



Court Agenda

July 3, 2013

1.0 Appointment Schedule:

- 1.1** 9:00 a.m. Shawn Payne – Emergency Services Director – Quarterly Report
- 1.2** 9:15 a.m. Theresa Olsen – Prevention – Quarterly Report
- 1.3** 9:45 a.m. Dick Stradley – Assessor – Quarterly Report
- 1.4** 10:00 a.m. Sarah Irzyk, Brad Lohrey, Ron McDermid – Court Security Matters
- 1.5** 10:30 a.m. Jessica Metta – Economic Development Project Manager – Quarterly Report
- 1.6** 1:00 p.m. Bryan Hunt – Tri-County Veterans Service Officer – Quarterly Report
- 1.7** 1:15 p.m. Cliff Jett – City of Rufus – Re: County Loan Payment/Project Update
- 1.8** 1:30 p.m. Commission on Children & Families - Staff Appreciation

Additions to Agenda:

2.0 Action Items:

- 2.1 Appointment – Mid-Columbia Economic Development District Board of Directors
- 2.2 Domestic Violence & Family Medical Leave Law Training Options
- 2.3 Bid Opening – 2008 Ford Crown Victoria Patrol Car
- 2.4 Grant Agreement No. 29530 between Public Transit Division of Oregon Department of Transportation and Sherman County for Special Transportation Formula Funds and Special Transportation Operating Funds for 2013-2015
- 2.5 Letter of Support – Sherman County Athletic Foundation
- 2.6 Certificate of Appropriation of Funds in Support of Oregon State University Extension Service
- 2.7 USDA APHIS Wildlife Services Work & Financial Plan for 2013-2014
- 2.8 Lease Agreement: Sherman County/Coats
- 2.9 Lease Agreement for Office Space: Sherman County/Dale Coles
- 2.10 Signage – Wasco Annex
- 2.11 Intergovernmental Agreement to Form an Early Learning Hub
- 2.12 County Point of Contact for Early Learning and/or Youth Development Grants
- 2.13 Sherman County Court Statement on Committing Future Funding
- 2.14 Agreement between Sherman County and Mid-Columbia Center for Living for A&D 70 Funds to Provide Prevention Services

3.0 Discussion Items:

- 3.1 Workforce Housing Construction Loan Project – Update
- 3.2 Thank You Cards – Riley Brown, Maddie Belshe, Daryn McDermid
- 3.3 Thank You Card – Brown Roofing
- 3.4 Thank You Letter – Sherman Co Child Care Foundation
- 3.5 Giles French Park Update
- 3.6 Oregon Raceway Park – Project Update
- 3.7 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Minutes of June 19, 2013
- 4.2 Minutes of May 6, 2013
- 4.3 Minutes of June 19, 2013 – Biggs Service District Budget Hearing
- 4.4 Claims – June
- 4.5 Treasurer’s Report - June

5.0 Future Agenda Items:

***If necessary, an Executive Session may be held in accordance with:*

<i>ORS 192.660 (2) (d) Labor Negotiations</i>	<i>ORS 192.660 (2) (h) Legal Rights</i>
<i>ORS 192.660 (2) (e) Property</i>	<i>ORS 192.660 (2) (i) Personnel</i>



SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

July 3, 2013 9:00am

Present: County Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Mike Smith; Administrative Assistant Melva Thomas; County Clerk Jenine McDermid; Visitors: Theresa Olsen and 2013 OYCC Crew Members Cierra Holzboog, Michaela Hayes, Janet Guzman, Katie Poirier, Junior Crew Leader Audrey Kaseberg, Crew Leader Caitlin Blagg.

