



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

July 7, 2010 9:00am

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners; Melva Thomas, Court Administrative Assistant; Jenine McDermid, County Clerk; Shawn Payne, Beth McCurdy.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith and second by Commissioner Burnet to sign the Agreement for Professional Services between Sherman County Commission On Children and Families and Cindie King for the 2010 Excellent Adventures Program. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the recommendation of the RFP Committee for 2010-11 SCCCCF program funding. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve and sign the Order in the Matter of the Cancellation of Certain Outstanding County General Checks. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to approve and sign the Order in the Matter Authorizing the Sherman County Finance Director to Destroy Unissued County Checks. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize Judge Thompson to sign the grant agreement between Oregon Department of Transportation and Sherman County to provide funding for expansion of the bus barn. Motion carried.

Consensus of the Court to take under advisement the three riding garden tractor quotes recommended for the RV Park.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the credit card application for Bryan Hunt, Tri-County Veterans Service Officer. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for Local Economic Development Services and authorize Judge Thompson to sign. Motion carried.

Consensus of the Court to approve the purchase of a trailer for the Weed Department by Rod Asher.

Motion by Commissioner Smith and second by Commissioner Burnet to approve June 16 and June 30, 2010 minutes, no claims included. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize up to \$3,500 for a feasibility study for county wireless internet service. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith authorizing Judge Thompson to obtain three quotes and take the most reasonable offer for the 9.9 kilowatt solar project at the Road Department building. Motion carried.

Motion by Commissioner Smith second by Commissioner Burnet to sign the Memorandum of Understanding between Sherman County and Columbia River Inter-Tribal Fish Commission. Motion carried.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize entering into joint agreement with Wasco County identifying Undersheriff Steve Conover as project manager for the Buffer Zone Grant in the amount of \$198,541.42 in the purchase and installation of equipment through Western States Contracting Alliance. Motion carried.

Motion by Commissioner Burnet and second by Commissioner Smith to go into executive session in accordance with ORS 192.660 (2) (e) Property, (h) Legal Rights. Motion carried.

1.1 QUARTERLY REPORT – SHAWN PAYNE, EMERGENCY SERVICES:

Shawn Payne presented her Activity Report for March 9 through June 9. The fire ban went into effect as of July 1 for all fire districts, with the exception of South Sherman. There were no fires over the July 4th holiday. She reported the generator on Gordon Ridge is being replaced and having been declared surplus, will be repaired and utilized by the Moro Medical Clinic. Shawn reported on other projects including a grant for a courthouse emergency generator; emergency operations plan; emergency services advisory committee. Regarding the Rufus Ambulance Service, Shawn amended the

bylaws, which Will Carey can review as he is also preparing an agreement between the County and Rufus Ambulance. The Court appoints or hires the ASA and the ambulance service could be returned to Rufus if a licensed crew is available. Will Carey advised the Court won't be in a position to give consent until all criteria is met. Shawn would like for the agreement to be completed by the end of the calendar year in conjunction with Rufus Ambulance memberships.

1.2 QUARTERLY REPORT – BETH MCCURDY, FAIR BOARD:

Beth McCurdy presented minutes from the previous three fair board meetings and the 2010 schedule of events. There are changes in the house rental policy; a contractor is working on small jobs around the fairgrounds; the fair book will be delivered later in the week; new fans have been installed in the swine barn and show arena; already have folks signed up for the geocache event; no rodeo this year; 4-wheeler and demolition derby events are scheduled; has prepared a commercial booth form; if no RV spaces are available, dry camping will be utilized within the fairgrounds.

1.3 QUARTERLY REPORT – KATIE KELLEY, RESPITE CARE:

Katie Kelley reported several new accounts are enrolled for respite care; best if those requesting assistance enroll prior to the time when service is needed; program funding, including carryover will carry through until the end of the fiscal year.

1.4 QUARTERLY REPORT – KATIE KELLEY, SENIOR CENTER MANAGER:

The senior/community center has seen recent changes in office space, personnel and upcoming transition period. Katie will begin training her temporary replacement in August. The meal program has been revised and is now enforced by Mid-Columbia Council of Governments; volunteer greeters are there 4-5 times weekly; discussed pros and cons of changing facility name to "Sherman County Community Center", CDBG grant should be reviewed first.

2.2 AGREEMENT FOR PROFESSIONAL SERVICES – CINDIE KING, COMMISSION ON CHILDREN & FAMILIES:

The Court reviewed the Agreement between SCCC and Cindie King for providing the 2010 Excellent Adventures summer program.

Motion by Commissioner Smith and second by Commissioner Burnet to sign the Agreement for Professional Services between Sherman County Commission On Children and Families and Cindie King for the 2010 Excellent Adventures Program. Motion carried.

**2.3 FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2010 – 2011
- COMMISSION ON CHILDREN & FAMILIES:**

A letter was received from SCCCCF Director Dee Lieuallen outlining 2010-11 funding recommendations by the RFP Committee.

