



Court Agenda

June 5, 2013

9:00 a.m.

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Public Hearing: Sherman County Budget Fiscal Year 2013-2014
- 1.2** 9:15 a.m. Public Hearing: Supplemental Budget Fiscal Year 2012-2013; Resolution Authorizing Transfers Within Budgets/Funds; Letter of Request for Destruction of Returned Resident Compensation Checks
- 1.3** 11:00 a.m. Dee Lane – Commission on Children & Families – Recommendations for 2013 Oregon Youth Conservation Corps Crew Leader and Crew Members

Additions to Agenda:

2.0 Action Items:

- 2.1 Early Childhood Education Funding Requests
- 2.2 Funding Application – Special Transportation Fund (STF) & Special Transportation Operating Funds (STO)
- 2.3 Grant Agreement between Oregon Department of Transportation, Public Transit Division, and Sherman County to Purchase Vehicles and for Vehicle Preventative Maintenance
- 2.4 Bid Opening – Five (5) 15” Wheels
- 2.5 Bid Opening – 2008 Ford Crown Victoria Patrol Car
- 2.6 Proposal: County Court Computer Purchase
- 2.7 Proposal: New Wireless Access Points in Grass Valley & Moro
- 2.8 Proposal: Courthouse and Extension Signs
- 2.9 Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services for Biggs Service District

3.0 Discussion Items:

- 3.1 City of Grass Valley Draft Promissory Note
- 3.2 Early Learning Council Updates
- 3.3 Wireless Rental/Gordon Ridge
- 3.4 Monthly Energy Production Reports on Solar Projects
- 3.5 Point In Time Count of Sheltered Clients
- 3.6 Senior Center Memo Re: Mid-Columbia Center for Living Possible Move
- 3.7 Draft Statement
- 3.8 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of May 15, 2013
- 4.2 Budget Committee Minutes: April 23 & 24, 2013
- 4.3 Treasurer's Report – April (Revised)
- 4.4 Claims – May

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

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| <i>ORS 192.660 (2) (d) Labor Negotiations</i> | <i>ORS 192.660 (2) (h) Legal Rights</i> |
| <i>ORS 192.660 (2) (e) Property</i> | <i>ORS 192.660 (2) (i) Personnel</i> |



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

June 5, 2013

Present: Judge Gary Thompson, Mike Smith, Commissioner, Tom McCoy, Commissioner, Melva Thomas, Court Administrator, Rita Wilson, Deputy Clerk.

SUMMARY OF ACTIONS TAKEN:

Motion by Commissioner Smith, second by Commissioner McCoy, to adopt the budget approved by the budget committee for the 2013-2014 fiscal year in the total sum of \$34,033,759 and imposing the taxes provided for in the adopted budget at the rate of \$8.7141 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2013-2014 upon the assessed value of all taxable property within the County of Sherman as of 1:00 a.m., July 1, 2013. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt the resolution making appropriations for the fiscal year beginning July 1, 2012, in the amounts for the purposes presented in the Summary of Supplemental Budget for a total of \$48,920. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a resolution in the matter of the transfer of funds within the County General, Community Transit, Family Caregiver Support, Emergency Communications, Community Development, Emergency Services, DA-V/WAP, General Road, Road Improvement, County Fair, Tri-County Veterans, Senior Center, County Library Project, Resident Comp, General Road Reserve and SIP Additional Fees Funds. Vote: unanimous

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize the destruction of returned Resident Compensation Checks. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve hiring Caitlin Blagg, Crew Leader, Audrey Kaseberg, Jr. crew leader, Janet Guzman, Katie Poirer, Sierra Holzboog, Luz Ambriz, Michaela Hays crew members for 2013 Oregon Youth Conservation Corps summer work crew. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Motion by Commissioner, Smith second by Commissioner McCoy, to approve the Early Childhood Education Funding as follows: Little Wheats, No. Sherman Preschool, SC Childcare Foundation and Sherman Preschool \$20,000.00 each . Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Special Transportation Fund (STF) Application for funding for the 2013-2015 biennium as presented. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve grant Agreement No. 29346 between Sherman County and the State of Oregon in the amount of \$139,620.00 for vehicle purchase and preventive maintenance and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith to authorize the expenditure of up to \$1,150.00 for the purchase of two Surface RT notebook computers plus keyboard and cover for County Court members with funds to come from the computer related fund. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$3,500 for the purchase of a Courthouse sign and Extension building sign as proposed by Rage Graphix and Design. And encourage them to have it completed by Field Day. Vote: unanimous

