



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

May 1, 2013

Present: Judge Gary Thompson, Mike Smith, Commissioner, Tom McCoy, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Commissioner McCoy, to proclaim the week of May 25, 2013 as Emergency Medical Services Week. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Contract for the Sale of Real Property and Agreement to Loan Construction Funds in an amount not to exceed \$154,000.00 plus interest of \$1,954.36 between Sherman County and Daniel J. Hall and Jessica L. Hall to purchase Lot 3, Gorge Vista Subdivision, Phase 1, in the City of Rufus and construct a home and authorizing Judge Thompson to sign pending results of title insurance. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the proposal from Luckenbill-Drayton & Associates, LLC, and authorize the expenditure of up to \$8,100.00 for pre-development costs for a potential Wasco Senior Housing project. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint Judge Thompson as chairperson for the Biggs Service District Committee. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to certify the Biggs Service District tax rate of \$4.0061 for the 2011-12 fiscal year. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt the Biggs Service District proposed budget of \$368,508.00 for the 2013-14 fiscal year. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to adopt the findings from Blue Line Transportation Co. proposal and schedule a hearing to take public comments on the same. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to hold a Public Hearing on May 15, 2013 to take public comment on the recommended chip seal oil purchase. Vote: unanimous.

Motion by Commissioner McCoy second by Commissioner Smith, to approve the 2013 Fund Exchange Agreement between the State of Oregon through its Department of Transportation and Sherman County to trade \$170,825 federal funds for \$160,576 state funds for the resurfacing project of Scott Canyon Road. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a contract with Friend & Reagan, P.C., for the audit of Sherman County for the next three fiscal years and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to declare as surplus five 15 inch wheels. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of April 17, 2013 as corrected, Special Session Minutes of April 22, 2013 and Revised Special Joint Session of April 4, 2013, as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for April 2013. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 MARK COREY – MORO MEDICAL CLINIC – CLINIC EXPANSION/FUNDING

Mark Corey and Rene' Moore were in attendance to ask the Court for a grant to expand and refurbish the Moro Medical Clinic. They presented a handout of the plan, and an estimate from Double E Construction. The plan for the existing clinic is to add an additional restroom for drug screens, a privacy door between the lab and drug screening restroom, make Mark's office into an exam room, and extend Jerrilea's counter space. A covered hallway between the two buildings will lead into Linda's office area where there will be Mark's office, and a meeting room, and a break room. Upstairs will be the billing office and, hopefully soon, mental health. They want to roof and paint the building and

replace the windows. The building needs to be inspected by an engineer to make sure it is structurally sound.

Mark suggested that they could probably rent mental health office space for \$200/month plus \$50 for utilities. There are no plans to interfere with the Wellness Center. Commissioner Smith asked what this expansion will do for the clinic's income. Mark said the CCO may bring more patients to the clinic, but as far as increasing the income, it's not known. However, the additional space could provide an opportunity for outside providers to come in. Commissioner Smith noted that it could possibly be one of the few co-location clinics if other providers use the building.

Mark was asked if they had looked into other funding sources, he said they had not. The Court reviewed an estimate of \$185,200.00 from Double E Construction. Judge Thompson felt that the estimate for the project is too low and recommended adding at least 10% contingency. He suggested between \$200,000.00 and \$250,000.00.

The Court will take the matter under consideration.

1.2 SHAWN PAYNE – EMERGENCY SERVICES – PROCLAMATION: EMS WEEK

Dick Stradley present.

Shawn told the Court that the 3rd week in May is national EMS Recognition Week.

Commissioner McCoy asked how many volunteers there are. She reported that there are about 24 volunteers in the county; three new EMR's in Rufus and one in Wasco. Five EMT Basics passed their practical test, two have to retest and all seven have to take the written portion of the test. She would like to get more EMT Intermediates on board, as there are only three at this time.

Motion by Commissioner Smith, second by Commissioner McCoy, to proclaim the week of May 25, 2013 as Emergency Medical Services Week. Vote: unanimous.

Commissioner Smith asked if there was any push to get the Rufus ambulance back in service. Shawn said no; things are working well with the first response team there and with Sherman County Ambulance keeping them stocked with needed supplies.

Shawn gave the Court members a copy of her current job description.

1.3 DANIEL HALL – RESIDENT – CONTRACT REVIEW – CONSTRUCTION LOAN

Daniel reviewed the contract prepared by the county's legal counsel. He noted one error; the name of the city was Wasco, and should have been Rufus. Daniel and Jessica will come in tomorrow to have their signatures notarized. He said that construction insurance is provided by the builder and the county will be listed as additional insured. Daniel provided a \$1,000.00 down payment.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Contract for the Sale of Real Property and Agreement to Loan Construction Funds in an amount not to exceed \$154,000.00 plus interest of \$1,954.36 between Sherman County and Daniel J. Hall and Jessica L. Hall to purchase Lot 3, Gorge Vista Subdivision, Phase 1, in the City of Rufus and construct a home and authorizing Judge Thompson to sign pending results of title insurance search. Vote: unanimous.

1.4 RUBY MASON – MID-COLUMBIA HOUSING AUTHORITY – POTENTIAL WASCO SENIOR HOUSING PROJECT

Ruby was present to talk about the proposed senior housing in Wasco. She has worked with Luckenbill-Drayton & Associates for several years and recommends their work. Her first suggestion is to get Lisa Dayton to do some pre-development work; perhaps look into options other than state funding where there would be fewer restrictions on who could reside in the units.

