

Court Agenda

March 19, 2014

1.0 Appointment Schedule:

			
1.1	9:00 a.m. Co	ompensation Board	
1.2	9:20 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personne		
	1.21 9:20 a.m 1.22 9:30 a.m 1.23 9:40 a.m 1.24 10:00 a.m 1.25 10:10 a.m 1.26 10:20 a.m 1.27 10:30 a.m 1.28 10:35 a.m 1.28 10:35 a.m 1.29 10:40 a.m 1.30 10:45 a.m 1.31 10:50 a.m	n. Jenine McDermid - Clerk n. Ron McDermid – Justice Court m. Sheriff Department Recommendations m. Beth McCurdy -Fair Board Recommendation m. Mark Coles – Road Department m. Assessor Recommendations m. OSU Extension Recommendations m. DA Department Recommendation m. Senior Center Recommendation	
1.3		manda Hoey – Mid-Columbia Economic Development District – egional Solutions Attainable Housing Presentation	
1.4		essica Metta – Mid-Columbia Economic Development District Project Ianager – Quarterly Report	
1.5	1:30 p.m. Ro	od Asher – Weed Department – Proposed Vehicle Donation	
1.6	2:30 p.m. W	Ork Session With Finance Director	

Additions to Agenda:

2.0 Action Items:

- 2.1 Appointment Ambulance Board Position #2 Julia Hubbard
- 2.2 Appointment Community Position on Mid-Columbia Community Action Council Board (CAP)
- 2.3 Appointment Interim Sherman County Assessor
- 2.4 Tree Trimming/Removal Proposal Luciano Tree & Lawn Service: Senior Center
- 2.5 Letter of Engagement Oster Professional Group, CPA's: Biggs Service District
- 2.6 Declare as Surplus 2009 Charger Patrol Car
- 2.7 Budget Transfers/Payments
- 2.8 Educational Financial Assistance Request Jennifer Simpson
- 2.9 Appointment Sherman County Area Watersheds Council Board of Directors
- 2.10 Server Room Split System Upgrade Request
- 2.11 Cargo Trailer Proposal Columbia Auto Repair & Sales

3.0 <u>Discussion Items</u>:

- 3.1 Foreclosed Property Update
- 3.2 Asbestos Hazard Emergency Response Act (AHERA) Reinspection Report Wasco Annex
- 3.3 Thank You Card Pioneer Potlatch
- 3.4 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of February 19, 2014
- 4.2 Claims February
- 4.3 Revenue/Expenditure Summary February
- 4.4 Treasurer's Report February

5.0 Future Agenda Items:

**If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel



SHERMAN COUNTY COURT REGULAR SESSION SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

March 19, 2014 9:00am

Present: County Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Mike Smith, Administrative Assistant Melva Thomas, County Clerk Jenine McDermid; Theresa Olsen, Mark Coles, Rod Asher, Tom Macnab, Georgia Macnab, Julie McAllister, Debbie Hayden, Amber DeGrange, Ron McDermid.

Summary of Actions Taken

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a 2% Cost of Living (COLA) increase for county employees for fiscal year 2014-15.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to continue employee insurance benefits at the current level.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to approve providing a letter of support for Mid-Columbia Economic Development District in their efforts to obtain state funding to seed an Attainable Housing Revolving Loan Fund for the region and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to expand the Sherman County Solar Loan Program to include businesses and farms.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve proposed salary of \$14.61 per hour for the weed tech and salary of \$15.34 per hour for the crew leader as presented for the Deschutes Corridor Weed Control project.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to accept the donation of a 1985 Chevrolet pickup from the Sherman County Soil and Water Conservation District for use by the Weed District on the Deschutes River weed project.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the appointment of Julia Hubbard to complete the term of Kathy Ahearn in Position #2 on the Sherman County Ambulance Board which expires December 31, 2014.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to appoint Jan Byram as a community representative on the Mid-Columbia Community Action Council (CAP).

Vote: 3-0

Yes: Smith, McCoy, Thompson

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Ross Turney to serve as interim Sherman County Assessor until a new assessor is elected and sworn in to a four-year term January 2015.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to accept an estimate from Luciano Tree and Lawn Service, LLC, in the amount of \$3,000 to prune, remove two trees and stump grind three large stumps on the Senior Center property.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to approve a letter of engagement from Oster Professional Group, CPA's, to review the financial statements of Biggs Service District as of June 30, 2014, for a fee not to exceed \$3,720 and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to declare as surplus one 2009 Dodge Charger patrol car.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to authorized total transfers from County General in the amount of \$203,848.00 and from SIP Additional Fees Fund to County General Fund in the amount of \$100,000.00 as requested by Sherman County Finance Director.

