



Court Agenda

June 19, 2013

1.0 Appointment Schedule:

- 1.1 9:00 a.m. Rand Rietmann – SAIF Corporation – Workers Compensation Renewal for 2013-14 Fiscal Year
- 1.2 9:30 a.m. Brad Lohrey – Sheriff – Computer Replacement & Upgrade Request
- 1.3 10:00 a.m. Erwin Swetnam, Jim Winterbottom – The Dalles Disposal – Solid Waste Rate Proposal
- 1.4 10:30 a.m. Dee Lane, Theresa Olsen – Commission on Children & Families – Personal Services Contract for Oregon Youth Conservation Corps Summer Program; Next Steps in Closing Commission Office
- 1.5 11:30 a.m. Public Hearing: Ordinance Ratifying the Creation of the North Central Public Health District as an Intergovernmental Entity; Intergovernmental Agreement Between Wasco, Sherman & Gilliam Counties; North Central Public Health District Board By-Laws
- 1.6 1:30 p.m. Jaclyn McCurdy - Biggs Service District – Budget Hearing; Audit Report

Additions to Agenda:

2.0 Action Items:

- 2.1 Services Contract – Meals: Between Mid-Columbia Council of Governments, Area Agency on Aging and Sherman County

- 2.2 Services Contract – Respite: Between Mid-Columbia Council of Governments, Area Agency on Aging and Sherman County
- 2.3 Intergovernmental Agreement Between Mid-Columbia Economic Development District and Sherman County for Local Economic Development Services
- 2.4 Community Advisory Council (CAC) Applications: Marvin Pohl, Natalie Wilkins, Carol Mauser
- 2.5 Letter of Engagement –Friend & Reagan – 2012-13 Fiscal Year
- 2.6 Resolution Transferring Funds
- 2.7 Final Transfer Resolution ending Fiscal Year.
- 2.8 Intergovernmental Agreement Amendment #2 between OSU Extension Service and Sherman County
- 2.9 Intergovernmental Agreement ODOE and Sherman County (EFSC)

3.0 Discussion Items:

- 3.1 Sherman Wireless Internet Subscriber Count
- 3.2 Giles French Park Plans - Update
- 3.3 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of June 5, 2013
- 4.2 Revenue/Expenditure Summary – May
- 4.3 Treasurer’s Report – May

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

June 19, 2013

Present: Judge Gary Thompson, Mike Smith, Commissioner, Tom McCoy, Commissioner, Rita Wilson, Deputy Clerk.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the 2013-2014 SAIF Worker's Compensation Insurance renewal proposal, authorize prepay installment due July 10, 2013, in the amount of \$37,263.00 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the expenditure of up to \$1,300.00 to purchase a Microsoft Surface RT and accessories and laptop with docking station. Funds to be taken from Computer Related Expenses. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a 1.9% increase in fees by The Dalles Disposal to help offset rising operational cost to be effective July 1, 2013. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to accept Crestline Construction Company's bid of \$7,285.00 for a concrete patio at the back of the courthouse. Vote: Unanimous.

Motion by Commissioner McCoy, Second by Commissioner Smith, to approve a Personal Services Contract between Sherman County and Dee Lane in the amount of \$1,650.00 to administer the 2013 Oregon Youth Conservation Corps summer program. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Grant Agreement #GRNT0930 between the State of Oregon and Sherman County in an amount not to exceed \$16,500.00 for 2013 Oregon Youth Conservation Corp (OYCC) Summer Program and authorizing Judge Thompson to sign. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to withhold one month's payment from ABC Huskies Daycare and reallocate that \$500 to North Sherman Preschool, Sherman Preschool and Little Wheats Daycare upon SCCC Board approval. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an ordinance ratifying the creation of the North Central Public Health District as an intergovernmental entity to be effective in 30 days after adoption. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an Intergovernmental Agreement between Wasco County, Sherman County and Gilliam County to create a public entity known as the North Central Public Health District and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the North Central Public Health District Board By-Laws as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Biggs Service District Budget Committee minutes of May 1, 2013 as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to adopt Resolution No. 13-01 in the matter of adopting the Biggs Service District budget for the 2013-2014 fiscal year in the total sum of \$368,508.00 and imposing taxes provided for in the adopted budget at the rate of \$4.0061 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2012-2013 upon the assessed value of all taxable property within the Biggs Service District as of July 1, 2013.

