



Court Agenda

February 20, 2013

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Dee Lieuallen – Commission on Children & Families – Oregon Youth Corps Conservation Grant Application and Matching Funds
- 1.2** 11:00 a.m. Executive Session In Accordance with ORS 192.660 (2) (h) Legal Rights

Additions to Agenda:

2.0 Action Items:

- 2.1 Prioritize Comprehensive Economic Development Strategies (CEDS) Projects
- 2.2 Project Estimates – Senior & Community Center Gazebo
- 2.3 Seder Architecture & Urban Design – Authorize Additional Funds for Wasco Annex Infrastructure Report
- 2.4 Proposal for Master Key System – Extension/Experiment Station Facility
- 2.5 Appointments – Sherman County Area Watersheds Council
- 2.6 Sherman County Emergency Action Plan – Revised
- 2.7 Floors of Fire Bid
- 2.8 Data Plan Request – Emergency Services

3.0 Discussion Items:

- 3.1 Wasco Annex – Limited Infrastructure & Existing Conditions Observation Report
- 3.2 Safety Committee – Fair Board Representative
- 3.3 Letter Re: Audit of Federal Grant Funds Received
- 3.4 Extension Facility Naming Recommendation
- 3.5 Review Court Board/Committee Assignments
- 3.6 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of February 6, 2013
- 4.2 Revenue/Expenditure Summary – January 2013
- 4.3 Treasurer's Report – December 2012(Revised)
- 4.4 Treasurer's Report – January 2013
- 4.5 Minutes of February 13, 2013 – Special Session

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COURTROOM
MINUTES

February 20, 2013 - 9:00 a.m.

Present: Judge Gary Thompson, Mike Smith, Commissioner, Tom McCoy, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Oregon Youth Conservation Corps Program grant application and authorize the expenditure of \$4,500.00 as match for the grant. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to accept a bid from New Visions Construction in the amount of \$12,320.40 for the construction of a Gazebo at the Senior & Community Center. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize an additional \$113.00 to Seder Architecture & Urban Design for Field Observations and Report on the Wasco Annex property. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$210.00 to re-key exterior doors at Extension/Experiment Station office building. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint the following to the Sherman County Area Watersheds Council Board of Directors for four year terms to expire December 31, 2016: Jesse von Borstel – South Sherman Watershed; Zack Justesen – North Sherman Watershed; Ron Mobley – Pine Hollow/Jackknife Watershed; and Marvin Thompson – Grass Valley Canyon Watershed. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith to adopt the revised Sherman County Emergency Action Plan as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to accept a bid from Floors of Fire to maintain floors including cleaning, buffing and waxing on a regular quarterly basis at the Sherman County Courthouse, Senior & Community Center and the Wasco Annex in an amount not to exceed \$375.00 per quarter. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to approve \$10 monthly allowance for personal cell phone data plan for Emergency Services Director Shawn Payne and Juvenile Director Amber DeGrange. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to officially name the new extension building the Steve Burnet Extension and Research Building. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner Thompson, to approve the minutes of February 6, 2013 and February 13, 2013, revised Treasurer's report for December 2012 and Treasurer's report for January 2013 as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session In Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 DEE LIEUALLEN – COMMISSIONER ON CHILDREN & FAMILIES – OREGON YOUTH CORPS CONSERVATION GRANT APPLICATION AND MATCHING FUNDS

The grant for this year is \$16,500.00 so they only need matching funds in the amount of \$4,500.00.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Oregon Youth Conservation Corps Program grant application and authorize the expenditure of \$4,500.00 as match for the grant. Vote: unanimous.

1.2 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (h) LEGAL RIGHTS

2.0 ACTION ITEMS

2.1 Prioritize Comprehensive Economic Development Strategies (CEDS) Projects

After reviewing the project list the Court prioritized the items in the following order:

Public Works

1. Moro Medical Clinic Renovation
2. City of Moro Waste Water Improvements
3. City of Wasco Collection System Replacement
4. Rufus Community Center
5. Fairgrounds Restrooms

Technical Assistance

1. Giles French RV Park Study
2. County Strategic Plan
3. Kent Well Study
4. County Annex

The recommendations will be presented to Georgia Macnab.

Judge Thompson will ask Don Beall to look at the restrooms at the Fairgrounds to see if it is feasible update the existing building rather than put up an entirely new structure.

2.2 Project Estimates – Senior & Community Center Gazebo

Two bids for the gazebo project were submitted to the Court, along with a memo explaining that the Center Manager had attempted to get a third bid, with no success. The Court went along with the Manager's request to accept the bid from Dale Haner of New Visions Construction.

Motion by Commissioner McCoy, second by Commissioner Smith, to accept a bid from New Visions Construction in the amount of \$12,320.40 for the construction of a Gazebo at the Senior & Community Center. Vote: unanimous.

All volunteers for the project will be insured under the County's Workers' Compensation. They will need to complete the County's volunteer form and undergo a background check. Jan will have to document the hours/donations of each volunteer.

2.3 Seder Architecture & Urban Design - Authorize Additional Funds for Wasco Annex Infrastructure Report

The original bid from Mr. Seder did not include mileage; therefore, he is requesting an additional \$113.00 for 226 miles @ \$0.50/mile.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize an additional \$113.00 to Seder Architecture & Urban Design for Field Observations and Report on the Wasco Annex property. Vote: unanimous.

2.4 Proposal for Master Key System – Extension/Experiment Station Facility

A proposal from Ernie's Locks & Keys to improve the key system at the Extension/Experiment Station facility was reviewed. It was suggested having one key that works with four exterior doors and re-key the conference room outside entrance door. The total would be approximately \$200.00.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$210.00 to re-key exterior doors at Extension/Experiment Station office building. Vote: unanimous.

