



Court Agenda

September 1, 2010

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Shawn Payne – Emergency Services – Emergency Operations Plan
- 1.2** 9:15 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.3** 10:00 a.m. Erin Stone – Lower John Day Conservation Workgroup – Update
- 1.4** 10:30 a.m. Mark Coles – Roadmaster – Re: Joint Road Construction Agreement
- 1.5** 1:30 a.m. Todd Gregory – Obsidian Finance – Financing for Solar Energy Program

Additions to Agenda:

2.0 Action Items:

- 2.1 Columbia Gorge Bi-State Renewable Energy Zone – Funding Request for Small & Community Wind Conference
- 2.2 Intergovernmental Agreement – Sherman County/Mid-Columbia Council of Governments for Services Re: Housing Issues
- 2.3 Resident Incentive Program Application – Current Non-Resident
- 2.4 Courthouse Raised Bed Edging Proposal
- 2.5 De-accessioned Museum Objects – Plan for Removal
- 2.6 Computer Request – Office of County Court
- 2.7 Senior Center Manager Temp Position
- 2.8 City of Moro Loan Request

3.0 Discussion Items:

- 3.1 Draft 2009 Material Recovery Survey – DEQ
- 3.2 Housing Rehabilitation Program - Update
- 3.3 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of August 18, 2010
- 4.2 Minutes of June 24, 2010 – Tri-County Special Session (Wasco & Gilliam Counties)
- 4.3 Claims – August

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
Sherman County Circuit Courtroom

MINUTES

September 1, 2010 9:05am

Present: Gary Thompson, County Judge; Steve Burnet, Commissioner; Melva Thomas, Court Administrative Assistant; Jenine McDermid, County Clerk; Shawn Payne, Jerrilea Mayfield.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Burnet and second by Judge Thompson authorizing Judge Thompson to sign the letter of promulgation. Motion carried.

Motion by Commissioner Burnet second by Judge Thompson at 9:10am to adjourn into executive session in accordance with ORS 192.660 (2) (i) Personnel.

Consensus to work with Eric Schmidt of Association of Oregon Counties regarding placement of county data on the web.

Motion by Commissioner Burnet and second by Judge Thompson authorizing Judge Thompson to sign the Joint Road Construction Agreement between Sherman County and Star Point Wind Project LLC for work on Baseline Lane pending approval of county counsel. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson authorizing the expenditure of \$1,000 for Columbia Gorge Bi-State Renewable Energy Zone to attend the Small and Community Wind Conference in Portland, payable from the county renewable energy fund.

Motion by Commissioner Burnet and second by Judge Thompson authorizing Judge Thompson to sign the Intergovernmental Agreement between Mid-Columbia Council of Governments and Sherman County for services to assist in efforts to alleviate housing shortages in Sherman County. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson authorizing the expenditure of \$2,400 to replace the raised bed edging around the Courthouse. Motion carried.

Consensus of the Court to retrieve the de-accessioned objects from the Sherman County Historical Society.

Motion by Commissioner Burnet and second by Judge Thompson authorizing the expenditure of up to \$1,000 from the computer related fund for the purchase of a new computer for the Office of the County Court. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson offer to Linda Cornie the temporary position as manager of the Senior & Community Center. Motion carried.

Consensus of the Court to move forward with the development of documents for a loan to the City of Moro to build a new city hall, charging an interest rate of 3.5% for the \$150,000 loan with a term of three years.

Consensus of the Court not to repair the dent in the 2002 Subaru.

Motion by Commissioner Burnet and second by Judge Thompson to approve the August 18 minutes as submitted and the June 24 Tri-County Special Session minutes as corrected. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson to accept the August claims as presented. Motion carried.

1.1 EMERGENCY SERVICES – EMERGENCY SERVICES OPERATIONS PLAN, SHAWN PAYNE:

Shawn Payne reported taking delivery of the new emergency services vehicle. A revised Emergency Operations Plan, superseding the previous plan and being valid for five years, was presented to the Court, which Judge Thompson previously reviewed. The new plan, along with the letter of promulgation, will be presented to all Sherman County cities and fire departments.

