



Court Agenda

December 6, 2017

**1.0 Appointment Schedule:**

- 1.1 9:00 a.m. Ron McDermid – Justice of the Peace – Driver Education; Court Facility Project Update
- 1.2 9:30 a.m. Paul Sather – Citizen of Kent – Sherman County Jobs/Housing
- 1.3 10:00 a.m. Brad Baird – Anderson Perry & Associates – Biggs Service District Water System Improvements Project
- 1.4 10:30 a.m. Rod Asher – Weed Department – Surplus Vehicles and Equipment; Employee Introduction
- 1.5 11:00 a.m. Jessica Metta – Mid Columbia Economic Development District – Rental Housing Incentive Program; Request for Proposals – Sherman Cities Broadband Initiative
- 1.6 1:00 p.m. Amber DeGrange, Christa Rude – Four Rivers Early Learning Hub – Columbia Gorge Intergovernmental Agreement with Sherman County for Hub Administration

**Additions to Agenda:**

**2.0 Action Items:**

- 2.1 Consider Declaring as Holiday – Tuesday, December 26
- 2.2 Letter of Resignation – Jan Byram
- 2.3 Letter of Resignation – Gladys Wesley
- 2.4 Senior Center Board Resignation – Dorothy Benson
- 2.5 Re-appointment: Sherman County Public/School Library Board – Janet Pinkerton
- 2.6 Declare as Surplus Property - NordicTrack Treadmill
- 2.7 Natural Hazards Mitigation Plan Intergovernmental Agreement – Department of Land Conservation and Development and Sherman County
- 2.8 Oregon Military Department Office of Emergency Management Emergency Management Performance Grant
- 2.9 Sherman County Public Records Policy

**3.0 Discussion Items:**

- 3.1 Quarterly Report: Marnene Benson – County Transit
- 3.2 Website Re-Design Update
- 3.3 Building Codes
- 3.4 Workforce Housing
- 3.5 Rural Broadband Capacity Pilot Project – Sherman Cities Fiber-to-the-Home
- 3.6 State Workforce Training
- 3.7 Commissioner Reports

**4.0 Consent Agenda:**

- 4.1 Minutes of November 1, 2017
- 4.2 Special Session Minutes of November 30, 2017
- 4.3 Claims – November 2017
- 4.4 Revenue/Expenditure Summary – October 2017
- 4.5 Treasurer’s Report – October 2017

**5.0 Future Agenda Items:**



**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY CIRCUIT COURTROOM**

**MINUTES**

**December 6, 2017**

**Court Opened: 9:03 a.m.**

Present: Judge Thompson, Commissioner McCoy, Commissioner Dabulskis, Administrative Assistant Lauren Hernandez

A quorum was present. No news media was present.

**Additions to Agenda**

**SUMMARY OF ACTIONS TAKEN**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to declare as surplus the following items as recommended by the Weed District Supervisor:**

- 1085 Chevrolet C30 (at a minimum bid of \$500.00)**
- 2005 Dodge Durango SLT (at a minimum bid of \$500.00)**
- 1990 Suzuki A.T.V (at a minimum bid of \$300.00)**
- 5'x8' A.T.V. tilt trailer (at a minimum bid of \$250.00)**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to increase the Rental Incentive Program incentive amount to \$10,000 per unit.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Sherman Cities Broadband Initiative Request for Proposals.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to support Amendment #3 to PA 5806, allowing continued funding and operations of the Four Rivers Early Learning Hub for the 2017-2019 Biennium, and authorize judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Intergovernmental Agreement for Regional Early Learning Hub Coordination between Sherman County and Columbia Gorge Education Service District, and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to declare Tuesday, December 26, as a holiday.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept a letter of resignation from Jan Byram, Senior Center Director.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept a letter of resignation from Gladys Wesley, Senior Center Back-Up Cook.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept a letter of resignation from Dorothy Benson, Senior Center Advisory Board.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to reappoint Janet Pinkerton to the Sherman County Public/School Library Board as recommended by the Library Board.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to declare surplus the NordicTrack treadmill from the Wellness Center and offer it to the Wasco School Events Center.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Intergovernmental Agreement between the State of Oregon Department of Land Conservation and Development and Sherman County to formalize a working relationship that will result in an updated Sherman County Natural Hazards Mitigation Plan and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Oregon Military Department Office of Emergency Management Emergency Management Performance Grant in the amount of \$55,882 and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Sherman County Public Records Policy.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the minutes of November 1, 2017, and special session minutes of November 30, 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Claims for the month of November 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Revenue/Expenditure Summary for the month of October 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Treasurer's Report for the month of October 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