The Moro facility received a national award. A large percentage of the units are restricted to low income (80% of area median income) population. The median income of Sherman County is about \$44,000.00. Twenty percent of the units can be over the 80% restriction.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the proposal from Luckenbill-Drayton & Associates, LLC, and authorize the expenditure of up to \$8,100.00 for pre-development costs for a potential Wasco Senior Housing project. Vote: unanimous.

1.5 MARY GALE – NORTH CENTRAL PUBLIC HEALTH – WELLNESS PRESENTATION

Mary Gale and Terri Thalsofer presented a brief slide show about smoke/tobacco free workplaces. They told the Court that they are available to assist in helping make Sherman County worksites as tobacco/smoke free as the Court would like. Mary will get in touch with Debbie Hayden to get information regarding the County's Insurance coverage for smoking cessation and send it to all Sherman County Employees.

1.6 JACLYN MCCURDY – ADMINISTRATOR – BIGGS SERVICE DISTRICT: BUDGET COMMITTEE MEETING

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint Judge Thompson as chairperson for the Biggs Service District Committee. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to certify the Biggs Service District tax rate of \$4.0061 for the 2011-12 fiscal year. Vote: unanimous.

Reviewed budget documents, there was little change. Increased insurance a little. Noted the large amount of cash on hand and discussed talking with auditors for suggestions as to what to do with cash on hand.

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt the Biggs Service District proposed budget of \$368,508.00 for the 2013-14 fiscal year. Vote: Unanimous.

Closed budget meeting at 2:22 p.m. Back into regular session.

Jaclyn told the Court that she hand delivered the Grease Ordinances out to the businesses in Biggs and got signatures from each recipient.

Discussed installing new water pipes while ODOT has Highway 97 torn up for the Biggs Interchange project, as there is no water in Biggs for fire protection. Jaclyn is concerned about the access road to the sewage treatment facility. She will email Brad DeHart about both the water pipe idea and the road access concern.

The City of Rufus' insurance company is now Payne West.

2.0 ACTION ITEMS

2.1 Chip Seal Oil Quotes

Opened Contract Board of Review at 9:55 a.m.

Motion by Commissioner Smith, second by Commissioner McCoy to adopt the findings from Blue Line Transportation Company proposal and schedule a hearing to take public comments on the same. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to hold a Public Hearing on May 15, 2013 to take public comment on the recommended chip seal oil purchase. Vote: unanimous.

2.2 2013 Fund Exchange Agreement: ODOT/Sherman County

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the 2013 Fund Exchange Agreement between the State of Oregon through its Department of Transportation and Sherman County to trade \$170,825 federal funds for \$160,576 state funds for the resurfacing project of Scott Canyon Road. Vote: unanimous.

2.3 Information Technology Audit Proposal

Action already taken. Marty Willie has become an independent contractor and is no longer a MCCOG employee, which should be noted in the agreement. Marty will meet with Ron McDermid Thursday.

2.4 Audit Contract – Friend & Reagan, P. C.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a contract with Friend & Reagan, P.C., for the audit of Sherman County for the next three fiscal years and authorizing Judge Thompson to sign. Vote: unanimous.

2.5 Declare as Surplus: Five 15 Inch Wheels

These are wheels from the Dodge Stratus that were replaced.

Motion by Commissioner Smith, second by Commissioner McCoy, to declare as surplus five 15 inch wheels. Vote: unanimous.

Melva will put this in Sherry's E News.

The extra patrol car was discussed. Melva will check with Brad to see what the status of this is.

3.0 DISCUSSION ITEMS

3.1 Proposal: Community, Youth & Family Services

It was the consensus of the Court not to move forward with this proposal. There was discussion about the Commission on Children and Families' budget,

noting that much of it is administration. Commissioner McCoy noted that many of the things SCCCf does are programs/projects that should be the responsibility of the school district. Commissioner Smith said that at least 14 of approximately 20 activities listed by the Commission staff should be handled by other agencies. OYCC should and could be run through the Juvenile department. This may be discussed at a later date when HUB issues are worked out.

3.2 Commissioner Reports

Smith – CAC meeting on Monday; still in the organizational process. They haven't received the \$4650.00 from GOBHI for CAC administration expenses. Talked to Dan Devlin about internet services at Cottonwood and Deschutes Parks.

Likes the electronic packets; suggested that we make plans to get the Court iPads or similar devices. Each commissioner would choose what they would like. He will make a proposal later.

McCoy – Attended NORCOR budget meeting, CAC meeting, SCCCf RFP meeting. CBARC is losing all of their staff. Attended County College.

Thompson – Attended Giles French Park meeting; have settled on the design. No cost estimate yet. Not having luck getting the Warm Springs and Umatilla tribes to sign off on the plan. A meeting is set up with the Yakima and Nez Perce for project input.

3.3 Early Education Program Process

Will use the same application process. It needs to be updated and sent out. They will be due back at the end of May.

4.0 CONSENT AGENDA

4.1 Minutes of April 17, 2013 – Corrected to state Commissioner McCoy attended Tri County Mental Health meeting rather than HUB meeting.

4.2 Minutes of April 22, 2013 – Special Session

4.3 Minutes of April 4, 2013 – Revised

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of April 17, 2013 as corrected, Special Session Minutes of April 22, 2013 and Revised Special Joint Session of April 4, 2013, as presented. Vote: unanimous.

4.4 Claims – April

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for April 2013. Vote: unanimous.

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 2:28 pm

ATTEST: _____
COUNTY CLERK

COUNTY JUDGE

COUNTY COMMISSIONER

COUNTY COMMISSIONER