



Court Agenda

February 6, 2013

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Jeff Kaser Mid Columbia Producers – Re: Rooftop Space Lease Agreements for Telecommunications Equipment
- 1.2** 10:00 a.m. Dave Peters – Columbia Cascade Housing – Regional Home Repair Program Application
- 1.3** 11:00 a.m. Georgia Macnab – Planning Director – Comprehensive Economic Development Strategies (CEDS) Update; RV Park Restroom Facility Update

Additions to Agenda:

2.0 Action Items:

- 2.1 Appointment – Fair Board: Beth McCurdy
- 2.2 Appointment – Commission on Children and Families: Brad Lohrey
- 2.3 Community Advisory Council Application
- 2.4 Revised Add Work Letter of Agreement – Biggs Service District
- 2.5 USDA APHIS Wildlife Services – Amended Work & Financial Plan
- 2.6 Memorandum of Understanding between Landowners and Partner Agencies Within the Deschutes River Corridor
- 2.7 Amendment No. 001 to Agreement Between Owner & Architect – Giles French Park Project
- 2.8 Proposal to Tile Main Floor Restrooms – New Visions Construction Estimate
- 2.9 Legal Services – Authorize Additional Expenditure
- 2.10 Appointment – Ambulance Board: Kathy Ahearn, Joe Belshe, Shawn Payne
- 2.11 Change Order: RV Park Restroom & Shower Facility
- 2.12 Employee Handbook – Revised
- 2.13 County Audit
- 2.14 Joint Resolution in the Matter of Participation in Funding Activities of the Oregon Office for Community Dispute Resolution
- 2.15 Cellular Telephone Policy – Revised
- 2.16 Quotes: Senior Center Kitchen Island Power Pole
- 2.17 Oregon Welcome Center Brochure Program
- 2.18 Memorial Donation

3.0 Discussion Items:

- 3.1 Thank You Letter – Tim Josi Campaign Contribution
- 3.2 Commissioner Appointment Process: Special Session
- 3.3 City/County Collaboration Meetings
- 3.4 Vehicle – 2002 Chevrolet Blazer
- 3.5 Sherman County Wireless Network – Subscriber Stats
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of January 16, 2013
- 4.2 Claims – January

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COURTROOM
MINUTES

February 6, 2013 - 9:00 a.m.

Present: Judge Gary Thompson, Mike Smith, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Judge Thompson, to authorize Judge Thompson to move forward with replacement of sewer line from Courthouse out to the street and authorizing the expenditure of up to \$5,000. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to authorize the expenditure of up to \$4,500 to purchase fixtures and water heater for the RV Park restroom/shower facility. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the re-appointment of Beth McCurdy to the Sherman County Fair Board for a term of four years to expire December 31, 2016. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the re-appointment of Brad Lohrey to the Commission on Children and Families for a term of four years to expire January 31, 2017. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to appoint Teri Thalhofer of North Central Public Health District to serve on the Sherman County Community Advisory Council (CAC) to work with Eastern Oregon Coordinated Care Organization. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve "Revised" Biggs Service District Letter of Agreement Key # 16940 and authorize the expenditure of up to \$2,600 for one minor and one major adjustment of manholes as part of the ODOT I-84 @ US 97 Interchange project at Biggs Junction and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve amended Cooperative Service Agreement No. 10-73-41-6002 RA between USDA APHIS Wildlife Services and Sherman County for wildlife services program in Sherman County for the period of July 1, 2012 through June 30, 2013, and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve Memorandum of Understanding between Landowners and Partner Agencies within the Deschutes River Corridor to address and treat invasive plant species within the corridor and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve Amendment No. 001 to Agreement between Owner and Architect to authorize ECONorthwest as a subconsultant to Cameron McCarthy to complete market analysis and feasibility assessment study for improvements to Giles French Park at an additional cost of \$15,000 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to accept an estimate from New Visions Construction in the amount of \$2,187.50 for materials and installation of tile in the two main floor restrooms in the Courthouse. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to authorize the additional expenditure of up to \$4,000 for the legal services of Schwab, Williamson & Wyatt, P.C. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the appointment of Kathy Ahearn to position #2, Joe Belshe to position #4 and Shawn Payne to position #6 on the Sherman County Ambulance board for two year terms to expire December 31, 2014. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve change order #1 from Hageman Builders in the amount of \$1,211.86 for additional work on the RV Park Restroom and Shower facility and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve a Joint Resolution In the Matter of Participation in Funding Activities of the Oregon Office for Community Dispute Resolution program and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the revised Cellular Telephone Policy with the addition of a data plan allowance in the amount of \$10.00 per month and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to accept an estimate from Hage Electric & Construction Service, Inc. in the amount of \$558.60 for the installation of power pole with two outlets on the island in the kitchen of the Senior & Community Center and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve participation in the Oregon Welcome Center Brochure Program and authorize the expenditure of \$200. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to authorize a donation of \$1,000 to the Sherman County Athletic Foundation in memory of Commissioner Steve Burnet. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the Minutes of January 16, 2013, as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Judge Thompson, to approve the claims for January 2013. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 JEFF KASER – MID COLUMBIA PRODUCERS – RE: ROOFTOP SPACE LEASE AGREEMENTS FOR TELECOMMUNICATIONS EQUIPMENT

