



## Court Agenda

**September 15, 2010**

**8:30 a.m.  
Staff Meeting**

### **1.0 Appointment Schedule:**

- 1.1** 9:30 a.m. Kristen Walker, Kim Hulke – Sherman Preschool – Funding Request
- 1.2** 10:00 a.m. Gerald Lohrey – Property Owner – Details of Proposed Property Sale
- 1.3** 10:30 a.m. Ron McDermid – Facilities Committee – Project Update; Next Steps

### **Additions to Agenda:**

## 2.0 Action Items:

- 2.1 Letter of Assurance – Biggs Service District  
2.2 Resolution in Support of Immediate Congressional Action to Authorize Legislation  
Allowing Property Assessed Clean Energy Programs

### 3.0 Discussion Items:

- 3.1 Ambulance Service Area Assignment – Review of Action Taken  
3.2 Commissioner Reports

#### **4.0 Consent Agenda:**

- 4.1 Minutes of September 1, 2010
- 4.2 Revenue/Expenditure Summary – August
- 4.3 Treasurer’s Report – August

## 5.0 Future Agenda Items:

*\*\*If necessary, an Executive Session may be held in accordance with:*



SHERMAN COUNTY COURT  
REGULAR SESSION  
Sherman County Circuit Courtroom

MINUTES

September 15, 2010 9:30am

Present: Gary Thompson, County Judge; Steve Burnet and Mike Smith, Commissioners; Melva Thomas, Court Administrative Assistant; Jenine McDermid, County Clerk; Kristen Walker and Kim Hulke, Visitors.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Commissioner Burnet and second by Commissioner Smith approve Sherman Preschool's funding request in the amount of \$12,000. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet approve the Biggs Service District Letter of Assurance and authorize Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet to pass Resolution No. 06-09-2010 in Support of Congressional Action Regarding Property Assessed Clean Energy (PACE) Programs. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet deny 2010 Resident Incentive Program payment to current non-resident and offer the ability to appeal. Motion carried.

**Consensus** of the Court to table the Lohrey property purchase matter.

**Motion** by Commissioner Burnet and second by Commissioner Smith accept a quote in the amount of \$1,603.41 from Day Wireless Systems for the installation and purchase of radio equipment at the Senior & Community Center and the Emergency Services offices for wireless internet access. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith approve the budget transfers and payment authorization as requested by the Sherman County Finance Director. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith approve moving forward with the electrical and HVAC projects and authorize payment to Athay & Associates in the amount of \$4,000 for electrical design and development and payment to ATP Engineering in the amount of \$4,831 for HVAC design and development. Motion carried.

**Motion** by Commissioner Smith and second by Commissioner Burnet approve a loan to the City of Moro for the construction of a new city hall in the amount of \$150,000 at an interest rate of 3.5% with a three-year term and the first payment to be made December 31, 2011. Motion carried.

**Motion** by Commissioner Burnet and second by Commissioner Smith appoint Angela Thompson to the Sherman County Commission on Children & Families professional position with term ending September 2011 and appoint Mary Macnab to the layperson position with term ending September 2014. Motion carried.

**Motion** by Commissioner Burnet second by Commissioner Smith to approve the consent agenda as presented. Motion carried.

#### **1.1 SHERMAN PRESCHOOL – FUNDING REQUEST – KRISTEN WALKER, KIM HULKE:**

The Court met with Sherman Preschool board members Kristen Walker and Kim Hulke to hear their request for supplemental funding assistance in the amount of \$12,000. Due to state reductions, the level of Head Start funding will be less than projected. Additionally, the group is anticipating higher than projected expenses in the areas of classroom and office supplies, meal costs/kitchen supplies, payroll/teacher education. The preschool has a current enrollment of 16.

**Motion** by Commissioner Burnet and second by Commissioner Smith approve Sherman Preschool's funding request in the amount of \$12,000. Motion carried.

#### **2.1 LETTER OF ASSURANCE – BIGGS SERVICE DISTRICT:**

Meeting as the Biggs Service District Board, the Court reviewed a request received from Jessica L. Berty, CPA for a Letter of Assurance regarding business activities of the district as part of the financial review for the fiscal year ending June 30, 2010.