2.5 Appointments – Sherman County Area Watersheds Council

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint the following to the Sherman County Area Watersheds Council Board of Directors for four year terms to expire December 31, 2016: Jesse von Borstel – South Sherman Watershed; Zack Justesen – North Sherman Watershed; Ron Mobley – Pine Hollow/Jackknife Watershed; and Marvin Thompson – Grass Valley Canyon Watershed. Vote: unanimous.

2.6 Sherman County Emergency Action Plan – Revised

The Court reviewed the revised Emergency Action Plan.

Motion by Commissioner McCoy, second by Commissioner Smith to adopt the revised Sherman County Emergency Action Plan as presented. Vote: unanimous.

2.7 Floor of Fire Bid

A bid from Floors of Fire was presented to the Court. It included services to be completed quarterly.

Motion by Commissioner Smith, second by Commissioner McCoy, to accept a bid from Floors of Fire to maintain floors including cleaning, buffing and waxing on a regular quarterly basis at the Sherman County Courthouse, Senior & Community Center and the Wasco Annex in an amount not to exceed \$375.00 per quarter. Vote: unanimous.

2.8 Data Plan Request – Emergency Services

Motion by Commissioner Smith, second by Commissioner McCoy to approve \$10 monthly allowance for personal cell phone data plan for Emergency Services Director Shawn Payne and Juvenile Director Amber DeGrange. Vote: unanimous.

3.0 DISCUSSION ITEMS

3.1 Wasco Annex – Limited Infrastructure & Existing Conditions Observation Report

Reviewed the report from Seder Architecture and agreed that the roof of the main building needs to be replaced. Further action was tabled until after the budgeting process.

The Court discussed current usage of the Wasco Annex. Melva informed them that Cougar Camp has been discontinued and the equipment would be moved by the end of February. Commissioner Smith brought up the fact that individuals using the facility should be aware that they need their own liability insurance. Language in the Facility Use Agreement may need to be changed to reflect this.

3.2 Safety Committee – Fair Board Representative

The Court discussed options; finally decided to have the Fair Board address the issue. Beth will be contacted.

3.3 Letter: Audit of Federal Grant Funds Received

Reviewed letter from Oregon Department of Energy.

3.4 Extension Facility Name Recommendation

Reviewed an email from Steve Petrie supporting Sherman County's suggestion that the new Extension building be named in honor of Steve Burnet. Mr. Petrie also recommended that a plaque be put up in the building listing Steve's many contributions. The County will work with Patty on the wording for this plaque. It was suggested that the Field Day on June 12th would be an appropriate time to dedicate the name for the building.

Motion by Commissioner Smith, second by Commissioner McCoy to officially name the new extension building the Steve Burnet Extension and Research Building. Vote: Unanimous.

Commissioner Smith suggested naming the conference room in honor of Raleigh Curtis. He will contact Jeff Kaser to run this idea past Mid Columbia Producers.

3.5 Review court Board/Committee Assignments

Reviewed and updated current board assignments; Commissioner McCoy will continue Commissioner Burnet's assignments.

3.6 Commissioner Reports

Smith – EOCCO held its first governance meeting. All twelve counties had a representative in attendance. He continues working with Kevin Campbell on an affordable insurance plan. North Central Public Health District just released its Health assessment. The Sherman County data is very interesting.

Thompson – Sherman County was recognized at the AWEA Conference recently, as well as Paul Woodin. Ormand Hilderbrand made a presentation on PaTu Wind Farm, with a focus toward small wind projects. Met the new BPA Chair.

3.7 John Day River Territory – Visitor's Guide

Melva presented the John Day River Territory section in the new Eastern Oregon Visit's Association publication.

3.8 Tri County Corrections' 2002 Chevy Blazer

Commissioner Smith reported that the Blazer was discussed at the recent Tri County Corrections Board meeting. The vehicle has 118,000 miles on it, and no one wants it. It was the consensus of the Court that Sherman County will use it, paying for any needed repairs/maintenance. The Assessor's office will use it.

3.9 Sherman County Video

Judge Thompson has been asked to speak at a number of conferences and would like to have a short video explaining how SIP funds from wind projects are being used in Sherman County. He talked to Eric Schmidt about possibilities. Eric would be speaker at no cost but the cost of a 15 minute video could be as much as \$10,000.00. Commissioner Smith has talked to Wes Owens about such a video to promote the county. The School District may be interested in partnering with the County. Commissioner McCoy suggested contacting OPB about filming something that the County could use. Judge Thompson feels that such a video would be beneficial in attracting individuals and businesses to Sherman County. It was the consensus of the Court to allow Judge Thompson to move forward and explore options for producing a video.

4.0 CONSENT AGENDA

4.1 MINUTES OF FEBRUARY 6, 2013

4.2 REVENUE/EXPENDITURE SUMMARY – JANUARY 2013

4.3 TREASURER'S REPORT – DECEMBER 2012 (REVISED)

4.4 TREASURER'S REPORT – JANUARY 2013

4.5 MINUTES OF FEBRUARY 13, 2013 – SPECIAL SESSION

Motion by Commissioner Smith, second by Commissioner Thompson, to approve the minutes of February 6, 2013 and February 13, 2013, revised Treasurer's report for December 2012 and Treasurer's report for January 2013 as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session In Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Adjourned at 12:30 pm.

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED.

ATTEST: Rita Wilson
DEPUTY CLERK

[Signature]
COUNTY JUDGE

[Signature]
COUNTY COMMISSIONER

[Signature]
COUNTY COMMISSIONER