



Court Agenda

February 5, 2014

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report
- 1.2** 9:15 a.m. Shawn Payne – Emergency Services – Quarterly Report; Resolution Re: Natural Hazards Mitigation Plan Updates
- 1.3** 9:30 a.m. Ron McDermid – Justice Court – Quarterly Report
- 1.4** 10:00 a.m. Theresa Mobley, Ron Sutherland, Howard Gonser – Prevention/Project Alert – Quarterly Report; Project Alert Update
- 1.5** 10:15 a.m. Dee Lane – Oregon Youth Conservation Corps – Cash Match Request
- 1.6** 10:30 a.m. Georgia Macnab – Planning Director – Quarterly Report
- 1.7** 10:45 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.8** 11:00 a.m. Mark Coles – Road Department – Grader Proposal; County Easement
- 1.9** 11:30 a.m. Chris DiLoreto, Chris Lonigro – DiLoreto Architecture – Wasco Annex Roof Repairs
- 1.10** 1:30 p.m. Ivan Ritchie, Bill Martin, Angie Thompson – School District – Quarterly Report

Additions to Agenda:

2.0 Action Items:

- 2.1 Appointment – Sherman County Ambulance Board: Position #1, #3, #5
- 2.2 Appointment – Local Public Safety Coordinating Council: Bill Blevins
- 2.3 Vehicle Purchase Proposal
- 2.4 Proposal – Portable Tables, Chairs & Trailer
- 2.5 Letter of Support – Emergency Housing/State Homeless Assistance Program

3.0 Discussion Items:

- 3.1 Inspection of Sherman County Transfer Station: Dept. of Environmental Quality
- 3.2 Market Analysis Study – Proposed Wasco Senior Housing
- 3.3 Draft Development & Operating Pro-Forma – Wasco Senior Housing
- 3.4 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of January 15, 2014
- 4.2 Minutes of January 29, 2014, Special Session
- 4.3 Claims – January

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

February 5, 2014 9:05am

Present: County Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Mike Smith, Administrative Assistant Melva Thomas, County Clerk Jenine McDermid; Shawn Payne.

Summary of Actions Taken

Motion Commissioner Smith, second by Commissioner McCoy, to approve Resolution 2-2-2014 Adopting Updates to the Sherman County Multi-Jurisdictional Natural Hazards Mitigation Plan and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, to appoint Gilliam County Justice of the Peace Cris Patnode as Sherman County Justice of the Peace pro tem for the 2014 calendar year.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner McCoy, second by Commissioner Smith, to approve a Cash Match from County General Funds in the amount of \$6,729.00 for the 2014 Oregon Youth Conservation Corps (OYCC) summer youth work crew.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, to accept a quote from Peterson CAT in the amount of \$249,832.00 for the purchase of a 2014 Caterpillar Model 12M3 BR Motor Grader and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, to approve the appointment of Kathleen Ahearn to Position #1, Bob Stone to Position #3 and Daniel Hall to Position #5 on the Sherman County Ambulance Board for two year terms to expire December 31, 2015.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner McCoy, second by Commissioner Smith, to appoint Bill Blevins to the Sherman County Local Public Safety Coordinating Council (LPSCC) as recommended for a one year term to expire December 31, 2014.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, to accept a bid assist program proposal from Wright Chevrolet for the purchase of a 2014 Chevy Traverse at a price of \$27,592.00.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$10,500 to purchase folding tables, chairs and carts.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Motion Commissioner McCoy, second by Commissioner Smith, to approve Letters of Support to state legislators regarding funding for the Emergency Housing Account and State Homeless Assistance Program and authorizing Judge Thompson to sign.

Vote: 3-0
Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith
No: 0
Abstain: 0
Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, authorized an expenditure not to exceed \$12,000 to improve the Sherman County Wireless Network by installing two new towers.

Vote: 3-0
Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith
No: 0
Abstain: 0
Motion carried.

Motion Commissioner McCoy, second by Commissioner Smith, to approve the Minutes of January 15, 2014, and Minutes of Special Session on January 29, 2014, as presented.

Vote: 3-0
Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith
No: 0
Abstain: 0
Motion carried.

Motion Commissioner Smith, second by Commissioner McCoy, to approve the claims for the month of January.

Vote: 3-0
Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith
No: 0
Abstain: 0
Motion carried.

1.0 Appointment Schedule:

Additions to agenda: 2.6 Internet Tower Discussion

1.1 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report

The clerk reported no BOPTA appeals were received; the office successfully completed an annual federal passport compliance inspection, and annual passport training was completed in December; voter rolls are being updated in anticipation of the upcoming primary election; learned a grant is available through CityCounty Insurance Services for repair of the sidewalk at the Wasco Annex; received a HAVA grant for the purchase of a new election computer; reported on the annual numbers of recordings and filings.

