



Court Agenda

July 6, 2011

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Shawn Payne – Emergency Services – Quarterly Report
- 1.2** 9:30 a.m. Public Hearing – Re: Ordinance to Create an ORS Chapter 190 Association Known As Frontier Digital Network to Establish a Digital Switch Network and Declaring an Emergency
- 1.3** 10:00 a.m. Jessica Metta – Mid-Columbia Economic Development District – Quarterly Report
- 1.4** 10:30 a.m. Annette Liebe, Clark Jackson – Central Regional Solutions Coordinator; Business Development Officer/OR Business Development Department Introduction
- 1.5** 11:30 a.m. Dee Lieuallen, OYCC Work Crew – Commission on Children and Families – Quarterly Report; Commission on Children and Families Intergovernmental Agreement
- 1.6** 1:30 p.m. Larry Triebelhorn, Rene' Moore – City of Moro – Refinance Proposal
- 1.7** 2:00 p.m. Rene' Moore – Biggs Service District – Quarterly Report Proposal for 2010-11 Financial Review – Jessica Berty Biggs Service District Budget Hearing Minutes
- 1.8** 2:30 p.m. Executive Session in Accordance with ORS 192.660. (2) (e) Property

Additions to Agenda:

2.0 Action Items:

- 2.1 Bid Opening & Award – 1,000 Gallon Fuel Tank
- 2.2 National Association of Counties (NACo) Sponsorship
- 2.3 Intergovernmental Agreement with Department of Revenue for Map Maintenance
- 2.4 Certificate of Appropriation of Funds – Extension Service Programs
- 2.5 Letter of Resignation – North Central Public Health District Board
- 2.6 Confidentiality and Non-Disclosure Agreement with Portland General Electric
- 2.7 Agreement for Professional Services for Science/Conservation Camp – Elizabeth Cranston, Hannah Kaseberg
- 2.8 Order in the Matter of Designating a Newspaper for the Publication of the 2011 Sherman County Foreclosure List
- 2.9 Order in the Matter of Authorizing the Sherman County Finance Director to Destroy Unissued County Checks for the Reasons that the Same are Void Due to Incorrect Amounts and/or Printer Error
- 2.10 Order in the Matter of the Cancellation of Certain Outstanding County General Checks
- 2.11 Letter of Engagement to Provide Audit Services – Friend & Reagan, P.C.

3.0 Discussion Items:

- 3.1 Senior Advisory Council Members
- 3.2 Columbia River Gorge Wind Power Tour
- 3.3 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of June 8, 2011 Special Session
- 4.2 Minutes of June 15, 2011
- 4.3 Minutes of June 29, 2011 Special Session

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

July 6, 2011 9:00 a.m.

Present: Gary Thompson, County Judge; Steve Burnet, Commissioner, Mike Smith, Commissioner; Melva Thomas, Court Administrative Assistant; Rita Wilson, Deputy Clerk

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith and second by Commissioner Burnet to adopt an ordinance authorizing the County to enter into an Intergovernmental Agreement under ORS Chapter 190 creating an association to establish a digital switch network to be known as Frontier Digital Network (FDN) and declaring an emergency. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve an Intergovernmental Agreement between Sherman County, Gilliam County and Wheeler County to create an association to establish a digital switch network complying with federal narrow-banding mandates and enabling the network to meet regional and statewide demands providing safety/emergency communication in the area of North Central Oregon and authorizing Judge Thompson to sign. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize the expenditure of up to \$4,460 as proposed by Jessica L. Berty, CPA, P.C., to provide 2010-2011 financial review of Biggs Service District. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to award the 1,000 gallon fuel tank to Ryan Thompson with a bid of \$200. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize the expenditure of up to \$5,000 to provide lunch and afternoon refreshments for National Association of Counties Annual Conference participants on the Columbia River Gorge Wind Energy Tour with funds to be

taken from the Renewable Energy Fund and authorizing Judge Thompson to sign a letter of sponsorship. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve Intergovernmental Services Agreement Contract #2533 for map maintenance and related cartographic activities to be performed by the Department of Revenue for Sherman County in the amount of \$2,640. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve Certificate of Appropriation of Funds in support of Oregon State University Extension Service. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to accept a letter of resignation from Forest Peters as a member of the North Central Public Health District board. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve a Confidentiality and Non-Disclosure Agreement between Portland General Electric Company and Sherman County regarding specific electronic data in connection with the future routing of the proposed Cascade Crossing Transmission Line Project and authorizing Judge Thompson to sign. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve an Agreement for Professional Services between Sherman County Commission on Children and Families and Hannah Kaseberg to provide assistance with the Science/Conservation Camp for an amount not to exceed \$750. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve an Agreement for Professional Services between Sherman County Commission on Children and Families and Elizabeth Cranston to provide assistance with the Science/Conservation Camp for an amount not to exceed \$750. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve an Order in the matter of designating The Times-Journal as the newspaper of publication for the 2011 Sherman County Foreclosure List. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve an Order in the matter of authorizing the Sherman County Finance Director to destroy unissued county checks for the reasons that the same are void due to incorrect amounts and/or printer error. Motion carried