Mid Columbia Producers in interested in buying out Sherman County's rooftop lease contracts because access to elevators is becoming so restricted due to food safety. Elevators are considered potential bombs and MCP would like the county's equipment off of their facilities. Jeff asked if there are other suitable sites in the county. Commissioner Smith said that a tower can replace most anything. The only place there isn't another option is Kent. Jeff said that Verizon will be installing a stand-alone tower in Kent in the future.

Commissioner Smith said that Frontier TeleNet is a concern since they have equipment on two of the elevators. Judge Thompson recommended that Jeff contact Rob Myers to discuss TeleNet's situation because emergency communications is a part of this. Jeff said that they don't want to cause any interruption of service; this isn't something that has to be done immediately, but we do need to move forward and find a resolution.

Judge Thompson said that he will see Judge Perry and Rob Meyers on Monday, and will try to get a meeting set up in the near future. He said that Frontier TeleNet is investigating better ways to connect to fiber optics; to install it through the county. It is very expensive, but a necessity if we want to get new businesses into the county.

Judge Thompson asked Jeff if he was working with ODOT on the Biggs Interchange Project. Jeff said that they had, and he has concerns about having the road closed for three months. Judge Thompson said that he met with Brad DeHart recently and the project may start later than planned. If it does start later, it may impact only one harvest rather than two.

1.2 DAVE PETERS – COLUMBIA CASCADE HOUSING – REGIONAL HOME REPAIR PROGRAM APPLICATION

Present: Cliff Jett, Georgia Macnab, Jaclyn McCurdy, Rene` Moore.

Dave said that this new program is different those administered by Cascade Housing in the past in that they are a grant, rather than a loan. A municipality needs to sign the IGA if they want to participate. Funds will be dedicated to the City of The Dalles and allocated to the other participating municipalities as well as The Dalles.

The Court chose not to take any action at this time. Their concern was that if the county gets involved with the regional agreement it would affect our option to apply as an individual entity at a later date. Input from the city representatives present at this meeting indicated they aren't in support of the regional agreement.

Lee Langston: Just got off the phone with Three Dogs Plumbing about a proposal to replace the remaining unimproved sewer line from the Courthouse to the street. The Court told Lee to have them send an estimate.

Motion by Commissioner Smith, second by Judge Thompson, to authorize Judge Thompson to move forward with replacement of sewer line from Courthouse out to the street and authorizing the expenditure of up to \$5,000. Vote: unanimous.

1.3 GEORGIA MACNAB – PLANNING DIRECTOR – COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIES (CED) UPDATE; RV PARK RESTROOM FACILITY UPDATE

Present: Don Beall and Karl Richter.

The CEDS list needs to be updated so MCEDD can be in sync with the Federal timeline. The Court wants to keep Wasco Annex and Workforce Housing as they are, increase Giles French to \$70,000.00, and delay Strategic Plan until the cities finish their plans near the end of the year.

The invoices and contracts for the RV Park restrooms were reviewed. Don will talk with Debbie to explain his invoices. A portion of his charges are as the General Contractor of the project and part relates to the original contract with Kiwi for the plumbing portion. Don will prepare a new contract, as there is not one on file with the County. Total cost for the fixtures and water heater is approximately \$4,300.00.

Some sort of pad is needed in front of the ADA doors for wheel chair access at the restrooms. No funds are authorized for this at this point.