Motion by Commissioner Smith, Second by Commissioner McCoy, to approve Services Contract for meals between Mid-Columbia Council of Governments, Area Agency on Aging, and Sherman County for fiscal year 2013-2014 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to approve Services Contract for respite between Mid-Columbia Council of Governments, Area Agency on Aging, and Sherman County for fiscal year 2013-2014 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the provision of local economic development services in the amount of \$37,500.00 for fiscal year 2013-2014 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith to approve the appointment of Marvin Pohl, Natalie Wilkins and Carol Mauser to serve on the Sherman County Community Advisory Council, subject to the approval of the CAC Board. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Dee Lane, Theresa Olsen and Melody Stafford to the CAC pending receipt of their applications. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Friend and Reagan's letter confirming services to be provided for the year ending June 2013 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to Transfer Funds within the County General, Community Transit, Ambulance, SCCC, CAMI, Emergency Services, General Road, Road Improvement, County Fair, Tri-County Corrections, Renewable Resources and Parks Reserve Fund. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, authorizing Judge Thompson to sign any final transfer of funds ending the fiscal year. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Intergovernmental Agreement Amendment #2 to Intergovernmental Agreement between Oregon State University Extension Services and Sherman County to extend the term of the Agreement for a period of one year not to exceed \$18,256.00 and authorizing Judge Thompson to sign. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Intergovernmental Agreement #13-059 between the Oregon Department of Energy (ODOE) and Sherman County authorizing reimbursement up to a maximum of \$5,000.00 for work assigned by the ODOE Siting Analyst and performed by Sherman County in evaluating site certificate applications to the Energy Facility Siting Council (EFSC) and authorizing Judge Thompson to sign. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of June 5, 2013, Revenue/Expenditure Summary for May and the Treasurer's Report for May. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 RAND RIETMANN – SAIF CORPORATION – WORKERS COMPENSETION RENEWAL FOR 2013-14 FISCAL YEAR

Rand discussed the Workers Compensation proposal presented to the Court. Sherman County qualifies for the best rate SAIF has. Commissioner Smith suggested that employee names be removed from the claims list. Commissioner McCoy asked if the county needs to do anything more to keep rates reasonable. Rand said that there is a Loss Control Consultant in The Dalles that can provide information and assist with safety activities. The Non Disabling Claims Reimbursement Program was discussed at length.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the 2013-2014 SAIF Worker's Compensation Insurance renewal proposal, authorize prepay installment due July 10, 2013, in the amount of \$37,263.00 and authorizing Judge Thompson to sign. Vote: unanimous.

1.2 BRAD LOHREY – SHERIFF – COMPUTER REPLACEMENT & UPGRADE REQUEST

Sheriff Lohrey came to request a laptop computer and a Surface Tablet. Sheriff Office Deputy Julie Davis is researching what kind of back up the Sheriff's Office needs. Brad wants something to get his department through until Sherman County ties in with NORCOR and surrounding counties to Executive Information Services (EIS), a records management system.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the expenditure of up to \$1,300.00 to purchase a Microsoft Surface RT and accessories and laptop with docking station. Funds to be taken from Computer Related Expenses. Vote: unanimous.

1.3 ERWIN SWETNAM, JIM WINTERBOTTON – THE DALLES DISPOSAL – SOLID WASTE RATE INCREASE PROPOSAL

Site Manager, Jim Winterbottom was introduced to the Court. He reviewed the proposed rate increase schedule to be effective July 1, 2013. He said that they are very conscious of their rate payers and know that any increase can have a significant impact. That is why they are asking for just a 1.9% increase; not the CPI index comparison of 2.2%.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a 1.9% increase in fees by The Dalles Disposal to help offset rising operational cost to be effective July 1, 2013. Vote: Unanimous.

Judge Thompson told Jim and Erwin that Jennifer Zimmerlee, RV Park Manager, needs a dumpster at the RV Park for clean-up of the restroom project. They said they would go up and talk with her before they leave town.

