'S REPORT – JUNE:**

**Motion by Commissioner Smith and second by Commissioner Burnet to approve the minutes of July 6, 2011, the revenue/expenditure summary for June and Treasurer's report for June as presented. Motion carried.**

**THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.**

  
\_\_\_\_\_  
COUNTY JUDGE

ATTEST:   
\_\_\_\_\_  
COUNTY CLERK

  
\_\_\_\_\_  
COMMISSIONER

ATTEST:   
\_\_\_\_\_  
ADMINISTRATIVE ASSISTANT

\_\_\_\_\_  
COMMISSIONER