



Court Agenda

November 1, 2017

1.0 Appointment Schedule:

- 1.1 9:00 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.2 10:00 a.m. Mike Smith, Kimberly Lindsey – Community Counseling Solutions – Scott Canyon Land

Additions to Agenda:

2.0 Action Items:

- 2.1 Gorge Technology Alliance Sponsorship Renewal Request
- 2.2 Approve County Credit Card for Kayla von Borstel
- 2.3 Authorize Kayla von Borstel to Sign for County Bills
- 2.4 Biggs Service District Bank Card – Kayla von Borstel
- 2.5 Fair Board Resignation – Jennifer Zimmerlee

3.0 Discussion Items:

- 3.1 Biggs Travel Center
- 3.2 Website Re-Design Update
- 3.3 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Special Session Minutes of October 16, 2017
- 4.2 Minutes of October 18, 2017
- 4.3 Claims – October 2017

5.0 Future Agenda Items:



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM**

MINUTES

November 1, 2017

Opened Court: 9:04 a.m.

Present: Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Joe Dabulskis, Administrative Assistants Lauren Hernandez and Kayla von Borstel

A quorum was present. No news media was present.

Additions to Agenda

SUMMARY OF ACTIONS TAKEN

Motion by Judge Thompson, second by Commissioner McCoy, to enter into Executive Session in accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve sponsorship renewal of Gorge Technology Alliance at the Silicon level in the amount of \$500 for the period October 1, 2017, through September 30, 2018.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to authorize the issuance of a County credit card for Kayla von Borstel with a credit limit of \$2,000.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve Kayla von Borstel to authorize payment of County bills as needed

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to add Kayla von Borstel to the Biggs Service District Bank of Eastern Oregon signature card, and to remove Lauren Hernandez from the signature card.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept the resignation of Jennifer Zimmerlee from the Sherman County Fair Board as recommended by the Fair Board.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Special Session minutes of October 16, 2017 as presented, and the minutes of October 18, 2017, as corrected.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Claims for the month of October, 2017, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

1.0 Appointment Schedule

1.1 9:00 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Present: Debbie Hayden

Motion by Judge Thompson, second by Commissioner McCoy, to enter into Executive Session in accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

The Court entered into Executive Session at 9:05 a.m. to discuss Senior Center staff positions.

The Court exited Executive Session at 9:15 a.m.

1.2 10:00 a.m. Mike Smith, Kimberly Lindsay – Community Counseling Solutions – Scott Canyon Land

Present: Mike Smith, Kimberley Lindsay, Kristie Bingaman, Rick Worden, Rita Wilson

Kimberly Lindsay, Community Counseling Solutions (CCS), reported she attended a community meeting in the City of Wasco regarding the possible respite center. Commissioner Dabulskis stated he has heard concerns on how the respite center might affect the school. Kimberly stated those in the Diversion Program won't be attending school and the program called "The Next Door" in The Dalles would like to provide educational services to those in Behavior Rehabilitation Services (BRS). Wes Owens, Sherman School Superintendent, needs to be contacted as funding for those in BRS would be received by the Sherman County School District. The Next Door may ask for those funds to be transferred to cover education costs for these kids in their program. Commissioner Dabulskis asked where the funding comes from. Kimberly explained the funds are based on Average Daily Population (ADP); the State of Oregon budgets Educational System funds for a total number of students anticipated in the schools throughout the state. A certain number of funds are assigned to each student depending on the category they fall into assigned by the State. If the student's needs are average, this is the base amount of funding the school receives; if the student's needs are higher, they are assigned more funding. The school sends a census to the State to show the current ADP which dictates the flow of funding. The funding follows the students and will be up to the school to either keep these funds or pass them along to The Next Door; this would be cost neutral to the school district.

