



Court Agenda

January 15, 2014

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Jan Byram – Senior Center Manager – Quarterly Report
- 1.2** 9:30 a.m. Bryan Hunt – Tri-County Veterans Service Officer – Quarterly Report
- 1.3** 10:00 a.m. Arla Melzer, Lowell Smith – Public/School Library – Library Update
- 1.4** 11:00 a.m. Dick Stradley, Ross Turney – Assessor's Office – Proposal for Economic Impact Analysis & Valuation Support for Sherman County Wind Projects
- 1.5** 11:30 a.m. Marnene Benson-Wood – Community Transit – Quarterly Report; Application for Supplemental Special Transportation Fund (STF) Formula Program
- 1.6** 1:30 p.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.7** 2:00 p.m. Ron McDermid, Brad Lohrey – Justice Court/Sheriff – Court Security Issues

Additions to Agenda:

2.0 Action Items:

- 2.1 Resident Incentive Program – Letter of Appeal
- 2.2 Resolution in the Matter of Adopting Sheriff’s Fee Schedule in the Sale of Foreclosed Real and Personal Property
- 2.3 Purchase Order: Oregon State University/Columbia Basin Ag Research Station
- 2.4 Department of Veterans Affairs Transportation Grant Application Proposal: Scott Turney – Mid-Columbia Economic Development District
- 2.5 Appointment – Budget Officer: Debbie Hayden
- 2.6 Appointment – Budget Committee: Larry Hocter
- 2.7 Appointment – Local Public Safety Coordinating Council
- 2.8 Appointment – Sherman County Senior Center Advisory Board: Timothy Breeding, Carol MacKenzie
- 2.9 Appointment – Weed Control District: Trevor Fields
- 2.10 The Oregon Consortium Board of Directors – County Representation
- 2.11 Request for Letter of Support – Oregon Clean Fuels Program Continuation
- 2.12 Proposal: Asbestos Inspection at Wasco Annex
- 2.13 Resident Incentive Program – Letter of Appeal

3.0 Discussion Items:

- 3.1 Potlatch Request: Tables and Chairs for Wasco Annex
- 3.2 Landowner Invitation: Re: John Day Wilderness Area
- 3.3 Sherman County Wireless Internet Subscriber Stats
- 3.4 'Mack's to Mouth' Trail Update
- 3.5 Thank You Note – Shawn Payne
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of December 18, 2013
- 4.2 Claims - December
- 4.3 Revenue/Expenditure Summary – December
- 4.4 Treasurer’s Report – December

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

January 15, 2014

Present: Judge Gary Thompson, Tom McCoy, Commissioner, Mike Smith, Commissioner, Melva Thomas, Administrative Assistant, Rita Wilson, Deputy Clerk.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of \$2,000 to purchase a used black/white Konica Minolta Bizhub 283 copier as quoted by Bohn's for the Senior & Community Center. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to accept a proposal in an amount up to \$29,720 from Evergreen Economics to provide an Economic Impact Analysis and Valuation Support for Sherman County wind projects pending recommendation/approval of proposed Department of Revenue trainer by Assessor's Office and authorizing Judge Thompson to sign a contract for services contingent on approval by County Counsel. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve as presented the ODOT Public Transit Division Report for Quarter 2 of the 2013-2015 Biennium. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Special Transportation Fund (STF) Supplement Application for funding in the amount of \$30,000 from Oregon Department of Transportation Public Transit Division for the 2013-2015 biennium. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel and ORS 192.660 (2) (h) Legal Rights . Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to accept a proposal from ASET for an amount not to exceed \$9,000 for installation of S2 Security System Controller pending approval of the State. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to deny the resident compensation appeal received from Scott and Leslie Meyers since there is no evidence an application was ever received. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a Purchase Order from Oregon State University (OSU) in the amount of \$28,866.06 for labor and materials to make improvements as requested on OSU property. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint Debbie Hayden as Budget Officer for the 2014-15 fiscal year. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to reappoint Larry Hctor to the Sherman County Budget Committee for a term of four years to expire December 31, 2017. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint the following to the Sherman County Local Public Safety Coordinating Council (LPSCC) as recommended for a one year term to expire December 31, 2014: Amber DeGrange, John Folliard, Barbara Seatter, Ron McDermid, Gary Thompson, Teri Thalhofer, Alyssa Winslow, Theresa Olsen and Shawn Payne. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Carol MacKenzie and Timothy Breeding to the Senior & Community Center Advisory Board for three year terms to expire December 31, 2016. Vote: unanimous

