

Court Agenda

August 1, 2012

9:00 a.m.

1.0 Appointment Schedule:

1.1	9:00 a.m.	Brad Lohrey – Sheriff – Quarterly Report
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- 1.2 9:15 a.m. Dean Dark Wildlife Services Quarterly Report
- 1.3 9:30 a.m. Georgia Macnab Planning Director Quarterly Report; Identify County Comprehensive Economic Development Strategies (CEDS) Projects
- 1.4 10:00 a.m. Will Carey, Cliff Jett County Counsel; City of Rufus Re: Property in City of Rufus
- 1.5 11:00 a.m. Ron McDermid Justice Court Quarterly Report; Wire Demo Update
- 1.6 11:30 a.m. Dee Lieuallen Commission on Children & Families/Prevention Quarterly Report; OYCC Crew Report
- 1.7 1:30 p.m. Marnene Benson-Wood Community Transit Quarterly Report; Board Appointment

Additions to Agenda:

2.0 Action Items:

- 2.1 Intergovernmental Agreement with Wasco County for Geographic Information System (GIS) Services
- 2.2 Appointment Commission on Children & Families Wes Owens
- 2.3 Business Resumption Plan/Disaster Recovery Request Bank of Eastern Oregon
- 2.4 Declare as Surplus: 1985 Fleetwood Mobile Home, Storage Building, Deck
- 2.5 Quote: Tenneson Engineering Survey & Topographic Map Wasco Annex
- 2.6 Quote: Mike Minnis Painting Paint Exterior Senior Center Building
- 2.7 Quote: Ben Bailey Carpet & Upholstery Steam Cleaners Steam Clean & Deodorize Carpet Wasco Annex (\$1,350 all main floor)
- 2.8 Quote: Ernie's Locks & Keys Door Handles & Master System Wasco Annex
- 2.9 Representative Greg Smith Quote Request

3.0 Discussion Items:

- 3.1 Extension/Experiment Station Property Title/Lease Agreement; Facility Name
- 3.2 Wasco Annex Update
- 3.3 Sherman Internet Update
- 3.4 Thank You Letter Columbia Gorge Community College Foundation
- 3.5 Press Release Re: Facility Upgrades at Jr./Sr. High School Johnson Controls
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of July 18, 2012
- 4.2 Claims July

5.0 Future Agenda Items:

^{**}If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel



SHERMAN COUNTY COURT REGULAR SESSION SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

August 1, 2012 - 9:00 a.m.

Present: Judge Gary Thompson, Steve Burnet, Commissioner, Mike Smith, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk, Will Carey, County Counsel (arrived at 9:30 am)

ADDITIONS TO AGENDA

2.10 Letter of Support to MCCOG

SUMMARY OF ACTIONS TAKEN:

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to authorize the expenditure of additional \$6,320 for ASET to complete wiring demolition and finish server room wiring configuration. Vote: unanimous.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of up to \$5,000 for wall and ceiling patch work in the courthouse. Vote: unanimous.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet to approve Amendment #2 between Sherman County and Mid Columbia Center for Living for Prevention Funding for fiscal year 2012-2013 and authorizing Judge Thompson to sign. Vote: unanimous.

<u>Motion</u> by Commissioner Smith second by Commissioner Burnet, to approve the ODOT Public Transit Division Agency Quarterly Report for Quarter 4 of the 2011-2013 Biennium as presented. Vote: unanimous.

<u>Motion</u> by Commissioner Burnet, second by Smith, to approve the appointment of Jeanne Kuettel to complete the term of Katie Wooderson which expires December 2012 on the Sherman County Special Transportation Fund Advisory Committee. Vote: unanimous.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to approve Intergovernmental Agreement between Wasco County and Sherman County for Geographic Information System (GIS) services. Vote: unanimous.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to approve the appointment of Wes Owens to the Commission on Children & Families as a professional member for a term of four years to expire July 2016. Vote: unanimous.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to approve a request from the Bank of Eastern Oregon (BEO) to serve as a Business Resumption partner, in the case of a disaster, providing an offsite location where BEO could resume business until able to set up a mobile unit or return to their permanent business site. Vote: unanimous.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to declare as surplus property a 1985 Fleetwood Mobile Home, storage building and deck. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to accept a quote from Tenneson Engineering Corporation to survey and prepare topographic map of Tax Lots 01N-17E004DC 900, 1600 and 1700 in Block 2, Armsworthy's Addition and in the SW ¼ SE ¼ of Section 4 Township 1 North, Range 17 East, W.M., City of Wasco, Sherman County, Oregon, and authorizing Judge Thompson to sign. Vote: unanimous.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to accept a proposal in the amount of \$3,900.00 from Mike Minnis Painting to paint the exterior of the Senior & Community Center and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner Burnet, to authorize the expenditure of \$1,350.00 to steam clean and deodorize main floor carpet at the Wasco Annex. Vote: unanimous.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of \$272.00 for door handles and Master System at the Wasco Annex as quoted by Ernie's Locks & Keys. Vote: unanimous.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to write a letter of support for MCCOG to continue to operate the Area Agency on Aging program and authorizing Judge Thompson to sign. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 BRAD LOHREY – SHERIFF – QUARTERLY REPORT