Vote: 3-0

Yes: Smith, McCoy, Thompson

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve a request from Jennifer Simpson for Educational Financial Assistance to complete course work to become a registered Paralegal for an amount not to exceed \$802.20 and in accordance with the Educational Financial Assistance policy in the Sherman County Employee Handbook.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the re-appointment of Joe Sharp to the South Sherman position, Pat Bird to the Grass Valley Canyon position and Brad Eakin to the SWCD Board of Directors position on the Sherman County Area Watersheds Council Board of Directors for terms of four years to expire December 31, 2017.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$300.00 to upgrade the Courthouse server room split system for heating and cooling as recommended by Central Oregon Heating and Cooling.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of \$7,000.00 to purchase an 8.5 x 20 cargo trailer as proposed by Columbia Auto Repair & Sales.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve a resolution proclaiming the week of April 6-12, 2014, as Sherman County Crime Victims' Rights Week and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy to appoint Linda Thompson to North Central Public Health District Budget Committee.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve the claims for February as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve the Minutes of February 19, 2014, the Revenue/Expenditure Summary for February and the Treasurer's Report for the month ending February 28, 2014, as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

1.0 Appointment Schedule:

Additions to agenda:

2.12 Resolution Proclaiming Sherman County Crime Victims' Rights Week

1.1 9:00 a.m. Compensation Board

The court reviewed 2014/15 benefit information prepared by Financial Services Director Debbie Hayden. The PERS rate was reduced by .05% for 2014-15; health insurance premiums would be unchanged, but vision insurance will increase by 5% for a total county increase of \$195 for the year; SAIF is expected to be about the same; no changes in Social Security, Medicare or workers benefit fund rates have been announced. Debbie said the county's health care plan through CityCounty Insurance Services trust is not even close to being considered a "Cadillac" plan. Court members reviewed a history of COLA (cost of living allowance) since 1995 and learned Sherman County is within 2 points of keeping up with the federal standard. The current federal and Portland CPI is 1.5%.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a 2% Cost of Living (COLA) increase for county employees for fiscal year 2014-15.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0

Motion carried.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to continue employee insurance benefits at the current level.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

1.2 9:20 a.m. Executive Session in Accordance with ORS 192.660 (2)(i) Personnel

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0

Motion carried.

1.21 9:20 a.m.	Rod Asher – Weed Department
1.22 9:30 a.m.	Jenine McDermid – Clerk
1.23 9:40 a.m.	Ron McDermid – Justice Court
1.24 10:00 a.m.	Sheriff's Department Recommendations
1.25 10:10 a.m.	Beth McCurdy - Fair Board Recommendations
1.26 10:20 a.m.	Mark Coles - Road Department
1.27 10:30 a.m.	Assessor Recommendations
1.28 10:35 a.m.	OSU Extension Recommendations
1.29 10:40 a.m.	DA Department Recommendation
1.30 10:45 a.m.	Senior Center Recommendation
1.31 10:50 a.m.	Court Supervised Employee Recommendations

Judge Thompson adjourned executive session at 11:00am with regular session resuming.

1.3 11:00 a.m. Amanda Hoey – Mid-Columbia Economic Development District – Regional Solutions Attainable Housing Presentation

Jessica Metta was also present. Amanda Hoey presented information on the Attainable Housing initiative pertaining to Sherman, Wasco and Hood River counties and informed the court about difficulties encountered by those seeking housing. She is looking for flexible solutions that can fit the needs of each county and hopes to raise \$2,000,000 as seed money for a housing loan fund. Amanda is asking the counties to submit a letters of support for the Attainable Housing initiative.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to approve providing a letter of support for Mid-Columbia Economic Development District in their efforts to obtain state funding to seed an Attainable Housing Revolving Loan Fund for the region and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

1.4 11:30 a.m. Jessica Metta – Mid-Columbia Economic Development District Project Manager – Quarterly Report

The court reviewed Jessica's quarterly report for March 2014. She requested the solar loan program be opened up to businesses and farms. An amended application was reviewed.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to expand the Sherman County Solar Loan Program to include businesses and farms.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

Commissioner McCoy suggested the Energy Trust may present the solar program to folks at an MCP marketing meeting.