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Smith, second by Commissioner McCoy, to provide a letter of support for a USDA Community-Oriented Connectivity Broadband Grant application to be submitted by Inland Development Corporation to fund a project that would construct and maintain a fiber-optic line from Arlington to the digital switch located at Erskine in Sherman County. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an agreement between Kids Intervention and Diagnostic Service Center (KIDS Center) and Sherman County District Attorney for medical assessment services of alleged child abuse victims and authorized Wade McLeod to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint Cliff Jett as the representative for the cities of Sherman County on the Mid-Columbia Economic Development District (MCEDD) Board for a two year term to expire August 31, 2015. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize the use of an online web-link to continue computer-based supervisor training on Domestic Violence and Family Medical Leave Act (FMLA) for two years that will be provided by the OHSU research project on "Evaluating Oregon's Protective Leave Law for victims of Violence". Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to award a 2008 Ford Crown Victoria patrol car to Austen Martin with a bid in the amount of \$201.00. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Agreement No. 29530 between the Public Transit Division of ODOT and Sherman County in an amount not to exceed \$110,000.00 for the period of July 1, 2013 through June 30, 2015, for Special Transportation Fund (STF) Formula and Special Transportation Operating (STO) Funds and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a letter in support of Sherman County Athletic Foundation's application for funding from Portland General Electric Company to resurface the track at Sherman High School and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Certificate of Appropriation of Funds in the amount of \$128,799 for fiscal year 2013-2014 for the purpose of providing support and funding for Extension educational programs within Sherman County. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Cooperative Service Agreement No. 10-73-41-6002 RA between Sherman County and USDA APHIS Wildlife Services for the cooperative wildlife services program in Sherman County for the period of July 1, 2013 through June 30, 2014, and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve lease agreement between Reatha S. Coats, Trustee of the Reatha S. Coats Revocable Living Trust Agreement dated April 8, 1993 and Sherman County for property located on Gordon Ridge for telecommunications transmission structures and facilities for a period beginning July 1, 2012 and ending June 30, 2022 at a rental rate of \$1,500.00 per year and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$700.00 for the purchase of a sign to be located at the Wasco Annex. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Intergovernmental Agreements with Wasco County, Gilliam County and Wheeler County supporting the formation of an Early Learning Hub with Sherman County serving as the lead coordinating agent and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to designate Judge Gary Thompson as the point of contact for Sherman County with the State of Oregon Early Learning Division and the Youth Development Division. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a Sherman County Court Statement on Committing Future Funding as presented that would be distributed to public entities that receive SIP funding from the county as well as the previously reviewed Statement on school funding. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an agreement between Sherman County and Mid-Columbia Center for Living for A&D 70 funds for the period July 1, 2013, through June 30, 2015, in the amount of \$140,000.00 to provide prevention services in Sherman County and authorizing Judge Thompson to sign. Vote: unanimous.

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize Roadmaster Mark Coles to post signage on Lonerock Road to slow down traffic to 45 mph going past the fairgrounds and Extension/Experiment Station facility. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of June 19, 2013, the Minutes of May 6, 2013 as corrected, and the Treasurer's Report for June 2013. Vote: unanimous.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for June 2013. Vote: unanimous.

1.0 APPOINTMENT SCHEDULE:

1.1 SHAWN PAYNE – EMERGENCY SERVICES DIRECTOR – QUARTERLY REPORT

The court reviewed Shawn's activity report for April – June 2013. They've had over 100 ambulance calls so far this year, which is up from an average of about 60 in past years and are mostly medical, rather than auto accidents. She has been handling billing for most local fire departments. All seems fine with the Emergency Aid Agreement. Judge Thompson agreed to cancel the July 11 Safety Committee meeting as there were no agenda topics to cover. Shawn is expanding the Critical Incident Stress Management Team. The work plan for Emergency Management was submitted, with her position reclassified to 100% from 0.7 FTE, which should leverage additional funding. Judge Thompson said a Gator UTV may be needed if the area from Mack's Canyon to the mouth of the Deschutes is made available to hikers and bikers. It was learned the fire chiefs have met and are working on a plan for this purchase.

1.2 THERESA OLSEN – PREVENTION – QUARTERLY REPORT

Also present were members of the summer OYCC crew as listed above. Junior Crew Leader Audrey Kaseberg reported on projects completed and planned for the season. Theresa Olsen gave her quarterly Prevention report, with activities including Lunch Buddies, Class of 2013 Drug & Alcohol Free graduation party, Children's Fair, participation at the Flag Day Celebration, as well as development of a prevention coordinator job description. She will attend the July 8 school board meeting to learn more about plans for Project Alert. Options for her office location were discussed.

1.3 DICK STRADLEY - ASSESSOR- QUARTERLY REPORT

Deputy Assessor Ross Turney was also present. Dick reported they met with the Department of Justice, Department of State Lands and Department of Revenue regarding the pending John Day River declaration. At this point there are many unresolved issues.

Due to concerns regarding proper valuation by state appraisers, counties with wind towers may partner with the Department of Revenue to locate an appraiser with experience in wind tower valuation to handle future assessment of these projects.

The concrete patio project at the rear courthouse entrance will begin July 8.

