



## Court Agenda

**September 21, 2011**

### **Additions to Agenda:**

#### **1.0 Appointment Schedule:**

- 1.1** 9:00 a.m. Mark Corey, Shawn Payne – Moro Medical Clinic/Health District – Renovation Plans
- 1.2** 10:00 a.m. Dee Lieuallen – Commission on Children & Families – Amendment 1 to Oregon Commission on Children & Families 2011-2013 County Intergovernmental Agreement SHE1113; Funding Allocation Recommendation – North Sherman Preschool

## 2.0 Action Items:

- 2.1 Letter Regarding Review of Financial Statements – Biggs Service District
- 2.2 Resident Incentive Program – Appeal
- 2.3 Proposal For CenturyLink ISDN – PRI Services
- 2.4 Proposal for Sherman County VoIP Communication System – CenturyLink
- 2.5 Proposal for CenturyLink TransLink Services
- 2.6 Gorge Technology Alliance Sponsorship

### 3.0 Discussion Items:

- 3.1 Housing Rehab Program – Update
- 3.2 Amended Bylaws – Sherman County Public/School Library
- 3.3 Oregon Raceway Park – Concept Drawing
- 3.4 Commissioner Reports

#### **4.0 Consent Agenda:**

- 4.1 Minutes of September 7, 2011
- 4.2 Revenue/Expenditure Summary – August
- 4.3 Treasurer’s Report – August

## 5.0 Future Agenda Items:

*\*\*If necessary, an Executive Session may be held in accordance with:*



SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

September 21, 2011

Present: Gary Thompson, County Judge; Steve Burnet, Commissioner; Mike Smith, Commissioner; Melva Thomas, Court Administrator; Rita Wilson, Deputy Clerk.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Commissioner Smith, second by Commissioner Burnet, to approve Amendment 1 to Oregon Commission on Children & Families 2011-2013 County Intergovernmental Agreement SHE1113 and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Burnet, second by Commissioner Smith, to approve funding allocation to North Sherman Preschool in the amount of \$3,826 as recommended by the Commission on Children & Families. Motion carried.

**Motion** by Commissioner Burnet, second by Commissioner Smith to approve the Commission on Children and Families contract for funding North Sherman Preschool in the amount of \$3,826 for fiscal year 2011-12. Motion carried.

**Motion** by Commissioner Burnet, second by Commissioner Smith, to approve a letter of assurance to Jessica L. Berty, CPA, P.C., regarding a review of the financial statements of the Biggs Service District for the year ended June 30, 2011, and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith, second by Commissioner Burnet, to deny the appeal of Douglas Saxe regarding the 2011 Resident Incentive Program since the program application was not received by the August 31<sup>st</sup> deadline. Motion carried.

**Motion** by Commissioner Smith, second by Commissioner Burnet, to approve Contract No. 11DBRVDAOGNK with CenturyLink Sales Solutions, Inc., for CenturyLink ISDN – PRI Services at a monthly recurring rate of \$675 for a term of 60 months and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Burnet, second by Commissioner Smith, to approve Contract No. 11DQETBOQFIR with CenturyLink Sales Solutions, Inc., for the installation and maintenance of a VoIP Communication System and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith, second by Commissioner Burnet, to approve Contract No. 11KNGNHCKAAC with CenturyLink Sales Solutions, Inc., for CenturyLink TransLink Services and authorizing Judge Thompson to sign. Motion carried.

**Motion** by Commissioner Smith, second by Commissioner Burnet, to authorize the expenditure of \$500 to renew sponsorship of the Gorge Technology Alliance at the Silicon Level. Motion carried.

**Motion** by Commissioner Burnet, second by Commissioner Smith to approve the amended bylaws of the Sherman County Public School Library. Motion carried.

**Motion** by Commissioner Smith, second by Commissioner Burnet, to approve the Minutes of September 7, 2011, August Revenue/Expenditure Summary and August Treasurer's Report as presented. Motion carried.

**Motion** by Commissioner Smith, second by Commissioner Burnet to go into Executive Session in accordance with ORS 192.660 (2) (h) legal rights at 11:26 a.m. Motion carried.