## **1.0 Appointment Schedule:**

### **1.1 9:00 a.m. Ron McDermid – Justice of the Peace – Driver Education; Court Facility Project Update**

Present: Paul Sather, Gary Irzyk, Ron McDermid

Ron McDermid, Justice of the Peace, recommended against filling the Driver Education Instructor position with someone who does not have the proper qualifications, as it takes approximately six months to be trained or certified. Ron recommends the suspension of the Drivers Education program for 2018 as it is not necessary to permanently end the program. The program has been successful for nine years which allowed approximately 75 to be exposed to high quality Drivers Education. Ron would like to revisit this topic for next year's budget as postponing allows time for brainstorming. County Court will eventually need to determine if the program is able to continue. The annual cost to run the program is approximately \$15,000 in which there is some cost share from state. Judge Thompson suggested that the program be brought up at the next Tri-County Court meeting about the possibility of sharing duties and funding with Gilliam and Wheeler Counties as already done with the Veteran's Officer position.

Commissioner McCoy inquired when the new building could be occupied. Ron stated staff is cleared by the building inspector to occupy the bottom floor effective the following week. Sherman County Athletic Foundation will provide assistance during move of three phases. The Sheriff Department Justice Court, and the interim occupancy of the County Court will be moved on December 13, 2017. The second and third phases are expected to take place on December 19<sup>th</sup> and 20<sup>th</sup>, 2017 due to Court docket accommodations. Ron stressed the importance that during initial occupancy, the building is receiving its finishing touches however fire and life safety are taken care

of. The renovation of the Courthouse will be completed in two phases and is expected to start the second week of January.

The link is equipped with glass, will be made operable around January 23<sup>rd</sup>, 2017, and finished in February or March. Commissioner McCoy asked if the project is on budget. Ron stated yes. The contingency fund is being utilized and all reasoning is believed acceptable. Paul Sather inquired about the cost of the construction. Ron stated there is a nine million dollar budget.

Paul suggested publicizing the project remains on budget to clear up any misconceptions. Commissioner McCoy stated the budget increased a few hundred thousand dollars a few months prior to accommodate construction that was important to have, and would have been cut otherwise. Ron encourages the community to come forward if there are concerns. Commissioner McCoy also asked the cost of the library roof. Commissioner Dabulskis stated it was under the 25 thousand budgeted and it has been completed properly.

## **1.2 9:30 a.m. Paul Sather – Citizen of Grass Valley – Sherman County Jobs**

Present: Paul Sather, Gary Irzyk, Brad Baird

Paul Sather, Sherman County citizen, stated he is looking for the County to be able to provide private job openings, not only government openings. Paul stated this is his third time in front of the Court as he is passionate about doing something as housing and jobs correlate. He stated the incentive of \$5,000 needs to change. Commissioner McCoy added that it is for rental units only and it is an item up for discussion. Morrow County currently has a program to fund 20% of remodeling cost up to \$20,000, however it can't be used for owner occupied housing. Paul inquired how it will be determined if the criteria is met for funding. Commissioner McCoy reported in Morrow County the applicant has to meet Federal Housing Administration (FHA) and Veterans Administration (VA) livability standards and this is something the Court is likely to adopt. Paul believes the funding amount should be around \$20,000 as this amount goes quickly especially outside city limits. Judge Thompson stated a problem we are faced with is the land use laws of Oregon. Sherman may need to encourage a developer to apply for funds or contact local larger businesses to partner in the program. Commissioner McCoy stated they have been in contact with the school and MCP regarding duplexes previously. Judge Thompson mentioned there will be a truck stop in Biggs which will create roughly 40 jobs however those people will need housing. The County needs to focus on rental housing as many people are not looking to buy right away.