1.2 9:15 a.m. – Shawn Payne – Emergency Services – Quarterly Report; Resolution Re: Natural Hazards Mitigation Plan Updates

Shawn presented her quarterly report and advised all equipment had been purchased for the reach and treat project. She advised the new Fire Defense Board Chief is Jim Payne;

reported she received acknowledgment from Oregon Emergency Management (OEM) she is now a full-time Emergency Services Manager. Shawn presented a letter and resolution pertaining to adopting updates to the Sherman County Natural Hazards Mitigation Plan.

Motion Commissioner Smith, second by Commissioner McCoy, to approve Resolution 2-2-2014 Adopting Updates to the Sherman County Multi-Jurisdictional Natural Hazards Mitigation Plan and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

1.3 9:30 a.m. Ron McDermid – Justice Court – Quarterly Report

The court reviewed his quarterly report, noting citations are increased from the previous year and are disbursed throughout the county. Fees collected at the end of the second quarter amounted to \$150,998 and is about \$13,500 higher than budgeted. It was noted 39 marijuana filings were filed during the first half of the previous fiscal year, compared with 62 for the first half of this fiscal year. As required by statute, Judge McDermid submitted a copy of a letter sent to the Oregon Justice of the Peace Association outlining legal education received during the past two calendar years. He requested the appointment of Gilliam County Justice of the Peace Cris Patnode as pro tem Justice Court Judge for the 2014 calendar year to serve in the unlikely event of his absence.

Motion Commissioner Smith, second by Commissioner McCoy, to appoint Gilliam County Justice of the Peace Cris Patnode as Sherman County Justice of the Peace pro tem for the 2014 calendar year.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

As a member of the court security team, Ron McDermid provided an update on proposed courthouse security improvements initiated by the state. He added development of county IT guidelines is also moving forward.

1.4 10:00 a.m. Theresa Olsen, Ron Sutherland, Howard Gonser – Prevention/Project Alert – Quarterly Report; Project Alert Update

The court heard a presentation about the Project Alert program and the refusal skills that are learned by student participants. Theresa Olsen presented her detailed prevention and CAC coordinator report for quarter two, as well as a worksheet outlining transition funds for the current fiscal year.

1.5 10:15 a.m. Dee Lane – Oregon Youth Conservation Corps – Cash Match Request

A funding request and budget for the 2014 OYCC summer work crew was received. It was noted grant funds were reduced by \$6,500 resulting in 8 less work days for the summer.

Motion Commissioner McCoy, second by Commissioner Smith, to approve a Cash Match from County General Funds in the amount of \$6,729.00 for the 2014 Oregon Youth Conservation Corps (OYCC) summer youth work crew.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

1.6 10:30 a.m. Georgia Macnab – Planning Director – Quarterly Report

Director Georgia Macnab submitted a written report including updates on the Brush Canyon wind project, happenings at the RV park, housing rehab funding and other projects.

1.7 10:45 a.m. Brad Lohrey – Sheriff – Quarterly Report

Sheriff Lohrey reported receipt of a \$4,500 grant received from the Sherman Development League for the purchase of accident scene reconstruction equipment. With regard to citations, 2,075 were issued in 2013, with 124 arrested and 149 new concealed handgun permits issued.

1.8 11:00 a.m. Mark Coles – Road Department – Grader Proposal; County Easement

Mark Coles approached the court seeking approval to order a 2014 Caterpillar Model 12M3 BR Motor Grader from Petersen CAT. The cost is under Sherman County's \$250,000 purchasing rules. This would be purchased from CAT, which is the county's government sale operative in Portland and through the national joint power alliance. There is approximately \$30,000 currently budgeted, and the remainder will go before the budget committee. Payment will be either cash or annual payments and a trade-in will be utilized.

Motion Commissioner Smith, second by Commissioner McCoy, to accept a quote from Peterson CAT in the amount of \$249,832.00 for the purchase of a 2014 Caterpillar Model 12M3 BR Motor Grader and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Also discussed was an existing county easement through property at the west end of Rufus. The court decided to pursue additional fact-finding and obtain an opinion from county counsel.

1.9 11:30am Chris DiLoreto, Chris Lonigro – DiLoreto Architecture – Wasco Annex Roof Repairs

The court viewed a slide show prepared by DiLoreto Architecture concerning the Wasco Annex roof. Court representatives will be attending the February 18 Wasco City Council meeting to discuss uses of the structure. DiLoreto will provide estimated building maintenance costs, along with other use options and those costs.

1.10 Ivan Ritchie, Bill Martin, Angie Thompson – School District – Quarterly Report

Also attending was Bill Blevins, principal of Sherman Junior/Senior High School. School district representatives appeared before the court to provide a quarterly update. The court was thanked by the district for SIP funding received. They heard an update on the search for a new superintendent and will be interviewing the first of March. The hiring of a project manager is underway and should be completed soon. The project manager will assist with determining the cost of updating school facilities. They may explore a phased approach. The district will provide the court with a cost estimate. The county court will discuss possible options with legal counsel. Also, Commissioner McCoy advised it was suggested to him the library be named in memory of Dale Coles. Judge Thompson reported Sherman, Gilliam and Morrow counties are hiring a wind analyst to work with the Department of Revenue on valuing wind towers. An analysis is forthcoming that will show the economic benefits wind farms have brought to the counties.