## **1.0 APPOINTMENT SCHEDULE**

### **1.1 MORO MEDICAL CLINIC/HEALTH DISTRICT RENOVATION PLANS - MARK COREY AND SHAWN PAYNE :**

Mark gave a brief history of the clinic along with presenting a Renovation Study of the Moro Medical Center. Since the clinic opened 19 years ago, it has gone from being open two days a week to operating full time. They are seeing a growing number of patients (many from outside Sherman County) as well as increased revenue. It is now a first referral site for the tri-county region. He feels that the updated clinic will enhance the infrastructure of the county.

Mark said that federal funding previously awarded had been cancelled and Fred Meyer could not offer enough for a project this large. The Health District is asking for suggestions as to where to go from here. The Renovation Study of the clinic done by di loreto Architecture was reviewed. Mark said he is impressed with di loreto and their knowledge of the needs of a medical facility. He feels that this design is modest and practical in terms of safety and privacy. The clinic would like to see other health providers (mental health, chiropractor, oral hygienist, etc.) take advantage of using the building. The estimated cost of the renovation would be around \$450,000.00. They are not anticipating the need for much new equipment.

Commissioner Burnet said that the wind energy dollars should be used for infrastructure and this project qualifies. The Court told Mark and Shawn that they would like the Health District to present a financial statement showing that they could pay off a loan of "X" amount of dollars in "X" amount of time, while maintaining a reserve for day-to-day operation. The Court said that they are willing to consider some sort of assistance, whether it is in the form of a loan, a grant, or a combination of the two once they see a financial statement.

**1.2 COMMISSION ON CHILDREN & FAMILIES – AMENDMENT 1 TO OREGON  
COMMISSION ON CHILDREN & FAMILIES 2011-2013 COUNTY  
INTERGOVERNMENTAL AGREEMENT SHE113; FUNDING ALLOCATION  
RECOMMENDATION – NORTH SHERMAN PRESCHOOL – DEE LIEUALLEN:**

Amendment to transfer funds from Hood River; \$5000 in family support services.

**Motion by Commissioner Smith, second by Commissioner Burnet, to approve Amendment 1 to Oregon Commission on Children & Families 2011-2013 County Intergovernmental Agreement SHE1113 and authorizing Judge Thompson to sign. Motion carried.**

The Commission recommended funding North Sherman Preschool \$3,826; allocating the remainder of their Great Start monies.

**Motion by Commissioner Burnet, second by Commissioner Smith, to approve funding allocation to North Sherman Preschool in the amount of \$3,826 as recommended by the Commission on Children & Families. Motion carried.**

**Motion by Commissioner Burnet, second by Commissioner Smith to approve the Commission on Children and Families contract for funding North Sherman Preschool in the amount of \$3,826 for fiscal year 2011-12. Motion carried.**

Dee told the Court that the Commission is presently paying \$732 a year for a maintenance contract for their copy machine and she would like to discontinue it. The consensus of the Court was to discontinue the contract.

**1.3 RV PARK AND FAIRGROUNDS - KARL RICHTER**

Karl Richter reported that, when the water meter was installed to the fairgrounds house, the required permit was not obtained. A plumber needs to come in with the permit, inspect and approve the project. It was the consensus of the Court do whatever needs to be done in order to finish the project.

**2.0 ACTION ITEMS**

**2.1 Letter Regarding Review of Financial Statements – Biggs Service District**

Motion by Commissioner Burnet, second by Commissioner Smith, to approve a letter of assurance to Jessica L. Berty, CPA, P.C., regarding a review of the financial statements of the Biggs Service District for the year ended June 30, 2011, and authorizing Judge Thompson to sign. Motion carried.

## **2.2 Resident Incentive Program – Appeal**

Reviewed letter of appeal.

Motion by Commissioner Smith, second by Commissioner Burnet, to deny the appeal of Douglas Saxe regarding the 2011 Resident Incentive Program since the program application was not received by the August 31<sup>st</sup> deadline. Motion carried.

Melva will write a letter informing Mr. Saxe of the Court's decision.

## **2.3 Proposal For Century Link ISDN – PRI Services**

Motion by Commissioner Smith, second by Commissioner Burnet, to approve Contract No. 11DBRVDAOGNK with CenturyLink Sales Solutions, Inc., for CenturyLink ISDN – PRI Services at a monthly recurring rate of \$675 for a term of 60 months and authorizing Judge Thompson to sign. Motion carried.