## **1.3 10:00 a.m. Brad Baird – Anderson Perry & Associates – Biggs Service District Water System Improvements Project**

Present: Brad Baird, Gary Irzyk

Brad Baird, Anderson Perry & Associates, reported there will need to be a full time position running the Biggs water and sewer systems which is currently under contract with CH2M Hill for waste water.

Sherman County is in a great position as we will be one of first projects funded in next fiscal year. United States Department of Agriculture (USDA) asked for the water systems feasibility study to be updated as the engineer can't proceed with processing with the study from 2000. Brad reported the previous study was completed \$22,000 and estimates the new one can be completed for roughly \$20,000 or less. The study, analyzes zoning, connections, water use, future service, fire flows, funding, analytical data of the supply, etc.. The Engineers Joint Contract Documents Committee (EJCDC) agreement is with USDA for review, well permit is being processed at Oregon Water Resources Department (OWRD), and the partition for the reservoir had the corners set the previous week.

Brad reported construction will begin early next year. The well design has been drafted and is being reviewed by the State, and the project design is almost ready. Immediately after USDA approval, the project can go out for bid. Brad presented the Court with a summary of estimated costs and stated the additional \$20,000 cost for study would need to be added in but believes it can probably be leveraged as part of our contribution with USDA. The USDA has also asked that Biggs update their DUNS number.

**1.4 10:30 a.m. Rod Asher – Weed Department – Surplus Vehicles and Equipment; Employee Introduction**

Present: Rod, Dan, Gary Irzyk, Aaron Cook

Rod Asher, Sherman County Weed Department, stated that the department has purchased new vehicles and equipment over time and would like to surplus some of the old ones.

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to declare as surplus the following items as recommended by the Weed District Supervisor:**

- 1085 Chevrolet C30 (at a minimum bid of \$500.00)
- 2005 Dodge Durango SLT (at a minimum bid of \$500.00)
- 1990 Suzuki A.T.V (at a minimum bid of \$300.00)
- 5'x8' A.T.V. tilt trailer (at a minimum bid of \$250.00)

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

Rod will notify the county departments of what is available on the approved surplus list and then make the list available to the public.

Rod introduced Daniel (Dan) Son who was hired in May 2017 as the full time Coordinator for the Deschutes River project and replaced previous employee Paul Dornbier.

Dan introduced himself to the Court, informed them of his background, and stated he was grateful for the opportunity to be working on Deschutes River project.

The court gave Aaron Cook, Biggs Service District, a brief update on the Biggs Service District Water System concerning updating the DUNS number, and the Department of Environmental Quality will have the Brownsfield lot cleaned by end of this month.

**1.5 11:00 a.m. Jessica Metta – Mid Columbia Economic Development District – Rental Housing Incentive Program; Request for Proposals – Sherman Cities Broadband Initiative**

Present: Jessica Metta, Gary Irzyk

Commissioner McCoy updated Jessica Metta, Mid-Columbia Economic Development District (MCEDDD), on the housing discussion that was held earlier in the Court session and asked her thoughts on the Morrow County Housing Program. Jessica stated it seems there is enough interest as they have set aside \$100,000 to allocate, and \$90,000 (5 projects) has already been distributed without any marketing of the program. Morrow County is



contemplating setting aside another \$100,000 due to the popularity of the program. Additionally, Morrow County has a program encouraging people to buy homes by providing \$5,000 to anyone who purchased a house. Jessica stated this program helps encourage people to buy foreclosed homes, and use the money to fix them.