COUNTY HEALTH ASSESSMENT WORKSHEET

Commissioner McCoy presented a County Health Assessment Worksheet distributed by several Mid Columbia agencies concerning community health care. The assessment was completed at this time. Following are the Sherman County Court's conclusions:

Top 5 Unmet Health & Basic Needs

- #1 Availability of Nutritious Food (*Fresh vegetables & fruits are often not available in local grocery stores.*)
- #2 Availability of Living Wage Jobs/Employment Supports (*The lack of local jobs often forces residents to move or commute to other areas. Maintaining viable communities requires more jobs.*)
- #3 Availability of Stable Housing (*New residents are often discouraged from moving to Sherman County because of the lack of housing.*)
- #4 Availability of Prevention of Risky Health Behaviors (tobacco, unsafe sex, alcohol, drugs)
- #5 Availability of Transportation (*Many vital services are not located in our community. Accessing them often requires the ability and resources to drive. Public transportation is available, but limited.*)

Top 5 Unmet Healthcare concerns

- #1 Physical Health: Urgent care access – the ability to be seen for urgent but non-life threatening emergencies.
- #2 Behavioral Health: Appointment access – the ability to be seen for urgent but non-life threatening emergencies.
- #3 Dental/Oral Health: Location – where the services are.
- #4 Behavioral Health: Urgent care access – the ability to be seen for urgent but non-life threatening emergencies.
- #5 Physical Health: Services not covered – any specific high-need services not covered thru insurance.

These results, along with those from other reporting entities will be compiled and distributed to the appropriate agencies.

STATEMENT ON SCHOOL FUNDING

Commissioner McCoy requested that the court approve the Statement on School Funding that was presented at the last County Court meeting and presented to the Sherman County School District Board.

PATIO AT BACK OF COURTHOUSE

Judge Thompson reported that he had received two bids for the patio project and they both exceeded the \$5,000.00 approved at the last Court meeting. Hageman Builders bid \$8,744.00. The low bid of \$7,285.00 was submitted by Crestline Construction Company.

Crestline's bid includes:

- 1) Move equipment to and from job site
- 2) Demo existing asphalt, grade site to drain, prep for new concrete slab on grade.
- 3) Concrete slab on grade.
- 4) Stamping and staining (brick pattern).
- 5) Furnish and place 3 sign posts with existing signs.

Motion by Commissioner Smith, second by Commissioner McCoy to accept Crestline Construction Company's bid of \$7,285.00 for a concrete patio at the back of the courthouse. Vote: Unanimous.

1.4 DEE LANE, THERESA OLSEN – COMMISSION ON CHILDREN & FAMILIES – PERSONAL SERVICES CONTRACT FOR OREGON YOUTH CONSERVATION CORPS SUMMER PROGRAM; NEXT STEPS IN CLOSING COMMISSION OFFICE

Dee presented a Personal Services Contract in the amount of \$1,650.00 to administer the 2013 Oregon Youth Conservation Corps summer program.

Motion by Commissioner McCoy, Second by Commissioner Smith, to approve a Personal Services Contract between Sherman County and Dee Lane in the amount of \$1,650.00 to administer the 2013 Oregon Youth Conservation Corps summer program. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Grant Agreement #GRNT0930 between the State of Oregon and Sherman County in an amount not to exceed \$16,500.00 for 2013 Oregon Youth Conservation Corp (OYCC) Summer Program and authorizing Judge Thompson to sign. Vote: Unanimous.

Dee reported to the Court that ABC Huskies did not participate in the Community and Family Fair, as required in their contract. She recommended that one month's funding be withheld and the \$500.00 be split between the other programs.

Motion by Commissioner Smith, second by Commissioner McCoy, to withhold one month's payment from ABC Huskies Daycare and reallocate that \$500 to North Sherman Preschool, Sherman Preschool and Little Wheats Daycare upon SCCC Board approval. Vote: Unanimous.

Commissioner Smith complimented the Dee and Theresa on the recent Community and Family Fair.

The Commission staff presented a list of questions they have concerning the closing of the Commission office. Dee and Theresa requested that someone from the County Court come to the June 25th Commission meeting to help the board understand some of what is going on. Commissioner McCoy said that he was planning to be at the meeting, but doesn't feel he can answer any questions. Judge Thompson said he would be there. Of concern to Dee are the quarterly reports due July 15. Supposedly there will be \$20,000.00 in transition funds available at some point. These funds could be used to pay someone to purge files and move them when the time comes. Commissioner Smith suggested to Theresa that a model of a Prevention Coordinator job description would be helpful to better define her specific duties.