Motion by Commissioner Burnet and second by Judge Thompson authorizing Judge Thompson to sign the letter of promulgation. Motion carried.

1.2 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (i) PERSONNEL:

Motion by Commissioner Burnet second by Judge Thompson at 9:10am to adjourn into executive session in accordance with ORS 192.660 (2) (i) Personnel.

The Court reconvened regular session at 9:47am.

1.3 LOWER JOHN DAY CONSERVATION WORKGROUP UPDATE – ERIN STONE:

The Court heard an update from facilitator Erin Stone regarding recent activities of the workgroup. Erin advised this will be the last year of funding, after which responsibilities will transition to the Soil and Water Conservation Districts and county courts of the local regions. With regard to Cottonwood Canyon State Park, Erin has been invited to join an advisory committee to discuss ideas for the park including an education center, experiential learning opportunities, and low-impact camping such as tents/cabins. A meeting is scheduled for September 13 and the Court was invited to attend. She reported about successful collaboration on a project involving the workgroup and several other agencies including the BPA, Army Corps of Engineers, and Soil & Water Conservation Districts. It was learned the annual meeting is scheduled for September 30th, with a tour beginning at LePage Park and ending with dinner at Condon.

Assessor Dick Stradley appeared before the Court to address his concerns regarding a request for County data to be accessible from the web. His office was recently visited by state agencies interested in posting the county's GIS information on the Internet, which would include property owner names and addresses. Dick does not feel this benefits the county and is interested in working with Eric Schmidt of the Association of Oregon Counties with respect to the GIS applications.

Consensus to work with Eric Schmidt of Association of Oregon Counties regarding placement of county data on the web.

1.4 JOINT ROAD CONSTRUCTION AGREEMENT – MARK COLES, ROADMASTER:

The Court was presented with a Joint Road Construction Agreement between Sherman County and Star Point Wind Project LLC. This involves reconstruction of a stretch of Baseline Lane beginning at the intersection of Baseline Lane and Highway 206, heading northeast and ending near Star Point's Operations and Maintenance Building on Baseline Lane. Mark Coles said this would benefit local residents, as well as Iberdrola. He added this project has been approved by all road committee members, except for one member he hasn't heard from. The Court reviewed the document.

Motion by Commissioner Burnet and second by Judge Thompson authorizing Judge Thompson to sign the Joint Road Construction Agreement between Sherman County and Star Point Wind Project LLC for work on Baseline Lane pending approval of county counsel. Motion carried.

Mark also reported on issues at Herin Road; problems with some trucks being off-route and traveling on county roads; will contact county counsel regarding state statute concerning hazardous material items requested by DEQ; will meet again with ODOT regarding the redesigning of the south approach at High School Loop and project timeframe of the northbound deceleration lane.

2.1 COLUMBIA GORGE BI-STATE RENEWABLE ENERGY ZONE - FUNDING REQUEST FOR SMALL & COMMUNITY WIND CONFERENCE:

The Court reviewed correspondence received from CGBREZ regarding a request for funding a booth for the Small and Community Wind Conference and Exhibition December 7-9 in Portland.

Motion by Commissioner Burnet and second by Judge Thompson authorizing the expenditure of \$1,000 for Columbia Gorge Bi-State Renewable Energy Zone to attend the Small and Community Wind Conference in Portland, payable from the county renewable energy fund.

2.2 INTERGOVERNMENTAL AGREEMENT - SHERMAN COUNTY/MID-COLUMBIA COUNCIL OF GOVERNMENTS FOR SERVICES REGARDING HOUSING ISSUES:

The Court reviewed the Intergovernmental Agreement, which was amended by county counsel and was okayed by all parties involved.

Motion by Commissioner Burnet and second by Judge Thompson authorizing Judge Thompson to sign the Intergovernmental Agreement between Mid-Columbia Council of Governments and Sherman County for services to assist in efforts to alleviate housing shortages in Sherman County. Motion carried.

2.3 RESIDENT INCENTIVE PROGRAM APPLICATION – CURRENT NON-RESIDENT:

An application was received from a person who recently moved out of the county. County counsel will be contacted for an opinion.