2.0 Action Items:

2.1 Appointment – Sherman County Ambulance Board: Positions #1, #3, #5

Motion Commissioner Smith, second by Commissioner McCoy, to approve the appointment of Kathleen Ahearn to Position #1, Bob Stone to Position #3 and Daniel Hall to Position #5 on the Sherman County Ambulance Board for two year terms to expire December 31, 2015.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

2.2 Appointment – Local Public Safety Coordinating Council: Bill Blevins

Motion Commissioner McCoy, second by Commissioner Smith, to appoint Bill Blevins to the Sherman County Local Public Safety Coordinating Council (LPSCC) as recommended for a one year term to expire December 31, 2014.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

2.3 Vehicle Purchase Proposal

Veterans Services Officer Bryan Hunt presented a proposal for a 2014 Chevrolet Traverse received through the bid assist program.

Motion Commissioner Smith, second by Commissioner McCoy, to accept a bid assist program proposal from Wright Chevrolet for the purchase of a 2014 Chevy Traverse at a price of \$27,592.00.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

2.4 Proposal – Portable Tables, Chairs & Trailer

The court reviewed information and prices received for folding tables and chairs to be used at the Wasco Annex.

Motion Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$10,500 to purchase folding tables, chairs and carts.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

2.5 Letter of Support – Emergency Housing/State Homeless Assistance Program

The court reviewed letters sent to legislators about restoring funding for the Emergency Housing Account and State Homeless Assistance Program.

Motion Commissioner McCoy, second by Commissioner Smith, to approve Letters of Support to state legislators regarding funding for the Emergency Housing Account and State Homeless Assistance Program and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

2.6 Internet Tower Discussion

Commissioner Smith explained the need to install two new towers to enhance the internet backbone in order to provide uninterrupted internet service to outlying users in the county.

Motion Commissioner Smith, second by Commissioner McCoy, authorized an expenditure not to exceed \$12,000 to improve the Sherman County Wireless Network by installing two new towers.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

Discussion Items:

3.1 Inspection of Sherman County Transfer Station: Dept. of Environmental Quality

The court reviewed a letter received from Lawrence Brown of DEQ regarding an inspection of the Sherman County Transfer Station. It was determined the facility is operating in compliance with permit requirements.

3.2 Market Analysis Study – Proposed Wasco Senior Housing

A market analysis study prepared by Luckenbill-Drayton & Associates LLC for Mid-Columbia Housing Authority and pertaining to proposed Wasco senior housing was reviewed.

3.3 Draft Development & Operating Pro-Forma – Wasco Senior Housing

The court reviewed a draft Development and Operating Pro-Forma for a proposed mixed-income senior housing project in Wasco. Judge Thompson will inquire into the possibility of locating a senior center facility there. The CDBG program and other grants will be pursued.

3.4 Commissioner Reports:

Commissioner McCoy attended Columbia Gorge Health Council meeting; attended a session with Senator Merkley; attended MCCOG and Potlatch at the Wasco Annex; went to John Day Wilderness meeting and weed advisory meetings.

Commissioner Smith also attended the Merkley meeting; was appointed by the governor to the State Interoperability Council; CAP group needs a new member and he recommended Jan Byram; Melva will send a thank-you letter to Bryan VanGilder for his years of service; attended a 911 meeting; will be attending the February 18 meeting at Wasco with Commissioner McCoy regarding future usage of the Wasco Annex.

Judge Thompson spent 3 days at Gold Beach in Curry County discussing state-wide county financial issues with many other county representatives and a follow-up meeting was scheduled for Salem; toured Cape Blanco in Curry County with Judge Perry for possible wind farm siting; attended a CREA meeting; attending many AOC meetings; visited with Representatives Smith and Huffman; is following HB4141 relating to SIP revenues, a bill that AOC is opposed to; requested funding for CGCC from BPA.

4.0 Consent Agenda:

4.1 Minutes of January 15, 2014

4.2 Minutes of January 29, 2014 – Special Session

Motion Commissioner McCoy, second by Commissioner Smith, to approve the Minutes of January 15, 2014, and Minutes of Special Session on January 29, 2014, as presented.

Vote: 3-0

Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

Abstain: 0

Motion carried.

4.3 Claims – January

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for January. **Vote:** unanimous.

Vote: 3-0


Yes: Judge Thompson, Commissioner McCoy, Commissioner Smith

No: 0

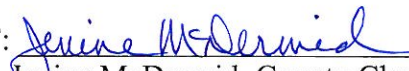
Abstain: 0

Motion carried.

WITH THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.



Gary Thompson, County Judge

ATTEST: 

Jenine McDermid, County Clerk



Tom McCoy, County Commissioner



Mike Smith, County Commissioner