1.5 PUBLIC HEARING: ORDINANCE RATIFYING THE CREATION OF THE NORTH CENTRAL PUBLIC HEALTH DISTRICT AS AN INTERGOVERNMENTAL ENTITY; INTERGOVERNMENTAL AGREEMENT BETWEEN WASCO, SHERMAN & GILLIAM COUNTIES; NORTH CENTRAL PUBLIC HEALTH DISTRICT BOARD BY-LAWS

Will Carey present.

Judge Thompson opened the Public Hearing at 11:40 am.

Teri Thalhofer gave the history of Public Health in the area. She said that Wasco County Administrative Officer, Tyler Stone had grave concerns about the IGA and wants a full review of the program prior to its renewal December 2014. The Wasco County Board approved the IGA unanimously.

Public Hearing closed at 11:55 am.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an ordinance ratifying the creation of the North Central Public Health District

as an intergovernmental entity to be effective in 30 days after adoption.
Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an Intergovernmental Agreement between Wasco County, Sherman County and Gilliam County to create a public entity known as the North Central Public Health District and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the North Central Public Health District Board By-Laws as presented. Vote: unanimous.

1.6 JACLYN MCCURDY – BIGGS SERVICE DISTRICT – BUDGET HEARING; AUDIT REPORT

Judge Thompson opened the Budget Hearing at 1:30 pm.

No testimony received

Public Hearing closed at 1:40 pm

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Biggs Service District Budget Committee minutes of May 1, 2013 as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to adopt Resolution No. 13-01 in the matter of adopting the Biggs Service District budget for the 2013-2014 fiscal year in the total sum of \$368,508.00 and imposing taxes provided for in the adopted budget at the rate of \$4.0061 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2012-2013 upon the assessed value of all taxable property within the Biggs Service District as of July 1, 2013.

Jaclyn had a letter from the Secretary of State Audit Division pointing out three minor deficiencies in the 2011-12 audit. Jaclyn is letting the City's auditors handle the matter.

2.0 ACTION ITEMS

2.1 SERVICES CONTRACT – MEALS: BETWEEN MID-COLUMBIA COUNCIL OF GOVERNMENTS, AREA AGENCY ON AGING AND SHERMAN COUNTY

Motion by Commissioner Smith, Second by Commissioner McCoy, to approve Services Contract for meals between Mid-Columbia Council of Governments, Area Agency on Aging, and Sherman County for fiscal year 2013-2014 and authorizing Judge Thompson to sign. Vote: unanimous.

2.2 SERVICES CONTRACT – RESPITE: BETWEEN MID-COLUMBIA COUNCIL OF GOVERNMENTS, AREA AGENCY ON AGING AND SHERMAN COUNTY

Motion by Commissioner Smith, second by Commissioner McCoy to approve Services Contract for respite between Mid-Columbia Council of Governments, Area Agency on Aging, and Sherman County for fiscal year 2013-2014 and authorizing Judge Thompson to sign. Vote: unanimous.

2.3 INTERGOVERNMENTAL AGREEMENT BETWEEN MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT AND SHERMAN COUNTY FOR LOCAL ECONOMIC DEVELOPMENT SERVICES

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the provision of local economic development services in the amount of \$37,500.00 for fiscal year 2013-2014 and authorizing Judge Thompson to sign. Vote: unanimous.

2.4 COMMUNITY ADVISORY COUNCIL (CAC) APPLICATIONS: MARVIN POHL, NATALIE WILKINS, CAROL MAUSER

Motion by Commissioner McCoy, second by Commissioner Smith to approve the appointment of Marvin Pohl, Natalie Wilkins and Carol Mauser to serve on the County Community Advisory Council, subject to the approval of the CAC. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Dee Lane, Theresa Olsen and Melody Stafford to the Sherman County CAC pending receipt of their applications. Vote: unanimous.

2.5 LETTER OF ENGAGEMENT – FRIEND & REAGAN – 2012-13 FISCAL YEAR

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Friend and Reagan's letter confirming services to be provided for the year ending June 2013 and authorizing Judge Thompson to sign. Vote: unanimous.