1.4 SARAH IRZYK, BRAD LOHREY, RON MCDERMID – COURT SECURITY MATTERS

Sarah Irzyk was unable to attend. Ron McDermid reported this advisory committee is directed by statute and headed by Judge Crowley who suggested Trial Court Administrator Sherry Smith serve as chairman for future meetings. The committee includes several representatives from within the courthouse. The court reviewed a list of recommendations made by the committee. Additional meetings will be held in the coming months. Brad Lohrey said Sherman County is serving as the model for surrounding counties regarding court security measures. The Sheriff's Office "wands" everyone prior to entering the courtroom, including attorneys, with arrests having been made on site.

1.5 JESSICA METTA – ECONOMIC DEVELOPMENT PROJECT MANAGER – QUARTERLY REPORT

Jessica reported she participated in a boat trip from Mack's Canyon to the mouth of the Deschutes River. The next steps are a feasibility study and to research funding options for development of a trail and bridges. No applications have been received from the solar loan presentation. The current loan program only covers tax credits received. Another option is loaning the total cost, with interest charged and background checks required. The feed in tariff proposal requires 10 projects involving ground mount units. Jessica will touch base with Tom Reed to see if it is moving forward.

Cottonwood Canyon State Park's grand opening is scheduled for September 24-25. She is working with residents to develop a Sherman County information booth advertising local businesses. Regarding the John Day River Territory she is working on development of itineraries for the region, along with a video using the Travel Oregon grant. Jessica toured Phillipi Park with the Corps of Engineers. The facilities are in need of repairs/improvement. The only interested parties are Sherman and Gilliam counties, with the Port of Arlington having expressed interest in operating the park. Sherman County offered law enforcement support. The Port of Arlington is planning to apply, however they may need assistance with startup costs. Park usage fees would be charged. Sherman County could partner with the Port for operation of the park.

The court reviewed a proposed master plan received from Cameron McCarthy for the Giles French Park project. The firm will be promoting the plans at the Rufus 4th of July event. A feasibility study showed there appears to be a demand for this project. Phase

one would cost an estimated \$3.5 million, but there are grant opportunities available and some costs could be reduced through value engineering.

Commissioner Smith received a request from Inland Development Corporation for support of their application for a USDA Community-Oriented Connectivity Broadband grant.

Motion by Commissioner Smith, second by Commissioner McCoy, to provide a letter of support for a USDA Community-Oriented Connectivity Broadband Grant application to be submitted by Inland Development Corporation to fund a project that would construct and maintain a fiber-optic line from Arlington to the digital switch located at Erskine in Sherman County. Vote: unanimous.

1.6 BRYAN HUNT – TRI-COUNTY VETERANS SERVICE OFFICER – QUARTERLY REPORT

Bryan Hunt presented his quarterly report for the tri-county area, with a total of \$101,613.00 in recoveries for the past three months. The 2012-13 budget was over by about \$3,682.00, most of which were transportation-related expenses. Bryan reported the legislature is making an additional \$1,000,000.00 in state funding available for veteran services. Each county should receive \$10,000 for a grand total of \$30,000 for the tri-county area. These funds could be used toward purchase of a new vehicle.

1.7 CLIFF JETT – CITY OF RUFUS – RE: COUNTY LOAN PAYMENT/PROJECT UPDATE

Mayor Jett presented the court with a \$20,000 payment on the City of Rufus loan. The city intends to make payments as lots are sold. The first house in the subdivision is now under construction, and it is hoped this will generate more interest. The developer is preparing a display for the Rufus 4th of July celebration.

Sheriff Brad Lohrey and Victim's Assistance Advocate Katie Paul informed the court about the Kids Intervention and Diagnostic Service Center (KIDS Center) located in Bend. This service provides forensic interviews with children for child abuse and also for the accused defendant. The evaluation fees have been negotiated down substantially. Sherman County staff has handled several of these types of cases within the past year. Funding will be from the county general account.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an agreement between Kids Intervention and Diagnostic Service Center (KIDS Center) and Sherman County District Attorney for medical assessment services of alleged child abuse victims and authorized Wade McLeod to sign. Vote: unanimous.

1.8 COMMISSION ON CHILDREN & FAMILIES – STAFF APPRECIATION

Cake and punch were served to show appreciation to staff members Dee Lane and Theresa Olsen for their years of service.