Sheriff Lohrey reported that he has hired Dan DeHaven to fill the vacant Deputy position in the Sheriff's Department. Officer DeHaven, who is retiring from the Oregon State Police, will begin working in Sherman County Sept. 1. He is a Level I Truck Inspector and one of the state's few reconstrutionists.

Deputy Hulke is picking up the new patrol car from Withnell Dodge in McMinnville today.

Completion goal for the radio consolidation project is October. Jefferson County is closing their 911 center and all calls will be dispatched out of Condon. Jefferson County will be a co-equal partner in the "TriCom" project. The plan is to go with a usage fee based on population. An IGA is being prepared between Gilliam, Jefferson, Sherman and Wheeler Counties making it a 4-Com with a board consisting of Judge, Commissioner, Court appointee, and Sheriff (or appointee) from each county. There will also

be an Executive Committee that would have one member from each county. They are looking at making 4-Com its own entity. It would be a separate organization that would run all of its own business. The biggest expenses would be insurance and auditing fee. The budget would increase, but it will not affect the amount coming from the current Tri Com members and Jefferson County will spend about half of what they are currently spending running their own 911 Center.

1.2 DEAN DARK – WILDLIFE SERVICES – QUARTERLY REPORT

Dean thanked the Court for funding his position for another year.

Dean told the Court that he got 220 coyotes, 2 cougar and numerous wild pigs last year. He said that calls about beaver have decreased, there have been no skunk complaints, but several raccoon calls. Judge Thompson asked Dean if he has had any calls from State Parks. Dean said he had a call about a feral dog, but nothing was done. Judge Thompson said he thought it would be a good idea for Dean to sit in on some of the County's meetings with the Cottonwood Park people. Commissioner Burnet said he has met the new manager, who seems to be the sort of person who will be easy to work with. He said that he would talk with the manager and let him know that Dean's services are available.

Dean has started putting out coyote traps for the summer litters. Commissioner Burnet asked about the feral pig population. Dean said that none have been seen on Art Decker's property recently. There are some on Black Rock, but the numbers are decreasing after they got 17 in Jackknife with the helicopter last year, when they killed 54 throughout Sherman and Wasco Counties the first day. He would like to get the helicopter in once a year after having much better luck the second year. It is much more time efficient than trapping them on the ground. BLM put up most of the money for the helicopter, along with Wasco County SWCD.

He had more stray dog calls than usual last year. The problem southwest of Grass Valley regarding feral dog packs is ongoing. Dean has talked with the Sheriff's Department and ODFW, but there has been no solution. The dogs are learning to avoid traps because a land owner is setting them on top of the ground. He can only hunt the dogs on other people's property.

1.3 GEORGIA MACNAB – PLANNING DIRECTOR – QUARTERLY REPORT; IDENTIFY COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIES (CEDS) PROJECTS

The Court reviewed Georgia's written quarterly report. Cottonwood Park project is still in the process of getting fire and safety policies in place. County Counsel is working on an IGA to present at the next meeting. There have been no new developments regarding the communications issue. A contractor began working there the middle of July.

She reviewed the Brush Canyon wind farm application and provided comment conditions.

She is still getting complaints about the Kent property that burned. A letter was been sent to the property owner, but nothing has been done. She will contact the owner again and if nothing is done the next step may be having County Counsel write a letter.

All of the Housing Rehab monies have been spent. The final public hearing is August 15 to get comment on how the project went.