Motion by Commissioner Smith, second by Judge Thompson, to authorize the expenditure of up to \$4,500 to purchase fixtures and water heater for the RV Park restroom/shower facility. Vote: unanimous.

Don will prepare a contract for the plumbing that will be between himself and Sherman County.

2.0 ACTION ITEMS

2.1 Appointment – Fair Board: Beth McCurdy

Motion by Commissioner Smith, second by Judge Thompson, to approve the re-appointment of Beth McCurdy to the Sherman County Fair Board for a term of four years to expire December 31, 2016. Vote: unanimous.

2.2 Appointment – Commission on Children and Families: Brad Lohrey

Motion by Commissioner Smith, second by Judge Thompson, to approve the re-appointment of Brad Lohrey to the Commission on Children and Families for a term of four years to expire January 31, 2017. Vote: unanimous.

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Motion by Commissioner Smith, second by Judge Thompson, to appoint Teri Thalhofer to serve on the Sherman County Community Advisory Council (CAC) to work with Eastern Oregon Coordinated Care Organization. Vote: unanimous.

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2.12 Employee Handbook – Revised

Motion by Commissioner Smith, second by Judge Thompson, to approve the Minutes of January 16, 2013, as presented. Vote: unanimous.

4.2 CLAIMS – JANUARY

Commissioner Smith questioned the Century Link bill. He feels that the number of DSL lines can be reduced, thereby lowering this bill substantially.

Motion by Commissioner Smith, second by Judge Thompson, to approve the Minutes of January 16, 2013, as presented. Vote: unanimous.

Adjourned at 12:30 pm.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.

ATTEST: Rita Wilson
DEPUTY CLERK

[Signature]
COUNTY JUDGE

[Signature]
COUNTY COMMISSIONER

Commissioner Smith requested that this be tabled for a later date, as he didn't realize the deadline for comment had passed and he has several concerns.

2.13 County Audit

Debbie Hayden presented the County audit and answered questions. There were no significant findings noted by the auditors. No action was required of the Court.

2.14 Joint Resolution in the Matter of Participation in Funding Activities of the Oregon Office for Community Dispute Resolution.

Motion by Commissioner Smith, second by Judge Thompson, to approve a Joint Resolution In the Matter of Participation in Funding Activities of the Oregon Office for Community Dispute Resolution program and authorizing Judge Thompson to sign. Vote: unanimous.

2.15 Cellular Telephone Policy – Revised

Reviewed policy revisions.

Motion by Commissioner Smith, second by Judge Thompson, to approve the revised Cellular Telephone Policy with the addition of a data plan allowance in the amount of \$10.00 per month and authorizing Judge Thompson to sign. Vote: unanimous.

2.16 Quotes: Senior Center Kitchen Island Power Pole

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2.18 Memorial Donation

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3.0 DISCUSSION ITEMS

3.1 Thank you letter – Tim Josi Campaign Contribution

Reviewed thank you letter.

3.2 Commissioner Appointment Process: Special Session

Interviews will be held Wednesday, February 13. They will be scheduled for 15 minutes with a 5 minute break between each interview.

3.3 City/County Collaboration Meetings

Rene` Moore submitted an email stating that she was stepping down from spear-heading the City/County Collaboration meetings. Bill Fashing from MCCOG indicated that MCCOG has an interest in helping to support this effort and is willing to assist in organizing the meetings. It was the consensus of the Court to encourage Bill to go ahead with this.

3.4 Vehicle – 2002 Chevrolet Blazer

It was the consensus of the Court to let the Assessor's office use the Blazer if they wanted it.

3.5 Sherman County Wireless Network – Subscriber Stats

A print-out was presented showing that there are now 100 subscribers to the wireless network.

3.6 Commissioner Reports

Commissioner Smith – Attended a MCCFL meeting recently. They interviewed for one new position and are holding off with their new building plans. LaClinica has changed its name to One Community Health (OCH). Eastern Oregon Coordinated Care Organization will have a governance meeting next Monday. A Community Advisory Council meeting will be scheduled following the Monday meeting.

Judge Thompson – Gave two presentations at energy conference recently. Would like to develop a video promoting Sherman County. Going to AWEA conference in Portland. Will attend ACT meeting in Bend. It attempting to set up a meeting with Corps of Engineers while in Washington, D. C.

4.0 CONSENT AGENDA

4.1 MINUTES OF JANUARY 16, 2013