2.0 ACTION ITEMS:

2.1 APPOINTMENT – MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT BOARD OF DIRECTORS

Motion by Commissioner Smith, second by Commissioner McCoy, to appoint Cliff Jett as the representative for the cities of Sherman County on the Mid-Columbia Economic Development District (MCEDD) Board for a two year term to expire August 31, 2015. Vote: unanimous.

2.2 DOMESTIC VIOLENCE & FAMIY MEDICAL LEAVE LAW TRAINING OPTIONS

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize the use of an online web-link to continue computer-based supervisor training on Domestic Violence and Family Medical Leave Act (FMLA) for two years that will be provided by the OHSU research project on “Evaluating Oregon’s Protective Leave Law for victims of Violence”. Vote: unanimous.

2.3 BID OPENING – 2008 FORD CROWN VICTORIA PATROL CAR

Only one bid was received. Austen Martin submitted a bid of \$201.00.

Motion by Commissioner Smith, second by Commissioner McCoy, to award a 2008 Ford Crown Victoria patrol car to Austen Martin with a bid in the amount of \$201.00. Vote: unanimous.

2.4 GRANT AGREEMENT NO. 29530 BETWEEN PUBLIC TRANSIT DIVISION OF OREGON DEPARTMENT OF TRANSPORTATION AND SHERMAN COUNTY FOR SPECIAL TRANSPORTATION FORMULA FUNDS AND SPECIAL TRANSPORTATION OPERATING FUNDS FOR 2013-2015

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Agreement No. 29530 between the Public Transit Division of ODOT and Sherman County in an amount not to exceed \$110,000.00 for the period of July 1, 2013 through June 30, 2015, for Special Transportation Fund (STF) Formula and Special Transportation Operating (STO) Funds and authorizing Judge Thompson to sign. Vote: unanimous.

2.5 LETTER OF SUPPORT – SHERMAN COUNTY ATHLETIC FOUNDATION

Motion by Commissioner Smith, second by Commissioner McCoy, to approve a letter in support of Sherman County Athletic Foundation’s application for funding from Portland General Electric Company to resurface the track at Sherman High School and authorizing Judge Thompson to sign. Vote: unanimous.

2.6 CERTIFICATE OF APPROPRIATION OF FUNDS IN SUPPORT OF OREGON STATE UNIVERSITY EXTENSION SERVICE

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Certificate of Appropriation of Funds in the amount of \$128,799 for fiscal year 2013-2014 for the purpose of providing support and funding for Extension educational programs within Sherman County. Vote: unanimous.

2.7 USDA APHIS WILDLIFE SERVICES WORK & FINANCIAL PLAN FOR 2013-2014

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Cooperative Service Agreement No. 10-73-41-6002 RA between Sherman County and USDA APHIS Wildlife Services for the cooperative wildlife services program in Sherman County for the period of July 1, 2013 through June 30, 2014, and authorizing Judge Thompson to sign. Vote: unanimous.

2.8 LEASE AGREEMENT: SHERMAN COUNTY/COATS

The court reviewed the proposed lease agreement. Commissioner Smith will look into whether or not SawNet has equipment on the site.

Motion by Commissioner Smith, second by Commissioner McCoy, to approve lease agreement between Reatha S. Coats, Trustee of the Reatha S. Coats Revocable Living Trust Agreement dated April 8, 1993 and Sherman County for property located on Gordon Ridge for telecommunications transmission structures and facilities for a period beginning July 1, 2012 and ending June 30, 2022 at a rental rate of \$1,500.00 per year and authorizing Judge Thompson to sign. Vote: unanimous.

2.9 LEASE AGREEMENT FOR OFFICE SPACE: SHERMAN COUNTY/DALE COLES

The court considered a location for a smaller office. After discussion it was agreed Melva will contact Mr. Coles for clarification and ask for a 90 day contract extension.

2.10 SIGNAGE – WASCO ANNEX

This sign will look very similar to the sign currently on order for the courthouse.

Motion by Commissioner Smith, second by Commissioner McCoy, to authorize the expenditure of up to \$700.00 for the purchase of a sign to be located at the Wasco Annex. Vote: unanimous.

2.11 INTERGOVERNMENTAL AGREEMENT TO FORM AN EARLY LEARNING HUB

Melva drew up the agreement which was reviewed and approved by legal counsel. The document has been forwarded to Gilliam, Wasco and Wheeler counties.