There was discussion regarding the sewer sludge being used to fertilize agricultural fields in the North end of the county. Can it be considered a nuisance? Georgia said that there are permits in place. There are some regulations regarding when it can be applied as far as weather conditions when run-off can occur. County Counsel said that if there is an odor, it is considered a nuisance. He reported that a new nuisance ordinance has been developed for Hood River County, and Gilliam County is in the process of wrapping one up. When they are both finalized he suggested the Court look at them as guidelines for updating Sherman County's nuisance ordinance. As far as the odor problem with the sludge, Will suggested contacting a state agency to check into it. It should not smell.

Georgia is in the process of getting the Comprehensive Economic Development Strategies (CEDS) priority list to MCEDD. The County needs to identify projects that it wants on the list. The Court wants to add Senior Housing to the Public Works list and keep Workforce Housing. They will talk to Jessica about the Giles French project. An annex for the courthouse will be kept on the list, but not necessarily at the top. The Court will prioritize all of the items on the list at their meeting September 5th.

1.4 WILL CAREY -COUNTY COUNSEL; CITY OF RUFUS - RE: PROPERTY IN CITY OF RUFUS

Will received a letter from Tom Peachy, City of Rufus attorney, requesting a quit claim deed for county parcel that is in the housing development. Will wants to get a clear understanding of the situation before the County proceeds. He spoke with Ben from Tenneson Engineering and Ben thought the situation had been resolved. In 1941 Sherman County passed a Resolution which gave this abandoned strip to adjoining landowners. Will said that a Deed to Real Property can't be changed by Resolution; however, the Title Company is satisfied with the Resolution. Will wants to protect the County's interest, making sure that whatever is done is correct. Debbie Hayden presented the 1941 Resolution that relinquishes ownership by the County. The Title Company argues that this document acts as a Deed and will accept it. County Counsel and the Court agreed if the Title Company accepts this document, no further action is needed. Therefore, the situation is considered resolved.

Will Carey and Judge Thompson have a meeting with BPA tomorrow. Will has talked with Representative Greg Walden about the issue. He said he has had more response from Merkley's office than Walden's.

Cottonwood IGA — Counsel will get it back to the County before August 15 meeting. He asked the Court if this park will be beneficial to the County. Commissioner Burnet said that the main goal is for this to be an educational park rather than a big "people park" and believes that the educational pieces could have a long term benefit for the County if we can educate people as to the relationship of conservation upland of the river and this sort of thing. The State Parks people are listening. Tom Peterson hired has been hired as manager of the park. He is related to the Rietman family in Gilliam County and has land ownership there. As far as a direct benefit to the county, probably none. Wasco will be an entry way into the park so there may be some benefits to the City of Wasco since visitors to the park have to drive through the town. The County is making some demands as far as safety and fire and communications are concerned. The Parks Dept. won't get final permits until they have addressed these issues. Judge Thompson noted that having the park there it will enable the County to have more emergency services on the river as far as EMS coverage. Presently there is no EMS coverage from Clarno to the mouth of the John Day River.

Commissioner Burnet is concerned that the parks people will want the County to upgrade their road at the end of the park. County Counsel said we need to include improvements to the County's road as well as addressing the emergency services and communications issues in the IGA. Commissioner Burnet thinks that the Parks people are listening to our concerns.

Commissioner Burnet gave County Counsel a brief update on NORCOR issues.

1.5 RON MCDERMID – JUSTICE COURT – QUARTERLY REPORT; WIRE DEMO UPDATE

Ron reported that the fiscal year ended with both revenues and filings above projected levels; filings up for County, down for OSP; 26 fish & wildlife cases and 7 marine cases filed; 172 marijuana and alcohol-related violations filed – up slightly from 168 previous fiscal year.

Effects of HB 2712; after 6 months there seems to be more good than bad, as it gives more latitude for baseline fines. The state has increased the amount they get from each citation from \$45 to \$60. The County gets to keep the money from fines for citations for possession of less than an ounce of marijuana.

Electronic citations from OSP are working pretty well and will likely be the next move locally with the Sheriff's office. There have been some issues receiving same citation multiple times.

Carey Hughes, who filled in while Mary Ann King was on medical leave, has been coming in periodically during staff absences so she can stay abreast of operations in the office.

Facility Updates:

ARRA closed out the end of June and was a great financial benefit. Demo of the old wiring has taken longer than anticipated and not enough funds were authorized for ASET. DVD and camera lines were removed first, then data lines and phone lines last.