Commissioner McCoy reminded the Court that the Morrow County Housing Program is for stick built homes only and not for mobile homes. Jessica reported they also require an official whole-house inspection to make sure it isn't just surface upgrades. The focus is on the foundation, heating, roofing, wiring, plumbing, etc. She searched for the Federal Housing Administration (FHA) and Veterans Administration (VA) standards list and could not find one. Further research provided her with a list of the most important items to be checked during an inspection: no peeling paint in or out, no lead paint, no broken windows or doors, insulated attic, no water leakage, and a 3 year minimum life expectancy on the roof. Commissioner McCoy inquired about a clause stated in the agreement, "project must be non-owner occupied building and cannot be second home." Jessica explained that Morrow County did not want owners using the funding for remodeling their own home. However, an owner could buy a second house, renovate using the \$20,000 from the program, and then move in to it. By upgrading the house they moved in to, they are creating more housing by vacating the one they were previously in. The other option is the owner upgrades the house and sells it or rent it. Jessica also explained there is no County contribution until the applicant has put in their match.

Gary Irzyk, community member, stated he believes the County should be aggressive with the program. He has attended a few informal meetings with a group of 20 attendees, in which an analysis of the County resulted in all 20 believing that housing is a weakness. He is impressed with the focus of the windmill funds and suggests the Court considers putting a significant amount of money into housing with an emphasis on rentals.

Jessica discussed with the Court if she rewrites the program Sherman County, who the committee would be. The Court stated it would be a committee made up of citizens with possibly a commissioner as well. Judge Thompson reported there is \$200,000 currently in workforce housing, and we will need to go to the Budget Committee to add additional dollars; however, we can start with \$200,000. Commissioner McCoy suggested a phasing system until the program is understood better. Jessica mentioned the County still has the Rental Incentive Program for \$5,000 per new or of rehabilitatee renting housing and suggested increasing the amount to \$10,000 to increase interest. Brief discussion was held about the possibility of MCP and the School being interested in building housing. Judge Thompson talked about the possibility of land donation of three lots in Wasco.

Jessica brought up the Request for Proposals (RFP) on last mile fiber as the Court wanted to include Biggs Junction, and as a reminder that the project is the Cities asking an Internet Service Provider (ISP) to bring fiber to homes and businesses within the County.

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to increase the Rental Incentive Program incentive amount to \$10,000 per unit.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Sherman Cities Broadband Initiative Request for Proposals.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

No: 0  
Abstain: 0

**1.6 1:00 p.m. Amber DeGrange, Christa Rude – Four Rivers Early Learning Hub – Columbia Gorge Intergovernmental Agreement with Sherman County for Hub Administration**

Present: Christa Rude, Amber DeGrange, Pat Sublette

Christa Rude, Four Rivers Early Learning Hub, Superintendent Pat Sublette, Columbia Gorge Education Service District (CGESD), and Amber DeGrange, Sherman County Representative, presented a brief two agreements for review and signature. The first agreement was between Sherman County and Early Learning Division (ELD) and allows Sherman County to continue operating as an Early Learning Hub. The second agreement is the Intergovernmental Agreement (IGA) which transfers operational elements of state agreement to the Columbia Gorge Education Service District. Commissioner McCoy asked if the Hub Governance Board has approved it. Christa reported the Board has not looked at the document in whole, but supported the changes included in the analysis that was sent to the Court. Christa explained metrics and roles.

Christa pointed out the other large difference which is new language located on page two under section D. This change is on educational equity which involves insuring all children have access to educational capacity. The term “at risk”, is now “children who are furthest from opportunity”. This term includes being geographically isolated. She believes this is a big step forward in acknowledging the unique barriers to accessing resources that exist in rural and frontier communities.