Motion by Commissioner Smith and second by Commissioner Burnet to approve an Order in the matter of the cancellation of certain outstanding county general checks. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve a Letter of Engagement with Friend & Reagan, P.C., for audit services for the year ended June 30, 2011 and authorizing Judge Thompson to sign. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve contract with Mid Columbia Center for Living for prevention services for the 2011-2013 biennium and authorizing Judge Thompson to sign. Motion Carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the minutes of June 8, June 15 and June 29, 2011, as corrected. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to go into Executive Session in Accordance with ORS 192.660. (2) (e) Property. Motion carried.

1.1 SHAWN PAYNE – EMERGENCY SERVICES – QUARTERLY REPORT

Burn ban in affect as of July 1. It includes all of the incorporated cities and all rural except South Sherman Rural.

Shawn gave the Emergency Aid Agreement to Bob Stone when she got it back from County Counsel. There were some minor changes in the agreement which needs final approval by the ASA advisory board.

An updated Memorandum of Understanding between Wasco County Emergency Management and Sherman County Emergency Management was presented to the Court for review. It has not been approved by Wasco County Counsel. Sherman County also has an agreement with Gilliam County.

Shawn asked about what was going on with Gordon Ridge and the 911 equipment. Shawn asked if she should follow-up on Sawnet being on the property. The Court thought it best to leave it alone until something else is in place. The County received a letter from Tom Coats requesting additional rent when the current agreement expires in June 2012.

Judge Thompson, Pat Shaw and Jeanne Burch have been invited to join a work group to upgrade the 911 system with new technology. They plan to participate.

1.2 PUBLIC HEARING – RE: ORDINANCE TO CREATE AN ORS CHAPTER 190 ASSOCIATION KNOWN AS FRONTIER DIGITAL NETWORK TO ESTABLISH A DIGITAL SWITCH NETWORK AND DECLARING AN EMERGENCY Opened public hearing at 9:30 a.m.

No public comments heard.

Judge Thompson said it had been discussed as to who would be the administrator of the organization and it was suggested that Sherman County start out serving in that capacity since they have already submitted the financials to Motorola. This, as well as the bylaws, will be decided by the 190 Board members.

Hearing closed at 9:40 a.m.

Motion by Commissioner Smith and second by Commissioner Burnet to adopt an ordinance authorizing the County to enter into an Intergovernmental Agreement under ORS Chapter 190

creating an association to establish a digital switch network to be known as Frontier Digital Network (FDN) and declaring an emergency. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve an Intergovernmental Agreement between Sherman County, Gilliam County and Wheeler County to create an association to establish a digital switch network complying with federal narrow-banding mandates and enabling the network to meet regional and statewide demands providing safety/emergency communication in the area of North Central Oregon and authorizing Judge Thompson to sign. Motion carried.

1.3 JESSICA METTA - MID COLUMBIA ECONOMIC DEVELOPMENT DISTRICT – QUARTERLY REPORT

John Day River Territory. Is working on spending the Rural Business Enterprise Grant. Cameron Kaseberg is working on a logo and brochure. Web site is up and running. John Day River Territory qualifies for Travel Oregon Grant up to \$10,000.00

Jessica has given five presentations on the Basics of Going Solar. Approximately 67 people attended in all. The next step is to continue talks about the possibility of solar loan programs with MCEDD administering. There are Solar Now funds remaining. Another round of workshops could be conducted once the solar loan program is worked out. Reference was made to the program in Pendleton.

Giles French Park. Had a meeting with some of the tribes. She's working with Colin McArthur regarding a design for the RV park. The County could consider going through The University of Oregon Planning Department to have students work on the plan for a lower cost. Judge Thompson suggested having Oregon Solutions help work with the Corps of Engineers and the Tribes.

Grass Valley has asked about Farmers' Market opportunities. There is a mobile Farmers' Market in the Mid-Columbia area.

She learned today that Rural Business Enterprise Grant funds were reduced by the state with only enough funds for one project and MCEDD did not get it. They will reapply next year to be used for the revolving loan fund for Sherman County and carry over \$50,000. that the County committed to the loan program.