Motion by Commissioner Burnet and second by Commissioner Smith to approve the recommendation of the RFP Committee for 2010-11 SCCCCF program funding. Motion carried.

**2.4 ORDER: IN THE MATTER OF THE CANCELLATION OF CERTAIN
OUTSTANDING COUNTY GENERAL CHECKS:**

An order was prepared by Finance Director Debbie Hayden to cancel outstanding county general checks.

Motion by Commissioner Smith and second by Commissioner Burnet to approve and sign the Order in the Matter of the Cancellation of Certain Outstanding County General Checks. Motion carried.

**2.5 ORDER: IN THE MATTER OF AUTHORIZING THE SHERMAN COUNTY
FINANCE DIRECTOR TO DESTROY UNISSUED COUNTY CHECKS FOR
THE REASONS THAT THE SAME ARE VOID DUE TO INCORRECT
AMOUNTS AND/OR PRINTER ERROR:**

Finance Director Hayden also submitted an order to destroy unissued county checks for the County due to incorrect amounts and/or printer error.

Motion by Commissioner Smith and second by Commissioner Burnet to approve and sign the Order in the Matter Authorizing the Sherman County Finance Director to Destroy Unissued County Checks. Motion carried.

**2.6 GRANT AGREEMENT BETWEEN OREGON DEPARTMENT OF
TRANSPORTATION AND SHERMAN COUNTY TO PROVIDE FUNDING FOR
PASSENGER SHELTER AND BUS BARN EXPANSION:**

Grant agreement #26549 between ODOT – Public Transit Division and Sherman County for the purpose of bus barn expansion was reviewed.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize Judge Thompson to sign the grant agreement between Oregon Department of Transportation and Sherman County to provide funding for expansion of the bus barn. Motion carried.

2.7 PROPOSAL FOR LAWN TRACTOR – RV PARK:

The Court received and discussed three quotes obtained by Karl Richter for an RV Park riding garden tractor.

Consensus of the Court to take under advisement the three riding garden tractor quotes recommended for the RV Park.

1.5 EXTENSION SERVICE – BUILDING PROJECT; 4-H PROGRAM, SANDY MACNAB:

Sandy Macnab reported the Weir grant has been extended and will continue to provide funding for the 4-H Program Assistant until the fair is over. Overall, the number of children enrolled in 4-H is about the same as last year, although the number involved with animal projects is down. A \$50,000 pledge was received from the endowment fund for a new building. A written report is expected from Milt Ketchum in August. Also discussed were potential grant applications to the Meyer Memorial and Ford programs.

2.1 CREDIT CARD APPLICATION – BRYAN HUNT, TRI-COUNTY VETERANS SERVICE OFFICER:

Motion by Commissioner Burnet and second by Commissioner Smith to approve the credit card application for Bryan Hunt, Tri-County Veterans Service Officer. Motion carried.

2.8 INTERGOVERNMENTAL AGREEMENT FOR LOCAL ECONOMIC DEVELOPMENT SERVICES – SHERMAN COUNTY/MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT:

Motion by Commissioner Burnet and second by Commissioner Smith to approve the Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for Local Economic Development Services and authorize Judge Thompson to sign. Motion carried.

3.1 FAMILY & MEDICAL LEAVE ACT AND OREGON FAMILY LEAVE ACT TRAINING RESULTS:

Results of the FMLA and OFLA training were reviewed, with acceptable post-test scores achieved.

3.2 DISPOSAL CONTRACT ANNUAL CPI PRICE ADJUSTMENT – WASTE MANAGEMENT:

Notice was received from Oregon Waste Systems, Inc. indicating a downward price adjustment factor of -0.2% effective July 1, 2010.

1.6 WEED DEPARTMENT - PROPOSAL TO PURCHASE TRAILER, ROD ASHER:

Rod Asher requested approval to purchase a trailer with a ramp for the purpose of hauling the department's 2 ATVs and mower. There are sufficient funds in the department's budget. Also discussed was itemization of labor rates, weed board meetings.

Consensus of the Court to approve the purchase of a trailer for the Weed Department by Rod Asher.

4.1, 4.2, 4.3 CONSENT AGENDA – JUNE 16 & JUNE 30 COURT MINUTES:

Motion by Commissioner Smith and second by Commissioner Burnet to approve June 16 and June 30, 2010 minutes, no claims included. Motion carried.