Last year equity was discussed and diversity training was needed. This year, discussion is being held on what’s learned in equity, gets applied to the way work is implemented. New requirements are reflected in the contract amendment between the ELD and Sherman County, and transferred into the IGA between CGESD and Sherman County.

The Governance Board is required to have a Tribal representative due to the region including Warm Springs, and will actively recruit starting in January. A brief discussion was held on engagement with Warm Springs and Celilo.

Christa on behalf of Four Rivers Early Learning Hub, requested support and signatures from the Court for the amendment representing the operational fulfillment of PA 5806.

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to support Amendment #3 to PA 5806, allowing continued funding and operations of the Four Rivers Early Learning Hub for the 2017-2019 Biennium, and authorize judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

Christa discussed operations, which is the IGA. This has three parts: IGA – outlines the work, work plan – overview of the job descriptions, and the Oregon Parenting Education Collaborative award letter. Christa amended the grant to include this; additional positions and job descriptions are part of the IGA. Operational items are now the CGESD’s responsibility; there is a three percent indirect rate to the CGESD for both funding of the Early Learning County Court Notes – 12/6/17

Hub and from Parenting Education Hub. Commissioner McCoy inquired about the Parenting Education Program. Christa explained that it is primarily a 10 week set of classes.

Commissioner McCoy asked for a summary on how Early Learning Hub is doing after two years, as he's concerned with the amount of regulations and effort output versus the amount of funding received. Amber reported she feels they have gained real momentum starting at the beginning of the year.

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Intergovernmental Agreement for Regional Early Learning Hub Coordination between Sherman County and Columbia Gorge Education Service District, and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Additions to Agenda:**

**2.0 Action Items:**

**2.1 Consider Declaring as Holiday – Tuesday, December 26**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to declare Tuesday, December 26, as a holiday.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.2 Letter of Resignation – Jan Byram**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept a letter of resignation from Jan Byram, Senior Center Director.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.3 Letter of Resignation – Gladys Wesley**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept a letter of resignation from Gladys Wesley, Senior Center Back-Up Cook.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.4 Senior Center Board Resignation – Dorothy Benson**

County Court Notes – 12/6/17

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**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to accept a letter of resignation from Dorothy Benson, Senior Center Advisory Board.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.5 Re-appointment: Sherman County Public/School Library Board – Janet Pinkerton**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to reappoint Janet Pinkerton to the Sherman County Public/School Library Board as recommended by the Library Board.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.6 Declare as Surplus Property – NordicTrack Treadmill**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to declare surplus the NordicTrack treadmill from the Wellness Center and offer it to the Wasco School Events Center.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.7 Natural Hazards Mitigation Plan Intergovernmental Agreement – Department of Land Conservation and Development and Sherman County**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Intergovernmental Agreement between the State of Oregon Department of Land Conservation and Development and Sherman County to formalize a working relationship that will result in an updated Sherman County Natural Hazards Mitigation Plan and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.8 Oregon Military Department Office of Emergency Management Emergency Management Performance Grant**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Oregon Military Department Office of Emergency Management Emergency Management Performance Grant in the amount of \$55,882 and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

## **2.9 Sherman County Public Records Policy**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Sherman County Public Records Policy.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

## **3.0 Discussion Items:**

### **3.1 Quarterly Report: Marnene Benson – County Transit**

The Court reviewed and approved the Quarterly Report submitted by Marnene Benson.

### **3.2 Website Re-Design Update**

Lauren Hernandez, Administrative Assistant, reported there have been four meetings since the last Court session. There has been a lot work on the answers content information and data migration from the old site to the new one. The BETA website launched the week before Thanksgiving. There hasn't been a lot of feedback, but as the site moves forward, updates can be made since the site is ever changing. Commissioner Dabulskis asked how many hits we are getting on the new site. Lauren explained that we don't have much hard data as the Google analytics have not ran long enough; soon we should be able to see what pages are getting hits. Proud City is integrating trainings into the weekly meetings, which should be done by the end of the year.