**Motion** by Commissioner Smith and second by Commissioner Burnet approve the Biggs Service District Letter of Assurance and authorize Judge Thompson to sign. Motion carried.

## **2.2 RESOLUTION IN SUPPORT OF IMMEDIATE CONGRESSIONAL ACTION TO AUTHORIZE LEGISLATION ALLOWING PROPERTY ASSESSED CLEAN ENERGY PROGRAMS:**

The Court discussed a new local government program for Property Assessed Clean Energy (PACE) which allows property owners to finance energy efficiency and renewable energy improvements using low-interest bonds that generally have no recourse to the municipality. It was agreed additional information will need to be received concerning the process.

**Motion by Commissioner Smith and second by Commissioner Burnet to pass Resolution No. 06-09-2010 in Support of Congressional Action Regarding Property Assessed Clean Energy (PACE) Programs. Motion carried.**

## **2.3 RESIDENT INCENTIVE PROGRAM APPLICATION – CURRENT NON-RESIDENT:**

An applicant of the 2010 Resident Incentive Program moved out of the county during the summer. The question was raised whether this type of situation should be specifically addressed in the ordinance. Legal counsel advised payment is for residents of the county and the Court has the right to interpret the ordinance. It was recommended to not allow payment, but to allow the former resident the right to appeal the decision.

**Motion by Commissioner Smith and second by Commissioner Burnet deny 2010 Resident Incentive Program payment to current non-resident and offer the ability to appeal. Motion carried.**

## **1.2 DETAILS OF PROPOSED PROPERTY SALE – GERALD LOHREY, PROPERTY OWNER:**

The Court met with property owner Gerald Lohrey to discuss the details of an earlier proposal to purchase property for additional Courthouse parking. Melva reported that County Surveyor Daryl Ingebo would complete the survey before the end of September. Mr. Lohrey stated he would like to change the configuration of the parcel to 65' long and 20' wide and amend the sale price to \$20,000.

**Consensus of the Court to table the Lohrey property purchase matter.**

## **2.4 RADIO REPLACEMENT – DAY WIRELESS QUOTE:**

The radios at the Senior and Community Center and Emergency Services buildings are in need of replacement. A quote was received from Day Wireless Systems for equipment and installation in the amount of \$1,603.41. Financial Director Debbie Hayden agreed funding must come from each department's budget as they are not General Fund accounts, although each department can balance their fund later on in the fiscal year.

**Motion by Commissioner Burnet and second by Commissioner Smith accept a quote in the amount of \$1,603.41 from Day Wireless Systems for the installation and purchase of radio equipment at the Senior & Community Center and the Emergency Services offices for wireless internet access. Motion carried.**

## **2.6 BUDGET TRANSFERS AND PAYMENT AUTHORIZATION:**

**Motion by Commissioner Burnet and second by Commissioner Smith approve the budget transfers and payment authorization as requested by the Sherman County Finance Director. Motion carried.**

## **1.3 FACILITIES COMMITTEE – PROJECT UPDATE; NEXT STEPS – RON MCDERMID:**

The Court met with Facilities Committee member Ron McDermid who presented an updated project renovation worksheet and plans for the proposed new heating/air conditioning (HVAC) system, windows and electrical upgrades. He reported the schematics were reviewed at the facilities committee meeting, with Larry McGinnis on speakerphone. The Court reviewed the plans and design of the system. An update was also received regarding the telecommunication system study, possible replacement of the front courthouse doors and grant application.

**Motion by Commissioner Burnet and second by Commissioner Smith approve moving forward with the electrical and HVAC projects and authorize payment to Athay & Associates in the amount of \$4,000 for electrical design and development and payment to ATP Engineering in the amount of \$4,831 for HVAC design and development. Motion carried.**

## **2.5 LOAN PROPOSAL – CITY OF MORO:**

The Court reviewed loan documents between Sherman County and the City of Moro, which were prepared by county counsel. Melva Thomas visited with counsel regarding the clause concerning removal of the old building and with Rene' Moore concerning the terms.