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services for Biggs Service District for an annual fee of \$72,398 and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy to authorize expenditure of up to \$5,000.00 to put a patio at the back of the courthouse. Vote: Unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of May 15, 2013, as presented, Budget Committee Minutes of April 23-24, 2013 as corrected and Treasurer's Report for April, revised, as presented. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for May 2013. Vote: unanimous

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE

1.1 PUBLIC HEARING: SHERMAN COUNTY BUDGET FISCAL YEAR 2013-2014

9:00 a.m. Public Hearing: Sherman County Budget Fiscal Year 2012-2014
Present: Debbie Hayden and Jean McKinney

Judge Thompson opened the Budget hearing at 9:00 am

The group reviewed the proposal from the Sherman County Health District for funding of their renovation project. There were concerns because this was not put before the Budget Committee. As a Special District they have already received a substantial amount of SIP money. Jean McKinney questioned why they don't apply for the County's loan program. The Budget Committee and County Court would like to see the Health District's budget. After that, it was recommended that another session with the Health District and Budget Committee be held to discuss this proposal.

Commissioner Smith asked if something could be set aside in the event that the project is approved. Debbie Hayden said that a supplemental budget could be prepared if the Court and Budget Committee decide to do something at a later date.

The matter is tabled for now.

Budget Hearing closed at 9:13 am

Motion by Commissioner Smith, second by Commissioner McCoy, to adopt the budget approved by the budget committee for the 2013-2014 fiscal year in the total sum of \$34,033,759 and imposing the taxes provided for in the adopted budget at the rate of \$8.7141 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2013-2014 upon the assessed value of all taxable property within the County of Sherman as of 1:00 a.m., July 1, 2013. Vote: unanimous.

1.2 PUBLIC HEARING: SUPPLEMENTAL BUDGET FISCAL YEAR 2012-2013; RESOLUTION AUTHORIZING TRANSFERS WITHIN BUDGETS/FUNDS; LETTER OF REQUEST FOR DESTRUCTION OF RETURNED RESIDENT COMPENSATION CHECKS

9:15 a.m. Public hearing: Supplemental Budget Fiscal Year 2012-2014.

Judge Thompson opened the Supplemental Budget hearing at 9:17 a.m.

Present: Debbie Hayden, Jean McKinney

Debbie told the Court that the dollars remaining in the Veteran's fund will go to transportation providers and that the School Renewable Energy Program is being zeroed out. She explained the remainder of the proposed supplemental budget.

Hearing closed at 9:30.

Motion by Commissioner McCoy, second by Commissioner Smith, to adopt the resolution making appropriations for the fiscal year beginning July 1, 2012, in the amounts for the purposes presented in the Summary of Supplemental Budget for a total of \$48,920. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a resolution in the matter of the transfer of funds within the County General, Community Transit, Family Caregiver Support, Emergency Communications, Community Development, Emergency Services, DA-V/WAP, General Road, Road Improvement, County Fair, Tri-County Veterans, Senior Center, County Library Project, Resident Comp, General Road Reserve and SIP Additional Fees Funds. Vote: unanimous

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize the destruction of returned Resident Compensation Checks. Vote: unanimous.

1.3 DEE LANE – COMMISSION ON CHILDREN & FAMILIES – RECOMMENDATIONS FOR 2013 OREGON YOUTH CONSERVATION CORPS CREW LEADER AND CREW MEMBERS

Dee presented the Commission's recommendations for the 2013 Oregon Youth Conservation Corps crew as follows: Crew Leader, Caitlin Blagg, Junior Crew Leader, Audrey Kaseberg, Crew Members, Janet Guzman, Katie Poirier, Sierra Holzboog, Luz, Ambriz and Michaela Hays.

The crew leaders will attend training in Bend June 19-21 and the crew will begin work June 24 and work through August 9th. Work sites are set up with Sherman

County cities, day cares, Bill Todd Memorial nursery, museum, fairgrounds, Corps of Engineers, schools, Deschutes Park and Senior Center.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve hiring Caitlin Blagg, Crew Leader, Audrey Kaseberg, Jr. crew leader, Janet Guzman, Katie Poirer, Sierra Holzboog, Luz Ambriz, Michaela Hays crew members for 2013 Oregon Youth Conservation Corps summer work crew. Vote: unanimous

Theresa Olsen requested that \$1,650.00, administrative funds in grant, be paid to Dee Lane to continue doing the paperwork portion of the OYCC Grant. The Court agreed that this would be a good idea. The Commission staff will to develop a personal services contract to present at the next County Court meeting.