Motion by Commissioner McCoy, second by Commissioner McCoy, to reappoint Trevor Fields to the Weed Control Board for a term of three years to expire December 31, 2016. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize a letter of support to Senator Bill Hansell regarding continuation of Oregon's Clean Fuel Program. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to accept a proposal from Environmental Inspection Services to perform an AHERA 3-year asbestos re-inspection of the Wasco Annex for a fee of \$600.00 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to deny the resident compensation appeal received from Donald von Borstel since there is no evidence an application was ever received. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the claims for the month of December. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of December 18, 2013, Revenue/Expenditure Summary for December and the Treasurer's Report for the month ending December 31, 2013, as presented. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 Jan Byram – Senior Center Manager – Quarterly Report

Jan distributed her written quarterly report. She had a question regarding the video conferencing equipment that is in boxes at the Senior Center. Judge Thompson said that it was obtained with an AOC grant quite some time ago. Commissioner Smith said he has looked at it and it doesn't appear to be complete. He suggested Microsphere or the ESD look at what is there and let the Court know what more is needed to get it working.

Jan said she had been told by a couple of people that propane purchased from MCGG would cost less than we are paying Cascade Propane. Commissioner Smith said that the fairgrounds gets their propane from MCGG. The Court told Jan to look into it if she wants to.

Jan presented information from Bohn's about a used copy machine for the Sr. Center. The copy machine they are using is from the courthouse and is so old that the repair people can no longer get parts for it. The Court agreed that it was time to upgrade.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of \$2,000 to purchase a used black/white Konica Minolta Bizhub 283 copier as quoted by Bohn's for the Senior & Community Center. Vote: unanimous.

A letter announcing Fred Meyer Community Rewards was discussed briefly. It is a program where non profits can receive donations when supporters use their Fred Meyer Rewards Card.

Pepsi contacted Jan and told her that someone had requested information about a soda vending machine at the Sr. Center. She knows nothing about it and

wondered if someone from the Court had requested the information. After discussing the matter the Court decided that there was no need for a soda machine at the Senior Center.

At a recent mandatory WEBINAR at MCCOG the method of collecting money for meals was discussed. Seniors can only be asked for a suggested donation, not a specific amount, they cannot be forced to pay. If the client pays with a large bill they are to be given back that amount in one dollar bills and then they can put the amount they want to pay anonymously in a closed container. Jan said that this method would make accurate record keeping impossible. Presently no meal sites are doing this. The question was raised if the \$6,000 the Sr. Center gets from Area Agency on Aging is worth jumping through all of these hoops. Commissioner Smith asked Jan to send him an email and he will visit directly with Marvin at MCCOG to see if a more workable process can be implemented. Another WEBINAR, "Support a Senior", is scheduled in a few weeks. This is regarding a fundraising campaign.

1.2 Bryan Hunt – Tri County Veterans Services Officer – Quarterly Report

The Court reviewed Bryan's quarterly report. He reported that he had less people at this year's Veterans Appreciation Dinner in November. His report reflected that Sherman County had the lowest recovery rate of the three counties this past quarter, with \$7,511.00. Total recoveries were \$54,527.00.

Bryan noted that his request to purchase a new vehicle with the \$30,000.00 was not approved. He submitted a revised proposal to lease a car purchased by the County and has not heard back at this time.

The HRT (Highly Rural Transportation) grant from ODVA was discussed. If this grant is secured Tri County Veterans will no longer have anything to do with transportation. Commissioner Smith said he liked the idea of Community Transit doing transportation. Commissioner McCoy asked if Marnene Benson-Wood would do the scheduling for veteran rides. Bryan indicated that she would. Scott Turnoy from MCEDD will assist Marnene with the preparation of the application for the \$50,000.00 grant. The HRTG money is for veterans only, not widows, widowers, or spouses of children of veterans. The \$7,000.00 in Bryan's budget for transportation could be divided up between the three counties.