1.4 ANNETTE LIEBE, CLARK JACKSON – CENTRAL REGIONAL SOLUTIONS COORDINATOR; BUSINESS DEVELOPMENT OFFICER/OR BUSINESS DEVELOPMENT DEPARTMENT – INTRODUCTION

Jessica Metta and Cliff Jet were present.

Annette Liebe:

Implementation plan. Economic Revitalization team. Goal is to leverage public and private agencies for job creation. A local advisory committee would be established to help coordinators and solutions teams identify high level priorities for the region. This committee will meet between two and four times a year. Annette will have a workstation at CGCC. There will be others at OIT and COCC/OSU.

Commissioner Burnet stated that he would like to see Sherman County work jointly with Gilliam and Wheeler Counties.

The five core state agencies are Oregon Department of Transportation, Department of Land Conservation and Development, Department of Environmental Quality, Business Development Department, Department of Housing and Community Services.

Clark Jackson:

Project this area to be first tier in job growth over the next ten years. Discussed opportunities to attract companies to the area. Companies that perform maintenance on wind turbines was mentioned. Judge Thompson said that Thor Hinckley from PGE would like to see an interpretive center for the wind project at Rufus. There is a meeting at Rufus City Hall, July 25th at 1:00 a.m.

Cliff Jett indicated that the City of Rufus would like to use the Community Center as a training center. He will be meeting with PGE architects as well as City architect.

The Corps of Engineers can no longer fund maintaining Giles French Park and Rufus Rocks and Sherman County is considering taking them over and developing the RV Park. The first hurdle to get over is the approval of the tribes. The Yakima and Nez Perce seem to be supportive. Need to get the Warm Springs and Umatilla tribes on board now. Commissioner Burnet noted that this is a good opportunity to involve the tribes from the beginning of the project to get their input and support. Judge Thompson indicated that this could be a significant economic development project for Sherman County and the coordination and cooperation of several state agencies is needed to work on the project once the Tribes are agree. The idea of an Interpretive Center on Tribal Fishing was discussed.

Cliff Jett indicated the need for access to fuel for boats along the river. He also said that Rufus has 129 acres with 53 lots approved for development. They are looking for support to help develop workforce housing.

1.5 DEE LIEUALLEN, OYCC WORK CREW – COMMISSION ON CHILDREN AND FAMILIES – QUARTERLY REPORT; COMMISSION ON CHILDREN AND FAMILIES INTERGOVERNMENTAL AGREEMENT

Zach Smith reported that the OYCC Work Crew had been working for a little over a week. The first day they had 1st Aid/CPR Epi Pen training. They have picked up garbage, removed ivy, pulled Goat Heads at LePage Park. Friday they toured the John Day Dam. They are in Moro and Grass Valley this week. Commissioner Smith proposed that the Crew help clean up at Star Point after the NACo wind tour lunch Thursday in return for a free lunch. Dee will firm up the plans with Judge Thompson tomorrow.

The Commission received their Intergovernmental Agreement for the next year. The Court reviewed proposed funding for the next fiscal year: Great Start - \$22,175, Children Youth & Families - \$22,175, Court Appointed Special Advocates – \$21,969, Youth Investment – \$25,000, Family Support Services - \$5,000, Basic Capacity - \$215,669. They have talked to Hood River County about trading \$5,000 Great Start money again this year.

Motion by Commissioner Smith and second by Commissioner Burnet to approve the contract #SHE113 and authorize Judge Thompson to sign. Motion Carried.

OYEI funding for this region went to Gilliam County this year. Worked with Amanda Whitman from Soil and Water Conservation District to provide pre and post surveys of the conservation program. The summer activities calendar was distributed to all K-6th grade students in the county.

Received a Soil & Water Conservation grant for a week long summer Science/Conservation Camp.

Dee and Theresa attended an Environmental Rating Scale training for child care programs and an Applied Suicide Intervention Skills Training (ASIST) for two days. Commissioner Burnet asked how ASIST could be put to use in Sherman County. Dee said that there are shorter trainings available.

The summer food program was successful. An audit of the program was conducted last week and it received a good review. It has turned out to be quite time consuming, but it's a great program and Dee and Theresa learned a lot about nutritional requirements. They plan to have the program again next summer.

1.6 LARRY TRIEBELHORN, RENE` MOORE – CITY OF MORO – REFINANCE PROPOSAL

Mayor Larry Triebelhorn, Moro City Administrative Assistant Rene` Moore, and Councilman Dave Lane came to the court asking that some of their long term debts be refinanced by the County. In reviewing the list of debts owed they felt they wouldn't want to pay off the DEQ loan because it has a low interest rate. They would like to get the water bond paid off because it is tied to property taxes. If the USDA water loan was paid off the rate hike could be eliminated. Commissioner Burnet indicated he feels that the interest rate should be variable depending on the LGIP rates. He also raised the question of collateral. The two loans that they would like to pay off first are the Water Bond and the Public Works Fund Loan. Consensus of the court to talk to County Counsel and Marnene Benson-Wood, Sherman County Treasurer and they will come up with a proposal by September.