The IGA set up with Gilliam County for Healthy Start and HUBS were discussed. Dee will try to get a copy of the original IGA with Gilliam County.

Dee and Theresa reported that they are preparing for the Family and Community Fair tomorrow. Some of the activities the include Bounce House, Countrified Unplugged providing music, and museum tours every ½ hour. They said that community partners are a vital part of this event

1.4 EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.660 (2) (h) LEGAL RIGHTS

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

Met with County Counsel Will Carey to discuss legal issues.

2.0 ACTION ITEMS

2.1 Early Childhood Education Funding Requests

Applications were reviewed.

Motion by Commissioner, Smith second by Commissioner McCoy, to approve the Early Childhood Education Funding as follows: Little Wheats, No. Sherman Preschool, SC Childcare Foundation and Sherman Preschool \$20,000.00 each. Vote: unanimous

2.2 Funding Application – Special Transportation Fund (STF) & Special Transportation Operating Funds (STO)

Melva explained that there are two funding streams included in this grant application.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Special Transportation Fund (STF) Application for funding for the 2013-2015 biennium as presented. Vote: unanimous.

2.3 Grant Agreement between Oregon Department of Transportation, Public Transit Division, and Sherman County to Purchase Vehicles and for Vehicle Preventative Maintenance.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve grant Agreement No. 29346 between Sherman County and the State of Oregon in the amount of \$139,620.00 for vehicle purchase and preventive maintenance and authorizing Judge Thompson to sign. Vote: unanimous.

2.4 Bid Opening – five (5) 15” Wheels

No bids received. Will scrap them or sell them to anyone who wants them.

2.5 Bid Opening – 2008 Ford Crown Victoria Patrol Car.

No bids received. Commissioner Smith suggested that Sheriff Lohrey contact Sheriff Bettencourt to get information about selling the car on E Bay.

2.6 Proposal: County Court Computer Purchase

Commissioner Smith went to Staples to purchase two Surface RT notebook computers that were advertised for \$100 off. The computers were out of stock, but he was able to get the sale price and they will arrive Friday. He has purchased the sleeves and added thumb drive for Judge Thompson’s computer.

Motion by Commissioner McCoy, second by Commissioner Smith to authorize the expenditure of up to \$1,150.00 for the purchase of two Surface RT notebook computers plus keyboard and cover for County Court members with funds to come from the computer related fund. Vote: unanimous.

2.7 Proposal: New Wireless Access Points in Grass Valley & Moro

Relocation of the wireless equipment from MCP property was discussed. Commissioner Smith said that it would be to the County’s advantage to relocate, as it would reduce the cost. He said that the present antennas will be removed only after it is certain the new ones are working properly. Judge Thompson will talk with Jeff Kaser about MCP buying out the County’s leases; at least helping

with the cost of moving the equipment. The County will still pay \$200/month for the Kent site.

2.8 Proposal: Courthouse and Extension Signs

Melva showed the Court pictures of the proposed signs for the Steve Burnet Building and the Courthouse. She said that she doubted the sign for the Steve Burnet building would be finished in time for the Field Day on June 12th.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$3,500 for the purchase of a Courthouse sign and Extension building sign as proposed by Rage Graphix and Design. And encourage them to have it completed by Field Day. Vote: unanimous.

2.9 Amendment No. 5 to the Agreement for Operations, Maintenance Management Services for Biggs Service District.

Into session as Biggs Service District at 9:54 am.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services for Biggs Service District for an annual fee of \$72,398 and authorizing Judge Thompson to sign. Vote: unanimous.

Commissioner Smith raised the question of looking into getting RFPs for this operation next year since this is the fifth year with CH2M. Both Judge Thompson and Melva said that it was difficult finding anyone to do this and CH2M is doing a good job.

Out of session as Biggs Service District at 10:00 am.

3.0 DISCUSSION ITEMS

Judge Thompson pointed out that the walkway at the back of the courthouse needs repairing after the sewer line repair. He suggested that a concrete slab be poured from the asphalt to the west wall of the courthouse. He will get an estimate for the project. The idea of coloring the concrete to compliment the color of the courthouse was brought up.

Motion by Commissioner Smith, second by Commissioner McCoy to authorize expenditure of up to \$5,000.00 to put a patio at the back of the courthouse. Vote: Unanimous.