Judge Thompson said that representatives from Sherman, Wheeler and Gilliam Counties need to have a meeting with the transportation coordinators, Bryan, and possibly someone from Oregon Department of Veterans, to review the Veterans Administration regulations regarding this money. Judge Thompson will coordinate a meeting with the three counties.

1.3 Arla Melzer and Lowell Smith – Public/School Library – Library Update

Arla presented the 2013-14 budget, as well as an organizational chart showing the structure of the library staffing. She said that over the past few years the library's services have grown with patrons and services and programs. Sherman County Public/School Library is a Best Practices Library, partnering more with the schools on early literacy. It is the only entity in Sherman County doing outreach for 0-5 age group, and is working to increase teen outreach by going city to city.

The Board has compared current staff salaries with those of the Wasco County Library and would like to get the Sherman County Library salary scale on a level comparable to Wasco. They are also working on developing job descriptions for all of the positions at the library.

They are requesting that the Court provide a stipend for the school district employee; proposing a 10% increase (the Director does a lot of public work on school time). This stipend would be \$2.90/hour, which would bring the Director's starting salary to \$15.02/hour. Arla and Lowell asked the Court if they would support this proposal when budget time comes around. It was the consensus of the Court to support the proposed increased funding and new salary schedule for the public/school library.

Arla thanked the Court and explained the level of support from the School District and noted how important it is to have backing from both the County and the School District.

1.4 Dick Stradley and Ross Turney – Assessor's Office – Proposal for Economic Impact Analysis & Valuation Support for Sherman County Wind Projects

Dick Stradley not present.

In a partnership agreement with the Oregon Department of Revenue, Gilliam and Sherman Counties are looking for two things. 1) An economic impact study the wind turbines have on our county and 2) Valuation assistance on the valuation process of the wind turbines. Ross presented three proposals that were submitted to the Assessor's office in response to their request for these services. Two of them didn't have the capabilities to undertake the DOR portion, the third, Evergreen Economics, seems to be best qualified to handle the job. Commissioner Smith asked if the DOR was on board with this. Ross said they will accept the training of the methodologies on how to value the turbines. Commissioner McCoy asked if this person would be training DOR personnel on how to value wind turbines. Ross said that the training would include a couple of key people at DOR. Commissioner McCoy said that it is very important that this person knows what they are talking about. This would provide a

counterweight to the dollars wind projects are spending to get valuations in their favor; therefore, we need to be sure Bob Whelan is the right person to do this. Ross said that Bob is highly recommended and well known and that DOR is very open to this plan. Valuations will begin in March so the process needs to begin soon. Commissioner McCoy said he would like Ross to do some kind of due diligence and talk to Mr. Whelan and possibly contact some references before he is hired. If, after that, Ross still feels Bob is the right person for the job, he is willing to accept Assessor's Office recommendation. Commissioner McCoy thanked Ross for the enormous amount of work that has gone into this project.

Motion by Commissioner Smith, second by Commissioner McCoy, to accept a proposal in an amount up to \$29,720 from Evergreen Economics to provide an Economic Impact Analysis and Valuation Support for Sherman County wind projects pending recommendation/approval of proposed Department of Revenue trainer by Assessor's Office and authorizing Judge Thompson to sign a contract for services contingent on approval by County Counsel. Vote: unanimous.

1.5 Marnene Benson-Wood – Community Transit – Quarterly Report; Application for Supplemental Special Transportation (STF) Formula Program

Reviewed ODOT report for October 1 to December 31, 2013.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve as presented the ODOT Public Transit Division Report for Quarter 2 of the 2013-2015 Biennium. Vote: unanimous.

Marnene told the Court that Special Transportation Funds (STF) can be used for nearly anything. She is planning to use it for outreach.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a Special Transportation Fund (STF) Supplement Application for funding in the amount of \$30,000 from Oregon Department of Transportation Public Transit Division for the 2013-2015 biennium. Vote: unanimous.