The proposed Mack's to Mouth Trail along the Deschutes River was discussed. A planning grant is available with a maximum amount available of \$40,000 and with an \$8,000 match due after July 1. Jessica is working on a draft application and has visited with Colin McArthur about the trail. Funding would be used toward a feasibility study. Letters of support are needed from contiguous landowners, which are BLM, ODFW and the Oregon State Parks. A resolution will need to be adopted in order to apply for the grant; the application deadline is May 18. Jessica will contact the City of Maupin about participating. Commissioner McCoy said the trail should be made wide enough for a vehicle.

With regard to economic development projects, more information will be known about the proposed Moro Medical Clinic renovation project after their board meets on April 10. A plan was submitted to the Army Corps of Engineers for Giles French Park; Judge Thompson visited with Congressman Walden and asked for his assistance concerning this project. Commissioner McCoy suggested a hearing be scheduled at Rufus with the Corps to discuss issues. The City of Wasco senior housing project is on hold depending on Wasco Annex plans; the Biggs Service District water system may be added to the list of projects. Jessica presented a copy of the 2014 Eastern Oregon Visitors Guide.

1.5 1:30 p.m. Rod Asher – Weed Department – Proposed Vehicle Donation

A proposal for weed crew salaries was discussed.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve proposed salary of \$14.61 per hour for the weed tech and salary of \$15.34 per hour for the crew leader as presented for the Deschutes Corridor Weed Control project.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

A letter from the Sherman Soil & Water Conservation District was reviewed. They are selling a 1985 Chevy pickup to the Sherman County Weed Department for use in the Lower Deschutes Weed Management Project as an in-kind contribution.

Motion by Commissioner Smith, second by Commissioner McCoy, to accept the donation of a 1985 Chevrolet pickup from the Sherman County Soil and Water Conservation District for use by the Weed District on the Deschutes River weed project.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

1.6 2:30 p.m. Work Session with Finance Director

Finance Director Debbie Hayden provided information on the current fiscal year showing budgeted amounts throughout different funds.

2.0 Action Items:

2.1 Appointment – Ambulance Board Position #2 – Julia Hubbard

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve the appointment of Julia Hubbard to complete the term of Kathy Ahearn in Position #2 on the Sherman County Ambulance Board which expires December 31, 2014.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

2.2 Appointment – Community Position on Mid-Columbia Community Action Council Board (CAP)

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to appoint Jan Byram as a community representative on the Mid-Columbia Community Action Council (CAP).

Vote: 3-0

Yes: Smith, McCoy, Thompson

2.3 Appointment – Interim Sherman County Assessor

Motion by Commissioner McCoy, second by Commissioner Smith, to appoint Ross Turney to serve as interim Sherman County Assessor until a new assessor is elected and sworn in to a four-year term January 2015.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

Judge Thompson swore in Ross Turney as interim Sherman County Assessor.

2.4 Tree Trimming/Removal Proposal – Luciano Tree & Lawn Service: Senior Center

Motion by Commissioner McCoy, second by Commissioner Smith, to accept an estimate from Luciano Tree and Lawn Service, LLC, in the amount of \$3,000 to prune, remove two trees and stump grind three large stumps on the Senior Center property.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

2.5 Letter of Engagement – Oster Professional Group, CPA's: Biggs Service District

The court met as Biggs Service District board to review a proposed letter of engagement.

<u>Motion</u> by Commissioner Smith, second by McCoy, to approve a letter of engagement from Oster Professional Group, CPA's, to review the financial statements of Biggs Service District as of June 30, 2014, for a fee not to exceed \$3,720 and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

2.6 Declare as Surplus – 2009 Charger Patrol Car

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to declare as surplus one 2009 Dodge Charger patrol car.

Vote: 3-0

Yes: Smith, McCoy, Thompson

A minimum bid of \$3,500 will be advertised in the Times Journal and eNews.