Kimberly reported Pennacle Architecture, Inc. completed a site analysis on the property at Scott Canyon. A report and map was provided with their findings. Currently, there is not an existing residence on the property, which is a requirement of the Exclusive Farm Use zoning. This requires a zoning change. The size of the site is 7.28 acres; however, due to the slope, a seasonal creek, and a spring on site, the buildable area is decreased. These natural barriers combined with building space and required septic means the land is not large enough for the proposed project. A BRS home requires roughly 2,300 square feet and a Diversion home requires roughly 7,300. The required septic is based on the number of beds. Sherman zoning requires a septic, drain field, and a reserve drain field. An outdoor area was also included in the project plan; this totals 63,000 square feet needed for both homes to be built on the same site. Kimberly inquired about possibly building just one home or the other. A Diversion home requires 40,000 square feet, and a BRS home requires 22,000. The total buildable space available for the current site is 25,500 square feet. Kimberly believes the site is not large enough for either home due to septic regulations as the septic would be almost as big as the building if it's not hooked up to city sewer. She asked if there is currently a road easement. Rita Wilson, Deputy Clerk, stated she was present on behalf of Mark Coles, Road Master, who was unable to attend. Mark wanted to express there are several easements attached to this land.

Commissioner McCoy asked what alternatives there are for a respite center if the Scott Canyon location is not suitable. Mike Smith, Sherman County representative on behalf of CCS, stated an area next to the Wasco School Events Center would be a possibility as it is close to one acre in size, is connected to city sewer and water (would not have drainage field building expense), and is connected to a ball field and gym on the same property. It is in city limits but is still semi-isolated; CCS could potentially rent office space from the Wasco School Events Center as well as have access to a kitchen. Kimberly explained this site has its advantages; its biggest disadvantage is that it is not located remotely enough as originally planned, which can be solved by fencing. She will talk with the City of Wasco on the possibility of selling or long term leasing. Judge Thompson proposed looking at the old Rufus School. Mike noted the City is moving out of the school and space could be available. Judge Thompson told Kimberly to talk to Rufus Mayor, Dowen Jones, and City Recorder, Aaron Cook, about the property. Kimberly noted the freeway can be seen from the school which is not ideal. The school building is run down and cannot be renovated due to funding restrictions. Kimberly will check back in and an additional community meeting may be needed due to location change. She will also have Pennacal Architecture, Inc. complete another site analysis. Mike mentioned the DeMoss house as an option for a BRS

home even though it's next to the highway. Kimberly explained those in BRS will be independent soon due to age and it is important to integrate them into the community as much as possible. The DeMoss home location is better located for the Diversion Program.

Kimberly explained the Greater Oregon Behavioral Health Inc. asked if CCS would be interested in running the homes; she replied CCS would own and operate both. Payments for those in BRS are minimal which is not enough to cover staffing and support needs. Mike mentioned this is why it's important to build on the same site to possibly share resources. Brief discussion was held on other possible locations.

2.0 Action Items

2.1 Gorge Technology Alliance Sponsorship Renewal Request

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve sponsorship renewal of Gorge Technology Alliance at the Silicon level in the amount of \$500 for the period October 1, 2017, through September 30, 2018.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

2.2 Approve County Credit Card for Kayla von Borstel

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to authorize the issuance of a County credit card for Kayla von Borstel with a credit limit of \$2,000.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

2.3 Authorize Kayla von Borstel to Sign for County Bills

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve Kayla von Borstel to authorize payment of County bills as needed

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

2.4 Biggs Service District Bank Card – Kayla von Borstel

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to add Kayla von Borstel to the Biggs Service District Bank of Eastern Oregon signature card, and to remove Lauren Hernandez from the signature card.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

2.5 Fair Board Resignation – Jennifer Zimmerlee

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept the resignation of Jennifer Zimmerlee from the Sherman County Fair Board as recommended by the Fair Board.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Biggs Travel Center

Judge Thompson reported there was an agreement made to build a new truck stop in Rufus. A draft map of the Biggs Travel Center was presented. The property was purchased from Randy Dyche and the company is ready to move forward quickly. Judge Thompson, the Fire Marshall, Emergency Services, the Fire Department, Aaron Cook, Rufus City Recorder, Randy Dyche, Biggs property owner, and the new property owners met to review the project design and plan to break ground as soon as permits are obtained. The new owners inquired when the water line would be built in the Biggs Service District. Judge Thompson reported the project would be finished in less than 18 months. He stated this will be a standard service station, which includes retail (gas and fast food restaurants) and will provide roughly 40 jobs.