Motion by Commissioner McCoy, second by Commissioner Smith, to approve Intergovernmental Agreements with Wasco County, Gilliam County and Wheeler County supporting the formation of an Early Learning Hub with Sherman County serving as the lead coordinating agent and authorizing Judge Thompson to sign. Vote: unanimous.

2.12 COUNTY POINT OF CONTACT FOR EARLY LEARNING AND/OR YOUTH DEVELOPMENT GRANTS

Motion by Commissioner Smith, second by Commissioner McCoy, to designate Judge Gary Thompson as the point of contact for Sherman County with the State of Oregon Early Learning Division and the Youth Development Division. Vote: unanimous.

2.13 SHERMAN COUNTY COURT STATEMENT ON COMMITTING FUTURE FUNDING

Motion by Commissioner McCoy, second by Commissioner Smith, to approve a Sherman County Court Statement on Committing Future Funding as presented that would be distributed to public entities that receive SIP funding from the county as well as the previously reviewed Statement on school funding. Vote: unanimous.

2.14 AGREEMENT BETWEEN SHERMAN COUNTY AND MID-COLUMBIA CENTER FOR LIVING FOR A&D 70 FUNDS TO PROVIDE PREVENTION SERVICES

Motion by Commissioner Smith, second by Commissioner McCoy, to approve an agreement between Sherman County and Mid-Columbia Center for Living for A&D 70 funds for the period July 1, 2013, through June 30, 2015, in the amount of \$140,000.00 to provide prevention services in Sherman County and authorizing Judge Thompson to sign. Vote: unanimous.

Commissioner McCoy noted he was approached by a resident concerned with folks driving too fast past the Experiment Station and Fairgrounds. The court discussed installation of a sign to prevent this.

Motion by Commissioner McCoy, second by Commissioner Smith, to authorize Roadmaster Mark Coles to post signage on Lonerock Road to slow down traffic to 45 mph going past the fairgrounds and Extension/Experiment Station facility. Vote: unanimous.

3.0: DISCUSSION ITEMS:

3.1 WORKFORCE HOUSING CONSTRUCTION LOAN PROJECT – UPDATE

The court reviewed a financing update received from Daniel Hall.

3.2 THANK YOU CARDS – RILEY BROWN, MADDIE BELSHE, DARYN MCDERMID

Thank you cards were received from members of the Sherman Junior/Senior High School Class of 2013 for Sherman County scholarship funding.

3.3 THANK YOU CARD – BROWN ROOFING

A thank you card was received from Brown Roofing after completion of courthouse roof repairs.

3.4 THANK YOU LETTER – SHERMAN CO CHILD CARE FOUNDATION

The court reviewed a thank you letter for funding awarded in fiscal year 2013-14.

3.5 GILES FRENCH PARK UPDATE

This was addressed under Item 1.5.

3.6 OREGON RACEWAY PARK – PROJECT UPDATE

Melva reported meeting with Tom Miller who submitted an application to the Sherman Development League for project funding. There continue to be concerns with power and they are considering solar for the entire site. They want to move forward with sewer infrastructure.

3.7 COMMISSIONER REPORTS

There were no reports for this meeting.

4.0 CONSENT AGENDA:

4.1 MINUTES OF JUNE 19, 2013

4.2 MINUTES OF MAY 6, 2013

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the Minutes of June 19, 2013, the Minutes of May 6, 2013 as corrected, and the Treasurer's Report for June 2013. Vote: unanimous.

4.3 MINUTES OF JUNE 19, 2013 – BIGGS SERVICE DISTRICT BUDGET HEARING – Minutes were not available. This item was tabled.

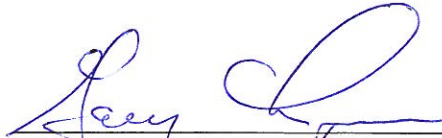
4.4 CLAIMS – JUNE

Motion by Commissioner Smith, second by Commissioner McCoy, to approve the claims for June 2013. Vote: unanimous.

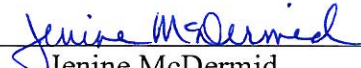
4.5 TREASURER'S REPORT – JUNE

5.0 FUTURE AGENDA ITEMS:

THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS
ADJOURNED AT 1:32PM.



Gary Thompson, County Judge

ATTEST: 

Jenine McDermid
County Clerk



Tom McCoy, County Commissioner



Mike Smith, County Commissioner