2.6 RESOLUTION TRANSFERRING FUNDS

Motion by Commissioner McCoy, second by Commissioner Smith, to Transfer Funds within the County General, Community Transit, Ambulance, SCCC, CAMI, Emergency Services, General Road, Road Improvement, County Fair, Tri-

County Corrections, Renewable Resources and Parks Reserve Fund. Vote: unanimous.

2.7 FINAL TRANSFER OF FUNDS ENDING FISCAL YEAR

Motion by Commissioner Smith, second by Commissioner McCoy, authorizing Judge Thompson to sign any final transfer of funds ending the fiscal year. Vote: Unanimous.

2.8 INTERGOVERNMENTAL AGREEMENT AMENDMENT #2 BETWEEN OREGON STATE UNIVERSITY EXTENSION SERVICE AND SHERMAN COUNTY

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Intergovernmental Agreement Amendment #2 to Intergovernmental Agreement between Oregon State University Extension Services and Sherman County to extend the term of the Agreement for a period of one year not to exceed \$18,256.00 and authorizing Judge Thompson to sign. Vote: Unanimous.

2.9 INTERGOVERNMENTAL AGREEMENT AMENDMENT #13-059 BETWEEN THE OREGON DEPARTMENT OF ENERGY (ODOE) AND SHERMAN COUNTY

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Intergovernmental Agreement #13-059 between the Oregon Department of Energy (ODOE) and Sherman County authorizing reimbursement up to a maximum of \$5,000.00 for work assigned by the ODOE Siting Analyst and performed by Sherman County in evaluating site certificate applications to the Energy Facility Siting Council (EFSC) and authorizing Judge Thompson to sign. Vote: Unanimous.

3.0 DISCUSSION ITEMS

3.1 Sherman Wireless Internet Subscriber Count.

The subscriber count for the Sherman Wireless Internet System is 105. The challenge of finding a suitable site for equipment at Kent remains; the Eakin elevator was discussed as a possibility.

3.2 Giles French Park Plans – Update

Judge Thompson had drawings and pictures of the proposed park. Design and contingency fees are a large part of the \$11,000,000.00 projected cost.

The entire project has to be presented to the Corps of Engineers, who, in turn, must present it to the tribes. Sherman County wants to engage with the tribes prior to presenting to the Corps so they (the tribes) can have input from the beginning.

3.3 Commissioner Reports

McCoy - Met with school board chairman and superintendent. Eastern Oregon CCO meeting, Field Day, Health Assessment meeting. MCCOG, MCMC meetings.

Smith – MCCOG, NCPHD

Thompson – Toured the new National Guard facility at Columbia Gorge Community College. Sherman County's donation of \$100,000.00 will be used for welding equipment in the renewable energy department, which is in the bottom of the building. RV Park is final (inside), new park manager is ordering supplies. AOC.

4.0 CONSENT AGENDA

4.1 Minutes of June 5, 2013

4.2 Revenue /Expenditure Summary - May

4.3 Treasurer's Report – May

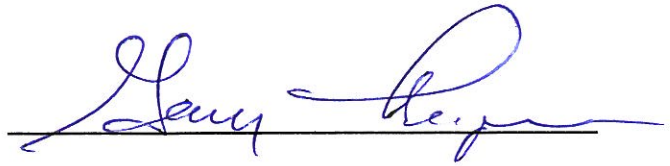
Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of June 5, 2013, Revenue/Expenditure Summary for May and the Treasurer's Report for May. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Out of Executive Session.

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 4:25 pm

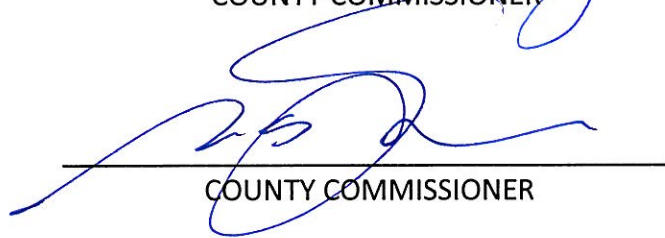


COUNTY JUDGE

ATTEST: Rita Wilson
COUNTY CLERK



COUNTY COMMISSIONER



COUNTY COMMISSIONER