ASET also needs to manage the wiring in the server room getting everything in order which will require extra time. Ron is requesting an additional \$7520 for ASET to complete the work. One thousand two hundred dollars remain from first funds authorized.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to authorize the expenditure of additional \$6,320 for ASET to complete wiring demolition and finish server room wiring configuration. Vote: unanimous.

Work to be done by Don Fraly to patch walls and ceiling when wire demo is complete.

Motion by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of up to \$5,000 for wall and ceiling patch work in the courthouse. Vote: unanimous.

1.6 DEE LIEUALLEN – COMMISSION ON CHILDEREN & FAMILIES/PREVENTION – QUARTERLY REPORT; OYCC CREW REPORT

Dee and the OYCC Crew Members, Samantha Coons, Shaun Casper, Riley Brown, Dillan Ortiz, Janet Guzman, and crew leader Jenny Guzman were present.

Jenny Guzman reported on the crew leader training she attended in Bend. Said that it was a lot of team building, first aid and dealing with various problems that could arise. She said that at first she didn't think some of the things she learned were relevant to Crew Leadership responsibilities, but learned that most of it was.

Each crew member reported on the various jobs they had done so far this summer. They have worked at Little Wheats, the Children's Fair, Wasco Annex, Jr/Sr High School, Sherman County Museum, Senior Housing, City of Wasco, Corps of Engineers, Deschutes Park, SWCD/Bill Todd Nursery, and if they had spare time they did litter patrol. Carl Langston taught the group a 1st Aid/CPR course at the beginning of their first week. The jobs they did include: mowing, weed eating, painting, installing a drip irrigation system, trail clearing, pruning and carpet cleaning. They will to the fairgrounds, RV Park and City of Grass Valley next week. The group related that they liked working on projects that would last more than pulling weed, mowing, etc. that would just come back.

Dee presented her written quarterly report. They have a new contract with the Mid Columbia Center for Living for A&D funds and they took out \$2000.00 for Administration fees. She was not aware they were going to do this and suggested that the County could contract directly rather than to through MCCFL. Her concern is that MCCFL will run all of the prevention programs. Commissioner Smith suggested that Dee submit a letter to MCCFL with her concerns.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to approve Amendment #2 to Sherman County Prevention Agreement between Mid-Columbia Center for Living and Sherman County for the term July 1, 2011 through June 30, 2013 and authorizing Judge Thompson to sign. Vote: unanimous.

1.7 MARNENE BENSON-WOOD – COMMUNITY TRANSIT – QUARTERLY REPORT; BOARD APPT.

Marnene presented her 4th quarter report. There was a brief discussion about CCO's affect on transportation. No changes are anticipated at this time.

<u>Motion</u> by Commissioner Smith second by Commissioner Burnet, to approve the ODOT Public Transit Division Agency Quarterly Report for Quarter 4 of the 2011-2013 Biennium as presented. Vote: unanimous.

Marnene reported that Katie Wooderson resigned May.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to approve the appointment of Jeanne Kuettel to complete the term of Katie Wooderson which expires December 2012 on the Sherman County Special Transportation Fund Advisory Committee. Vote: unanimous.

2.0 ACTION ITEMS

2.1 Intergovernmental Agreement with Wasco County for Geographic Information System (GIS) Services

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to approve Intergovernmental Agreement between Wasco County and Sherman County for Geographic Information System (GIS) services. Vote: unanimous.

2.2 Appointment - Commission on Children & Families - Wes Owens

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to approve the appointment of Wes Owens to the Commission on Children & Families as a professional member for a term of four years to expire July 2016. Vote: unanimous.

2.3 Business Resumption Plan/Disaster Recovery Request – Bank of Eastern Oregon

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to approve a request from the Bank of Eastern Oregon (BEO) to serve as a Business Resumption partner, in the case of a disaster, providing an offsite location where BEO could resume business until able to set up a mobile unit or return to their permanent business site. Vote: unanimous.

2.4 Declare as Surplus: 1985 Fleetwood Mobile Home, Storage Building, Deck

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to declare as surplus property a 1985 Fleetwood Mobile Home, storage building and deck. Vote: unanimous.

2.5 Quote: Tenneson Engineering – Survey & Topographic Map - Wasco Annex

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to accept a quote from Tenneson Engineering Corporation to survey and prepare topographic map of Tax Lots 01N-17E004DC 900, 1600 and 1700 in Block 2, Armsworthy's Addition and in the SW ¼ SE ¼ of Section 4 Township 1 North, Range 17 East, W.M., City of Wasco, Sherman County, Oregon, and authorizing Judge Thompson to sign. Vote: unanimous.