**Motion by Commissioner Smith and second by Commissioner Burnet approve a loan to the City of Moro for the construction of a new city hall in the amount of \$150,000 at an interest rate of 3.5% with a three-year term and the first payment to be made December 31, 2011. Motion carried.**



## **2.7 COMMISSION ON CHILDREN & FAMILIES – APPOINTMENTS:**

The Court received a recommendation from the Sherman County Commission on Children and Families to appoint members to new terms.

**Motion by Commissioner Burnet and second by Commissioner Smith appoint Angela Thompson to the Sherman County Commission on Children & Families professional position with term ending September 2011 and appoint Mary Macnab to the layperson position with term ending September 2014. Motion carried.**

## **3.1 AMBULANCE SERVICE AREA ASSIGNMENT – REVIEW OF ACTION TAKEN:**

The Court reviewed minutes from the August 5, 2009 meeting regarding the motion made and seconded to temporarily assign the Rufus Ambulance Service Area to the Sherman County Ambulance Service Area.

## **3.2 COMMISSION ON CHILDREN & FAMILIES – BUDGET CUTS:**

There was discussion regarding regional funding for the Healthy Start program, involving Sherman, Wheeler and Gilliam counties. Sherman County hasn't used the program recently as it has worked with Next Door in the past; budget cuts have occurred with the Healthy Start funds. The last distribution payment went to Gilliam County. The feasibility of retaining a portion of that funding was discussed and will be an item at the next tri-county meeting. There is sufficient funding at the time utilizing the contingency, plus unallocated Great Start monies so all programs are currently funded.

Commissioner Smith agreed to contact Dee Lieuallen to clarify whether or not the Court can request the \$2,500 Center for Living funding be returned if not utilized.

## **3.3 COMMISSIONER REPORTS:**

Commissioner Burnet and Judge Thompson met with a group regarding the new extension building. The County has pledged \$500,000 and there may be an additional \$150,000 to \$200,000 available through in-kind donations and grants. Steve Petrie of OSU advised they would like to be involved and will do what they can, but that this will be Sherman County's building and they will concur with the County's suggestions. Milt Ketchum will be meeting with an architect soon. If funding is available, it was suggested a separate chemical storage facility could be constructed and shared between the extension service and county weed department. A survey will need to be completed and filed.

Commissioner Smith said he discussed the idea of solar projects with the school superintendent; he also talked to a neighboring property owner about the possible purchase of their lots. He also advised the fair appreciation dinner may be held at the

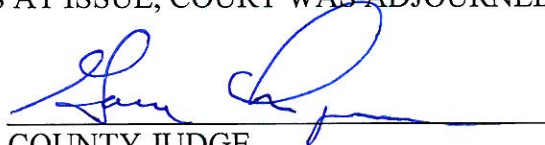
Grass Valley Pavilion; there had been some objections about serving alcohol at the fair, which will be addressed by the fair board.

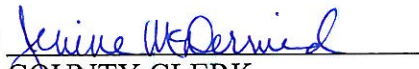
Commissioner Burnet also reported on a productive meeting involving the Lower John Day Conservation Workgroup and state park representatives. The group would like to see the park stress education and discussed ideas on how to get youngsters involved in actually helping build the park through various projects. Other ideas involved demonstrating how land management can be improved while running cattle; producing videos of projects and continually updating the projects on a website. This is the first time the state has included the public in the planning of a park project.

**4.0, 4.1, 4.2, and 4.3 CONSENT AGENDA – SEPTEMBER 1, 2010 COURT MINUTES; REVENUE/EXPENDITURES SUMMARY – AUGUST; TREASURER'S REPORT - AUGUST:**


**Motion by Commissioner Burnet second by Commissioner Smith to approve the consent agenda as presented. Motion carried.**

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 12:23PM.

  
COUNTY JUDGE

ATTEST:   
COUNTY CLERK

  
COMMISSIONER

  
COMMISSIONER