2.4 COURTHOUSE RAISED BED EDGING PROPOSAL:

The Court received a verbal proposal from Jacob Anderson of \$2,400 for reconstruction of the raised bed edging at the Courthouse, with the written proposal soon to be received.

Motion by Commissioner Burnet and second by Judge Thompson authorizing the expenditure of \$2,400 to Jacob Anderson for replacement of the raised bed edging around the Courthouse. Motion carried.

2.5 DE-ACCESSIONED MUSEUM OBJECTS – PLAN FOR REMOVAL:

A letter was received from the Sherman County Historical Society and Museum notifying the County of certain items having been de-accessioned from its permanent collection.

Consensus of the Court to retrieve the de-accessioned objects from the Sherman County Historical Society.

2.6 OFFICE OF THE COUNTY COURT – COMPUTER REQUEST:

A new computer and monitor were requested by Melva Thomas as she is having problems with her current equipment.

Motion by Commissioner Burnet and second by Judge Thompson authorizing the expenditure of up to \$1,000 from the computer related fund for the purchase of a new computer for the Office of the County Court. Motion carried.

2.7 SENIOR CENTER MANAGER TEMP POSITION:

Judge Thompson was informed the person selected for the temporary manager position at the Senior/Community Center has declined the job offer. He said another person who was interviewed is willing to accept the position.

Motion by Commissioner Burnet and second by Judge Thompson offer to Linda Cornie the temporary position as manager of the Senior & Community Center. Motion carried.

2.8 CITY OF MORO LOAN REQUEST:

The Court received a letter from the City of Moro advising they heard the County is willing to loan funds for construction of a new City Hall on First Street. The City is

requesting an additional \$25,000 to cover the cost of prevailing wages, for a total loan amount of \$150,000 not including interest and also inquired about the process for obtaining funds so work can begin prior to winter.

County counsel has said that loaning funds is possible, although no decision has yet been made. The Court discussed prevailing wage, current unallocated SIP fees, investment, interest rate and other loan terms. County counsel will be asked to begin preparation of loan documents.

Consensus of the Court to move forward with the development of documents for a loan to the City of Moro to build a new city hall, charging an interest rate of 3.5% for the \$150,000 loan with a term of three years.

Jenine McDermid learned the estimated cost of the Subaru door dent may exceed 50% of the car value, which could possibly lead to the car being totaled.

Consensus of the Court not to repair the dent in the 2002 Subaru.

3.1 DRAFT 2009 MATERIAL RECOVERY SURVEY – DEQ:

The Court reviewed a draft of the 2009 Material Recovery Survey received from DEQ.

3.2 HOUSING REHABILITATION PROGRAM – UPDATE:

Melva Thomas presented new information on the Housing Rehabilitation program regarding mortgage application originators. HUD is in the process of finalizing administrative rules and it is uncertain if these rules apply to nonprofit organizations. David Vanderlip has his own nonprofit status and has been granted a temporary license valid through December 31, 2010 and will obtain training later if needed. The notice of intent was advertised on August 31.

4.0, 4.1, 4.2, and 4.3 CONSENT AGENDA – AUGUST 18, 2010 COURT MINUTES, JUNE 24, 2010 TRI-COUNTY SPECIAL SESSION MINUTES (WASCO & GILLIAM COUNTIES), AUGUST CLAIMS:

Motion by Commissioner Burnet and second by Judge Thompson to approve the August 18 minutes as submitted and the June 24 Tri-County Special Session minutes as corrected. Motion carried.

Motion by Commissioner Burnet and second by Judge Thompson to accept the August claims as presented. Motion carried.

**1.5 OBSIDIAN FINANCE – FINANCING FOR SOLAR ENERGY PROGRAM –
TODD GREGORY:**

The Court met with Todd Gregory of Obsidian Finance to discuss a financing program developed for individuals, small businesses, contractors and government buildings based on Pacific Power's Oregon Solar Incentive Program. Obsidian has several finance programs available to suit a variety of needs.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED
AT 2:34 PM.



COUNTY JUDGE

ATTEST: 

COUNTY CLERK



COMMISSIONER



COMMISSIONER