1.8 HIRE ELECTRIC SOLAR DIVISION, SOLAR INCENTIVE PROGRAM APPLICATION RESULTS; RE-APPLICATION FOR RV PARK PROJECT; PROPOSAL FOR RELOCATION OF MAIN SERVICE POLE AT FAIRGROUNDS, BOB SKINNER:

Mark Coles was present for this discussion. Bob Skinner reported of the three applications, the Road Department 9.9 kilowatt project was accepted into the program and now have two months to complete a redesign. On October 1st additional applications will be accepted into the program, although the allocation will be 10% less. The Court can consider resubmitting or looking at new locations before then. The payoff on a 9.9kw solar project is estimated at approximately \$123,000 over the 15 year contract, although these figures were derived from RV Park data, which is different than Road Department shop data. The cost estimate is \$62,000. Solar modules would be flush-mounted to the shop roof. The contractor hired to complete the project must be an energy trust allied company. Will Carey said if the project is under \$150,000 bids are not necessary, but three quotes from solar suppliers are required.

Motion by Commissioner Burnet and second by Commissioner Smith authorizing Judge Thompson to obtain three quotes and take the most reasonable offer for the 9.9 kilowatt solar project at the Road Department building. Motion carried.

The Court also discussed relocating the main service pole located at the fairgrounds. There are four wires running across the show arena, which would interfere with any future solar project.

1.9 DAN DEVLIN, RURAL TECHNOLOGY GROUP – SHERMAN COUNTY WIRELESS ACCESS NETWORK:

Dan Devlin provided the Court with information pertaining to possible high speed internet access for all of Sherman County. This concept involves a county-funded access point system from towers at various locations which allow any internet service provider,

for a fee to use that system to connect their subscribers. Wireless traffic then goes back to the Erskine location for internet connectivity. Service providers would negotiate and pay Frontier TeleNet an access fee. Sherman County would make the decision on type of network, equipment, installation and management of the system. Frontier TeleNet would charge \$6.00 per account. Dan Devlin recommended an independent evaluation be completed. It was stated that users at lower elevations or not within line of sight could be serviced by repeaters.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize up to \$3,500 for a feasibility study for county wireless internet service. Motion carried.

1.10 QUARTERLY REPORT - TRI-COUNTY VETERANS SERVICE OFFICER, PAUL CONWAY & BRYAN HUNT:

Paul Conway introduced Bryan Hunt, the new Tri-County Veterans Service Officer. Paul presented activity reports for the quarter, his revenue and expenditure reports and gave a breakdown of outreach services provided for veterans by the counties. Paul stated the program is running smoothly and that he has enjoyed working with the Court. Bryan is interested in being accessible to veterans within the tri-county area via one cell phone number, rather than having a separate number for each office.

2.9 INTER-TRIBAL POLICE AGREEMENT:

Legal counsel Will Carey introduced his summer employee Samantha Benton and Gary Eckert, Inter-Tribal Police. Sheriff Lohrey was also present. Will has been coordinating with Hood River and Wasco Counties in development of an agreement. Inter-tribal police currently have signed agreements with all participating counties except Sherman, Hood River and Jefferson. The inter-tribal police have provided a certificate of liability insurance with an appropriate amount of coverage; have the same background checks as sheriff's deputies; typically don't make arrests, but communicate with the sheriff's department and work alongside the county involving criminal matters; typical duties involve river patrols, can issue citation for game violations; currently work in seven Oregon counties and three Washington counties; Sheriff Lohrey will swear in each of their officers.

Motion by Commissioner Smith second by Commissioner Burnet to sign the Memorandum of Understanding between Sherman County and Columbia River Inter-Tribal Fish Commission. Motion carried.

SHERIFF'S DEPARTMENT – BUFFER ZONE GRANT, BRAD LOHREY:

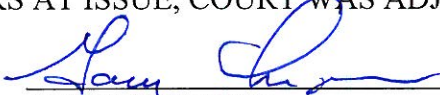
Wasco County Undersheriff Steve Conover and Rob Meyers of Frontier TeleNet were also present. Sherman County was awarded a reimbursable Buffer Zone Grant in the amount of \$198,541.42 and Sheriff Lohrey asked that Steve Conover be appointed project manager. OEM administers the grants, but bills must be paid separately and not

combined with other grant projects. Equipment is ordered from the WSCA or Western States Contracting Alliance so purchases can be made at the lowest bid cost.

Motion by Commissioner Smith and second by Commissioner Burnet to authorize entering into joint agreement with Wasco County identifying Undersheriff Steve Conover as project manager for the Buffer Zone Grant in the amount of \$198,541.42 in the purchase and installation of equipment through Western States Contracting Alliance. Motion carried.

At 4:00pm, motion by Commissioner Burnet and second by Commissioner Smith to go into executive session in accordance with ORS 192.660 (2) (e) Property, (h) Legal Rights. Motion carried.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.



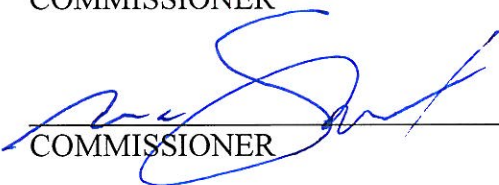
COUNTY JUDGE

ATTEST: 

COUNTY CLERK



COMMISSIONER



COMMISSIONER