2.7 Budget Transfers/Payments

Motion by Commissioner Smith, second by Commissioner McCoy, to authorized total transfers from County General in the amount of \$203,848.00 and from SIP Additional Fees Fund to County General Fund in the amount of \$100,000.00 as requested by Sherman County Finance Director.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

2.8 Educational Financial Assistance Request – Jennifer Simpson

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve a request from Jennifer Simpson for Educational Financial Assistance to complete course work to become a registered Paralegal for an amount not to exceed \$802.20 and in accordance with the Educational Financial Assistance policy in the Sherman County Employee Handbook.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

2.9 Appointment – Sherman County Area Watersheds Council Board of Directors

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to approve the re-appointment of Joe Sharp to the South Sherman position, Pat Bird to the Grass Valley Canyon position and Brad Eakin to the SWCD Board of Directors position on the Sherman County Area Watersheds Council Board of Directors for terms of four years to expire December 31, 2017.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

2.10 Server Room Split System Upgrade Request

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$300.00 to upgrade the Courthouse server room split system for heating and cooling as recommended by Central Oregon Heating and Cooling.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0

2.11 Cargo Trailer Proposal - Columbia Auto Repair & Sales

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of \$7,000.00 to purchase an 8.5 x 20 cargo trailer as proposed by Columbia Auto Repair & Sales.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

2.12 Resolution Proclaiming Sherman County Crime Victims' Rights Week

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve a resolution proclaiming the week of April 6-12, 2014, as Sherman County Crime Victims' Rights Week and authorizing Judge Thompson to sign.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

3.0 Discussion Items:

3.1 Foreclosed Property – Update

Roger Whitley will be asked to clean up the toilet and determined the livability of the structure. A minimum bid needs to be determined; the property will be sold in "as is" condition.

3.2 Asbestos Hazard Emergency Response Act (AHERA) Reinspection Report – Wasco Annex

The court reviewed the AHERA 3-year Reinspection report of the Wasco Annex building prepared by Charles A. Spear of Environmental Inspection Services, with no issues being found.

3.3 Thank You Card – Pioneer Potlatch

A thank you card was received for the new tables and chairs at the Wasco Annex.

3.4 Commissioner Reports

North Central Public Health District:

Commissioner Smith recommended the appointment of Linda Thompson to the North Central Public Health District budget committee.

<u>Motion</u> by Commissioner Smith, second by Commissioner McCoy to appoint Linda Thompson to North Central Public Health District Budget Committee.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0
Abstain: 0
Motion carried.

Commissioner Smith stated Frontier Regional Dispatch (Frontier 911) is in need of a vehicle. As the Stratus is the backup vehicle when the Altima is in use, this may be explored after the new fiscal year begins. The court also discussed methods of recognizing retired Assessor Dick Stradley for his years of county service.

Commissioner McCoy is now the NORCOR board chair; he attended several other meetings including the Columbia Gorge CCO, skeleton weed, Oregon Natural Desert Association regarding the John Day River Wilderness, CAC and Wasco City Council.

Commissioner Smith reported the Wasco City Council meeting went well regarding the Wasco Annex discussion; trying to add Gilliam and Wheeler counties to MCCOG; hopes to see Microsoft Access training for some offices; 911 budget went well for smaller counties; involved in conversation about Hazardous Waste staying with Public Health.

Judge Thompson was asked by Mike McArthur of AOC to find representatives and one commissioner from four counties in our region for state executive board of Oregon Solutions; will attend Green Government conference at Santa Barbara; introduced proposal for pump storage in Klickitat County; he and Assessor Ross Turney will attend an AWEA conference in Las Vegas concerning wind towers.

4.0 Consent Agenda:

- 4.1 Minutes of February 19, 2014
- 4.2 Claims February
- 4.3 Revenue/Expenditure Summary February
- 4.4 Treasurer's Report February

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve the claims for February as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0 Abstain: 0 Motion carried.

<u>Motion</u> by Commissioner McCoy, second by Commissioner Smith, to approve the Minutes of February 19, 2014, the Revenue/Expenditure Summary for February and the Treasurer's Report for the month ending February 28, 2014, as presented.

Vote: 3-0

Yes: Smith, McCoy, Thompson

No: 0

Abstain: 0
Motion carried

5.0 Future Agenda Items:

WITH THERE BEING NO	FURTHER MATTERS A	T ISSUE, COURT WAS
ADJOURNED.	00	

Gary Thompson, County Judge

ATTEST: Jenine McDerr

Jenine McDermid, County Clerk

Tom McCoy, County Commissioner

Mike Smith, County Commissioner