Commissioner Smith asked Marnene how she felt about Veterans Services not being involved in transportation. She said that she feels it would be a positive change. He also asked about changing the current Monday trip to The Dalles to Tuesday because several of the stores have senior discounts on Tuesdays. Marnene said they could easily go Tuesday instead of Monday. They don't go on Monday holidays so going Tuesday might work out better.

1.6 Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel and (2) (h) Legal Rights. Vote: unanimous.

1.7 Ron McDermid – Justice Court – Court Security Issues.

Ron presented the Court with correspondences between himself, Evan West, Oregon Judicial Department Security and Emergency Preparedness Office, and ASET. The email from Ron to the State on December 23rd requested clarification and provided input regarding the S2 controller, video surveillance and the TCA transaction window. The State replied on January 13, recommending a wireless stand alone Schlage AD 200 lock system, and assuring that the 1 megapixel camera will not impact Sherman County's 15 frames per second standard. On January 14 ASET advised that: 1) Wireless Schlage AD 400 is inferior to hardwired card reader and electronic locking systems. 2) Hardwire access control standards are achievable at all access control points. 3) Hardwire standards offer the lowest cost of ownership and require less maintenance than wireless. 4) Hardwired standards are the preferred method of all security installation except duress buttons and items that are cost prohibitive to hardwire.

ASET summarized their findings and proposed: 1) State Court will provide Sherman County with copies of datasheets for proposed equipment and installation methods for approval prior to project start. Upon approval, State Court will provide all new associated cabling, card readers (HID wiegand), door status contacts, request to exit, electronic door hardware (24vdc) and labor for all proposed access control points (ACP). The cabling will route from each ACP to the 2nd floor network closet and be left in a neatly coiled bundle and clearly labeled. All ACPs will be terminated, complete and ready to be functional. State Court will provide all as-built documentation upon project completion. 2) Sherman County will provide the Access Control System and components to operate the new ACPs. Sherman County will provide all remaining final terminations, programming and labor to provide a complete and operable system.

Motion by Commissioner Smith, second by Commissioner McCoy, to accept a proposal from ASET for an amount not to exceed \$9,000 for installation of S2 Security System Controller pending approval of State. Vote: unanimous.

2.0 ACTION ITEMS

2.1 Resident Incentive Program – Letter of Appeal

Motion by Commissioner Smith, second by Commissioner McCoy, to deny the resident compensation appeal received from Scott and Leslie Meyers since there is no evidence an application was ever received. Vote: unanimous.

2.2 Resolution in the Matter of Adopting Sheriff's Fee Schedule in the Sale Foreclosed Real and Personal Property

No action required

2.3 Purchase Order: Oregon State University/Columbia Basin Ag Research Station

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a Purchase Order from Oregon State University (OSU) in the amount of \$28,866.66 for labor and materials to make improvements as requested on OSU property. Vote: unanimous.

2.4 Department of Veterans Affairs Transportation Grant Application Proposal: Scott Turnoy – Mid-Columbia Economic Development District

No action required.

2.5 Appointment – Budget Officer: Debbie Hayden

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint Debbie Hayden as Budget Officer for the 2014-15 fiscal year. Vote: unanimous.

2.6 Appointment – Budget Committee: Larry Hctor

Motion by Commissioner McCoy, second by Commissioner Smith, to reappoint Larry Hctor to the Sherman County Budget Committee for a term of four years to expire December 31, 2017. Vote: unanimous.

2.7 Appointment – Local Public Safety Coordinating Council

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint the following to the Sherman County Local Public Safety Coordinating Council (LPSCC) as recommended for a one year term to expire December 31, 2014: Amber DeGrange, John Folliard, Barbara Seatter, Ron McDermid, Gary Thompson, Teri Thalhofer, Alyssa Winslow, Theresa Olsen and Shawn Payne. Vote: unanimous.

2.8 Appointment – Sherman County Senior Center Advisory Board: Timothy Breeding, Carol MacKenzie

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Carol MacKenzie and Timothy Breeding to the Senior & Community Center Advisory Board for three year terms to expire December 31, 2016. Vote: unanimous.