1.7 RENE` MOORE – BIGGS SERVICE DISTRICT – QUARTERLY REPORT

1.8 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (e) PROPERTY

Motion by Commissioner Smith and second by Commissioner Burnet to go into Executive Session in accordance with ORS 192.660 (2) (e) Property. Motion carried.

2.0 Action Items:

2.1 Bid Opening & Award – 1,000 Gallon Fuel Tank

Motion by Commissioner Burnet and second by Commissioner Smith to award the 1,000 gallon fuel tank to Ryan Thompson with a bid of \$200. Motion carried.

2.2 National Association of Counties (NACo) Sponsorship

Motion by Commissioner Smith and second by Commissioner Burnet to authorize the expenditure of up to \$5,000 to provide lunch and afternoon refreshments for National Association of Counties Annual Conference participants on the Columbia River Gorge Wind Energy Tour funds to be taken from the Renewable Energy Fund and authorizing Judge Thompson to sign a letter of sponsorship. Motion carried.

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2.4 Certificate of Appropriation of Funds – Extension Service Programs

Motion by Commissioner Smith and second by Commissioner Burnet to approve Certificate of Appropriation of Funds in support of Oregon State University Extension Service. Motion carried.

2.5 Letter of Resignation – North Central Public Health District Board

Motion by Commissioner Smith and second by Commissioner Burnet to accept a letter of resignation from Forest Peters as a member of the North Central Public Health District board. Motion carried.

Discussed putting an ad in the local newspapers regarding a replacement for Forest and sending her a note of appreciation.

2.6 Confidentiality and Non-Disclosure Agreement with Portland General Electric

Motion by Commissioner Burnet and second by Commissioner Smith to approve a Confidentiality and Non-Disclosure Agreement between Portland General Electric Company and Sherman County regarding specific electronic data in connection with the future routing of the proposed Cascade Crossing Transmission Line Project and authorizing Judge Thompson to sign. Motion carried.

2.7 Agreement for Professional Services for Science/Conservation Camp – Elizabeth Cranston, Hannah Kaseberg

Motion by Commissioner Burnet and second by Commissioner Smith to approve an Agreement for Professional Services between Sherman County Commission on Children and Families and Hannah Kaseberg to provide assistance with the Science/Conservation Camp for an amount not to exceed \$750. Motion carried.

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2.10 Order in the Matter of the Cancellation of Certain Outstanding County General Checks

Motion by Commissioner Smith and second by Commissioner Burnet to approve an Order in the matter of the cancellation of certain outstanding county general checks. Motion carried.

2.11 Letter of Engagement to Provide Audit Services – Friend & Reagan, P.C.

Motion by Commissioner Burnet and second by Commissioner Smith to approve a Letter of Engagement with Friend & Reagan, P.C., for audit services for the year ended June 30, 2011 and authorizing Judge Thompson to sign. Motion carried.

2.12 Agreement with Mid Columbia Center for Living for prevention services.

Motion by Commissioner Burnet and second by Commissioner Smith to approve contract with Mid Columbia Center for Living for prevention services for the 2011-2013 biennium and authorizing Judge Thompson to sign. Motion Carried.

3.0 Discussion Items:

3.1 Senior Advisory Council Members:

Looked over list of Sr. Advisory Council members. It was noted that Dorothy Thompson is Sherman County's representative.

3.2 Columbia River Gorge Wind Power Tour

Discussed earlier. Reviewed agenda.

3.3 Commissioner Reports

Commissioner Smith: Moro City council approved putting wireless equipment on their property if needed as a back-up. He will also attend other city council meetings to seek approval of using their property. He reports that nobody at MCP will return his calls. Commissioner Burnet said that he get in contact with Jeff about the project. Mid Columbia Medical Center meeting tomorrow with North Central Public Health District.

4.0 Consent Agenda:

4.1 Minutes of June 8, 2011 Special Session

4.2 Minutes of June 15, 2011

Commissioner Smith noted a mistake in the minutes. It was corrected

4.3 Minutes of June 29, 2011 Special Session

Motion by Commissioner Burnet and second by Commissioner Burnet to approve the minutes of June 8, June 15 and June 29, 2011, as corrected. Motion carried.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 4:10 P.M.



COUNTY JUDGE

ATTEST: Rita Wilson
DEPUTY CLERK



COMMISSIONER



COMMISSIONER