Commissioner McCoy reported the owner of the McDonalds in Biggs asked when the water would be turned back on. Judge Thompson reported there is a well on Welk road; the issue is McDonalds, residences, Pilot, and the Biggs Motel are all served by this well. If the well quits or the water line breaks, there isn't a shut off valve on that line. Judge Thompson reported there would be shut off valves installed in addition to a backup well and fire hydrants with the new water project. Commissioner Dabulskis and Judge Thompson stated there could be issues with the layout of the Biggs Travel Center with parking and entering due to one inlet for semi-trucks and two outlets which can be corrected in the future.

Judge Thompson noted County owned property in Biggs has been cleared and Department of Environmental Quality (DEQ) has performed the work needed, but a report has not been received. The fuel tank on the property is full and will need to be cleaned. Commissioner McCoy questioned if the tank leaked. Judge Thompson replied he was unsure; however, the County has a grant for the cleaning process and DEQ will be in charge. He stated that there are two interested parties in purchasing the property. The property is zoned for Commercial Industrial.

3.2 Website Re-Design Update

Lauren Hernandez, Administrative Assistant, reported the website redesign was going well. She has been working with Jennifer Meacham, ProudCity, to transfer department information to the new pages, sending out pages to specific departments for review, and making sure everything is on the right track. It was decided to add a courthouse navigation tab to the top of the homepage which will allow the user to click to view all four court icons and establish which department they are seeking. She is in the process of moving more information over and sending out more links for departmental review. The beta test will launch the week before Thanksgiving for additional staff edits and the public launch will be a few weeks later.

3.3 Commissioner Reports

Commissioner Dabulskis – Attended Tri County Court – a brief discussion held on building codes; attended Frontier Regional 911 – brief discussion on the restructure of the dispatch center and job descriptions.

Judge Thompson – Attended the Oregon Transportation Council – testified for the Lower John Day Act, they received money requested to use for preservation and maintenance; attended Mid-Columbia Housing – will attend another meeting after the current County Court meeting is through; attended Tri County Court; will also meet after the current County Court meeting with Mid-Columbia Economic Development District to discuss transportation.

Commissioner McCoy – Attended Center for Living – a brief discussion was held on new building bids, attended Northern Oregon Regional Corrections board meeting; attended Mid-Columbia Council of Governments; attended Mid-Columbia Action meeting; attended Tri County Court – met with Jeff Kaiser, Mid Columbia Producers, to discuss fiber use; met with Teri Thalhofer and Kathi Hall, North Central Public Health, about a funding formula.

A brief discussion was held on scheduling a work session with renewable energy.

4.0 Consent Agenda

4.1 Special Session Minutes of October 16, 2017

4.2 Minutes of October 18, 2017

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Special Session minutes of October 16, 2017 as presented, and the minutes of October 18, 2017, as corrected.

Vote: 3-0

Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

4.3 Claims – October 2017

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Claims for the month of October, 2017, as presented.

Vote: 3-0

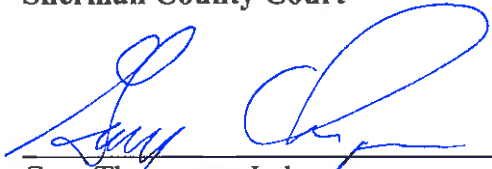
Yes: Dabulskis, McCoy, Thompson

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 10:48 a.m.

Sherman County Court



Gary Thompson, Judge

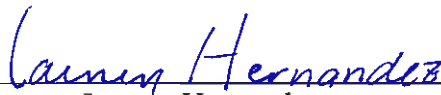


Tom McCoy, Commissioner



Joe Dabulskis, Commissioner

Attest: _____
Kayla von Borstel
Administrative Assistant

Attest: 

Lauren Hernandez
Administrative Assistant