2.9 Appointment – Weed Control District: Trevor Fields

Motion by Commissioner Smith, second by Commissioner McCoy, to reappoint Trevor Fields to the Weed Control Board for a term of three years to expire December 31, 2016. Vote: unanimous.

2.10 The Oregon Consortium Board of Directors – County Representation

No action required.

2.11 Request for Letter of Support – Oregon Clean Fuels Program Continuation

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize a letter of support to Senator Bill Hansell regarding continuation of Oregon's Clean Fuel Program. Vote: unanimous.

2.12 Proposal Asbestos Inspection at Wasco Annex

Motion by Commissioner McCoy, second by Commissioner Smith, to accept a proposal from Environmental Inspection Services to perform an AHERA 3-year asbestos re-inspection of the Wasco Annex for a fee of \$600.00 and authorizing Judge Thompson to sign. Vote: unanimous.

2.13 Resident Incentive Program – Letter of Appeal

Motion by Commissioner McCoy, second by Commissioner Smith, to deny the resident compensation appeal received from Donald von Borstel since there is no evidence an application was ever received. Vote: unanimous.

3.0 DISCUSSION ITEMS

3.1 Potlatch Request: Tables and Chairs for Wasco Annex

Melva suggested portable tables, chairs and trailer. She will research and develop a budget.

3.2 Landowner Invitation : Re: John Day Wilderness Area

Reviewed letter sent out by Ben Gordon.

3.3 Sherman County Wireless Internet Subscriber Stats

Reviewed stats. Commissioner Smith reported that some residences are just on the outer fringes of the service area so RTG is trying a new, stronger radio in an effort to get better service to these clients. Equipment has been moved from the Moro elevator and they are changing users over one by one.

3.4 “Mack’s to Mouth” Trail update.

Reviewed a draft brochure prepared by Sue Knapp of Maupin detailing the proposed trail along the Deschutes River’s east bank. Judge Thompson and Jessica Metta are also working on the project.

3.5 Thank You Note – Shawn Payne

Reviewed Shawn’s card thanking the Court for giving county employees Christmas Eve and New Years Eve off.

3.6 McCoy – Attended CAC; ACT meeting. Met new CEO of Azure Standard at the City/County Collaborative meeting. He is tremendously interested in improving relations between Azure and the city and the county. SWCD meeting where the problem of Skeleton weed in Sherman County was discussed.

Smith – Received a new quote from Windwave on fiber for Sherman County, there is a possible partner/subscriber that would want to help with this, which would reduce the cost to Sherman County to about 1.6 million. This would have a huge positive effect on our county. NCPHD needs a lay person from each county for its budget committee. Discussed civil commitments at MCCFL. Sherman, Hood River and Wasco Counties are the only counties in the state that don’t do civil commitments through their District Attorney. MCEDD is looking at getting a very large grant for housing. Eastern Oregon CCO – discussed how each county is progressing. Sherman County seems to be doing pretty well compared to some of the other CCOs. Would like to have County Counsel work on an ordinance that disallows businesses in Sherman County that violate state or federal laws. Going to attend AOC leadership training at the end of the month.

Thompson – Has been busy with AOC. In Washington, D.C. recently; working on a possible leasing program for renewable energy on state and federal lands. This is primarily BLM lands. Trying to get a hearing at the federal level. Is going to Curry County January 23rd for their Public Safety Summit, which has to do with the county filing for bankruptcy and the state taking control. Was approached by Mike McArthur about naming a building in the Sherman County in Dale Coles' memory. One suggestion was the public/school library.

4.0 CONSENT AGENDA

4.1 Minutes of December 18, 2013

4.2 Claims – December

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the claims for December 2013. Vote: unanimous.

4.3 Revenue/Expenditure Summary - October

4.4 Treasurer's Report – October

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of December 18, 2013, Revenue/Expenditure Summary for December and the Treasurer's Report for the month ending December 31, 2013, as presented. Vote: unanimous.

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 3:25 pm

ATTEST: Rita Wilson
Rita Wilson, Deputy Clerk

Gary Thompson
Gary Thompson, Sherman County Judge

Tom McCoy
Tom McCoy, Sherman County Commissioner

Mike Smith
Mike Smith, Sherman County Commissioner