### **3.3 Building Codes**

Commissioner McCoy reported he has spent a fair amount of time corresponding with Wasco County as he believes the Building Code draft is currently unacceptable. The program is profitable and doing very well right now; There is a possibility that the program will go back to the state which then will remain in their possession for roughly two years. A local entity can then take it over. According to the draft, Wasco County will be charging the rural communities the extra costs of serving them. Costs are arbitrary depending on where the office is located. This is why Building Codes has never charged different permit fees to different areas or extra costs to County Governments for serving their areas. The Court agreed to not accept the Wasco County Building Codes draft proposal.

### **3.4 Workforce Housing**

Judge Thompson is meeting with Mid – Columbia Housing Authority in Biggs to take a look at a few sites in the Biggs area. They are interested in building some low-cost housing and this is who the Court will be speaking with regarding jobs.

### **3.5 Rural Broadband Capacity Pilot Project – Sherman Cities Fiber-to-the-Home**

This item was addressed to earlier in the session with Jessica Metta, Mid – Columbia Economic Development District.

### **3.6 State Workforce Training**

Judge Thompson reported he spoke with Commissioner Kramer and Sherman County needs to set up a volunteer to sit in on the Workforce Training Board that is forming. Judge Thompson explained that now the Government will be funding the program, so the County will not have to finance it. It was also stated that the volunteer needed to sit on the Workforce board needs to be to someone other than a Government official..

### **3.7 Commissioner Reports**

Commissioner Dabulskis – Attended a Library Board meeting; the roof was worked on and has not leaked since; went to John Day for Land Use meeting with Farm Bureau; took tour of Aurora Gardens; attended Association of Oregon Counties Convention; graduated from County College with honors; attended Gorge Technology Alliance Geek Lunch; attended Northern Oregon Regional Corrections court hearing about suite filed; Senior Center interviews; Leadership Summit in Portland; attended Weed Board meeting.

Judge Thompson – Attended AOC Convention; attended Renewable Energy Symposium in Salem; may be placed on a study committee for Land Use laws coming through the legislature; the hemp facility is having problems with exporting product; attended regular meetings.

Commissioner McCoy – Attended Center for Living meeting; discussed new building, and bids came in above, so will re – bid in winter; met with Wasco County Finance Director about developing North Central Public Health Department funding formula; attended Columbia Gorge Community Action Council meeting; attended last Mid – Columbia Council of Governments meeting; hired Greater Oregon Behavioral Health Inc. to help dissolve; Mid – Columbia Action Council meeting; Senior Center interviews.

### **4.0 Consent Agenda**

#### **4.1 Minutes of November 1, 2017**

#### **4.2 Special Session Minutes of November 30, 2017**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the minutes of November 1, 2017, and special session minutes of November 30, 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

#### **4.3 Claims – November 2017**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Claims for the month of November 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

No: 0  
Abstain: 0

**4.4 Revenue/Expenditure Summary – October 2017**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Revenue/Expenditure Summary for the month of October 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**4.5 Treasurer's Report – October 2017**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Treasurer's Report for the month of October 2017, as presented.**

**Vote: 3-0**


**Yes: Dabulskis, McCoy, Thompson**

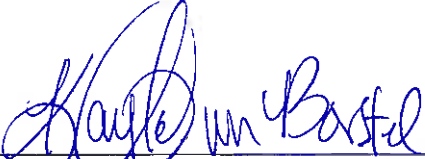
**No: 0**

**Abstain: 0**


Being no further business before the Court, the meeting was adjourned at 1:42 p.m.

Sherman County Court

  
\_\_\_\_\_  
Gary Thompson, Judge

Attest:   
\_\_\_\_\_  
Kayla von Borstel  
Administrative Assistant

  
\_\_\_\_\_  
Tom McCoy, Commissioner

Attest:   
\_\_\_\_\_  
Lauren Hernandez  
Administrative Assistant

  
\_\_\_\_\_  
Joe Dabulskis, Commissioner