2.6 Quote: Mike Minnis Painting – Paint Exterior - Senior Center Building

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to accept a proposal in the amount of \$3,900.00 from Mike Minnis Painting to paint the exterior of the Senior & Community Center and authorizing Judge Thompson to sign. Vote: unanimous.

2.7 Quote: Ben Bailey Carpet & Upholstery Steam Cleaners – Steam Clean & Deodorize Carpet - Wasco Annex (\$1,350 – all main floor).

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to authorize the expenditure of \$1,350.00 to steam clean and deodorize main floor carpet at the Wasco Annex. Vote: unanimous.

2.8 Quote: Ernie's Locks & Keys – Door Handles & Master System – Wasco Annex.

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to authorize the expenditure of \$272.00 for door handles and Master System at the Wasco Annex as quoted by Ernie's Locks & Keys. Vote: unanimous.

2.9 Representative Greg Smith Quote request

Commissioner Smith received a phone call from Greg Smith's office asking for a quote to appear in the Oregon Voters Pamphlet. It was the decision of the court to leave this matter up to each Commissioner. No motion needed

2.10 Letter of Support for Mid Columbia Council of Governments

Commissioner Smith proposed that the Court send a letter of support of MCCOG regarding the Area Agency on Aging issue.

<u>Motion</u> by Commissioner Smith, second by Commissioner Burnet, to write a letter of support for MCCOG to continue to operate the Area Agency on Aging program and authorizing Judge Thompson to sign. Vote: unanimous.

3.0 **DISCUSSION ITEMS**

3.1 Extension/Experiment Station Property - Title/Lease Agreement; Facility Name

They can fill in east of the road for additional parking space. If an easement is needed that can easily be obtained. There is no funding for two buildings. One building will be built in conjunction with OSU for chemical storage for both the County and OSU; with separate areas for each entity.

The suggestion was made to call the new Experiment Station/Extension Office facility Sherman R & E (Research and Education).

A sign for the new facility was discussed. Someone needs to talk with Steve Pietre to see what his thoughts are.

3.2 Wasco Annex – Update

There is a new leak in the roof. May have to look at replacing the roof in the future. Re-keyed and new door handles will be put on two doors. Carpets will be cleaned. A dance for kids is going to be held in the cafeteria on August 11th. Potlatch will begin serving meals on the 13th. Tenants need to be aware that Roger is the manager of the building and can handle scheduling issues, etc.

3.3 Sherman Internet Update

There are over 85 subscribers now. A new promotion is coming out to the cities. Equipment is ordered for the nomadic wireless. Discussed using the wind meter tower to mount equipment at the fairgrounds. The R & E Building is hooked up, but they are not using it because OSU IT's aren't comfortable with it. Commissioner Smith will speak with them about the security of the system.

3.4 Thank You Letter – Columbia Gorge Community College Foundation

Reviewed thank you letter. The foundation is looking for a board member. Jean McKinney was suggested.

3.5 Press Release Re: Facility Upgrades at Sherman Jr./Sr High School – Johnson Controls

Reviewed press release prepared by Johnson Controls

3.6 Commissioner Reports

Burnet - NORCOR meeting the 6th concerning budget.

Smith - NCPHD is looking at going independent. Has taken on the role of Vice Chair of MCCED. Suggests the County send Tom McCoy a thank you for representing the Court, at the same time asking him to consider to continue serving as needed.

Thompson - The Wellness Center is doing very well; averaging 18 people a day. There are 54 paid memberships to date. He is meeting with County Counsel and BPA tomorrow. The Sr. Center Gazebo project has about \$5,000 now (\$4,000 from a single donor). Will be going to Eyes of the Child Juvenile Justice meeting next week.

4.0 CONSENT AGENDA

4.1 Minutes of July 18, 2012

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the Minutes of July 18, 2012, as presented. Vote: unanimous.

4.2 Claims

<u>Motion</u> by Commissioner Burnet, second by Commissioner Smith, to approve the claims for July. Vote: unanimous.

5.0 **FUTURE AGENDA ITEMS**:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED

COUNTY JUDGE

COUNTY CLERK

COUNTY COMMISSIONER

COUNTY COMMISSIONER