## **2.4 Proposal for Sherman County VoIP Communication System – Century Link**

Motion by Commissioner Burnet, second by Commissioner Smith, to approve Contract No. 11DQETBOQFIR with CenturyLink Sales Solutions, Inc., for the installation and maintenance of a VoIP Communication System and authorizing Judge Thompson to sign. Motion carried.

## **2.5 Proposal for Century Link TransLink Services**

Motion by Commissioner Smith, second by Commissioner Burnet, to approve Contract No. 11KNGNHCKAAC with CenturyLink Sales Solutions, Inc., for CenturyLink TransLink Services and authorizing Judge Thompson to sign. Motion carried.

## **2.6 Gorge Technology Alliance Sponsorship**

Commissioner Smith indicated he would like to continue sponsorship at last year's level.

Motion by Commissioner Smith, second by Commissioner Burnet, to authorize the expenditure of \$500 to renew sponsorship of the Gorge Technology Alliance at the Silicon Level. Motion carried.

## **3.0 DISCUSSION ITEMS**



### **3.1 Housing Rehab Program – Update**

Reviewed the program. There is about \$30,000.00 left to spend.

### **3.2 Amended Bylaws – Sherman County Public/School Library**

**Motion by Commissioner Burnet, second by Commissioner Smith to approve the amended bylaws of the Sherman County Public School Library. Motion carried.**

### **3.3 Oregon Raceway Park – Concept Drawing**

Judge Thompson met with Tom Miller about plans for the continuing development of Oregon Park Raceway. They are looking for \$175,000 for a septic system and \$400,000 for a tower and restrooms. He was told that the County cannot invest in private businesses and was referred the Mid Columbia Economic Development District. Judge Thompson said this might be a good project for Oregon Solutions.

Commissioner Smith said he wouldn't like to see all the revolving loan funds go into one project. Commissioner Burnet indicated he would rather see revolving loan funds go to businesses that support the race track, rather than the track itself.

Judge Thompson said that Oregon Raceway Park has indicated that they are not getting enough electricity from Wasco Electric. Commissioner Smith said that the Court should see an electrical engineer's report showing the specific needs of the raceway before Wasco Electric is contacted.

### **3.4 Commissioner Reports**

**Commissioner Burnet:** Work at the Extension building is progressing; much of the framing is going to be done at the contractor's shop and brought to the site. The school district is having a public forum at the Jr/Sr High School on Nov. 1 at 5:30 p.m. He encouraged everyone to attend.

**Commissioner Smith:** Dr. Bill Hamilton is the new appointee on the North Central Public Health Board representing MCMC. They are working on communication issues and a review process of the executive director. He has received calls from Grass Valley citizens regarding ordinances. Received \$200,000 in Federal funds for the MCEDD revolving loan fund. Will attend the AOC District 3 meeting in Boardman tomorrow.

**Judge Thompson:** There are proposed changes in Juvenile department; he will learn more about it at AOC meeting tomorrow. Is serving on a workforce housing steering committee. Other counties have expressed interest in the county's "housing project purchase" – we may become pilot project for median income housing projects. They were impressed by the amount of work already done, including the housing survey and purchase of developed lots. A walk-through of the Wasco school property needs to be

scheduled. Commissioner Burnet suggested it be scheduled after an asbestos report is completed. He will contact Ivan Ritchie to schedule the walk through.

#### 4.0 CONSENT AGENDA

- 4.1 Minutes of September 7, 2011
- 4.2 Revenue/Expenditure Summary – August
- 4.3 Treasurer's Report - August

Motion by Commissioner Smith, second by Commissioner Burnet, to approve the minutes of September 7, 2011, August Revenue/Expenditure Summary and August Treasurer's Report as presented. Motion carried.

Motion by Commissioner Smith, second by Commissioner Burnet to go into Executive Session in accordance with ORS 192.660 (2)(h) legal rights at 11:15 a.m. Motion carried.

Discussed legal rights.

11:26 a.m. ended Executive Session.


#### **Housing:**

Discussed what to do with Asher lots; would like to figure out a way to allow buyers to build on the property without having to pay for the property at the onset. Judge Thompson said that prevailing wage will need to be paid if the county builds the houses. We could guarantee a loan through the bank. He has been talking to Adair and Hi-Line reps; they are coming out with plans for two-story duplexes. Ruby Mason has expressed an interest in managing such properties.

**THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.**

  
COUNTY JUDGE

  
COMMISSIONER

  
COMMISSIONER

ATTEST:   
DEPUTY CLERK