3.1 City of Grass Valley Draft Promissory Note

The City of Grass Valley Promissory Note draft was reviewed. Melva explained changes to the original loan request of \$208,000.00. It is now for \$200,000, with the first payment due December 31, 2013.

3.2 Early Learning Council Updates

A letter from Linda Jones regarding Healthy Start dollars was reviewed. The Court would like to see where the Healthy Start dollars received by Gilliam County for Gilliam-Sherman-Wheeler Healthy Start/Healthy Families is being used in Sherman County. Dee Lane will try to locate the original IGA.

3.3 Wireless Rental/Gordon Ridge

Commissioner Smith spoke with Tom Coats about rent for the translator site on Gordon Ridge. It was the consensus of the Court to get an agreement from the Coats family for a \$1,500.00/year contract. SawNet was brought up and Commissioner McCoy pointed out that we do not want to cause a hardship for current SawNet users by decommissioning any of their equipment.

3.4 Monthly Energy Production Reports on Solar Projects

Reviewed Enlighten Monthly Energy Production Report for each of the county's solar project facilities. Commissioner Smith reported that this information is available, in real time, on the Sherman County website.

3.5 Point in Time Count of Sheltered Clients

Reviewed the Sheltered and Unsheltered PIT Count for Homeless Populations in Sherman County. Commissioner Smith pointed out that this survey was done at a time when many of the County's transient residents were gone because of the weather. He said that the "Couch Surfing" population, mostly teenagers, is hard to calculate.

3.6 Senior Center Memo Re: Mid-Columbia Center for Living Possible Move

Reviewed a letter from Jan Byram concerning Mid Columbia Center for Living vacating their office at the Sr. and Community Center. Commissioner Smith said that this will be a good move for MCCFL.

3.7 Draft Statement

Reviewed a draft statement to the Sherman County Facilities Planning Committee prepared by Commissioner McCoy.

3.8 Commissioner Reports

McCoy – Attended County College, MCCFO assessment community meeting, MCCOG and CAC meetings. Was in John Day with Judge Thompson June 4th for Eastern Oregon Regional Counties Organization meeting.

Smith - MCCFL assessment meeting was a very honest meeting; lots of constructive criticism, which Barb handled well. Attended MCCOG, MCEDD meetings. CAC meeting needs to be more organized. He has asked for the ORS as to what to do with Prevention dollars.

Thompson – Meeting in Flagstaff. Lots of talk about the Sage Grouse and the effects of the Endangered Species Act. NACO has started government official civility training. Met with individuals from Maupin who want to punch four miles of trail from Mack's Canyon to Dead Horse. Cascade Crossing is gone. Signed on to get more information on the Federal Lands Coalition to get more state involvement. EORCO meeting in John Day.

4.0 CONSENT AGENDA

4.1 Minutes of May 15, 2013

4.2 Budget Committee Minutes: April 23 & 24, 2013

4.3 Treasurer's Report – April (Revised)

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of May 15, 2013, as presented, Budget Committee Minutes of April 23-24, 2013 as corrected and Treasurer's Report for April, revised, as presented. Vote: unanimous.

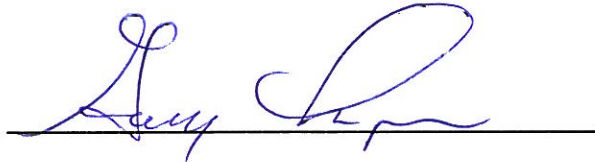
4.4 Claims – May

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for May 2013. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to go into Executive Session in Accordance with ORS 192.660 (2) (h) Legal Rights. Vote: unanimous.

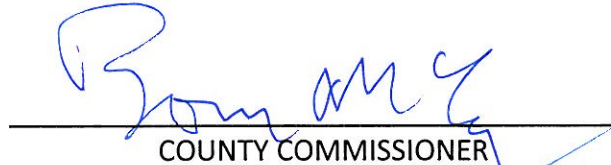
5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT
2:28 pm

A handwritten signature in blue ink, appearing to be "Guy L...", written over a horizontal line.

COUNTY JUDGE

ATTEST: Rita Wilson
COUNTY CLERK

A handwritten signature in blue ink, appearing to be "Tommy...", written over a horizontal line.

COUNTY COMMISSIONER

A handwritten signature in blue ink, appearing to be "Mark...", written over a horizontal line.

COUNTY COMMISSIONER